



Republic of Liberia
Public Procurement & Concessions Commission
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref: PPCC/RL/CEO/360/'21

September 14, 2021

Hon.: Tibli Olandrus Dickson, Sr.
DEPUTY MINISTER FOR ADMINISTRATION
Ministry of National Defense
Republic of Liberia

Dear Hon. Dickson:

Subject: **PROVISIONAL APPROVAL OF DRAFT PROCUREMENT PLAN FOR SPECIAL BUDGET YEAR 2021**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the Ministry of National Defense (**MOD**) SBA and Non SBA Procurement Plan for FY 2021 in accordance with **Section 40** (3) of the PPC Act. The Commission however wishes to inform you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved Draft Procurement Plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages MUST not be signed until the budget is approved by the President and you ascertain the availability of funding. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>

Upon passage of the National Special Budget 2021, you are required to submit a revised/updated procurement plan, detailed budget for **MOD's** allocation in the approved budget, Cash Plan, names and positions of Procurement Committee members for Budget Year 2021 and staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the just ended FY 2020/2021, for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for the Special Budget Year 2021.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards,

Sincerely Yours


Jarghe Raselhe Nagbe Koro (Atty).
CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

MINISTRY OF NATIONAL DEFENSE
SPECIAL PROJECT PROCUREMENT PLAN - 14 MILITARY HOSPITAL (CORE BUDGET)
SOURCE OF FUNDING: GOVERNMENT OF LIBERIA
FISCAL YEAR: 2021 (July - December)

BASIC DATA																		IMPLEMENTATION DATES									
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPEC/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC BID APPROVAL SPEC/TECH	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION /PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC BID APPROVAL EVALUATION REPORT	CONTRACT AWARD AND SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT										
1	IFB NO. MOD/PROJ/RB/001/21	Building Materials	G4663	ASSORTED	30,000.00	RB	9/1/21	9/6/21	9/8/21	9/10/21	9/13/21	9/24/21	9/28/21	10/8/21	N/A	10/15/21	12/31/21										
2	IFB NO. MOD/PROJ/RB/002/21	Medical Drugs	G4772	ASSORTED	37,857.84	RB	9/1/21	9/6/21	9/8/21	9/10/21	9/13/21	9/24/21	9/28/21	10/8/21	N/A	10/15/21	12/31/21										
3	IFB NO. MOD/PROJ/RB/003/21	Laboratory Supplies	G4772	ASSORTED	9,443.80	RFQ	9/1/21	9/6/21	9/8/21	9/10/21	9/13/21	9/24/21	9/28/21	10/8/21	N/A	10/15/21	12/31/21										
4	IFB NO. MOD/PROJ/RB/003/21	Medical Supplies	G4772	ASSORTED	17,707.20	RB	9/1/21	9/6/21	9/8/21	9/10/21	9/13/21	9/24/21	9/28/21	10/8/21	N/A	10/15/21	12/31/21										
5	IFB NO. MOD/PROJ/RB/004/21	Vehicles	G4510	2	39,014.40	RB	9/1/21	9/6/21	9/8/21	9/10/21	9/13/21	9/24/21	9/28/21	10/8/21	N/A	10/15/21	12/31/21										
6	IFB NO. MOD/PROJ/RB/002/21	Software & Licenses	G4651	ASSORTED	1,000.00	RFQ	9/1/21	9/6/21	9/8/21	9/10/21	9/13/21	9/24/21	9/28/21	10/8/21	N/A	10/15/21	12/31/21										
7	IFB NO. MOD/PROJ/RB/005/21	Mortuary Equipment	G4659	2	11,260.00	RB	9/1/21	9/6/21	9/8/21	9/10/21	9/13/21	9/24/21	9/28/21	10/8/21	N/A	10/15/21	12/31/21										
8	IFB NO. MOD/PROJ/RB/003/21	Laundry Equipment	G4659	2	2,500.00	RFQ	9/1/21	9/6/21	9/8/21	9/10/21	9/13/21	9/24/21	9/28/21	10/8/21	N/A	10/15/21	12/31/21										
SUB TOTAL					148,783.24																						

PREPARE BY: *[Signature]*
JANJAY E. JACOBS
PROCUREMENT DIRECTOR

DATE: 09/01/21

APPROVED BY: *[Signature]*
Maj. Gen. Daniel D. Zankahn, Jr. (RTD)
HEAD OF ENTITY/ CHAIRMAN PROCUREMENT COMMITTEE

DATE: 02/09/2021

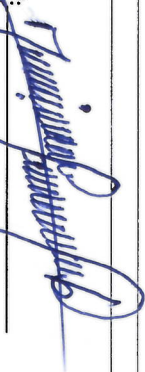
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MINISTRY OF NATIONAL DEFENSE
SPECIAL PROJECT PROCUREMENT PLAN - 14 MILITARY HOSPITAL (CORE BUDGET)
SOURCE OF FUNDING: GOVERNMENT OF LIBERIA
FISCAL YEAR: 2021 (July - December)

BASIC DATA																		IMPLEMENTATION DATES									
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPEC/BOQ/DRAWINGS	PREP OF BID DOCUMENT	PC APPROVAL BID SPEC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION /PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL BID EVALUATION REPORT	CONTRACT AWARD AND SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT										
PLANNED	9	Generator Spare Parts	G4659	ASSORTED	5,000.00	RFQ	9/1/21	9/6/21	9/8/21	9/10/21	9/13/21	9/24/21	9/28/21	10/8/21	N/A	10/15/21	12/31/21										
UPDATE																											
ACTUAL																											
PLANNED	10	Vehicle Spare Parts	G4530	ASSORTED	2,850.00	RFQ	9/1/21	9/6/21	9/8/21	9/10/21	9/13/21	9/24/21	9/28/21	10/8/21	N/A	10/15/21	12/31/21										
UPDATE																											
ACTUAL																											
PLANNED	11	Stationery	G4761	ASSORTED	6,500.00	RFQ	9/1/21	9/6/21	9/8/21	9/10/21	9/13/21	9/24/21	9/28/21	10/8/21	N/A	10/15/21	12/31/21										
UPDATE																											
ACTUAL																											
PLANNED	12	Office Furniture	G4659	ASSORTED	20,000.00	RB	9/1/21	9/6/21	9/8/21	9/10/21	9/13/21	9/24/21	9/28/21	10/8/21	N/A	10/15/21	12/31/21										
UPDATE																											
ACTUAL																											
PLANNED	13	Cleaning Materials	G4773	ASSORTED	15,200.00	RB	9/1/21	9/6/21	9/8/21	9/10/21	9/13/21	9/24/21	9/28/21	10/8/21	N/A	10/15/21	12/31/21										
UPDATE																											
ACTUAL																											
PLANNED	14	Computers	G4741	4	5,000.00	RFQ	9/1/21	9/6/21	9/8/21	9/10/21	9/13/21	9/24/21	9/28/21	10/8/21	N/A	10/15/21	12/31/21										
UPDATE																											
ACTUAL																											
SUB TOTAL					54,550.00																						
GRAND TOTAL					203,333.24																						

PREPARE BY: 
JANJAY E. JACOBS
PROCUREMENT DIRECTOR

DATE: 09/01/21



APPROVED BY: 
Maj. Gen. Daniel D. Zankahn, Jr. (RTD)
HEAD OF ENTITY/ CHAIRMAN PROCUREMENT COMMITTEE

DATE: 02/09/2021



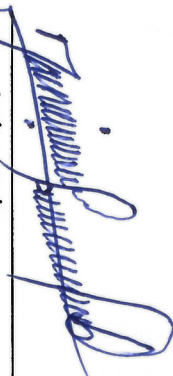
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MINISTRY OF NATIONAL DEFENSE
UN DRIVE, MONROVIA

NOTE TO SBA PROCUREMENT PLAN
2021 NATIONAL BUDGET (July - December)

No	Code	Contract Package	Budget Line Description	Draft Budget Amount	Adjustment +/-	Final Budget Amount	Explanatory note
1	IFB NO. MOD/PROJ/RB/001/21	Building Materials	REPAIRS & MAINTENANCE-CIVIL	30,000.00	0	30,000.00	This amount will be used to purchase building materials(zinc, nails,paint, etc) for use by the AFL Engineers to renovate the warehouse and triage extra holding area
2	IFB NO. MOD/PROJ/RB/002/21	Medical Drugs	DRUGS & MEDICAL CONSUMABLES	37,857.84	0	37,857.84	This amount will be used to purchase essential medical drugs (Amoxicillin, Ciprofloxacin, Penicillin, etc) for the treatment of patients
3	IFB NO. MOD/PROJ/RFQ/001/21	Laboratory Supplies	DRUGS & MEDICAL CONSUMABLES	9,443.80	0	9,443.80	This amount will be used to purchase laboratory reagents and supplies (Blood grouping antigen, test strips, urine tube, etc) to conduct laboratory test
4	IFB NO. MOD/PROJ/RB/003/21	Medical Supplies	DRUGS & MEDICAL CONSUMABLES	17,707.20	0	17,707.20	This amount will be used to purchase essential medical supplies (syringes, cannula, examination gloves, etc.)
5	IFB NO. MOD/PROJ/RB/004/21	Vehicles	TRANSPORTATION EQUIPMENT-VEHICLE	39,014.40	0	39,014.40	This amount will be used to purchase a 32 seater bus to convey hospital staff to/ from work and a utility pickup
6	IFB NO. MOD/PROJ/RFQ/002/21	Software & Licenses	ICT INFRASTRUCTURE, HARDWARE,SOFTWARE	1,000.00	0	1,000.00	This amount will be used to purchase medical software and licenses
7	IFB NO. MOD/PROJ/RB/005/21	Mortuary Equipment	MACHINERY & EQUIPMENT	11,260.00	0	11,260.00	This amount will be used to purchase a corpse freezer and mortuary cot
8	IFB NO. MOD/PROJ/RFQ/003/21	Laundry Equipment	MACHINERY & EQUIPMENT	2,500.00	0	2,500.00	This amount will be used to purchase washing and drying maching for the cleaning of laundry

SIGNED BY:


Janjay Jacobs
PROCUREMENT DIRECTOR

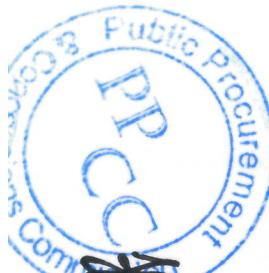

Maj. Gen. Daniel D. Ziankahn, Jr. (RTD)
HEAD OF ENTITY/CHAIRMAN PROCUREMENT COMMITTEE



APPROVED BY:


Hon. Tibili O. Dickson Sr.
DEPUTY MINISTER
FOR ADMINISTRATION

MINISTRY OF NATIONAL DEFENSE, RL



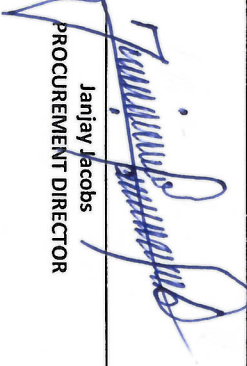

Hon. Tibili O. Dickson Sr.
DEPUTY MINISTER
FOR ADMINISTRATION

Sept 13, 2021
Sept 14, 2021

MINISTRY OF NATIONAL DEFENSE
UN DRIVE, MONROVIA

NOTE TO SBA PROCUREMENT PLAN
2021 NATIONAL BUDGET (July - December)

No	Code	Contract Package	Budget Line Description	Draft Budget Amount	Adjustment +/-	Final Budget Amount	Explanatory note
9	IFB NO. MOD/PROJ/RFQ/004/21	Generator Spare Parts	REPAIRS & MAINTENANCE-GENERATOR	5,000.00	0	5,000.00	This amount will be used to purchase generator spare parts(fuel filter, oil filter, air filter, etc) for the repair and scheduled maintenance of the hospital generators
10	IFB NO. MOD/PROJ/RFQ/005/21	Vehicle Spare Parts	REPAIRS & MAINTENANCE-VEHICLE	2,850.00	0	2,850.00	This amount will be used to purchase vehicle spare parts (fuel filter, oil filter, tires, etc.) for the repair and scheduled maintenance of the hospital vehicles This amount contain US\$3,500.00 which was budgeted for the purchase of stationery(A4 paper, ledger, manila folder, etc.) for use by the hospital administration and US\$3,000.00 which was subtracted from the US10,000.00 budgeted for staff training to be used to purchase stationery for staff training.
11	IFB NO. MOD/PROJ/RFQ/006/21	Stationery	STATIONERY	6,500.00	0	6,500.00	This amount will be used to purchase office furniture and fixture (office chair, office desk, file cabinet, etc) for use by the hospital
12	IFB NO. MOD/PROJ/RB/006/21	Office Furniture	FURNITURE & FIXTURES	20,000.00	0	20,000.00	This amount will be used to purchase cleaning materials(disinfectants, soap, mops, etc.) for use by the janitorial staff to to carry out routine cleaning of
13	IFB NO. MOD/PROJ/RB/007/21	Cleaning Materials	CLEANING MATERIALS & SERVICES	15,200.00	0	15,200.00	This amount will be used to purchase computers and peripheral units (desktop, laptop, UPS, etc.) for hospital record storage and retrieval
14	IFB NO. MOD/PROJ/RFQ/007/21	Computers	OTHER ICT EQUIPMENT	5,000.00	0	5,000.00	

SIGNED BY: 
Janjay Jacobs
PROCUREMENT DIRECTOR



APPROVED BY: 
Hon. Daniel D. Ziankahn, Jr. (RTD)
HEAD OF ENTITY/CHAIRMAN, PROCUREMENT COMMITTEE

Hon. Tibli O. Dickson Sr.
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FOR ADMINISTRATION
MINISTRY OF NATIONAL DEFENSE, RL




Sept 14, 2021