



REPUBLIC OF LIBERIA

**PUBLIC PROCUREMENT & CONCESSIONS COMMISSION**

EXECUTIVE MANSION GROUNDS, CAPITOL HILL, MONROVIA, LIBERIA

WEBSITE: [www.ppcc.gov.lr](http://www.ppcc.gov.lr) EMAIL: [info@ppcc.gov.lr](mailto:info@ppcc.gov.lr) PHONE SHORT CODE: 4357 Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Ref: PPCC/RL/CEO/193/'23

September 11, 2023

Hon. Thelma E. Duncan-Sawyer (Mrs.)  
**ACTING MINISTER**  
Ministry of Foreign Affairs  
Republic of Liberia

Dear Hon. Sawyer:

Subject: **RECEIPT AND APPROVAL OF THE MINISTRY OF FOREIGN AFFAIRS  
PROCUREMENT PLAN REQUEST TO USE THE RESTRICTED BIDDING  
METHOD FOR THE SALE AND DISTRIBUTION OF OF RICE.**

We present our compliments and wish to notify you that the Public Procurement and Concessions Commission has received and approved the Ministry of Foreign Affairs Procurement Plan based on the Ministry's request to use the Restricted Bidding Method for the Sale and Distribution of 3,294,0300 metric tons of Rice donated by the Japanese Government in the Fiscal Year 2023. in accordance with Section 55(d) and **Section 40 (3)** of the PPCA, 2010.

The Commission conveys to the Ministry of Foreign Affairs that this Procurement Plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plan.

The Commission counsels that you observe Section 40(5) of the PPCA, 2010 which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. An updated procurement plan shall accompany said notice to the Commission." Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA 2010 as we jointly aspire to ensure the National Interest is assured and ultimately public confidence is maintained in all Public Procurement and Concession processes.

Best regards.

Bodger Scott Johnson (Hon.)  
**CHIEF EXECUTIVE OFFICER**

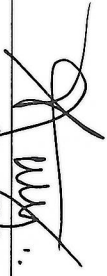
Regulating Procurement Compliance for National Development

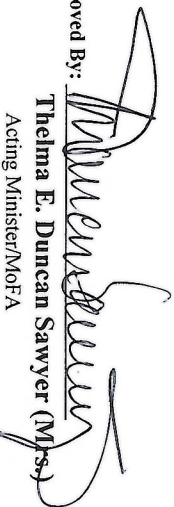
MINISTRY OF FOREIGN AFFAIRS-JAPANESE CO-OPERATION FUND (JC/F) SECRETARIAT  
MONETIZATION PROCUREMENT PLAN (GRANT)

Source of funding: Japanese GRANT

Calendar Year: 2023

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
BASIC DATA						IMPLEMENTATION DATES												
	Package Number (Code)	Contract Package	Business Activities Code	QTY	Estimated Cost in USD	Procurement Method	Technical Specs/BOQ Drawing	Prep. Of Bid Document	PC Approval Bid Doc/Tech Spec	Bid Invitation & Release of Bid Doc	Bid Submission /Public Opening	Bid Submission of Bid Evaluation Report	PC Approval Bid Evaluation Report	Contract Award & Signing	Advance Payment (Mobilization)	Delivery, Inspection (Substantial Completion)	Acceptance & Final Payment	Remark
Planned	1	IFB NO. MOFA-JCV/RB/0 Rice Monetization Service	G4711	5 Firms	\$ 79,500.00	RB	9/1/2023	9/8/2023	9/15/2023	9/22/2023	10/6/2023	10/13/2023	10/20/2023	10/26/2023	N/A	6/20/2024	6/25/2024	
Update																		
Actual																		
Grand Total					\$ 79,500.00													

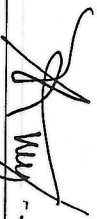
Prepared By:   
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Coordinator

Approved By:   
Thelma E. Duncan Sawyer (Mps)  
Acting Minister/MoFA



Ministry of Foreign Affairs-Japanese Counterpart Value Fund (JCVF) Secretariat  
 Monetization Procurement Plan Explanatory Notes  
 Calendar Year: 2023

Item No.	Contract Package Code	Contract Package	Business Activities Code	Content of Contract Package
1.	IFB NO. MOFA-JCVF/RB/001/23	Rice Monetization Service	G4711	This contract package is intended to hire services of Five Firms or rice dealers to monetize the Eighth round of the Japanese donated KR Food Aid (Rice) "approximately 3,294MT of assorted rice" which estimated quantity is 106,000 bags of 30KG Japanese Rice to Liberia as a Grant Commodity in support of Liberia's economic development programs.

Signed:   
 Coordinator/JCVF

