

REPUBLIC OF LIBERIA



Ministry of Mines & Energy
P. O. Box 10-9024
1000 Monrovia 10LIBERIA, WEST AFRICA

July 12, 2023

Stevenson S. Yond

OFFICER-IN-CHARGE

Public Procurement & Concessions Commission

Executive Mansion Grounds

Capitol Hill

Monrovia, Liberia

Dear Mr. Yond:

The Procurement Committee of Ministry of Mines and Energy herewith submits to your office its 1st Quarter Procurement Report for Fiscal Year 2023.

This report summarizes the procurement activities at the Ministry of Mines and Energy for the period (January 1, 2023 to March 30, 2023).

Received: Theophilus Kollie Duly 12,2023 Time: 2:11pm

Kind Regards.

Sincerely yours

Emmanuel O. Shermar

CHAIRMAN, PROCUREMENT COMMITTEE

Ministry of Mines and Energy (MME)

1.0 Introduction and Summary

In keeping with Sections 27(g) and 43(9), of the Amended and Restated Public Procurement and Concession Act which requires each Procuring Entity to submit quarterly report to the Commission, I am pleased to submit the Procurement Report for **First Quarter Fiscal Year-2023**, for your review and consideration.

During the period under review, the Ministry of Mines and Energy did NOT process the eighteen (18) contract packages within our procurement plan which was submitted to the Commission. This is due to pending approval of the national budget.

Out of the total procurement packages as indicated on the procurement plan submitted, Restricted Bidding (RB) method was used for the acquisition of three (3) contract packages (Petroleum Products, Vehicles and Motorbikes), whereas the National Competitive Bidding (NCB) was used for the acquisition of one (1) contract package (Computers Laptops & Desktop). The Request for Quotation (RFQ) method was use for the acquisition of thirteen (13) contract package (Stationery Supplies, Building Materials, Printing & Binding Services, Refuse Collection, Event Catering, ICT Equipment, Vehicle Rental & Lease, Air Conditioners, Cleaning Materials, Publication of IFB/REOI/RFQ, Hall Rental, Food Stuff and Vehicle Repairs). Additionally, the Single Source Selection (SSS) method was employed for two (2) contract packages for consultancy and internet services (Diamond Valuation Consultant Services and Internet Provider Services).

2.0 Challenges

Approval of national budget.

3.0 Recommendations

The Ministry of Mines and Energy recommends the provision for effective budgetary allocation to enable the Ministry implement its statutory objectives.

REPUBLIC OF LIBERIA

Ministry of Mines and Energy



Quarterly Procurement Report Fiscal Year 2023

For the 1st Quarter (Jan – Mar 2023)

July 12, 2023

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Annex B: Copies of the quarterly actualized procurement plans ATTACHED
Annex C: Copies of notice of award
Annex D: Copies of signed contracts N/A
Annex E: Copy of PC quarterly meeting minutes endorsing the quarterly procurement report

Ministry of Mines and Energy 1st Quarter, Fiscal Year 2023 **Quarterly Procurement Report**

SUMMARY OF PROCUREMENTS IN PROGRESS:

- National Competitive Bidding: Preparation of Bidding Documents.

 Request for Quotations: Budgetary allotment pending.

 Single Source Selection: IDV Contract signed. Internet Connectivity service documents under review.

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	He	: 3	0.					.	i,	
7	Packag	e Code						IFB NO. MM E/SBA/ RB/001/ 2023	IFB NO. MME/R B/901/ 2023	
>	Contract	Package	Descripti	on				Petroleum Products	Vehicles	
,	Procur	ement	Method			COMMENT OF STREET		RB	RB	
)	Source	의 <u>의</u>	Funding					GoL	GoL	
	Date of	Advertise	ment/Bids	Invitation				02-20-2023	03-17-2023	
		2gm	Bids	Submission				03-20-2022	04-13-2023	
	of Number	of of Bids	Received					12	ω	
SPEC	Date o		ion of	Contract Award	Notice by PC			N/A	N/A	
SPECIFIC INFORMATION	of Actual		f Value					\$86,398.00. USD	\$309,400.00 USD	
	Name of	Supplier/Con	tractor/Cons	ultant/Servic e Provider				N/A	N/A	
	of Supplier	_	Contract	or/Cons ultant/Se	rvice Provider	PPCC	Status	N/A	Z. A	
	Business	Legal	Owner					N/A	N/A	
	Business	Benefiac	iay			**************************************		N/A	N/A	
	Date	Contract	Signed					N/A	N/A	
	Date of	Delivery/	Inspectio	3				N/A	N/A	
	Proposed	Contract	Completi	on Date				N/A	N/A	
	Contr	act	progre	ss Status	(Amou nt	Paid)		N/A	NA	

10.	, 9.	.∞	7.	6	5	4	, 3
NO. MME/R	IFB NO. MME/R FQ/004/ 2023	NO. MME/R FQ/005/ 2023	NO. MME/R FQ/001/ 2023	RFP NO. MME/S SS/001/ 2023	RFP NO. MME/S SS/001/ 2023	1FB NO. MME/N CB/001/ 2023	IFB NO. MME/R B/002/2
Equipmen	Air Condition ers	Cleaning Materials	Stationery Supplies	Internet Connectiv ity	Diamond Valuation Consultant Services	Computer s (Laptop / Desktop)	Motorbike s
RFQ	RFQ	RFQ	RFQ	SSS	SSS	NCB	RB
GoL	GoL	GoL	GoL	GoL	GoL	GoL	GoL
Z	N/A	N/A	N/A	N/A	N/A	04-05-2023	03-17-2023
Z	N/A	N/A	N/A	N/A	N/A	05-03-2023	04-1 3-2023
N/A	N/A	N/A	N/A			4	12
N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
\$2,000.00 USD	\$3,000.00 USD	\$2,000.00 USD	\$8,000.00 USD	\$10,000.00 USD	\$125,000. USD	\$18,000 USD	\$52,500 USD
N/A	N/A	N/A	N/A	N/A	Diamond Counsellor International	N/A	N/A
N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A	GOL	Benjami n Marriott	N/A	N/A
N/A	N/A	N/A	N/A	GOL	DCI	N/A	N/A
N/A	N/A	N/A	N/A		01-01- 2023	N/A	N/A
N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
N/A	N/A	N/A	N/A	N/A	12-31- 2023	N/A	N/A
N/A	N/A	N/A	Z	N/A	Ongoin g	Z/A	N/A

16	15	4	53	12		
NO. MME/S BA/RF	IFB NO. MME/S BA/RF Q/001/2	IFB NO. MME/S BA/RF Q/005/2	IFB NO. MME/S BA/RF Q/004/ 2023	NO. MME/S BA/RF Q/002/2	IFB NO. MME/S BA/RF Q/008/2 023	FQ/002/ 2023
Publicatio n of IFB/REOI /RFQ	Building Materials	Event Catering	Refuse Collection	Printing & Binding Services	Vehicle Repair & Maint. Services	
RFQ	RFQ	RFQ	RFQ	RFQ	RFQ	
GoL	GoL	GoL	GoL	GoL	GoL	
N/A	N/A	N/A	N/A	Z/A	N/A	
N/A	N/A	N/A	N/A	N/A	N/A	
N/A	N/A	N/A	N/A	N/A	N/A	
N/A	N/A	N/A	N/A	N/A	N/A	
\$2,000.00 USD	\$4,000.00 USD	\$5,000.00 USD	\$2,000.00 USD	\$3,000. 00 USD	\$9,000.00 USD	
N/A	N/A	N/A	N/A	N/A	N/A	
N/A	N/A	N/A	N/A	N/A	N/A	
N/A	N/A	N/A	N/A	N/A	N/A	
N/A	N/A	N/A	N/A	N/A	N/A	
N/A	N/A	N/A	N/A	N/A	N/A	
N/A	N/A	N/A	N/A	N/A	N/A	
N/A	N/A	N/A	N/A	N/A	Z/A	
N/A	N/A	N/A	N/A	N/A	N/A	

19	8	17	3 0
IFB NO. MME/S BA/RF Q/003/2 023	IFB NO. MME/S BA/RF Q/007/2 023	IFB NO. MME/S BA/RF Q/006/2 023	Q/003/2 023
Vehicle Rental & Lease	Food Stuff	Hall Rental	-
RFQ	RFQ	RFQ	
GoL	GoL	GoL	
N/A	N/A	N	
N/A	N/A	N/A	
N/A	N/A	N/A	
N/A	N/A	N/A	
\$2,000.00 USD	\$2,000.00 USD	\$1,000.00 USD	
N/A	N/A	N/A	
N/ A	N/N	N/A	
Z/ A	X X	N/A	
N/A	Z/A	N/A	
N/A	Z/A	N/A	
N/A	Z	N/A	
N/A	Z	N/A	
N/A	N/A	N/A	

Prepared by: _

Procurement Director James T. Snowea

Date: 11/July/23

Approved by:

Emmanuel O. Sherman/ Head of Entity/ Chairman PC