

Republic of Liberia
Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. PPCC/RL/CEO/1582/'20

October 26, 2020

Hon. Jeanine M. Cooper
MINISTER
Ministry of Agriculture
Republic of Liberia

Dear Hon. Cooper:

Subject: **RECEIPT AND APPROVAL OF SBA AND NON SBA PROCUREMENT PLAN FOR FISCAL YEAR 2020/2021**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the Ministry of Agriculture SBA and Non SBA Procurement Plan (*Goods and Services*) for Fiscal Year 2020/2021 in accordance with **Section 40 (3)** of the PPCA, 2010. The Commission, however, wishes to inform you that your Procurement Plan has been duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plans.

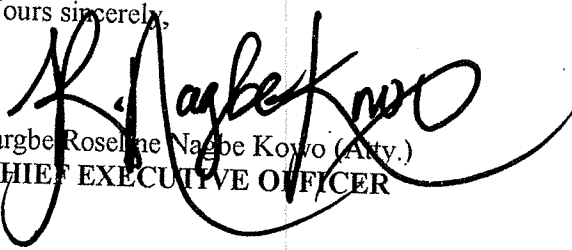
The Commission counsels that you observe Section 40(5) of the PPCA, 2010 which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plan. The Commission and the Ministry responsible for finance should be notified in writing of any material changes in the procurement plan and provide with a copy of the updated procurement plan.

Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Best regards.

Yours sincerely,


Jargbe Roseline Nagbe Kowo (Atty.)
CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement And Concession Act of Liberia

MINISTRY OF AGRICULTURE
PROCUREMENT PLAN (CORE BUDGET)
SOURCE OF FUNDING: GOL NATIONAL BUDGET
FISCAL YEAR: 2020 - 2021

1	2	3	4	5	6	7	8	9	11	12	13	14	15	16	17	18	19			
				BASIC DATA						IMPLEMENTATION DATES										
	Item No.	Code	Contract package	Business Activity Codes	Qty	Est. Cost (USD)	Procurement method	Tech Spec/BOQ/ Drawings	Preparation of bidding document	Pc App.1- bid doc/tech spec	Bid invitation & Release Doc	Bid sub/pub opening	Submission of Bid Evaluation report	Pc App. 2 of bid Evaluation report	Cont. Award /Signature	Advance payment (mobilization)	Delivery, inspection (substantial completion)	Acceptance & final payment		
PLANNED	1	IFB No. MoA/CB/RFQ/001/20/21	Air Tickets	N7911	Assorted	6,311.00	RFQ	9/3/2020	9/10/2020	9/17/2020	9/24/2020	10/1/2020	10/8/2020	10/15/2020	10/22/2020	N/A	5/28/2021	6/25/2021		
UPDATE																				
ACTUAL																				
PLANNED	2	IFB No. MOA/CB/RB/001/20/21	Vehicle Spare Parts	G4520	(46) FORTY SIX-VEHICLES	10,792.00	RB	9/7/2020	9/14/2020	9/21/2020	9/23/2020	10/21/2020	11/4/2020	11/11/2020	11/25/2020	N/A	5/26/2021	6/24/2021		
UPDATE																				
ACTUAL																				
PLANNED	3	IFB No.MoA/CB/RFQ/002/20/21	Stationary	G4761	Assorted	4,192.00	RFQ	8/31/2020	9/3/2020	9/14/2020	9/21/2020	9/28/2020	10/5/2020	10/12/2020	10/19/2020	N/A	5/26/2021	6/9/2021		
UPDATE																				
ACTUAL																				
PLANNED	4	IFB No. MOA/CB/RFQ/003/20/21	Repair & Maintenance Generator	C3314	1 Firm	5,193.00	RFQ	9/7/2020	9/14/2020	9/21/2020	9/23/2020	9/30/2020	10/5/2020	10/12/2020	10/26/2020	N/A	5/26/2021	6/24/2021		
UPDATE																				
ACTUAL																				
PLANNED	5	IFB No.MoA/CB/RFQ/004/20/21	Stretch Cards	J6190	Assorted	1,000.00	RFQ	8/31/2020	9/3/2020	9/4/2020	9/7/2020	9/14/2020	9/18/2020	9/21/2020	9/28/2020	N/A	5/26/2021	6/25/2021		
UPDATE																				
ACTUAL																				
PLANNED	6	IFB No.MoA/CB/RFQ/005/20/21	Computer Supplies Parts & Cabling	C9511	Assorted	650.00	RFQ	8/31/2020	9/3/2020	9/4/2020	9/7/2020	9/14/2020	9/18/2020	9/21/2020	9/28/2020	N/A	5/26/2021	6/25/2021		
UPDATE																				
ACTUAL																				
PLANNED	7	IFB No. MOA/NCB/001/20/21	Agricultural Supplies	G4653	Assorted	67,212.00	NCB	9/7/2020	9/14/2020	9/21/2020	9/24/2020	10/22/2020	11/5/2020	11/12/2020	11/26/2020	N/A	5/26/2021	6/16/2021		
UPDATE																				
ACTUAL																				
						Grand Total:US\$	95,350.00													

PREPARED BY:
ABRAHAM VARMAH
DIRECTOR OF PROCUREMENT

APPROVED BY:
JEANNE M. COOPER
CHAIRPERSON, PROCUREMENT COMMITTEE

DATE: 16/10/2020



MINISTRY OF AGRICULTURE
PROCUREMENT PLAN (EXPLANATORY NOTES)
FISCAL YEAR: 2020/2021
Non-SBA & SBA

Item No.	Contract Package Code	Contract Package	Content of Contract Package
CORE			
1	IFB No. MOA/CB/RFQ/001/20/21	Air Ticket	This contract package is taken from the budget line Foreign Means of Travel and its intended to procure assorted air tickets for travel out of the Country.
2	IFB No. MOA/CB/RB/001/20/21	Vehicle Spare Parts	This contract package is taken from the budget line Repairs & maintenance vehicles and it will be used procure genuine vehicle spare parts for 46 units of vehicles for the Ministry of Agriculture. a. Toyota Land Cruiser b. Toyota Prado, c. Toyota Hilux d. Ford Ranger e. Renault f. Nissan Patrol g. Nissan Hard Body Pickup etc.,
3	IFB No. MOA/CB/RFQ/002/20/21	Stationery	This contract package is intended to procure the following assorted stationery (Office Materials & Ink & Toner Cartridges) items: see attached Listing
4	IFB No. MOA/CB/RFQ/003/20/21	Repair & Maintenance Generator	This contract package is taken from the budget line repairs & maintenance generator and it is intended to maintain the services of Beaver Company who supplied a 200 KVA generator through the West African Regional Fisheries Project (WARP).
5	IFB No. MOA/CB/RFQ/004/20/21	Scratch Cards	This contract package is taken from the budget lines Scratch cards (1,000.00) and it is intended to procure the following : Telecommunication (Scratch cards): Lonestar - 60 pieces of 5 dollars denomination cards; - Lonestar - 100 pieces of 1 dollar denomination cards; - Orange - 60 pieces of 5 dollars denomination cards; - Orange - 100 pieces of 1 dollar denomination cards; - Lonestar - 2 pieces of 50 dollars denomination cards and - Orange - 2 pieces of 50 dollars denomination cards.
6	IFB No. MOA/CB/RFQ/005/20/21	Computer Supplies Parts & Cabling	This contract package is taken from the budget line Computers supplies & ICT services and its intended to procure the following: Cisco switch, Networking tool kit (Complete set), One (1) Terra Bite Hardware, 48 port D-Link switch, One (1) box of Cat 6E (Networking cable),(1) Terra Bite Hardware, Microsoft suites, Anti Virus, Window 7 & 8 (64 bit software) etc.
7	IFB No. MOA/CB/NCB/001/20/21	Agricultural Supplies	This contract package is taken from the budget lines Agriculture supplies & inputs. It is intended to procure Agro Materials (Inputs, Supplies, Seedlings etc) for the Ministry of Agriculture, which amounts to USD\$67,212.00
SBA			

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10/12/2021