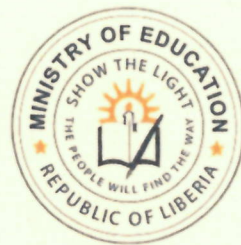




Office of the Minister

# REPUBLIC OF LIBERIA MINISTRY OF EDUCATION

P.O. BOX 10-9012  
1000 MONROVIA 10, LIBERIA  
WEST AFRICA



RL/MOE-1595/DAS/65-M/2023

September 6, 2023

Bodger Scott Johnson (Hon.)  
**Executive Director/Chief Executive Officer**  
Public Procurement & Concessions Commission (PPCC)  
Capitol Hill, Monrovia

Dear Hon. Johnson:

The Procurement Committee of the *Ministry of Education* herewith submits to your office its 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup>, *Quarters Procurement Report for Fiscal Year-2023*.

We are pleased to inform you that this report summarizes the procurement activities implemented at the *Ministry of Education* for the **1<sup>ST</sup> QUARTER BEGINNING (JANUARY-MARCH), 2<sup>ND</sup> QUARTER (APRIL-JUNE) AND 3<sup>rd</sup> QUARTER (JULY-SEPTEMBER)** under the *Fiscal year, 2023*.

Kind Regards.

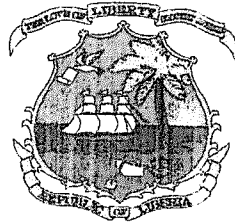
Sincerely yours



Prof. D. Ansu Konii  
Minister

Received:  
Theophilus Kollie  
September 11, 2023  
Time: 11:45 Am

REPUBLIC OF LIBERIA  
MINISTRY OF EDUCATION



Quarterly Procurement Report  
FISCAL YEAR-2023

*FOR THE 1<sup>ST</sup> QUARTER BEGINNING (JANUARY-MARCH), 2<sup>ND</sup> QUARTER (APRIL-JUNE) AND  
3<sup>RD</sup> QUARTER (JULY-SEPTEMBER)*

Date of Submission: 09/06/2023

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## 1.0 Introduction and Summary

In keeping with Sections 27(g) and 43(9), of the Amended and Restated Public Procurement and Concession Act which requires each Procuring Entity to submit quarterly report to the Commission, I am pleased to submit the Procurement Report for *the 1&2&3 Quarters for Fiscal Year-2023*, for your review and consideration.

During the period under review, *the Ministry of Education* has completed the implementation of *Seven (7) Procurement packages* out of the Sixteen Procurement packages of contract packages within our approved procurement plan for the period under review.

Out of the total procurement implemented thus far, the National Competitive Bidding was used for the acquisition of five (5) contract packages inclusive of (**Educational Materials, Stationery Supplies, Printing & Binding Services, Cleaning Materials, and Spare parts**). Whereas, the Restricted Bidding (RB) Method of Procurement was used to acquired two (2) contract packages (Air-tickets & Petroleum Products).

Under the approved Special Project Procurement: The National Competitive Bidding was used for the acquisition of (1) Contract package (Construction of the CEOs & the Center of Excellence Headquarters). Whereas, the Ministry is herein seeking a No-Objection to Single Source the Procurement for the Purchase of a 34-Seater Bus for MOE Central Office Staff.

## 2.0 Challenges:

The challenge with the participation of insufficient bidders even though the IFB was published on two (2) local dailies that are widely recognized in the country. All bidders are not willing to pre-finance government purchases and it has been clearly stated in their bids which has almost appeared inapplicable to even put up a bid. The Repetitiveness of seeking the same requirements, the same procurement packages with the unrealistic government allocated threshold, is observed to be the main factor behind the unattractiveness of the bidding processes in seeking value for money.

## 3.0 Recommendations

In view of the above, recommendation goes to government financing its procurement processes. The issue of adequate financing can not be overlooked due to the minimum capacity of our market. And knowing that bidder can find an easy access to communicate with one another on how to proceed with any upcoming procurement process, I would wish government can try to limit being indebted to those handful of suppliers to add value to what they seek for. In addition, I will recommend at the level of PPCC, for the regulation to be looked at to suit the current surrounding. Also, to upgrade the National Competitive Bidding threshold and the threshold for the shopping method. I believed if those recommendation are considered, it will add change to the procurement environment.

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4.0 Annexes:

Annex A: Summary Table

General Information
<i>MINISTRY OF EDUCATION</i>
Quarterly Procurement Report
<i>[1.2&amp;3 for the FY-2023]</i>

SUMMARY OF PROCUREMENTS IN PROGRESS, PROCUREMENTS COMPLETED & CONTRACTS SIGNED

SPECIFIC INFORMATION																
Item No.	Package Code	Contract Package Description	Procurement Method	Source of Funding	Date of Advertisement/Bids Invitation	Date of Closing of Bids Submission	Number of Bids Received	Date of Transmission of Contract Award Notice by PC	Actual Contract Value	Name of Supplier/Contractor/Consultant/Service Provider	Supplier/Contractor/Consultant/Service Provider PCC VR Status	Date of Contract Signed	Date of Delivery /Inspection	Proposed Contract Completion Date	Contract progress Status (Amount Paid)	Remarks
1	IFB No.MOE/N CB/001/2023	Stationery	NCB	GOI	02/08/23 02/13/23	03/01/23	7	05/10/23	Framework	Office Equip	yes	05/15/23	N/A	12/31/23	No	
2	IFB No.MOE/N CB/002/2023	Teaching Materials	NCB	GoL	02/08/23	03/01/23	5	05/10/23	Farm Work	Planet PC-Lot 1 Metro-Lot.2	Yes	N/A	N/A	N/A	No	
3	IFB No./MOE/N CB/003/2023	Vehicle Spare Part	NCB	GOL	02/08/23	03/10/23	2	05/10/23	Framework	Thunderbird	Yes	05/15/23	N/A	12/31/23	No	
4	IFB No.MOE/S BA/RB/001/2023	Petroleum Products	RB	GoL	02/10/23	03/02/23	2	05/10/23	Framework	Pedro Trade	Yes	05/15/23	N/A	12/31/23	No	
5	IFB	Cleaning	NCB	GoI	02/08/23	03/10/23	2	05/10/23	Farm Work	Saksouk	Yes	05/15/23	N/A	12/31/23	No	

6	No.MOE/S BA/NCB/00 1/2023	Materials							Shopping Center		23		3		
7	IFB.No.MO E/SBA/NC B/002/2023	Printing & Binding	NCB	Gol	02/08/23	03/01/23	7	05/10/23	Framework D'Nery Group of Companies	Yes	05/15/ 23	N/A	12/31/2 3	No	
8	IFB.No.MO E/SBA/NCB/ NCB/002	Air ticket	RB	GOL	01/31/23	02,28/23	3	05/10/23	Farm Work Universal Travel Inc	Yes	05/15/ 23	N/A	12/31/2 3	No	
9	IFB.No.MO E/S SBA/DLI/C HQ/NCB00 3/20/23	Center of Excellence	NCB	DLI	08/02/23 07/21/23	N/A	1	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
9	IFB.No.MO E/S SBA/DLI/C HQ/NCB00 3/20/23	CEOs Headquarters for River cess & Grand Kru Counties	NCB	DLI	07/21/23 08/02/23	08/10/23	5	N/A	N/A	N/A	N/A	N/A	N/A	N/A	

Prepared by: \_\_\_\_\_ Date: \_\_\_\_\_



Procurement Director

Reviewed by: \_\_\_\_\_ Date: \_\_\_\_\_



Hon. Latin De Thong  
Deputy Min. Administration

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

Prof. D. Ansu Sonii, Sr.  
Head of Entity/ Chairman PC

**Annex B: Copies of the quarterly actualized procurement plans**

*[Attach copies of Approved Procurement Plans implemented during the quarter for which the report is being submitted]*

**Annex C: Copies of notice of award**

*[Attach copies of all notice of intent to award contracts submitted to the Commission in accordance with Section 31 of the PPCA during the quarter under consideration]*

**Annex D: Copies of signed contracts**

*[Attach copies of all contracts signed during the quarter]*

**Annex E: Copy of PC quarterly meeting minutes endorsing the quarterly procurement report**

*[Attach a copy of the minutes of the Procurement Committee meeting during which the quarterly procurement report was approved]*