



Ref. PPCC/RL/CEO/0977/'19

January 10, 2020

Hon. Gesler E. Murray
MINISTER
Ministry of Mines and Energy
Republic of Liberia

Dear Hon. Murray:

Subject: **RECEIPT AND APPROVAL OF CORE, SBA AND CONSULTANCY PROCUREMENT PLANS FOR FISCAL YEAR 2019/2020**

We present our compliments and wish to notify you that the Public Procurement and Concessions Commission has received and approved the Ministry of Mines and Energy Procurement Plan (*Goods, Works and Services*) for Fiscal Year 2019/2020 in accordance with **Section 40** (3) of the PPCA, 2010. The Commission wishes to inform Ministry of Mines and Energy that its Procurement Plan has been forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plans.

The Commission advises that you observe **Section 40** (5) of the PPCA, 2010 which states that a Procuring Entity shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plan. The Commission and the Ministry responsible for Finance should be notified in writing of any material changes in the procurement plan and be provided with a copy of the updated procurement plan. Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission deems it a **priority** that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Sincerely Yours,


Jargoe Roseline Nagbe Kowo (Atty).
CHIEF EXECUTIVE OFFICER

Ministry of Mines and Energy

NON-SBA PROCUREMENT PLAN

Source of Funding: Government of Liberia

Fiscal Year: 2019/2020

[illegible]

Prepared by:

James T. Snowea

Actg. Procurement Director/ Manager

Approved by:

Gesler E. Murray

Head of Entity/Chairman Proc. Cmtee.

Date:

17-Nov-2019

Antelope Valley

MINISTRY OF MINES AND ENERGY
NOTES TO THE PROCUREMENT PLAN (CORE BUDGET)
SOURCE OF FUNDING: GOVERNMENT OF LIBERIA
FISCAL YEAR: 2019/2020

ITEM NO.	CONTRACT PACKAGE	Package Number/Code	PACKAGE DESCRIPTION
1.	Cleaning Materials	IFB NO. MME/RFQ/001/19/20	This package is derived from the Budget Line Other Office Materials and Consumables. It will be awarded through an RFQ Method for procuring Janitorial materials (i.e. Napkins, Hand Sanitizers, Alcohol, Dettol, Tissues, Soap, Towels, Broom, Chlorox, mops, etc.)
2.	Stationery Supplies	IFB NO. MME/RB/001/19/20	In consideration of the limited estimated cost for Stationery Supplies, soliciting a large number of bids through a more competitive method will incur a high cost that does not commensurate with/is disproportionate to the estimated cost of said package. Therefore, the Ministry intends to utilize the Restricted Bidding (RB) procedures to procure this package consistent with section 50 (b) of the PPCC Act. Stationery items (but not limited to the following) to be procured include: Paper= Ink= Envelopes= Cartridges= Box Files= Pens= Ledgers= Note Pads= Laptops= Stapler=

[Signature]

[Signature]
2020

Staple Pins=
Carbon Papers=
Paper Clips=
Record Book=
Poster Sheets=
Staple Remover=
Paper Glue=
Marker=
Manila Folder=
Memory Stick=
Bold Clip=
Yellow Pad=
Desktops=

Prepared by: James T. Snowea
Actg. Procurement Director/ Manager

Approved by: Gesler E. Murray
Head of Entity/Chairman Proc. Cmtee.



Date: 15 Nov. 2019

Jan. 10, 2020
St. Anthony's

St. Anthony's