



Republic of Liberia
Public Procurement & Concessions Commission



Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia

Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. PPCC/RL/CEO/327/'21

August 23, 2021

Hon. Mawine G. Diggs
MINISTER
Ministry of Commerce and Industry
Republic of Liberia

Dear Hon. Diggs:

Subject: **RECEIPT AND APPROVAL OF THE MINISTRY OF COMMERCE AND INDUSTRY SPECIAL PROJECT PROCUREMENT PLAN (UNDP) FOR SPECIAL BUDGET YEAR 2021.**

We present our compliments and wish to notify you that the Public Procurement and Concessions Commission has received and approved the Ministry of Commerce and Industry (**MOC**) Special Project Procurement Plan (UNDP) with a two (2) weeks reduction in lead time for Special Budget Year 2021 in accordance with **Section 40 (3)** of the PPCA, 2010. The Commission wishes to inform the **MOC** that its Procurement Plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP), and the MFDP will process allotments in keeping with the approved Procurement Plans.

The Commission advises that you observe **Section 40 (5)** of the PPCA, 2010 which states that a Procuring Entity shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plan. The Commission and the Ministry responsible for Finance should be notified in writing of any material changes in the procurement plan and be provided with a copy of the updated procurement plan. Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

The MOC is advised, given the stipulated method requested (Single Source) for indicated packages on the plan, **to negotiate in line with the PPCA Section 56(1).**

The Public Procurement and Concessions Commission deems it a **priority** that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Best regards.

Sincerely yours,

Jargbe Kposolue Nagbe Kowo (Atty).
CHIEF EXECUTIVE OFFICER

Ministry of Commerce & Industry
SPECIAL PROJECT PROCUREMENT PLAN (NON - SBA)
Source of funding: UNDP
FISCAL 2021

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20		
	BASIC DATA							IMPLEMENTATION DATES														
	Item No.	Package Number (Code)	Contract Package	Business Activities Code	QTY	Estimated Cost	Procurement Method	Technical Specs/BOQ Drawing	Prep. Of Bid Document	PC Approval Bid Doc/Tech Spec	Bid Invitation & Release of Bid Doc	Bid Submission /Public Opening	Bid Submission of Bid Evaluation Report	PC Approval Bid Evaluation Report	Contract Award & Signing	Advance Payment (Mobilization)	Delivery, Inspection (Substantial Completion)	Acceptance & Final Payment	Remarks			
Planned	1	IFB NO. MCI /PROJ/SS/	Agricultural Tools & Supplies		Assorted	70,000.00	SS	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		10/1/2021	11/30/2021			
update																						
Actual																						
PLANNED	2	IFB NO. MCI /PROJ/NC B/001/202	Agricultural Supplies (seeds)		Assorted	20,000.00	NCB	8/5/2021	8/10/2021	8/13/2021	8/16/2021	9/1/2021	9/20/2021	9/24/2021	9/27/2021	N/A		9/28/2021	9/30/2021			
update																						
Actual																						
Grand Total						90,000.00																

Prepared By: *[Signature]*
Roland K. Karpeth
Acting Procurement Director /Manager

Approved By: *[Signature]*
Marvin G. Diges
Minister / Chairman Pro. Committee

Date: August 12, 2021


*Rec'd
Aug 23/2021*



*Aug 13/2021
[Signature]*

MINISTRY OF COMMERCE AND INDUSTRY
UNDP Procurement Plan Explanatory note-(Non- SBA)
Fiscal year- 2021

ITEM NO:	CONTRACT PACKAGE CODE	CONTRACT PACKAGE	BUSINESS ACTIVITIES CODE	CONTENT CONTRACT PACKAGE
1	IFB NO. MOCI/ Proj/ /SBA/SS/001/2021	Agriculture tools and Supplies	C- 2818	This contract package is funded from the budget line support from the UNDP which is intended to procure additional agricultural equipment to include Ten power tiller and its accessories to allow easy access to till their soils in the county. The amount of USD\$ 120,000.00 was initially provided by the UNDP for procurement




28/08/2021
DAG

8/23/2021


				activities as budget support to the entity last fiscal year which was approved by the Commission using the National Competitive Bidding method of procurement. The procurement process was executed thus leading to the award of contract to Greenfield Liberia Inc. to supply Sixteen Power tiller. The entity under this special budget period have decided to single source the same vendor owing to the fact that the vendor is still supplying the goods for last fiscal year. The Partner have decided to add additional allotment to the entity to procure additional Ten power tillers, thus requesting the Commission to use single source the vendor to execute the contract.
2.	IFB NO. MOCI/ Proj/ /SBA/NCB/001/2021	Agriculture tools and Supplies(Seeds)	A-0161	This contract package is funded from the budget line support from the UNDP which is intended for the Procurement of seed rice to support local farmers in the community.

