

# REPUBLIC OF LIBERIA

## Ministry of Mines and Energy



Received:  
Dennis Taylor  
Dec. 6, 2022  
Time: 11:36 AM

### Quarterly Procurement Report

Fiscal Year 2022

For the 2<sup>nd</sup> Quarter (April – June 2022)

December 6, 2022

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Annex A: Summary Table .....

Annex B: Copies of the quarterly actualized procurement plans ..... ATTACHED

Annex C: Copies of notice of award ..... N/A

Annex D: Copies of signed contracts ..... N/A

Annex E: Copy of PC quarterly meeting minutes endorsing the quarterly procurement report ....

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# REPUBLIC OF LIBERIA

Ministry of Mines & Energy

P. O. Box 10-9024

1000 Monrovia 10LIBERIA, WEST AFRICA



December 6, 2022

**Executive Director**

Public Procurement & Concessions Commission  
Executive Mansion Grounds  
Capitol Hill  
Monrovia, Liberia


Dear Atty. Kowo:

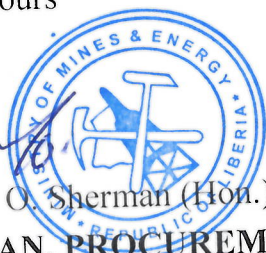
The Procurement Committee of Ministry of Mines and Energy herewith submits to your office its **2<sup>nd</sup> Quarter** Procurement Report for **Fiscal Year 2022**.

This report summarizes procurement activities **not** implemented at the Ministry of Mines and Energy for the period (**April 1, 2022 to June 30, 2022**).

Kind Regards.

Sincerely yours

  
Emmanuel O. Sherman (Hon.)  
**CHAIRMAN, PROCUREMENT COMMITTEE**  
Ministry of Mines and Energy



## **1.0 Introduction and Summary**

In keeping with Sections 27(g) and 43(9), of the Amended and Restated Public Procurement and Concession Act which requires each Procuring Entity to submit quarterly report to the Commission. I am pleased to submit the Procurement Report for Second Quarter Fiscal Year-2022, for your review and consideration.

During the period under review, the Ministry of Mines and Energy did not implement procurement packages within its approved procurement plan.

Out of the total twenty five (25) planned procurement packages, the Ministry of Mines and Energy was unable to process procurement packages as per approved procurement plan due to the absence of approved allotment.

## **2.0 Challenges**

The Ministry of Mines and Energy did not implement its procurement processes or enter contract with suppliers due to the absence of GOL budgetary allotment for the quarter under review.

## **3.0 Recommendations**

Relative to the above mentioned challenge, the Ministry is pleased to recommend to the Government of Liberia through the Ministry of Finance and Development Planning (MFDP) for timely provision of quarterly allotment to enable the Ministry implement its objectives.

Moreover, the Ministry of Mines and Energy recommends timely budget approval in the budget line, 'Transfer to Revenue Enhancement Initiative' for the acquisition of logistics to strengthen and enhance revenue generation for the Government of Liberia.

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**REPUBLIC OF LIBERIA**

**Ministry of Mines and Energy**



**Quarterly Procurement Report**

**Fiscal Year 2022**

**For the 1<sup>st</sup> Quarter (Jan – Mar 2022)**

**December 6, 2022**

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December 6, 2022

**Executive Director**  
Public Procurement & Concessions Commission  
Executive Mansion Grounds  
Capitol Hill  
Monrovia, Liberia

Dear Atty. Kowo:

The Procurement Committee of Ministry of Mines and Energy herewith submits to your office its 1<sup>st</sup> **Quarter** Procurement Report for **Fiscal Year 2022**.

This report summarizes the procurement activities ongoing and implemented at the Ministry of Mines and Energy for the period (**January 1, 2022 to March 30, 2022**).

Kind Regards.

Sincerely yours



Emmanuel C. Sherman  
**CHAIRMAN, PROCUREMENT COMMITTEE**  
Ministry of Mines and Energy (MME)

## **1.0 Introduction and Summary**

In keeping with Sections 27(g) and 43(9), of the Amended and Restated Public Procurement and Concession Act which requires each Procuring Entity to submit quarterly report to the Commission, I am pleased to submit the Procurement Report for First Quarter Fiscal Year-2022, for your review and consideration.

During the period under review, the Ministry of Mines and Energy partially implemented processed thirteen (13) contract packages out of the twenty five (25) contract packages within our procurement plan approved by the Commission.

Out of the total approved procurement packages, the Restricted Bidding (RB) method was used for the acquisition of three (3) contract packages (*Petroleum Products, Vehicles and Motorbikes*), whereas the National Competitive Bidding (NCB) was used for the acquisition of four (4) contract packages (*Stationery Supplies, ICT Equipment, Air Conditioners, Cleaning Materials*). The Request for Quotation (RFQ) method was use for the acquisition of four (4) contract package (*Building Materials, Printing & Binding Services, Refuse Collection, and Event Catering*). Additionally, two (2) contract packages were utilized under the Single Source Selection (SSS) method for consultancy and internet services namely *Diamond Valuation Consultant Services and Internet Provider Services*.

## **2.0 Challenges**

Effective quarterly budgetary allotment for the Ministry of Mines and Energy.

## **3.0 Recommendations**

The Ministry of Mines and Energy is pleased to recommend to the Government of Liberia through the MFDP for effective budgetary allocation to enable the Ministry implement its statutory objectives.

Furthermore, the Ministry recommends adequate budgetary allocation for the budget line, 'Transfer to Revenue Enhancement Initiative' for the acquisition of logistics and field support to strengthen and enhance revenue generation for the Government of Liberia.

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Ministry of Mines and Energy  
 Quarterly Procurement Report  
 3<sup>rd</sup> Quarter, Fiscal Year 2022

- SUMMARY OF PROCUREMENTS IN PROGRESS: (PROJECT PLAN)
- Single Source Selection: Heavy Equipment Rental Services and Geo Fabric Mat pending.
  - Request for Quotation: Fuel and Engineering Equipment in progress


Request for Quotation: Fuel and Engineering Equipment in progress

SPECIFIC INFORMATION

Item No.	Package Code	Contract Package Description	Procurement Method	Source of Funding	Date of Advertisement/Bids Invitation	Date of Closing of Bids Submission	Number of Bids Received	Date of Transmission of Contract Award Notice by PC	Actual Contract Value	Name of Supplier/Contractor/Consultant/Service Provider	Supplier / Contractor or Consultant/Service Provider Status	Business Legal Owner	Business Beneficiary	Date Contract Signed	Date of Delivery/Inspection	Proposed Contract Completion Date	Contract Status (Amount Paid)
1.	IFBNO. MME/C DP/SBA /SS/001 /2022	Heavy Equipment Rental Services (coastal project)	SSS	Gol	08-4-2022	08-12-2022	1	08-26-2022	\$118,000 USD	Chen-Liberia Enterprise (CLE)S	Yes	Chen Guanjin	Chen Guanjin & Weedor M. Gbadegun	08-30-2022	N/A	N/A	N/A
2.	IFBNO. MME/C DP/SBA /SS/002 2022	Geo Fabric Mat (coastal project)	SSS	Gol	08-4-2022	08-12-2022	1	08-26-2022	\$44,000 USD	Chen-Liberia Enterprise (CLE)S	Yes	Chen Guanjin	Chen Guanjin & Weedor M. Gbadegun	08-30-2022	N/A	N/A	N/A

3	RFQ#: MME-08-FY-2022-32	Fuel (coastal project)	RFQ	Gol.	08-25-2022	08-29-2022	2	N/A	\$3,327.85 USD	Super Petroleum Co.	Yes	N/A	N/A	N/A	09-12-2022	09-12-2022	N/A
4	RFQ#: MME-09-FY-2022-34	Engineering Equipment (coastal project)	RFQ	Gol.	09-07-2022	09-09-2022	3	N/A	\$240.00 USD	B. For Builders Supply & More	Yes	N/A	N/A	N/A	09-20-2022	09-20-2022	N/A

Prepared by:



James T. Snowea

Procurement Director

Date:

05/Dec/22

Approved by:




Emmanuel O. Shesman

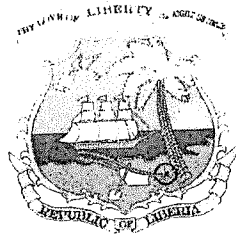
Head of Entity/Chairman PC

Date:

Dec. 5,

**REPUBLIC OF LIBERIA**

**Ministry of Mines and Energy**



**Quarterly Procurement Report**

**Fiscal Year 2022**

**For the 3<sup>rd</sup> Quarter (July – Sept. 2022)**

**December 6, 2022**

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December 6, 2022

**Executive Director**  
Public Procurement & Concessions Commission  
Executive Mansion Grounds  
Capitol Hill  
Monrovia, Liberia

Dear Atty. Kowo:

The Procurement Committee of Ministry of Mines and Energy herewith submits to your office its **3<sup>rd</sup> Quarter** Procurement Report for **Fiscal Year 2022**.

This report summarizes the procurement activities implemented and ongoing at the Ministry of Mines and Energy for the period (**July 1, 2022 to September 30, 2022**).

Kind regards.

Sincerely yours,

Emmanuel O. Sherman

**CHAIRMAN, PROCUREMENT COMMITTEE**  
Ministry of Mines and Energy (MME)

## **1.0 Introduction and Summary**

In keeping with Sections 27(g) and 43(9), of the Amended and Restated Public Procurement and Concession Act which requires each Procuring Entity to submit quarterly report to the Commission, I am pleased to submit the Procurement Report for Third Quarter Fiscal Year-2022, for your review and consideration.

During the period under review, the Ministry of Mines and Energy implemented four (4) contract packages under the special project approved procurement plan.

Out of the total twenty five (25) planned procurement packages for goods and services and additional two (2) contract packages allotted in the Ministry's first quarter approved budget (*Text Book: US\$4,137.00 and Advertising & Public Relations: US\$1,625.00*), the Ministry of Mines and Energy was unable to implement all of those packages due to the absence of approved allotment for the period under review.

During the period under review, the Ministry of Mines and Energy commenced implementation of the D. Tweh Coastal Defense Project in New Kru Town with initial funding from the Government of Liberia (GoL) in the amount of US\$175,000. The Single Source Selection (SSS) method was used for the acquisition of two (2) contract packages (*Heavy Equipment Rental Services and Geo Fabric Mat*) while two (2) contract packages were processed through the Request for Quotation (RFQ) method namely *Petroleum Products (fuel)* and *Engineering Equipment*.

## **2.0 Challenges**

For the period under review, the Ministry of Mines and Energy is yet to receive approved allotment from the Budget Line: Transfer to Revenue Enhancement Initiative to fully implement procurement processes under said budget.

## **3.0 Recommendations**

Relative to the above mentioned challenge, the Ministry of Mines and Energy is pleased to recommend to the Government of Liberia through the Ministry of Finance Development Planning for approval of the budget to enable the Ministry adequately implement its objectives and enhance more revenue.

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Ministry of Mines and Energy  
 Quarterly Procurement Report  
 2<sup>nd</sup> Quarter, Fiscal Year 2022

Y OF PROCUREMENTS IN PROGRESS:

procurement activities in progress

SPECIFIC INFORMATION

ag le	Contract Package Description	Procur ement Method	Source of Funding	Date of Advertise ment/Bids Invitation	Date Closing of Bids Submission	Number of Bids Received	Date Transmissio n of Contract Award Notice by PC	Actual Contract Value	Name Supplier/Cont ractor/Consul tant/Service Provider	Supplier / Contract or/Cons ultant/Se rvic e Provider FPCC VR Status	Business Legal Owner	Business Benefiac ia	Date Contract Signed	Date Delivery/ Inspection	Proposed Contract Completi on Date	Contr act progre ss  (Amou nt Paid)	Remar ks
	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

Prepared by:

James I. Snowea  
 Procurement Director

Date: 5/DEC/22

Approved by:

Emmanuel O. Sherman  
 Head of Entity/ Chairman PC



Date: Dec. 5, 2022

Ministry of Mines and Energy  
 Quarterly Procurement Report  
 1<sup>st</sup> Quarter, Fiscal Year 2022

LIST OF PROCUREMENTS IN PROGRESS:													
<p><u>National Competitive Bidding:</u> Contract signed with suppliers, Purchase Orders raised and submitted at MDFP.</p> <p><u>Request For Quotations:</u> LPOs in processed while one LPO (Building Materials) submitted to MFDP.</p> <p><u>Single Source Selection:</u> IDV and Internet Connectivity Contracts signed and ongoing.</p>													
SPECIFIC INFORMATION													
Tag Code	Contract Package Description	Procurement Method	Source of Funding	Date of Advertisement/Bids Invitation	Date of Closing Bids Submission	Number of Bids Received	Date of Transmission of Contract Award Notice by PC	Actual Contract Value	Name of Supplier/Contractor/Consultant/Service Provider	Supplier / Contractor/Consultant/Service Provider PCC VR Status	Business Legal Owner	Business Beneficiary	Remarks
301ME/S/RB/1/202	Petroleum Products	RB	GoL	01-5-2022	02-22-2022	2	09-24-2022	\$15,665,000.00 USD	Aminata & Sons, Inc.	Yes			On-going
301ME/N/001/22	Stationery Supplies	NCB	GoL	01-5-2022	02-22-2022	2	07-20-2022	\$10,982,40 USD	Metro Technologies Inc.	Yes	Augustine Paul Rogers	Metro Technologies Inc.	On-going



IE/N/005/22	Cleaning & Janitorial Materials	NCB	GoL	01-5-2022	03-29-2022	1	07-20-2022	\$12,199.00 USD	Saksouk Shopping Center	Yes			07-29-2022	N/A	12-31-2022	N/A	Ongoing
IE/N/004/22	Machinery & Other Equipment (Air Conditioners)	NCB	GoL	01-5-2022	05-2-2022	1	07-20-2022	\$14,970.00 USD	Naresh Brothers	Yes			08-19-2022	N/A	12-31-2022	N/A	Ongoing
IE/N/003/22	ICT Equipment	NCB	GoL	01-5-2022	04-4-2022	2	07-20-2022	\$14,455.00 USD	CrossWords LTD.	Yes	Sachin Nambiar	Crosswords Limited		N/A	12-31-2022	N/A	Ongoing
IE/R/01/22	Vehicles (Updated & Final Plan)	RB	GoL	01-5-2022	05-13-2022	2	07-20-2022	\$176,000 USD (Duty Free)	CICA Motor Liberia Inc.	Yes			09-5-2022	N/A	12-31-2022		Ongoing
IE/R/02/22	Motorbikes (Updated & Final Plan)	RB	GoL	01-5-2022	05-16-2022	2	07-20-2022	\$17,250 USD (Duty Free)	United Motors Company (UMC)	Yes	Rahif Abon Chacra	United Motor Company	07-29-2022	N/A	12-31-2022		Ongoing
IE/S/001/22	Diamond Valuation Consultant Services	SSS	GoL	N/A	N/A	1	N/A	\$125,000 USD	Diamond Counsellor International	N/A	Benjamin Marriott	DCI	01-1-2022	N/A	12-31-2022	N/A	Ongoing
IE/S/001/22	Internet Connectivity	SSS	GoL	N/A	N/A	1	N/A	\$27,000 USD	LITELCO	N/A	GOL	GOL		N/A	12-31-2022	N/A	Ongoing
IE/S/003/22	Repair & Maintenance-Civil (Painting)	RFQ	GoL	N/A	N/A	N/A	N/A	\$3,749.25 USD	B. For Builders & Supply More	N/A	N/A	N/A	N/A	N/A	12-31-2022	N/A	Ongoing

