



Republic of Liberia  
**Public Procurement & Concessions Commission**

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: [www.ppcc.gov.lr](http://www.ppcc.gov.lr) | Email: [info@ppcc.gov.lr](mailto:info@ppcc.gov.lr) | Phone Short Code: 4357

**Ref. PPCC/RL/CEO/1012/2020**

January 29, 2020

Hon. Precious K. Tetteh  
**ACTING MINISTER**  
Ministry of Agriculture  
Republic of Liberia

Your ref: RL/MOA/PKT/AM-009/'20

Dear Hon: Tetteh:

Subject: **RECEIPT AND APPROVAL OF CORE AND SBA PROCUREMENT PLAN FOR FISCAL YEAR 2019/2020**

We present our compliments and wish to notify you that the Public Procurement and Concessions Commission has received and approved the **Ministry of Agriculture (MOA)** Core and SBA Procurement Plan (*Goods and Non-Consultancy Services*) for Fiscal Year 2019/2020 in accordance with **Section 40 (3)** of the PPCA, 2010. The Commission informs the Ministry of Agriculture that its annual Procurement Plan has been duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plan.

The Commission counsels that you observe Section 40(5) of the PPCA, 2010 which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. An updated procurement plan shall accompany said notice to the Commission."

Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the previous fiscal year (2018/2019), for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for fiscal year 2019/2020.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Best regards.

Yours sincerely,

Jarghe Rosehne Nagbe Koro (Atty.)  
**CHIEF EXECUTIVE OFFICER**

MINISTRY OF AGRICULTURE  
PROCUREMENT PLAN (CORE BUDGET)  
SOURCE OF FUNDING: GOL NATIONAL BUDGET  
FISCAL YEAR: 2019 - 2020

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
IMPLEMENTATION DATES																		
Item No.	Contract package	Business Activity Codes	Qty	Est. Cost (USD)	Procurement method	Tech Spec/BOQ/Drawings	Preparation of bidding document	PC App.1-bid doc/tech spec	Bid invitation & Release Doc	Bid sub/pub opening	Submission of Bid Evaluation report	Pc App. 2 of bid Evaluation report	Cont. Award /Signature	Advance payment (mobilization)	Delivery, inspection (substantial completion)	Acceptance & final payment		
1	IFB No. MOA/CB/NCB/001/19/20	Vehicles Spare Parts	G4530	46 Vehicles	10,792.00	NCB	7/17/2019	7/24/2019	7/31/2019	8/7/2019	9/4/2019	9/14/2019	9/24/2019	10/8/2019	N/A	11/5/2019	6/28/2020	
PLANNED																		
UPDATE																		
ACTUAL																		
2	IFB No. MOA/CB/RFQ/001/19/20	Computers, supplies, parts and cabling	C9511	Assorted	450.00	RFQ	7/25/2019	7/25/2019	7/26/2019	7/29/2019	8/5/2019	8/5/2019	8/7/2019	8/14/2019	N/A	9/11/2019	10/9/2019	
PLANNED																		
UPDATE																		
ACTUAL																		
3	IFB No. MOA/CB/RFQ/002/19/20	Scratch Cards	J6190	Assorted	1,000.00	RFQ	7/23/2019	7/23/2019	7/24/2019	7/27/2019	8/3/2019	8/3/2019	8/5/2019	8/12/2019	N/A	9/9/2019	10/7/2019	
PLANNED																		
UPDATE																		
ACTUAL																		
Sub - Total:				US\$	12,242.00													

PREPARED BY: ABRAHAM VARMAH  
DIRECTOR OF PROCUREMENT

APPROVED BY: HON. PRECIOUS K. TETTEH  
CHAIRMAN, PROCUREMENT COMMITTEE

DATE: 01-14-20



MINISTRY OF AGRICULTURE  
PROCUREMENT PLAN (CORE BUDGET)  
SOURCE OF FUNDING: GOL NATIONAL BUDGET  
FISCAL YEAR: 2019 - 2020

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4	IFB No. MOA/CB/RB/09/19/26	Agriculture Tools	G4653	Assorted	100,000.00	R3	8/5/2019	8/12/2019	8/17/2019	8/19/2019	9/16/2019	9/30/2019	10/5/2019	10/19/2019	N/A	11/16/2019	12/14/2019		
PLANNED																			
UPDATE																			
ACTUAL																			
5	IFB No. MOA/CB/S/001/19/20	Generator Repairs & Maint. Services	C3314	1 Firm	5,700.00	S.S	7/31/2019	8/7/2019	8/10/2019	N/A	N/A	N/A	N/A	8/24/2019	N/A	6/14/2020	6/27/2020		
PLANNED																			
UPDATE																			
ACTUAL																			
6	IFB No. MOA/CB/RFO/063/19/20	Stationery	G-761	Assorted	3,685.00	RFQ	7/23/2019	7/26/2019	7/28/2019	7/28/2019	8/4/2019	8/8/2019	8/12/2019	8/19/2019	N/A	8/26/2019	9/23/2019		
PLANNED																			
UPDATE																			
ACTUAL																			
			Sub - Total		US\$	109,385.00													
			Grand Total		US\$	121,627.00													

PREPARED BY: ABRAHAM VARMIAH  
DIRECTOR OF PROCUREMENT

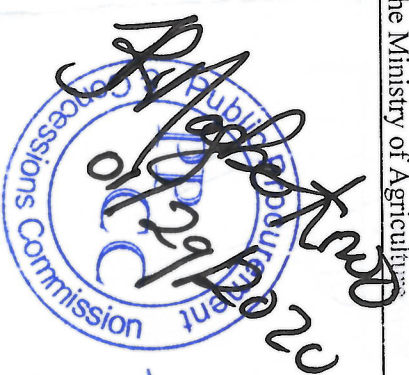
APPROVED BY: HON. PRECIOSUS K. TEJTEH  
CHAIRMAN, PROCUREMENT COMMITTEE

DATE: 01-14-20





Item No.	Contract Package Code	Contract Package	Content of Contract Package
<b>CORE</b>			
1	IFB NO.MOA/CB/NCB/001/19/20	Vehicle Spare Parts	This contract package is taken from the budget line Repairs & maintenance vehicles and its intended to procure vehicle spare parts (assorted) to repaired and maintained 46 vehicles and 6 motor cycles for the Ministry of Agriculture through a Framework Agreement based on their Authorizations as Dealer of vehicles in Liberia. The Ministry however opt to bring to your attention that it has Seven (7) kinds of vehicles, namely: (Mercedes Trucks, Toyotas, Nissans, Hyundais, Fords, Renaults, Folton Aumark etc). Note: Donated vehicles may be included if required.
2	IFB NO.MOA/CB/RFQ/001/19/20	Computers, supplies, parts and cabling	This contract package is taken from the budget line Computers supplies & ICT services and its intended to procure the following: Cisco switch, Networking tool kit (Complete set), One (1) Terra Bite Hardware, 48 port D-Link switch, One (1) box of Cat 6E (Networking cable),(1) Terra Bite Hardware, Microsoft suites, Anti Virus, Window 7 & 8 (64 bit software) etc.
3	IFB NO.MOA/CB/RFQ/002/19/20	Scratch Cards	This contract package is taken from the budget lines Telecommunication, internet and postage and it is intended to procure the following Telecommunication (Scratch cards): - Lonestar - 30 pieces of 5 dollars denomination cards - Lonestar - 250 pieces of 1 dollar denomination cards - Orange - 50 pieces of 5 dollars denomination cards - Orange - 350 pieces of 1 dollar denomination cards
4	IFB NO.MOA/CB/RB/001/19/20	Agriculture Chemicals	This contract package is taken from the budget line Agriculture Supplies & Inputs and it is intended to procure Agr Materials (inputs, supplies, Seedlines, Machinerries etc.) for the Ministry of Agriculture. Vendors to Participate: Gro Green Liberia, Greenfield Liberia, Miagro Liberia Ltd, Weingo Liberia Ltd, Creative Supplies and Logistics Groups, Vishnu Trading Inc. and AMIMO Agro Businesses Center.
5	IFB NO.MOA/CB/S.S/002/19/20	Generator Repairs & Maintenance Services	This contract package is taken from the budget line Repairs & maintenance generators and it's intended to maintain the services of Beaver Company who supplied a 200 KVA generator through the West African Regional Fisheries Project (WARFP) that is currently in use at the Ministry of Agriculture.





6	IFB NO. MOA/CB/RFQ/005/19/20	Stationery
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This contract package is intended to procure the following assorted stationery items:

**Office Materials**

- Legal size paper
- A4 size paper
- Manila Folder A4 size (1 ctn x 5 packs x 100 pcs)
- Stapler Machine 24/6 or 24/6 min pins
- Surge protector extension cord, 5 port multi sockets
- Masking Tape Legal size
- Pen Drive, USB type 8 GB
- Masking Tape Medium Size
- White Board Marker, High quality assorted colors
- Legal Book 3 Qr

**Ink and Toner Cartridges:**

- 55A, LaserJet Pro MFP M21dn
- 410A, LaserJet Pro color MFP M477 fdw
- Canon 728, Cartridge (Original)
- Canon – T, Cartridge (Original)
- HP 05A Toner LaserJet (Original)
- HP 131 A series
- Anti-Virus 2019

This contract package is intended to procure the following assorted stationery items:

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- Anti-Virus 2019

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- HP 131 A series
- Anti-Virus 2019

1	IFB No. MOA/SBA/S.S/001/19/20	Internet connectivity	This contract package is taken from the budget line Telecommunication, internet, & postage which is intended to Sole Source the internet services to Libtelco Liberia for the monthly provision of 4.0GHz licensed which include (dedicated bandwidth of 3072 kbps 3 download and 2 upload) including installation of infrastructure at Ministry of Agriculture, Somalia Drive. The above mentioned will be sourced from LIBTELCO.
2	IFB NO. MOA/SBA/RB/001/19/20	Petroleum Product	This contract package is taken from both budget lines Fuel & lubricant vehicles & generators and its intended to procure the following items: Gasoline and diesel for generators, vehicles, & motorcycles A. bulk diesel supply to generator - 4,841.90 gallons@US\$3.15 B. Gasoline in coupons supply to Vehicles - 4,155.85 gallons@US\$3.67 inclusive of transportation cost (0.05).
3	IFB No. MOA/SBA/RFQ/001/19/20	Air Tickets	This contract package is taken from the budget line Non-Exp Means of Travel. This line is intended to procure plane tickets from Airlines so as to facilitate the Ministers International Travel.

This contract package is taken from the budget line Telecommunication, internet, & postage which is intended to Sole Source the internet services to Libtelco Liberia for the monthly provision of 4.0GHz licensed which include (dedicated bandwidth of 3072 kbps 3 download and 2 upload) including installation of infrastructure at Ministry of Agriculture, Somalia Drive. The above mentioned will be sourced from LIBTELCO.

This contract package is taken for both budget lines Fuel & lubricant vehicles & generators and its intended to procure the following items: Gasoline and diesel for generators, vehicles, & motorcycles

A. bulk diesel supply to generator - 4,841.90 gallons@US\$3.15

B. Gasoline in coupons supply to Vehicles - 4,155.85 gallons@US\$3.67 inclusive of transportation cost (0.05).

This contract package is taken from the budget line Foreign Means of Travel. This line is intended to procure plane tickets from Airlines so as to facilitate the Ministers in International Travel.

This contract package is taken from the budget line Telecommunication, internet, & postage which is intended to Sole Source the internet services to Libtelco Liberia for the monthly provision of 4.0GHz licensed which include (dedicated bandwidth of 3072 kbps 3 download and 2 upload) including installation of infrastructure at Ministry of Agriculture, Somalia Drive. The above mentioned will be sourced from LIBTELCO.

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