



Republic of Liberia

## Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: [www.ppcc.gov.lr](http://www.ppcc.gov.lr) | Email: [info@ppcc.gov.lr](mailto:info@ppcc.gov.lr) | Phone Short Code: 4357

Ref. PPCC/RL/CEO/022/'22

January 11, 2022

Hon. Daniel D. Ziankahn  
**MINISTER**  
Ministry of National Defense  
Republic of Liberia

Dear Hon. Ziankahn:

Subject: **PROVISIONAL APPROVAL OF MINISTRY OF NATIONAL DEFENSE PSIP PROCUREMENT PLAN FOR FISCAL YEAR 2022.**

We present our compliments and acknowledge receipt of your letter which sought the Commission's approval of Ministry of National Defense PSIP Procurement Plan for FY 2022 in accordance with **Section 40(3)** of the PPC Act. The Commission hereby informs you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved Draft Procurement Plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you ascertain the availability of funding. Please ensure to include notification of this information in the tender document for your guidance, the Commission has produced a short note explaining the process for framework agreements and advance procurement which you can download at **<http://ppcc.gov.lr/vr/index.php/documents>**.

Upon the passage of the National Budget 2022, you are required to submit a revised/updated procurement plan, details budget for MOD's **allocation** in the approved budget, Cash plan, names and positions of the Procurement Committee members for FY 2022 and staff of the Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the just ended six months budget, for stated submission will serve as a precursor for the Commission granting you final approval of your recurrent procurement plan for fiscal year 2022.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards

Yours sincerely,

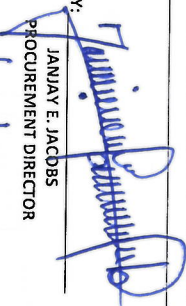
Jargbe Roseline Nagbe Kowo (Atty.)  
**CHIEF EXECUTIVE OFFICER**

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Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

MINISTRY OF NATIONAL DEFENSE  
PSP (RECRUITMENT) PROCUREMENT PLAN  
SOURCE OF FUNDING: GOVERNMENT OF LIBERIA  
FISCAL YEAR: 2022

| BASIC DATA                  |                       |                             |                        |       |                                       |                    |                             |                          |                                     |                                |                                     |                                   |                            |                                |   |                          | IMPLEMENTATION DATES |          |  |  |  |  |  |  |  |  |
|-----------------------------|-----------------------|-----------------------------|------------------------|-------|---------------------------------------|--------------------|-----------------------------|--------------------------|-------------------------------------|--------------------------------|-------------------------------------|-----------------------------------|----------------------------|--------------------------------|---|--------------------------|----------------------|----------|--|--|--|--|--|--|--|--|
| ITEM NO.                    | PACKAGE NUMBER (CODE) | CONTRACT PACKAGE            | BUSINESS ACTIVITY CODE | QTY   | ESTIMATED COST (USD)                  | PROCUREMENT METHOD | TECHNICAL SPEC/BOQ/DRAWINGS | PC APPROVAL BID DOCUMENT | BID INVITATION & RELEASE OF BID DOC | BID SUBMISSION /PUBLIC OPENING | SUBMISSION OF BID EVALUATION REPORT | PC APPROVAL BID EVALUATION REPORT | CONTRACT AWARD AND SIGNING | ADVANCE PAYMENT (MOBILIZATION) | DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION) | ACCEPTANCE FINAL PAYMENT |                      |          |  |  |  |  |  |  |  |  |
| PLANNED<br>UPDATE<br>ACTUAL | 1                     | IFB NO. MOD/PSIP/RB/001/22  | PETROLEUM PRODUCTS     | G4661 | 4,119.04 gallons @US\$4.20 per gallon | 17,300.00          | RB                          | 10/28/21                 | 11/10/21                            | 11/15/21                       | 1/17/22                             | 2/11/22                           | 2/16/22                    | 2/18/22                        | 3/7/22  | N/A                      | 3/15/22              | 12/31/22 |  |  |  |  |  |  |  |  |
| PLANNED<br>UPDATE<br>ACTUAL | 2                     | IFB NO. MOD/PSIP/RFO/001/22 | STATIONERY             | G4761 | ASSORTED                              | 10,000.00          | RFQ                         | 10/28/21                 | 11/10/21                            | 11/15/21                       | 1/17/22                             | 1/24/21                           | 1/26/22                    | 1/28/22                        | 1/31/22                                       | N/A                      | 2/7/22               | 12/31/22 |  |  |  |  |  |  |  |  |
| PLANNED<br>UPDATE<br>ACTUAL | 3                     | IFB NO. MOD/PSIP/NCB/001/22 | CLEANING MATERIALS     | G4773 | ASSORTED                              | 44,115.00          | NCB                         | 10/28/21                 | 11/10/21                            | 11/15/21                       | 1/17/22                             | 2/11/22                           | 2/16/22                    | 2/18/22                        | 3/7/22  | N/A                      | 3/15/22              | 12/31/22 |  |  |  |  |  |  |  |  |
| PLANNED<br>UPDATE<br>ACTUAL | 4                     | IFB NO. MOD/PSIP/NCB/002/22 | FOOD STUFF             | G4711 | ASSORTED                              | 121,086.00         | NCB                         | 10/28/21                 | 11/10/21                            | 11/15/21                       | 1/17/22                             | 2/11/22                           | 2/16/22                    | 2/18/22                        | 3/7/22  | N/A                      | 3/15/22              | 12/31/22 |  |  |  |  |  |  |  |  |
| PLANNED<br>UPDATE<br>ACTUAL | 4                     | IFB NO. MOD/PSIP/RB/002/22  | MILITARY UNIFORMS      | G4771 | ASSORTED                              | 339,844.00         | RB                          | 10/28/21                 | 11/10/21                            | 11/15/21                       | 1/17/22                             | 2/11/22                           | 2/16/22                    | 2/18/22                        | 3/7/22  | N/A                      | 3/15/22              | 12/31/22 |  |  |  |  |  |  |  |  |
| TOTAL                       |                       |                             |                        |       | 532,345.00                            |                    |                             |                          |                                     |                                |                                     |                                   |                            |                                |   |                          |                      |          |  |  |  |  |  |  |  |  |


PREPARE BY:   
JANUAY E. JACOBUS  
PROCUREMENT DIRECTOR

DATE: 01/04/22

APPROVED BY:   
Maj. Gen. Daniel D. Zankah, Jr. (RTD)  
HEAD OF ENTITY/ CHAIRMAN, PROCUREMENT COMMITTEE

DATE: 01/04/22



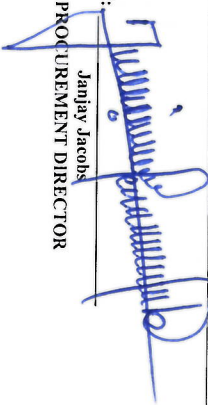
  
Jan 11, 2022

  
01/11/2022



MINISTRY OF NATIONAL DEFENSE  
PSIP (RECRUITMENT) PROCUREMENT PLAN NOTES  
SOURCE OF FUNDING: GOVERNMENT OF LIBERIA  
FISCAL YEAR: 2022

| No | Code                        | Contract Package   | Budget Line Description                  | Draft Budget Amount | Adjustment +/- | Final Budget Amount | Explanatory note  |
|----|-----------------------------|--------------------|--|---------------------|----------------|---------------------|---|
| 1  | IFB NO. MOD/PSIP/RB/001/22  | PETROLEUM PRODUCTS | FUEL AND LUBRICANT - GENERATOR           | 17,300.00           | 0              | 17,300.00           | US\$17,300.00 from the budget line Fuel and Lubricant-Generator will be used to purchase diesel fuel for generators at the various military barracks.   |
| 2  | IFB NO. MOD/PSIP/RB/001/22  | STATIONERY         | OTHER OFFICE MATERIALS AND CONSUMABLE    | 10,000.00           | 0              | 10,000.00           | US\$10,000.00 from the US\$54,115 on the budget line Other Office Materials and Consumables will be used to purchase stationery (pencil, note pad, map pen, paper etc.) for use by the recruits.  |
| 3  | IFB NO. MOD/PSIP/NCB/001/22 | CLEANING MATERIALS | OTHER OFFICE MATERIALS AND CONSUMABLE    | 44,115.00           | 0              | 44,115.00           | US\$44,115.00 from the US\$54,115 on the budget line Other Office Materials and Consumables will be used to purchase cleaning materials (laundry tub, laundry bucket, broom, toilet tissue, clothe pin, tooth paste, bath soap, tooth brush etc. ) for use by the recruits. |
| 4  | IFB NO. MOD/PSIP/NCB/002/22 | FOOD STUFF         | FOOD AND CATERING SERVICE                | 121,086.00          | 0              | 121,086.00          | US\$121,086.00 from the budget line Food and Catering will be used to purchase food stuff (rice, oil, fish, poultry, etc) to feed recruits while in training and provide dry ration for recruit.  |
| 5  | IFB NO. MOD/PSIP/RB/002/22  | MILITARY UNIFORM   | SPECIALIZED MATERIALS - MILITARY UNIFORM | 339,844.00          | 0              | 339,844.00          | US\$339,844.00 from the budget line Specialized Material-Military Uniforms will be used to purchase military uniforms and accessories for use by the recruits.  |

SIGNED BY:   
Janjay Jacobs  
PROCUREMENT DIRECTOR

APPROVED BY:   
Maj. Gen. Daniel D. Ziankahn, Jr. (RTD)  
HEAD OF ENTITY/CHAIRMAN PROCUREMENT COMMITTEE

  
Jan 11, 2022