



Republic of Liberia
Public Procurement & Concessions Commission
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357
Ref: **PPCC/RL/CEO/775/21**

December 16, 2021

Hon. Tibli Olandrus Dickson, Sr.
DEPUTY MINISTER FOR ADMINISTRATION
Ministry of National Defense
Republic of Liberia

Dear Hon. Dickson:

Subject: **PROVISIONAL APPROVAL OF MINISTRY OF NATIONAL DEFENSE SBA, CORE BUDGET PROCUREMENT PLAN FOR FY 2022.**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the Ministry of National Defense SBA, Core Budget Procurement Plan for FY 2022 in accordance with Section 40 (3) of the PPC Act. The Commission however wishes to inform you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your entity can carry out procurement activities based on this provisionally approved Draft Procurement Plan culminated in **framework agreements** for recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you ascertain the availability of funding. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>.

Upon passage of the National Special Budget 2021, you are required to submit a revised/updated procurement plan, detailed budget for MOD's allocation in the approved budget, Cash Plan, names and positions of procurement committee members for Budget Year 2021 and staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the just ended FY 2020/2021, for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for the Special Budget Year.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.


Sincerely yours

Jargbe Roseline Nagbe Kowo (Atty.)
CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

MINISTRY OF NATIONAL DEFENSE
CORE BUDGET PROCUREMENT PLAN
SOURCE OF FUNDING: GOVERNMENT OF LIBERIA
FISCAL YEAR: 2022

BASIC DATA																		IMPLEMENTATION DATES									
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPEC/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION /PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL BID EVALUATION REPORT	CONTRACT ADVARD AND SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANCIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT										
PLANNED	1	IFB NO. MOD/NCB/001/22	Stationery	ASSORTED	36,000.00	NCB	10/28/21	11/10/21	11/15/21	12/17/21	1/14/22	1/21/22	1/25/22	2/14/22	N/A	2/18/22	12/31/22										
UPDATE																											
ACTUAL																											
PLANNED	2	IFB NO. MOD/NCB/002/22	Cleaning Materials	ASSORTED	17,000.00	NCB	10/28/21	11/10/21	11/15/21	12/17/21	1/14/22	1/21/22	1/25/22	2/14/22	N/A	2/18/22	12/31/22										
UPDATE																											
ACTUAL																											
PLANNED	3	IFB NO. MOD/NCB/003/22	Office Equipment	ASSORTED	12,000.00	NCB	10/28/21	11/10/21	11/15/21	12/17/21	1/14/22	1/21/22	1/25/22	2/14/22	N/A	2/18/22	12/31/22										
UPDATE																											
ACTUAL																											
PLANNED	4	IFB NO. MOD/RFQ/001/22	Building Materials	ASSORTED	10,000.00	RFQ	10/28/21	11/10/21	11/15/21	12/17/21	12/24/21	12/28/21	12/31/21	1/4/22	N/A	1/7/22	12/31/22										
UPDATE																											
ACTUAL																											
PLANNED	5	IFB NO. MOD/RFQ/002/22	Vehicle Repairs & Maintenance Service	2	10,000.00	RFQ	10/28/21	11/10/21	11/15/21	12/17/21	12/24/21	12/28/21	12/31/21	1/4/22	N/A	1/7/22	12/31/22										
UPDATE																											
ACTUAL																											
PLANNED	6	IFB NO. MOD/NCB/004/22	Vehicle Spare Parts	ASSORTED	40,600.00	NCB	10/28/21	11/10/21	11/15/21	12/17/21	1/14/22	1/21/22	1/25/22	2/14/22	N/A	2/18/22	12/31/22										
UPDATE																											
ACTUAL																											
PLANNED	7	IFB NO. MOD/NCB/005/22	Generator Spare Parts	ASSORTED	84,000.00	NCB	10/28/21	11/10/21	11/15/21	12/17/21	1/14/22	1/21/22	1/25/22	2/14/22	N/A	2/18/22	12/31/22										
UPDATE																											
ACTUAL																											
PLANNED	8	IFB NO. MOD/NCB/006/22	Vehicles	1	675,000.00	NCB	10/28/21	11/10/21	11/15/21	12/17/21	1/14/22	1/21/22	1/25/22	2/14/22	N/A	2/18/22	12/31/22										
UPDATE																											
ACTUAL																											
TOTAL					884,600.00																						

PREPARED BY: 
JAN JAY E. JACOBS
PROCUREMENT DIRECTOR

DATE: 12/08/21





Dec. 15, 2021

APPROVED BY: 
Maj. Gen. Daniel D. Zankahn, Jr. (RTD)
HEAD OF ENTITY / CHAIRMAN PROCUREMENT COMMITTEE

DATE: 8/12/2021

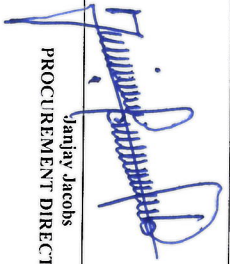


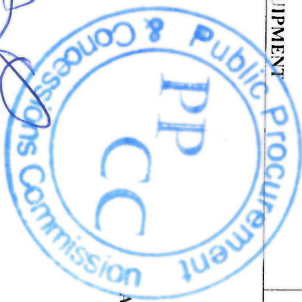
Hon. Tibili O. Dickson Sr.
DEPUTY MINISTER
FOR ADMINISTRATION
MINISTRY OF NATIONAL DEFENSE, RL


Dec. 15, 2021

MINISTRY OF NATIONAL DEFENSE
CORE BUDGET PROCUREMENT PLAN NOTES
SOURCE OF FUNDING: GOVERNMENT OF LIBERIA
FISCAL YEAR: 2022

No	Code	Contract Package	Budget Line Description	Draft Budget Amount	Adjustment +/-	Final Budget Amount	Explanatory note
1	IFB NO. MOD/NCB/001/22	Stationery	OTHER OFFICE MATERIALS & CONSUMABLES	36,000.00	0	36,000.00	This amount will be used to purchase office stationery such as A-4 paper, minila folders, staple pins, box file etc.
2	IFB NO. MOD/NCB/002/22	Cleaning Materials	OTHER OFFICE MATERIALS & CONSUMABLES	17,000.00	0	17,000.00	materials (powder soap, disinfectant, mop, commode brush, cleaning towel, etc.) for use by MOD janitorial staff to clean offices.
3	IFB NO. MOD/NCB/003/22	Office Equipment	OTHER OFFICE MATERIALS & CONSUMABLES	12,000.00	0	12,000.00	This amount will be used to purchase office equipment (computers, printers, photo copiers, paper shredder, etc)
4	IFB NO. MOD/RFQ/001/22	Building Materials	REPAIRS & MAINTENANCE - CIVIL	10,000.00	0	10,000.00	materials (paint, tinmer, cement, nails, plywood, timber etc) for the repair and maintenance of office buildings in BTC Compound
5	IFB NO. MOD/RFQ/002/22	Vehicle Repairs & Maintenance Service	REPAIRS AND MAINTENANCE - VEHICLES	10,000.00	0	10,000.00	This amount will be used to hire the service of a garage to carry out repairs and maintenance on the vehicles of the Minister, Deputy Ministers, Assistant Ministers, Chief of Staff, Deputy Chief of Staff and Brigade Commander
6	IFB NO. MOD/NCB/004/22	Vehicle Spare Parts	REPAIRS AND MAINTENANCE - VEHICLES	40,600.00	0	40,600.00	This amount will be used to purchase vehicle spare parts (fuel filters, oil filters, engine oil, brake shoe, ball joint etc) for use by MOD/AFL mechanics to carry out repair and maintenance on MOD/AFL vehicles and trucks in MOD/AFL owned garages.
7	IFB NO. MOD/NCB/005/22	Generator Spare Parts	REPAIRS AND MAINTENANCE - GENERATOR	84,000.00	0	84,000.00	spare parts (fuel filters, oil filters, engine oil, etc) for use by MOD/AFL generator technicians to carry out repair and maintenance on MOD/AFL generators.
8	IFB NO. MOD/NCB/006/22	Vehicles	TRANSPORT EQUIPMENT	675,000.00	0	675,000.00	This amount will be used to purchase 15 vehicles for use by MOD and AFL.

SIGNED BY: 
Janjay Jacobs
PROCUREMENT DIRECTOR



APPROVED BY: 
Maj. Gen. Daniel D. Ziaja
HEAD OF ENTITY/CHAIRMAN
MOD/PROCUREMENT COMMITTEE

DEPUTY MINISTER
FOR ADMINISTRATION
MINISTRY OF NATIONAL DEFENSE, RL




Dec 15, 2021