

Republic of Liberia  
**Public Procurement & Concessions Commission**  
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: [www.ppcc.gov.lr](http://www.ppcc.gov.lr) | Email: [info@ppcc.gov.lr](mailto:info@ppcc.gov.lr) | Phone Short Code: 4357

Ref. PPCC/RL/CEO/1521/'20

October 8, 2020

Prof. Ansu D. Sonii, Sr.  
**MINISTER**  
Ministry of Education  
Republic of Liberia

Dear Prof. Sonii:

Subject: **RECEIPT AND APPROVAL OF THE MINISTRY OF EDUCATION SPECIAL COVID-19 EMERGENCY IN EDUCATION PROCUREMENT PLAN FOR FISCAL YEAR 2020/2021**

We present our compliments and wish to notify you that the Public Procurement and Concessions Commission has received and approved the Ministry of Education Special Project Procurement Plan (COVID-19 Emergency in Education) for Fiscal Year 2020/2021 in accordance with **Section 40 (3)** of the PPCA, 2010. The Commission informs the MOE that its Special Emergency Project Procurement Plan has been duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plans.

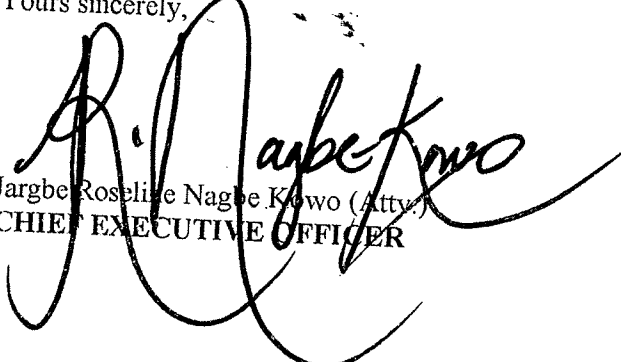
The Commission counsels that you observe Section 40(5) of the PPCA, 2010 which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. An updated procurement plan shall accompany said notice to the Commission."

Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Best regards.

Yours sincerely,

  
Jargbe Roseline Nagbe Kowo (Atty.)  
**CHIEF EXECUTIVE OFFICER**

Regulating and Monitoring Compliance with the Public Procurement And Concession Act of Liberia

MINISTRY OF EDUCATION  
EMERGENCY IN EDUCATION PROCUREMENT PLAN (CORE BUDGET)  
SOURCE OF FUNDING: GPE/UNICEF  
Fiscal Year: July 1, 2020 - June 30, 2021

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
				BASIC DATA				IMPLEMENTATION DATES										
	Item No	Package Number Code	Contract Package	Business Activity Code	Qty	Est. Cost (USD)	Procurement Method	Technical Specs/BO Q/Drawing	Prepare Bid Document	Approval- Bid Doc/Tech	Bid Invitation & Release of Bid Doc	Bid Sub/ Public Opening	Submission of Bid Evaluation Report	Approval- Bid Evaluation	Contract Award & Signing	Advance Payment (Mobilization)	Delivery, Inspection & Substantiation	Acceptance & Final Payment
Planned	1	IFB No. MOE/EIE/NCB/001/20/21	Stationery	G-4761	Assorted	11,739.00	NCB	12-08-20	19-08-20	26-08-20	02-09-20	30-09-20	05-10-20	12-10-20	22-10-20	N/A	30-06-21	30-06-2
Update																		
Actual																		
Planned	2	IFB No. MOE/EIE/RFQ/001/20/21	Office Equipment	G-4759	Assorted	4,100.00	RFQ	12-08-20	19-08-20	26-08-20	02-09-20	14-07-20	19-07-20	26-07-20	05-08-20	N/A	30-06-21	30-06-2
Update																		
Actual																		
Planned	3	IFB No. MOE/EIE/RFQ/002/20/21	Vehicle Repairs & Maintenance	G-4520	Assorted	5,600.00	RFQ	14-08-20	21-08-20	28-08-20	04-09-20	02-10-20	02-10-20	09-10-20	19-10-20	N/A	30-06-21	30-06-2
Update																		
Actual																		
Planned	4	IFB No. MOE/EIE/NCB/002/20/21	Laptop computers, Tablets & Accessories	G-4741	Assorted	62,250	NCB	14-08-20	21-08-20	28-08-20	04-09-20	02-10-20	16-10-20	23-10-20	02-11-20	N/A	30-06-21	30-06-2
Update																		
Actual																		
Planned	5	IFB No. MOE/EIE/RFQ/003/20/21	Scratch Cards	J-6209	1,855	9,273.00	ROF	14-08-20	21-08-20	28-08-20	04-09-20	02-10-20	09-10-20	16-10-20	26-10-20	N/A	30-06-21	30-06-2
Update																		
Actual																		
Planned	6	IFB No. MOE/EIE/RB/001/20/21	Vehicle Purchase	G-4510	3	106,500.00	RB	16-08-20	23-08-20	30-08-20	06-09-20	04-10-20	11-10-20	18-10-20	28-10-20	N/A	30-06-21	30-06-
Update																		
Actual																		
Planned	7	IFB No. MOE/EIE/RB/002/20/21	Motorbike	G-4540	13	37000.50	RB	16-08-20	23-08-20	30-08-20	06-09-20	04-10-20	11-10-20	18-10-20	28-10-20	N/A	30-06-21	30-06-
Update																		
Actual																		
Planned	8	IFB No. MOE/EIE/RFQ/004/20/21	Tintide glass Office divider	G-4659	Firm	2,500.00	RFQ	16-08-20	23-08-20	30-08-20	06-09-20	04-10-20	11-10-20	18-10-20	28-10-20	N/A	30-06-21	30-06-
Update																		
Actual																		
Planned	9	IFB No. MOE/EIE/NCB/003/20/21	Motorbike Repairs & Maintenance	G-4540	16	10,500.00	NCB	16-08-20	23-08-20	30-08-20	06-09-20	04-10-20	11-10-20	18-10-20	28-10-20	N/A	30-06-21	30-06-
Update																		
Actual																		
Planned	10	IFB No. MOE/EIE/SS/004/20/21	Internet Connectivity	J-6120	Firm	3,600.00	SS	16-08-20	23-08-20	30-08-20	06-09-20	04-10-20	11-10-20	18-10-20	28-10-20	N/A	30-06-21	30-06-
Update																		
Actual																		

10/08/2020  
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## Fiscal Year: July 1, 2020 - June 30, 2021

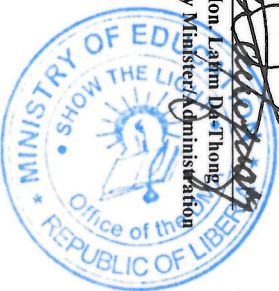
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**Julay S. Jargbah**  
**Acting Procurement Dir**

**Hon. Latm Da Thong**  
**Deputy Minister/Administration**

~~Prof. D. Ansu Sonii, Sr.~~  
~~Head of Procurement Committee~~

Date 8/0/20



10/08/2020

25/11/20

**PROCUREMENT PLAN EXPLANATORY NOTES**  
**FISCAL YEAR 2020/2021**

Item No.	Contract Package Code	Contract Package	Content of Contract Package
1	IFB No.MOE/EIE/NCB/001/20/21	Stationery	This contract package is funded under <b>Prog Activity 1.5.1.3</b> and it is intended to procure as follows : A. Plastic Floder----- 223pieces B. Other related materials
2	IFB No.MOE/EIE/RFQ/001/20/21	Office Equipment	This contract package is funded under <b>Prog Activity 2.2.5.5</b> and for the procurement of Office Equipment as follows; A. Modern Office Desk ----- 1 pc B. chairs ----- 3 pcs C. Other related educational materials not listed
3	IFB No.MOE/EIE/RFQ/002/20/21	Vehicle repairs & Maintenance	This contract package is funded under <b>Prog Activity 2.7.3</b> and intended for the repairs of vehicles for routine monitoring A.Car ----- 3 vehicles Please note that, the vehicles servicing will be done by MOE staff at the Motorpool on Newport Street.
4	IFB No.MOE/EIE/NCB/002/20/21	Laptop Computers Tablets & Accessories	This contract package is funded under <b>Prog Activity. 2.2.5.1-2.2.5.4 and 2.3.4</b> , and intended to procure the followings a. Laptop computers.....7pcs b. Printers.....2pcs C.cartridges.....5pcs D. Tablets.....20pcs
5	IFB No. MOE/EIE/RFQ/003/20/21	Scratch Card	This contract package is funded under <b>Prog Activity 2.7.1.4, 9.3.6, 1.5.1.2 e, and A.2.3.4</b> and it is intended to procure scratch cards. Scratch cards----- 1,855pcs
6	IFB No.MOE/EIE/RB/001/20/21	Vehicle Purchase	This contract package funded under <b>Prog Activity 2.7.4.2</b> and intended to purchase (3) Vehicles as follows;

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7	IFB No.MOE/EIE/RB/001/20/21	Motorbike Purchase	This contract package is funded <b>Prog Activity 2.7.4.3</b> and is intended to prochase (13) Motorbikes
8	IFB No.MOE/EIE/RFQ/004/20/21	Tintide glass Office divider	This contract package is funded under <b>Prog Activity 2.2.5.9</b> , and intended to procure tintide glass for office divider
9	IFB No.MOE/EIE/NCB/003/20/21	Motorbike Repairs & Maintenance	This contract package is funded under <b>Prog Activity 2.7.4</b> and is intended for the Repairs and Maintenance of 13 Motorbikes Please note that, the vehicles servicing will be done by MOE staff at the Motorpool on Newport Street.
10	IFB No.MOE/EIE/SS/001/20/21	Internet Connectivity	This contract package is funded under Prog Activity ..... Internet will be provided by the LIBTELCO.
11	IFB No.MOE/EIE/NCB/004/20/21	Thermo Guns & Batteries	This contract is funded under Prog Output 2.2.2 & 2.2.3 and is intended to procure into two seperate Lots A. Thermo Guns & Batteries..... 3500pcs B. Batteries.....3500 packs
12	IFB No. MOE/EIE/NCB/005/20/21	Wash Materials	This contract package is funded Prog Output 2.2.6 & 2.2.7 & 2.2.8, and it is intended to procure into multiple lots. A. Barrel wash faucets.....3625 pcs B. Containers.....3800pcs C. Plastic buckets.....3400pcs

Prepared by:

  
Juley S. Jacegbah  
Acting Procurement Director

Approved:   
Hon. Latim Da-Thong  
Deputy Minister/Administration

Approved by   
Prof. D. Ansu Sonu, St.  
Head of Procurement Committee

Date 28/09/20





10/08/2020

  
10/8/20