



REPUBLIC OF LIBERIA
PUBLIC PROCUREMENT & CONCESSIONS COMMISSION
EXECUTIVE MANSION GROUNDS, CAPITOL HILL, MONROVIA, LIBERIA
WEBSITE: www.ppcc.gov.lr EMAIL: info@ppcc.gov.lr PHONE SHORT CODE: 4357 Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia.



Ref: PPCC/RL/CEO/01/25

January 6, 2025

Hon. Jeror Cole Bangalu (Cllr)
MINISTER
Ministry of Youth and Sports
Samuel Kanyon Doe Sports Complex
Paynesville, Liberia

Dear Hon. Bangalu:

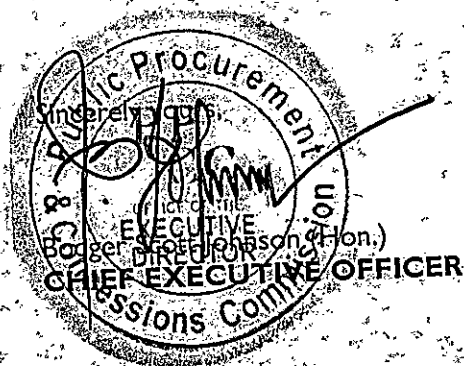
Subj: PROVISIONAL APPROVAL OF DRAFT PROCUREMENT PLAN FOR FISCAL YEAR 2025

We present our compliments and wish to acknowledge receipt of your communication which sought the approval of the Commission for the Ministry of Youth and Sports (MYS) draft Procurement Plan. Following a thorough review, the Commission hereby approves the MYS's draft procurement plan for the fiscal year 2025 in accordance with **Section 40 (3)** of the PPCA, 2010. The Commission further informs the MYS that the procurement plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP) and that the MFDP will process allotments in keeping with the approved procurement plan.

The Commission counsels that you observe **Section 40 (5)** of the PPCA, 2010, which states "each Procuring Entity, shall, quarterly and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. However, an updated procurement plan shall accompany said notice to the Commission."

Please note that the Commission's full approval of a method on the procurement plan is deemed to be the approval of the Procuring Entity, and as such, the Procuring Entity will not be required to request the use of said approved method again.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality, and ultimately public confidence in our procurement and concessions processes.





REPUBLIC OF LIBERIA
MINISTRY OF YOUTH & SPORTS

Samuel Kanyon Doe Sports Complex
Paynesville, Liberia



OFFICE OF THE MINISTER

0777517389 / solomongardeev@gmail.com

MYS-M/PPCC-ED/12-010/'24-RL

December 12, 2024

Hon. Bodger Scott Johnson
Executive Director
Public Procurement Concession Commission (PPCC)
Republic of Liberia

Subject: Submission of Draft Procurement Plan, copy of draft 2025 Budget, and Explanatory Note

Dear Hon. Executive Director,

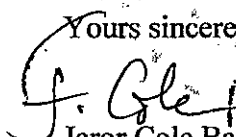
I am pleased to submit the attached draft procurement plan for the Ministry of Youth and Sports, along with a copy of the FY 2025 draft budget and an explanatory note, for your review and consideration.

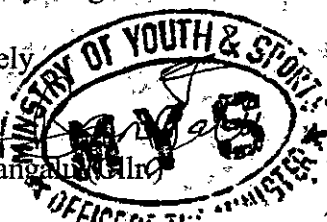
These documents have been carefully prepared in accordance with the regulations and guidelines of the Public Procurement and Concessions Commission (PPCC) to promote transparency, accountability, and efficiency in our procurement processes.

The draft procurement plan outlines the Ministry's proposed procurement activities for the fiscal year 2025, detailing key projects and their respective timelines. The accompanying budget provides a comprehensive financial breakdown to support these activities, while the explanatory note offers additional context and justification for the proposed initiatives.

Thank you for your guidance and continued support.

Yours sincerely,


Jeror Cole Bangura (Min)
MINISTER



Received:
Theophilus S.B. Folie
December 16, 2024
Time: 1:35 pm

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BASIC DATA																			REMARKS
Item No.	PACKAGE NUMBER (CODE)	Contract Package	Business Activity Code	Quantity	Est. Cost (USD)	Procurement Method	TECHNICAL SPECIFICATIONS/Drawings	Preparation of Bidding Document	PC Approval: BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION /PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL: BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY/INSPECTION/COMPLETION	ACCEPTANCE & FINAL PAYMENT		
Planned Update Act.	1	IFB No.MYS/RB/001/2025	Educational Materials & Supplies	G-4759	Assorted	40,000.00	RB	06/01/2025	21/01/2025	04/02/2025	04/03/2025	02/04/2025	16/04/2025	23/04/2025	21/05/2025	N/A	16/07/2025	31/12/2025	
Planned Update Act.	2	IFB No.MYS/NCB/001/2025	Repair and Maintenance-Civil	G-4663	Assorted	105,000.00	NCB	06/01/2025	21/01/2025	04/02/2025	04/03/2025	02/04/2025	16/04/2025	23/04/2025	21/05/2025	N/A	16/07/2025	31/12/2025	
Planned Update Act.	3	IFB No.MYS/RB/002/2025	equipments & Household Materials	G-4759	Assorted	40,000.00	RB	06/01/2025	21/01/2025	04/02/2025	04/03/2025	02/04/2025	16/04/2025	23/04/2025	21/05/2025	N/A	16/07/2025	31/12/2025	
Planned Update Act.	4	IFB No. MYS/RB/003/2025	Computer supplies and ICT Services	G-4651	1 Firm	20,000	RB	06/01/2025	21/01/2025	04/02/2025	04/03/2025	03/04/2025	17/04/2025	24/04/2025	22/05/2025	N/A	17/07/2025	31/12/2025	
Planned Update Act.	5	IFB NO. MYS/RB/004/2025	Repair and Maintenance-Vehicle	G-5220	1 Firm	18,000	RB	06/01/2025	21/01/2025	04/02/2025	04/03/2025	03/04/2025	17/04/2025	24/04/2025	22/05/2025	N/A	17/07/2025	31/12/2025	
Planned Update Act.	6	IFB No.MYS/RB/005/2025	Cleaning Materials	G-4773	Assorted	20,000	RB	06/01/2025	21/01/2025	04/02/2025	04/03/2025	03/04/2025	17/04/2025	24/04/2025	22/05/2025	N/A	17/07/2025	31/12/2025	
Planned Update Act.	7	IFB NO. MYS/NCB/002/2025	Stationery	G-4761	Assorted	25,000	NCB	06/01/2025	21/01/2025	04/02/2025	04/03/2025	04/04/2025	18/04/2025	25/04/2025	23/05/2025	N/A	18/07/2025	31/12/2025	
Planned Update Act.	8	IFB NO. MYS/RB/006/2025	Repair and Maintenance-Generator	G-5220	1 firm	15,000.00	RB	06/01/2025	21/01/2025	04/02/2025	04/03/2025	04/04/2025	18/04/2025	25/04/2025	23/05/2025	N/A	18/07/2025	31/12/2025	
Planned Update Act.	9	IFB NO. MYS/RB/001/2025	Vehicle Insurance	K-6512	1 FIRM	3,000.00	RFQ	06/01/2025	21/01/2025	21/01/2025	05/02/2025	05/02/2025	12/02/2025	12/02/2025	19/02/2025	N/A	06/03/2025	07/04/2025	
Planned Update Act.	10	IFB NO.MYS/RFQ/001/2025	Printing, Binding, and Publication Serv	G4510	1 Firm	6,000.00	RFQ	06/01/2025	21/01/2025	21/01/2025	05/02/2025	05/02/2025	12/02/2025	12/02/2025	19/02/2025	N/A	06/03/2025	07/04/2025	
GRAND TOTAL IN MYR (RM)																			292,000.00

Date: Dec-30-1964

Approved by: _____
Head of _____

Prepared by: M. A. Theodor
Procurement Director/Manager

Ministry of Youth & Sports
Draft Procurement Plan (SBA)
Source of Funding: GOL
Budget year: 2025

BASIC DATA										IMPLEMENTATION DATES									
Item No.	PACKAGE NUMBER (CODE)	Contract Package	Business Activity Code	Quantity	Est. Cost (USD)	Procurement Method	TECHNICAL SPECS/BOQ/DRAWINGS	Preparation of Bidding Document	PC Approval- BID DOCTECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL- BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MONTHLY INSTALLATION)	DELIVERY/INSPECTION/ SUBS TANTIAL COMPLETION	ACCEPTANCE & FINAL PAYMENT	REMARKS	
				23,307gallons @ 5.01															
Planned	1 IFB No.MYS/SBA/RB/001/2025	Petroleum Products (G)	G-4661		118,966.00	RB	06/01/2025	21/01/2025	04/02/2025	04/03/2025	02/04/2025	16/04/2025	23/04/2025	21/05/2025	N/A	16/07/2025	31/12/2025		
Update																			
Act.																			
Planned	2 IFB No. MYS/SBA/RB/002/2025	Security Guard Services	N-8010	1 Firm	44,000.00	RB	06/01/2025	21/01/2025	04/02/2025	04/03/2025	02/04/2025	16/04/2025	23/04/2025	21/05/2025	N/A	16/07/2025	31/12/2025		
Update																			
Act.																			
Planned	3 IFB No.MYS/SBA/RB/003/2025	Air Ticket	N-7911	1 Firm	15,000.00	RB	06/01/2025	21/01/2025	04/02/2025	04/03/2025	02/04/2025	17/04/2025	24/04/2025	22/05/2025	N/A	17/07/2025	31/12/2025		
Update																			
Actual																			
Planned	4 IFB No.MYS/SBA/RB/004/2025	Internet Services	H5621	1 Firm	18,000.00	RB	06/01/2025	21/01/2025	04/01/2025	04/03/2025	03/04/2025	18/04/2025	25/04/2025	23/05/2025	N/A	18/07/2025	31/12/2025		
Update																			
Act.																			
Planned	5 IFB No.MYS/SBA/RB/001/2025	Scratch cards	J6190	360 Pcs	10,000.00	RFQ	06/01/2025	21/01/2025	21/01/2025	05/02/2025	05/02/2025	12/02/2025	12/02/2025	19/02/2025	N/A	06/03/2025	07/04/2025		
Update																			
Act.																			
Planned	6 IFB No.MYS/SBA/RB/005/2025	Vehicle Rental	H4922	1 Firm	15,000.00	RB	06/01/2025	21/01/2025	04/01/2025	04/03/2025	03/04/2025	18/04/2025	25/05/2025	23/05/2025	N/A	18/07/2025	31/12/2025		
Update																			
Act.																			
GRAND TOTAL					220,966.00														

Prepared by: *[Signature]*
Procurement Director/Manager

Approved by: *[Signature]*
Head of Entity/Financing Unit

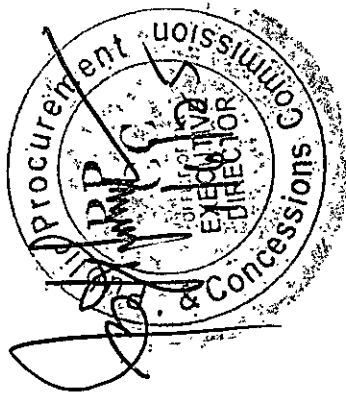
12/19/24
17/06/25

Office of the Minister
Ministry of Youth & Sports
Procurement & Concessions
Executive Director

Date: Dec. 30-24

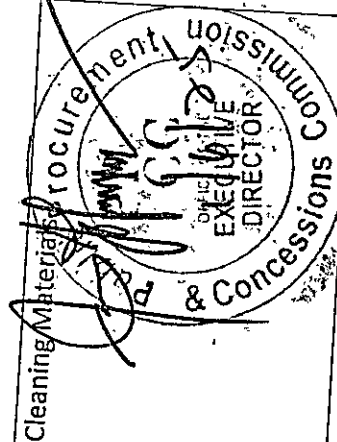
Name of Entity: Ministry of Youth and Sports
Draft Procurement Plan Explanatory Notes (Non-SBA)
Budget Year: 2025

Item No.	Contract Package Code	Contract Package	Content of Contract Package
1.	IFB No.MYS/RB/001/2025	Educational Materials & Supplies	This contract package is intended to procure assorted Educational Materials supplies to be used by TVET Institutions under MYS and is taken from the budget line Educational Materials & Supplies. A. Cooking & Baking Utensil---Assorted quantity B. Masonry tools----- Assorted quantity C. Carpentry tools----- Assorted quantity D. Electrical materials ----- Assorted quantity MVTC-----\$25,000.00 YATC-----\$5,000.00 BDOTC-----\$5,000.00 YOJT-----\$5,000.00 Total-----\$40,000.00
2.	IFB No.MYS//NCB/001/2025	Repair and Maintenance-Civil	This contract package is intended to procure assorted carpentry and plumbing materials for office partitioning, bathrooms, repairs and other minor works at central office. US 105,000.00 is from the budget line Repair and Maintenance Civil for the procurement of renovation works.
3.	IFB No.MYS/RB/002/2025	Equipment & Household Materials	This contract package is intended to procure assorted training tools and other Equipment & Household materials for TVET schools like: A. tools box B. Sewing Machines



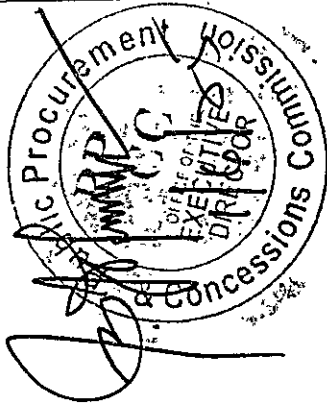
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			C. Cylinders etc. D. and is taken from the budget line Equipment & Household materials MVTC-----\$25,000.00 YATC-----\$5,000.00 BDOTC-----\$5,000.00 YOJT-----\$5,000.00 Total-----\$40,000.00
4.	IFB No.MYS/RB/003/2025	Computer supplies and ICT Services	This contract package is intended to procure ICT related materials for computer repairs and is taken from the budget lines Computer Supplies& ICT Services.
5.	IFB No.MYS/RB/004/2025	Repair and Maintenance-Vehicle	This contract package is intended to service vehicles assigned to the Ministry. They include, Grand Cherokee SU, Nissan Patrol SUV etc. is taken from the budget lines Repair and Maintenance-Vehicle
6	IFB No.MYS/RB/005/2025	Cleaning Materials	This contract package is intended to procure assorted cleaning materials for the Ministry. They include A. Air freshener B. Toilet soap C. Tissue D. Mob E. Broom etc. is taken from the budget line Cleaning Materials
7	IFB No.MYS/NCB/002/2025	Stationery	This contract package is intended to procure assorted Stationery materials for the Ministry. A. A4 sheet B. Box folder C. Pen



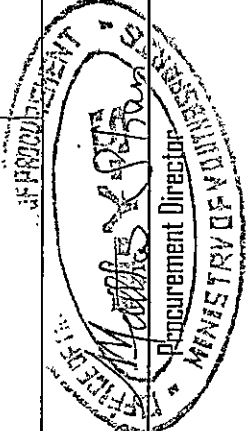
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			D. Cartridges , Envelops	
8	IFB No.MYS/NCB/006/2025	Repair and Maintenance-Generator	This contract package is intended to service generators assigned to the Ministry, and out-stationed facilities.	
9.	IFB No.MYS/RFQ/001/2025	Vehicle Insurance	This contract package is intended to provide vehicle Insurance coverage for MYS vehicles for the budget year 2025. And it is taken from the budget line vehicle Insurance	
10	IFB NO.MYS/RFQ/002/2025	Printing, Binding, and Publication Services	This contract package is intended to procure printing, binding, and publication services for the Ministry.	
			Electricity -----2,641.00 Water and sewage -----2,641.00 Internet -----3,691.00 These packages will be drawn up as contracts between the ministry of Youth & Sports & Sports and the various suppliers of these services.	BUDGET NOTE DSA & Incidental allowance -----70389.00 This package is intended to provide Daily Subsistence & incidental allowances to Minister. Deputy Ministers & Assistant Ministers for Foreign and Local travels Staff Training local -----5,000.00 Transfer to Cadet Training prog. -----1000.00


 1/6/25

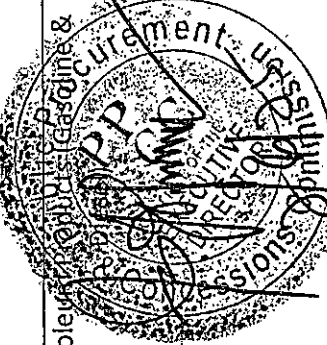
		Transfer to Tumutu ----- 10,000.00
		Transfer to National football-----50,000.00
		Transfer to Klay Training Center-----10,000.00
		Transfer to Juli Juah -----5,000.00
		Transfer to Trembo-----1,000.00
		Transfer to Forpoh-----1,000.00
		Transfer to SKD-----330,915



Prepared by: [Signature]
 Date: 18 December 2024

Name of Entity: Ministry of Youth and Sports
Draft Procurement Plan Explanatory Notes (SBA)

Budget Year: 2025

Item NO.	Contract Package Code	Contract Package	Content of Contract Package
1.	IFB No.MYS/SBA/RB/001/2025	Petroleum products (gasoline & diesel) 	This contract package is intended to procure petroleum products (diesel) to be used by the Ministry and is taken from the budget line Fuel and lubricants vehicle and Generator: US\$118,966 is from the budget line Lubricant and fuel - vehicle:107,206.00 and 11,760 for fuel and lubricant- Generator. Petroleum Products -----29,890 gallons@3.98
2.	IFB No.MYS/SBA/RB/002/2025	Security Guard Services	This contract package is intended to hire the services of a private security firm to protect the Ministry's facilities and is taken from the budget Guard & Security Services.

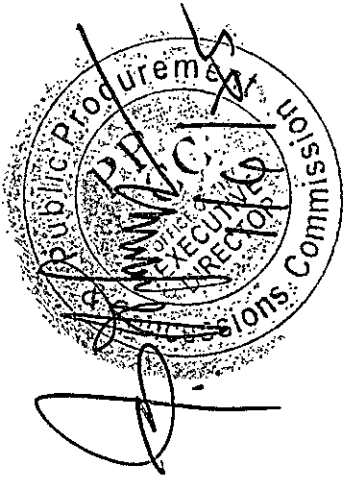
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3	IFB No.MYS/SBA/RB/003/2025	Air Ticket	This contract package is intended to hire a firm to procure Air Ticket. It is taken from the budget line Foreign Travel .
4	IFB No.MYS/SBA/RB/004/2025	Internet Services	This contract package is intended to procure internet services for the Ministry of Youth and Sports. It is taken from the budget line Internet Services .
5	IFB No.MYS/SBA/RFQ/001/2025	Scratch cards	This contract package is intended to procure communication cards for the Ministry of Youth and Sports taken from the budget line Scratch Card . 2,000pcs of \$5.00 scratch = \$10,000.00
6	IFB No.MYS/SBA/RB/005/2025	vehicle Rental	This contract package is intended to procure vehicle rental service for Domestic Travel of MYS Officials. It is taken from the budget line Goods and Services .

Prepared by:

Matthew S. ...
Procurement Director

Date: December 19, 2024



Matthew S. ...
1/6/25