



Republic of Liberia  
**Public Procurement & Concessions Commission**

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: [www.ppcc.gov.lr](http://www.ppcc.gov.lr) | Email: [info@ppcc.gov.lr](mailto:info@ppcc.gov.lr) | Phone Short Code: 4357

Ref. PPCC/RL/CEO/286/'21

August 10, 2021

Hon. Gesler E. Murray  
**MINISTER**  
Ministry of Mines and Energy  
Republic of Liberia

Dear Hon. Murray:

Subject: **RECEIPT AND APPROVAL OF SBA AND NON SBA PROCUREMENT PLANS FOR SPECIAL BUDGET YEAR 2021**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the Ministry of Mines and Energy (**MME**) SBA and Non SBA Procurement Plans (*Goods and Services*) for Special Budget Year 2021 in accordance with **Section 40** (3) of the PPCA, 2010. The Commission, however, wishes to inform you that your Procurement Plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plans.

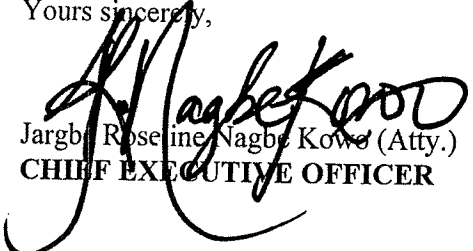
The Commission counsels that you observe Section 40(5) of the PPCA, 2010 which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. An updated procurement plan shall accompany said notice to the Commission.

Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Best regards.

Yours sincerely,

  
Jargb. Roseine Nagbe Kowo (Atty.)  
**CHIEF EXECUTIVE OFFICER**

MINISTRY OF MINES AND ENERGY  
CONSULTANCY SERVICE PROCUREMENT PLAN (Non SBA)  
Source of Funding: Government of Liberia.  
SPECIAL FISCAL YEAR: 2021

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
ITEM NO.	PACKAGE NUMBER (CODE)	BASIC DATA						IMPLEMENTATION DATES											
		CONTRACT PACKAGE	BUSINESS ACTIVITY CODE(S)	No. of FIRMS PER SECTION	ESTIMATED COST (USD)	SELECTION METHOD	PREP. OF TOR & PC APPROVAL	REQUEST FOR EXPRESSION OF INTEREST, if applicable						REQUEST FOR PROPOSALS AND APPROVAL OF AWARD					
							PUBLICATION OF REOI	REOI CLOSING/ EVALUATION REPORT	PC APPROVAL EVALUATION REPORT/S	PREPARATION & SUBMISSION OF RFP DOCUMENT	PC APPROVAL L - FINAL TOR/RFP DOCUMENT	INVITATION OF PROPOSALS	PROPOSAL SUBMISSION & OPENING	SUBMISSION OF TECHNICAL & FINANCIAL EVALUATION REPORT	PC APPROVAL COMBINED EVALUATION REPORT	CONTROL & AWARD			
Planned	1	RFP NO. MME/SS/001/SFY/2021	Diamond Valuation Consultant Services	M7490 1	62,500.00	SS	14/5/21	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	30/06/2	
Updated																			
Actual																			
GRAND TOTAL					62,500.00														

Prepared by: James T. Snowea  
Procurement Director/ Manager

Approved by: Cedric E. Murray  
Head of Entity/Chairman Proc. Committee.

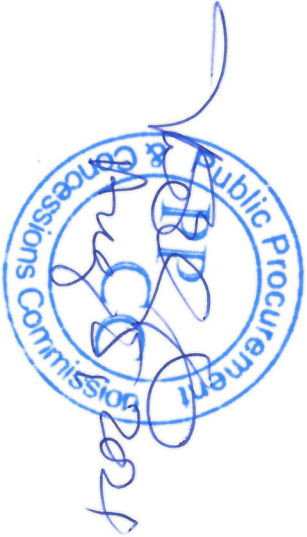
Date: July 29, 2021

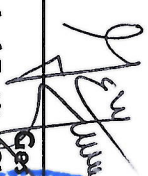


MINISTRY OF MINES AND ENERGY  
NOTES TO THE CONSULTANCY SERVICE PROCUREMENT PLAN (CORE BUDGET)  
SPECIAL FISCAL YEAR: 2021

ITEM NO.	CONTRACT PACKAGE	CONTRACT CODE	PACKAGE DESCRIPTION
1.	Diamonds Valuation Consultant Services	RFP NO. MME/SS/001/SFY/2021	This contract package is intended to procure the services of a qualified Independent Diamond Training and Valuation Services through contract extension for the Special Fiscal Year 2021 Diamond Counsellor International was selected in FY-2019/2020 through a competitive process. Due to qualification and satisfactory services performed by Diamond Counsellor International in FY-2019/2020 and FY-2020/2021, the Ministry intends to extend service contract with the firm for Special Fiscal Year-2021 (July 1, 2021 – December 31, 2021). This is consistent with Section 55 (1) (e) of the Amended PPCC Act.

Prepared by:   
James T. Snowea  
Procurement Director/ Manager



Approved by:   
Gayle E. Murry  
Head of Entity/Chairman Proc. Cmtee.



Date: July 29, 2021

