

Ministry of Mines and Energy
NON-SBA PROCUREMENT PLAN
Source of Funding: Government of Liberia
Fiscal Year: 2020/2021

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
BASIC DATA																		
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE(S)	QTY	ESTIMATED COST (USD)	PROCURER METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION /PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIATION)	ACCEPTANCE & FINAL PAYMENT	
PLANNED	1	IFB NO. MME//RFQ/001/20/21	Repair and Maint. Vehicle	G4520	1 Firm	8,838.00	RFQ	15/6/20	22/6/20	29/6/20	06/7/20	13/7/20	20/7/20	27/7/20	03/8/20	N/A	10/8/20	30/6/21
UP DATE																		
ACTUAL																		
PLANNED	2	IFB NO. MME/RB/001/20/21	Stationery Supplies	G4761	Assorted.		RB	15/6/20	22/6/20	29/6/20	06/7/20	20/7/20	10/8/20	17/8/20	07/9/20	N/A	21/9/20	30/6/21
UP DATE																		
ACTUAL																		
TOTAL:						19,882.00												

Prepared by: James T. Snowea
Procurement Director/ Manager

Approved by: Gesler E. Murray
Head of Entity/Chairman Proc. Committee.


Date: 31/07/2020

8/12/20

31/08/2020

MINISTRY OF MINES AND ENERGY
NOTES TO THE PROCUREMENT PLAN (CORE BUDGET)
SOURCE OF FUNDING: GOVERNMENT OF LIBERIA
FISCAL YEAR: 2020/2021

ITEM NO.	CONTRACT PACKAGE	Package Number/Code	PACKAGE DESCRIPTION
1.	Repair and maintenance Vehicle	IFB NO. MME/RFQ/001/20/21	The Ministry's eleven vehicles will be repaired and maintained by a firm using the contract package Repair and Maintenance Vehicle.
2.	Stationery Supplies	IFB NO. MME/RB/001/20/21	<p>The ministry is to procure office stationery items through the Restricted Bidding (RB) procedures. The procedures is utilized (instead of the default competitive bidding process) due to the low contract v (US\$1,044.00) which will not allow the participation of more [bids] stationery entities. This is consistent Section 50 (b) of the Amended PPCC Act.</p> <p>Stationery items to procure include and not limited to the following:</p> <p>Paper= Ink= Envelopes= Cartridges= Box Files= Pens= Ledgers= Note Pads= Laptops= Stapler= Staple Pins= Carbon Papers= Paper Clips= Record Book= Poster Sheets= Staple Remover= Marker= Manila Folder= Memory Stick= Bold Clip= Yellow Pad=</p>

Prepared by: 
James T. Snowea
Procurement Director/ Manager

Approved by: 
Gester E. Murray
Head of Entity/Chairman Proc. Cmtee.

Date: 31/07/2020

Gester E. Murray