

Ministry of Foreign Affairs
Capitol Hill
1000 Monrovia, 10 Liberia
West Africa

FRAMEWORK AGREEMENT FOR THE SUPPLY OF OFFICE EQUIPMENT

THIS AGREEMENT made on the 28th day of June 2021 between the Ministry of Foreign Affairs Of The Republic of Liberia (hereinafter called "the Purchaser") of the one part and Smart Office Solution INC. of Monrovia (hereinafter called "the Supplier") of the other Part:

WHEREAS, the Purchaser desires to enter into a non-exclusive Agreement with the Supplier;

WHEREAS, the Supplier agrees to furnish the Purchaser and Purchaser agrees to accept, on the terms and conditions set forth in this Agreement, the prices and goods;

WHEREAS, the Purchaser invited bids with consideration of the Request For Quotation Procurement Method for the **Supply of Office Equipment** and has accepted a bid by the Supplier for the supply of the Goods according to the Unit Price as Evaluated (hereafter called "the agree on unit Price");

WHEREAS, the Ministry in accordance with the Public Procurement and Concessions Act of 2010 as amended and restated, declare the **Smart Office Solution INC.** as Winner;

WHEREAS, the Parties agree to enter into a contractual arrangement for the **Supply of Office Equipment**;

NOWHEREFORE, THE PARTIES AGREE ON THE FOLLOWING:

ARTICLE 1

In this Agreement words and expressions shall have the same meanings as are Respectively assigned to them in the Conditions of Contract referred to.

ARTICLE 2

The following documents shall be deemed to form and be read and construed as Part of This Agreement:

- (a) The Tender Form and the Price Schedule submitted by the Bidder;
- (b) The Schedule of Requirements;
- (c) The Technical Specifications;
- (d) The General Conditions of Contract;
- (e) The Special Conditions of Contract;
- (f) The Purchaser's Notification of Award; and
- (g) The Contract Data Sheet

ARTICLE 3

The Supplier shall maintain for the period beginning upon the effective date of this Agreement until **30th day of June 2021**, firm prices, as stipulated herein, as per the attached pro forma invoice (Price Schedule)(Annex A), for, **THE SUPPLY OF OFFICE EQUIPMENT** (hereinafter referred to as goods).

ARTICLE 4

The Supplier will act as a supplier to Purchaser and receive call-off orders for all or part of Purchaser's requirements for goods under this Agreement. Requirements shall mean any actual purchase that results in expenditure for Purchaser and does not include planning figures for such requirements.

ARTICLE 5

This Agreement does not constitute a contract for the goods as specified hereunder. Only an order in the form of a call-off order or Local Purchase Order (LPO) as provided in Article 6 shall obligate the Purchaser to purchase goods / services as identified therein.

ARTICLE 6

Purchaser may purchase goods under this Agreement by issuing a call-off order or Local Purchase Order (LPO) (hereinafter referred to as "LPO") identifying with specificity the quantity of goods or services required, delivery terms, packaging and any other special terms and conditions.

ARTICLE 7

Notwithstanding Article 8, if the Supplier breaches any term or condition of this Agreement, once a LPO has been issued in accordance with Article 6 including but not limited to price and delivery requirement, Purchaser shall be entitled to immediately purchase substitute Goods from next source as it relates to a vendor that participated in the bidding process and ranked second. As such, the primary Supplier who breaches the term or condition of this Agreement shall reimburse Purchaser for any reasonable increase in the purchase price.

ARTICLE 8

In cases of force majeure where unforeseeable circumstances beyond the control of either party render impossible performance under this Agreement such performance shall be excused without prejudiced.

ARTICLE 9

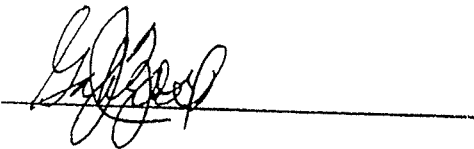
This Agreement supersedes all prior oral or written agreements, if any, between the parties and constitutes the entire agreement between the parties with respect to the work performed hereunder.

ARTICLE 10

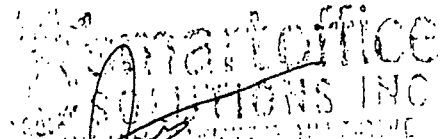
Amicable Settlement, the Parties shall use their best efforts to settle amicably any dispute, controversy or claims arising out of this Agreement or the breach, termination or invalidity thereof.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the law of the REPUBLIC OF LIBERIA on day and year first above written.

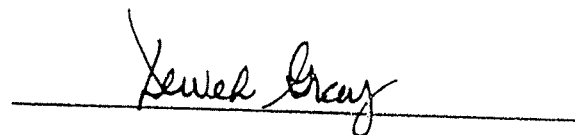
IN TH PRESENCE OF



FOR THE SUPPLIER


Smart Office
SOLUTIONS INC

MR. Hitesh Ramchandani
GENERAL MANAGER



Hon. Deweh E. Gray (Cllr.)
ACTING MINISTER

