


MINISTRY OF AGRICULTURE
PROCUREMENT PLAN (SBA)
SOURCE OF FUNDING: GOL NATIONAL BUDGET
SPECIAL FISCAL YEAR: 2021

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
BASIC DATA										IMPLEMENTATION DATES										
Item No.	Code	Contract package	Business Activity Codes	Qty	Est. Cost (USD)	Procurement method	Tech Spec/BOQ/ Drawings	Preparation of bidding document	PC App.1-bid doc./tech spec	Bid invitation & Release Doc	Bid sub/pub opening	Submission of Bid Evaluation report	Pc App. 2 of bid Evaluation report	Cont. Award /Signature	Advance payment (mobilization)	Delivery, inspection (substantial completion)	Acceptance & final payment	Remarks		
1	IFB No. MOA/SBA/RFQ/001/2021	Petroleum Product	G4661	1960.78 gallons for vehicle usage	10,000.00	RFQ	9/10/2021	9/13/2021	9/17/2021	9/20/2021	9/27/2021	9/30/2021	10/4/2021	10/7/2021	N/A	10/21/2021	12/15/2021			
UPDATE																				
ACTUAL																				
2	IFB No. MOA/SBA/RFQ/001/2021	Printing Services	C1811	3 Firms	463.00	RFQ	9/10/2021	9/13/2021	9/17/2021	9/20/2021	9/27/2021	9/30/2021	10/4/2021	10/7/2021	N/A	10/21/2021	12/15/2021			
UPDATE																				
ACTUAL																				
3	IFB No. MOA/SBA/RFQ/002/2021	Cleaning Materials	G4773	Assorted	800.00	RFQ	9/10/2021	9/13/2021	9/17/2021	9/20/2021	9/27/2021	9/30/2021	10/4/2021	10/7/2021	N/A	10/21/2021	12/15/2021			
UPDATE																				
ACTUAL																				
					Grand Total:US \$ 11,263.00															

PREPARED BY: 
ABRAHAM VANMAH
PROCUREMENT DIRECTOR

APPROVED BY: 
JEANINE M. COOPER
CHAIRPERSON, PROCUREMENT COMMITTEE

DATE: 20/09/2021



MINISTRY OF AGRICULTURE
PROCUREMENT PLAN (EXPLANATORY NOTES)
FISCAL YEAR: JULY-DEC. 2021
Non SBA & SBA

Item No.	Contract Package Code	Contract Package	Content of Contract Package
			Non-SBA
1	IFB No. MoA/RFQ/001/2021	Air Ticket	This contract package is taken from the budget line Foreign Means of Travel and its intended to procure assorted air tickets for travel out of the Country.
2	IFB No. MOA/RFQ/002/2021	Vehicle Spare Parts	This contract package is taken from the budget line Vehicle Spare Parts and its intended to procure Spare Parts to repair and maintain 46 vehicles for the Ministry of Agriculture.
3	IFB No. MoA/RFQ/003/2021	Stationery	This contract package is intended to procure the following assorted stationery items: see attached Listing
4	IFB No. MOA/RFQ/004/2021	Scratch Cards	This contract package is intended to procure the following: Lonestar --- US\$5 Denomination --- 70 pcs Orange --- US\$5 Denomination --- 70 pcs Lonestar --- US\$1 Denomination --- 150 pcs Orange --- US\$1 Denomination --- 150 pcs
5	IFB No. MOA/RFQ/005/2021	Computer Supplies, parts and Cabling	This contract package is taken from the budget line Computers supplies & ICT parts and its intended to procure the following: Cisco switch, Networking tool kit (Complete Set), one (1) Terra Byte Hardware, 48 port D Link
6	IFB No. MOA/NCB/001/2021	Agricultural Supplies and inputs	This contract package is intended to procure assorted agro chemicals, seedlings and agro machineries, etc.
7	IFB No. MoA/SS/001/2021	Inter Connectivity	This contract package is taken from the budget line Telecommunication, internet, & postage which is intended to Sole Sourced the internet services from the Liberian Telecommunication Corporation (LIBTELCO) with a monthly subscription fee of \$1,600.00USD for 64 meg (download and upload) of equipment that is already installed at the Ministry of Agriculture, Ministerial Compound, Congo Town, Monrovia, Liberia.
			SBA
1	IFB No. MOA/SBA/RFQ/001/2021	Petroleum Product	This contract package is taken for both budget lines Fuel & Lubricant vehicles and its in the amount of US\$ 10,000.00 as posted in the cost estimate column of the SBA Procurement Plan. US\$ 3,000.00 of said amount goes toward Domestic Means of Travel. US\$ 7,000.00 is intended to procure the following items: Gasoline and Lubricants for vehicles, motorcycles from the below vendors: A. Super Petroleum (SP) Corp.; B. Liberia Petroleum (LP) Corp.; C. Aminata & Sons, Inc. D. National Petroleum (NP) E. Total Liberia Inc.
2	IFB No. MOA/SBA/RFQ/001/2021	Printing Services	This contract package is intended procure the following: Call Cards, Binders, Stickers, Letter Heads, Check receipts, Check Books, etc.
3	IFB No. MoA/SBA/RFQ/002/2021	Cleaning Materials	This contract package is taken from the budget line other office materials & consumables supplies and its intended to procure the following cleaning materials: see attached listing :
			ADMINISTRATIVE EXPENSE
1		Water & Sewage	This is taken from the budget Water & Sewage and its intended to Single Source to the Liberia Water Sewage Corporation. This is to dislodge the Ministry's Septic Tanks.
2		Electricity	This is taken from the budget line electricity and its intended to be Single sourced and pay electricity bills to the Liberia Electricity Corporation (LEC) on behalf of the Ministry of Agriculture through Administrative processing.
3		Consultancy Services	This budget line is in the amount of US\$ 138,785.00. It will be used for the payment of Consultants for the Ministry of Agriculture.
4		Guard and Security Services	This budget line is in the amount of US\$ 64,470.00. It will be used for the payment of Security Guards posted at the Ministry's Compound in Monrovia and other facilities across the country.

PREPARED BY: ABRAHAM VARMAN
PROCUREMENT DIRECTOR

APPROVED BY: JEANINE M. COOPER
CHAIRPERSON, PROCUREMENT

DATE: 20/09/2021