



Office of the Minister

REPUBLIC OF LIBERIA
Ministry of National Defense
MONROVIA, LIBERIA



MOD/DD/01-162/19-06/'23/RL

19 June 2023

Stevenson S. Yond

OFFICER IN CHARGE

Public Procurement and Concession Commission (PPCC)
Republic of Liberia

*Received:
Theophilus Kollie
June 19, 2023
Time: 1:56 PM*

Dear Hon. Yond:

I present my compliments and write to inform you that pursuant to Section 40 (3) of the amended and restated Public Procurement and Concession Act (**PPCA**) of 2010, the Ministry of National Defense herewith request approval of its Special Project Procurement Plan for the supply of building materials for renovation of one additional building at Camp Sande Ware Military Barrack for use by the Commandant of the Armed Forces of Liberia Training Command. The Ministry also request "**No Objection**" to use the Sole Source method in keeping with Section 55(C) of the amended and restated Public Procurement and Concession Act (PPCA) of 2010 for the amendment of the current contract with Bittar Construction Company to enable the supply of the additional building materials required for the renovation of the additional building at Camp Sande Ware Military Barrack for use by the Commandant of the Armed Forces of Liberia Training Command.

In view of the aforementioned, the Ministry wishes to inform you of the following facts and circumstances that necessitates its need to Sole Source in accordance with Section 55(c) of the Public Procurement and Concession Act.

1. Ministry of National Defense, through a Sole Source process, initially entered a contract with Bittar Construction Company for the supply of building materials for the renovation of Camp Sande Ware Military Barracks. The contract is valued at US\$481,789.65.
2. Due to unforeseeable circumstances the Armed Forces of Liberia Engineering Company, responsible for the renovation work, determined that the original scope of work did not account for the renovation of the additional building for use by the Commandant of the Training Command. This unforeseen requirement subsequently led to a change order issued by the Armed Forces of Liberia which necessitates an amendment of the existing contract.
3. Separating the supply of additional materials required for the renovation of the one additional building from the initial contract would pose significant technical and economic challenges. The seamless integration of the renovation project, both in terms of design and logistical considerations, makes it impractical to seek

alternative suppliers for these specific materials. The continuation of the existing contract with Bittar Construction Company ensures consistency in material quality, compatibility, and project management.

This will enable the timely completion of the renovation work at Camp Sande Ware Military Barracks while ensuring that the Commandant of the Armed Forces of Liberia Training Command has adequate housing facility.

In support of this request we have attached the followings:

1. Bittar Construction Company Documents
2. Copy of current contract with Bittar Construction Company
3. Copy of draft contract
4. Copy of Special Project Procurement Plan

We are committed to upholding the principles of transparency, fairness, and efficiency in public procurement and appreciate your careful consideration of this request.

The Ministry of National Defense wishes to extend to the Public Procurement and Concession Commission the assurances of its highest esteem.

Yours sincerely,

Maj. Gen. Daniel D. Ziankahn, Jr. (Rtd)

MINISTER



Republic of Liberia

Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia

Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. **PPCC/RL/CEO/141 /'23**

June 26, 2023

Hon. Tibli Olandrus Dickson, Sr.
DEPUTY MINISTER FOR ADMINISTRATION
Ministry of National Defense
Republic of Liberia

Dear Hon. Dickson:

Subject: **RECEIPT AND APPROVAL OF MINISTRY OF NATIONAL DEFENSE SPECIAL PROJECT PROCUREMENT PLAN (BUILDING MATERIALS) AND EXTENSION OF CONTRACT WITH BITTAR CONSTRUCTION - FISCAL YEAR 2023.**

We present compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the Ministry of National Defense submission of its Special Project Procurement Plan (Building Materials) and the use of the Sole Source method of procurement. The Commission has received and approves the MOD Special Project Procurement Plan for Fiscal Year 2023 in accordance with **Section 40 (3)** of the PPCA, 2010, and informs the MOD that this Procurement Plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plans. Additionally, the Commission grants a **"No Objection"** for the MOD to extend a contract with **Bittar Construction Company** for the supply of the 'goods' as indicated above.

The Commission counsels that you observe Section 40(5) of the PPCA, 2010 which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. An updated procurement plan shall accompany said notice to the Commission."

Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Best regards.

Yours Sincerely,

Stevenson S. Yond
OFFICER IN CHARGE

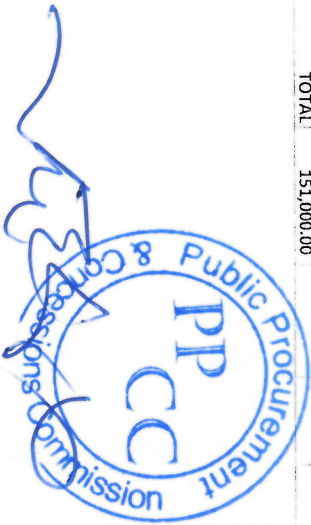
Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

MINISTRY OF NATIONAL DEFENSE
SPECIAL PROJECT PROCUREMENT PLAN - BUILDING MATERIAL SUPPLY
SOURCE OF FUNDING: PSP (RECRUITMENT)
FISCAL YEAR: 2023

BASIC DATA										IMPLEMENTATION DATES							
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPEC/BOQ/DRAWINGS	PREP OF BID DOCUMENT	PC APPROVAL BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL BID EVALUATION REPORT	CONTRACT AWARD AND SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	
1	IFB NO. MOD/PROJ/SS/003/23	BUILDING MATERIAL	G4659	ASSORTED	151,000.00	SS	6/11/23	6/13/23	6/14/23	6/19/23	6/23/23	6/26/23	6/27/23	6/30/23	N/A	7/15/23	7/31/23
TOTAL					151,000.00												

PREPARE BY: [Signature]
JANJAY E. JACOBS
PROCUREMENT DIRECTOR

DATE: 19 June 2023



June 28, 2023

APPROVED BY: [Signature]
Maj. Gen. Daniel D. Zankapin, Jr. (RTD)
HEAD OF ENTITY/ CHAIRMAN/ PROCUREMENT COMMITTEE

DATE: 19 June 2023



June 27, 2023

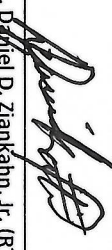
MINISTRY OF NATIONAL DEFENSE
UN DRIVE, MONROVIA

NOTE TO SPECIAL PROJECT PROCUREMENT PLAN- BUILDING MATERIALS
FISCAL YEAR 2023

No	Code	Contract Package	Budget Line Description	Draft Budget Amount	Adjustment +/-	Final Budget Amount	Explanatory note
1	IFB NO. MOD/PROJ/SS/003/23	BUILDING MATERIALS	REPAIRS AND MAINTENANCE-CIVIL	US\$151,000.00	0	US\$151,000.00	This amount represents US\$151,000.00 balance brought forward from the FY 2022 PSIP (Recruitment) budget line Repair and Maintenance-Civil to procure building materials for the renovation of the Camp Sande Ware Military Barrack.

SIGNED BY: 
Janjay Jacobs
PROCUREMENT DIRECTOR



APPROVED BY: 
Maj. Gen. Daniel D. Ziankahn, Jr. (RTD)
HEAD OF ENTITY/CHAIRMAN PROCUREMENT COMMITTEE

