



Republic of Liberia

Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref: PPCC/RL/CEO/1398/'2020

August 17, 2020

Hon. Gesler E. Murray

MINISTER

Ministry of Mines and Energy

Republic of Liberia

Dear Hon. Murray:

Subject: **PROVISIONAL APPROVAL OF DRAFT PROCUREMENT PLAN FOR FISCAL YEAR 2020/2021**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the Ministry of Mines and Energy SBA, Non SBA and Consultancy Procurement Plans for FY 2020/2021 in accordance with **Section 40 (3)** of the PPC Act. The Commission however wishes to inform you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved draft procurement plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you ascertain the availability of funding. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>

Upon passage of the FY 2020/2021 National Budget, you are required to submit a revised/updated procurement plan, detailed budget for MME's allocation in the approved budget, Cash Plan, names and positions of Procurement Committee members for FY 2020/2021 and staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the previous fiscal year (2019/2020), for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for fiscal year 2020/2021.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.

Sincerely, Yours

Jargbe Roseline Nagbe Korvoh (Atty).
CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement And Concession Act of
Liberia

MINISTRY OF MINES AND ENERGY
CONSULTANCY SERVICE PROCUREMENT PLAN (Non SBA)
Source of Funding: Government of Liberia.
FISCAL YEAR: 2020/2021

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20		
			BASIC DATA					IMPLEMENTATION DATES													
			ITEM NO	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY (CODE(S))	No. of FIRM S/PE RSO NS	ESTIMATED COST (USD)	SELECTION METHOD	REQUEST FOR EXPRESSION OF INTEREST, if applicable						REQUEST FOR PROPOSALS AND APPROVAL OF AWARD					
										PREP. OF TOR & PC APPROVAL	PUBLICATION OF REOI	REOI CLOSING/ OPENING	SUBMISSION OF EVALUATION REPORT	PC APPROVAL- EVALUATION REPORT/SHORTLIST	PREPARATION & SUBMISSION OF RFP DOCUMENT	PC APPROVAL - FINAL TOR/RFP DOCUMENT	INVITATION OF PROPOSALS	PROPOSAL SUBMISSION & OPENING	SUBMISSION OF TECHNICAL & FINANCIAL EVALUATION REPORT	PC APPROVAL-COMBINED EVALUATION REPORT	CONTRACT AWARD & SIGNING
Planned	1	RFP NO. MME/SS/O 01/20/21	Diamond Valuation Consultant Services	M7490	1	125,000.00	SS	18/5/20	N/A	N/A	N/A	26/6/20	30/6/20	26/6/20	N/A	27/7/20	N/A	N/A	05/8/20		
Update																					
Actual																					
TOTAL						125,000.00															

Prepared by: James T. Snowea
Procurement Director/ Manager

James T. Snowea
8/12/20

Approved by: Gesien E. Murray
Head of Entity/Chairman Proc. Committee.




Date: 31/07/2020
Aug 17/2020

MINISTRY OF MINES AND ENERGY
NOTES TO THE CONSULTANCY SERVICE PROCUREMENT PLAN (CORE BUDGET)
FISCAL YEAR: 2020/2021

ITEM NO.	CONTRACT PACKAGE	CONTRACT CODE	PACKAGE DESCRIPTION
1.	Diamonds Valuation Consultant Services	RFP NO. MME/SS/001/20/21	This contract package is intended to procure the services of a qualified Independent Diamond Training and Valuation Services through contract extension for the Ministry. Due to qualification and satisfactory services performed in FY-2019/2020, the Ministry intend to extend service contract with Diamond Counsellor International. This is consistent with Section 55 (e) of the Amended PPCC Act.

Prepared by: 
James T. Shouwa
Procurement Director/ Manager

Approved by: 
Gester E. Murthy
Head of Entity/Chairman Proc. Committee.



Date: 31/07/2020


Aug 17/2020


8/12/20