



Republic of Liberia
Public Procurement & Concessions Commission
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. **PPCC/RL/CEO/0691/'19**

October 9, 2019

Prof. Wilson K. Tarpeh

MINISTER

Ministry of Commerce and Industry

Republic of Liberia

Dear Hon. Tarpeh:

Subject: **PROVISIONAL APPROVAL OF DRAFT PROCUREMENT PLAN FOR FISCAL YEAR 2019/2020**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the Ministry of Commerce and Industry SBA, Non SBA and Consultancy Procurement Plans for FY 2019/2020 in accordance with **Section 40 (3)** of the PPC Act. The Commission however wishes to inform you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved draft procurement plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you **ascertain the availability of funding**. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>

Upon passage of the FY 2019/2020 National Budget, you are required to submit a revised/updated procurement plan, detailed budget for MOCI's allocation in the approved budget, Cash Plan, names and positions of Procurement Committee members for FY 2019/2020 and staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the previous fiscal year (2018/2019), for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for fiscal year 2019/2020.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.

Sincerely Yours


Jargbe Roseline Nyigbe Kowoy (Atty)
CHIEF EXECUTIVE OFFICER

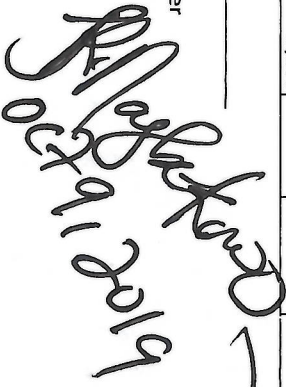
Ministry of Commerce & Industry
PROCUREMENT PLAN SBA
Source of Funding: GOL
Fiscal Year: 2019/2020

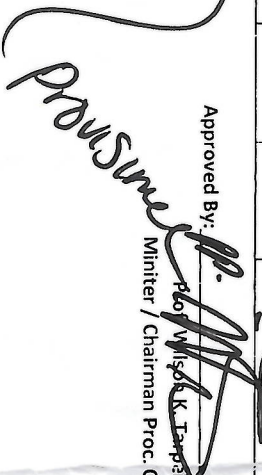
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20		
	Item No.	BASIC DATA						IMPLEMENTATION DATES													
		Package Number (Code)	Contract Package	Business Activities Code	QTY	Estimated Cost	Procurement Method	Technical Specs/BOQ / Drawing	Prep. Of Bid Document	PC Approval- Bid Doc/Tech Spec	Bid Invitation & Release of Bid Doc	Bid Submission / Public Opening	Bid Submission of Bid Evaluation Report	PC Approval Bid Evaluation Report	Contract Award & Signing	Advance Payment (Mobilization)	Delivery, Inspection (Substantial Completion)	Acceptance & Final payment	Remarks		
Planned		IFB NO. 1 A/RFO/0 01/19/2	Stationery Materials	GA761	Assorted	5,000	RFQ	7/15/2019	7/22/2019	7/29/2019	8/5/2019	8/19/2019	8/26/2019	9/2/2019	9/2/2019	9/9/2019	9/16/2019	N/A	6/20/2020	6/25/2020	
Update																					
Actual																					
Planned		IFB NO. MCI/SB A/RFO/0 02/19/2	Security Guard Services	IN8010	(1) Firm	8,640	RFQ	7/22/2019	7/29/2019	8/5/2019	8/12/2019	8/26/2019	9/2/2019	9/9/2019	9/16/2019	N/A		6/20/2020	6/25/2020		
Update																					
Actual																					
Planned		IFB NO. MCI/SB A/SS/00 3 1/19/20	ICT Infrastructure, Hardware, Software and Network	J6209	(2) Firms	33,620.00	SS	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		6/20/2020	6/25/2020		
Update																					
Actual																					
Grand Total						47,260															

Prepared By: 
Winifred Tankah Yealue
Acting Procurement Director / Manager

Approved By: 
P. M. K. Tappah
Minister / Chairman Proc. Committee

Date: 8/26/19


OCT 11 2019


Procurement


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REPUBLIC OF LIBERIA
MINISTRY OF COMMERCE & INDUSTRY
MONROVIA



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Ministry of Commerce and Industry
Procurement Plan Explanatory Note
Fiscal Year 2019/2020

Item No.	Contract Package Code	Contract Package	Business Activities Code	Content of Contract Package
1.	IFB NO. MCI/SBA/RFQ/001/19/20	Stationery Materials	G4761	This contract package is intended to procure following items: a) Computer Cartridges—30pcs b) A4 Paper-----50ctns c) Legal paper-----13Ctns d) Staple Pin-----10Pks e) Pen-----12Pks f) Box File-----50Pcs
2.	IFB NO. MCI/SBA/RFQ/002/19/20	Security Guard Services	N8010	This contract Package is intended to hire services of security firm to protect properties at the Liberia Business Registry
3.	IFB No. MCI/ SBA/SS/001/19/20	ICT Infrastructure, Hardware, Software and Networks	J6209	This Contract Package contains Sole sourcing The Norway Register Development SA-I Company (the Developer and Host of the Liberia Business Registry. It also contains Sole Sourcing Mwentana to maintain and manage the ICT infrastructures system that has been designed by the Norwegian Company. Mwentana has over the years managed this system with ease. Note: Payment of these two entities will be through Consultancy line.

Signed: PP. Winifred L. Yalae
Procurement Director/Manager

PP. Winifred L. Yalae
11/09/19

OG-9-19