



REPUBLIC OF LIBERIA  
**MINISTRY OF HEALTH**  
P. O. BOX 10-9009  
1000 MONROVIA 10, LIBERIA  
WEST AFRICA

Office of the Deputy  
Minister for Administration  
Ref. No.: MOH/GOL/NGH-DMA/9211/2023

June 30, 2023

Dear Hon. Yond:

**Submission of Bong Mines Hospital GOL Allotment Procurement Plan – Fiscal Year 2023**

I am pleased to present my compliments and submit to you the **GOL ALLOTMENT PROCUREMENT PLAN** for your approval for FY: 2023. The Government of Liberia is providing support to the health sectors of Liberia through its Ministry of Health (MOH).

The attached plan is consistent with the Amended Public Procurement & Concessions Act of 2010, Part-IV, Section 40(3).

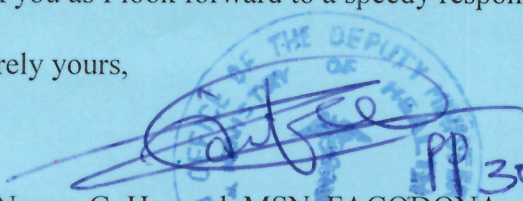
**“After review and any modification by the Procurement Committee, the Procurement Committee shall furnish a copy of the procurement plan to the Commission for approval.”**

The procurement processes for the assignments will shortly commence if the plan is accepted and endorsed by the Commission.

Attached is documentary evidence of budgets to authenticate the availability of funds for these activities.

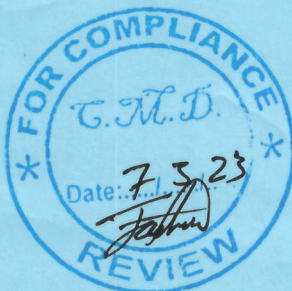
Thank you as I look forward to a speedy response to enhance the process.

Sincerely yours,

  
Hon. Norwu G. Howard, MSN, FACODONA  
Deputy Minister for Administration

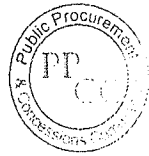
Stevenson S. Yond  
**Officer In Charge**  
Public Procurement & Concessions Commission  
Capitol Hill,  
Monrovia, Liberia

Received:  
Theophilus Kollie  
July 3, 2023  
Time: 2:30pm





Republic of Liberia  
**Public Procurement & Concessions Commission**  
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: [www.ppcc.gov.lr](http://www.ppcc.gov.lr) | Email: [info@ppcc.gov.lr](mailto:info@ppcc.gov.lr) | Phone Short Code: 4357

Ref. **PPCC/RL/CEO/163/'23**

July 4, 2023

Hon. Norwu G. Howard  
**DEPUTY MINISTER FOR ADMINISTRATION**  
Ministry of Health  
Republic of Liberia

Dear Hon. Howard:

Subject: **RECEIPT AND APPROVAL OF CORE AND SBA PROCUREMENT PLAN FOR MINISTRY OF HEALTH (BONG MINES HOSPITAL) - FISCAL YEAR 2023**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the Ministry of Health Bong Mines Hospital (**MOH**) Core and SBA Procurement Plan for Fiscal Year 2023 in accordance with **Section 40** (3) of the PPCA, 2010. The Commission, however, wishes to inform you that your Procurement Plan has been duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plans.

The Commission counsels that you observe Section 40(5) of the PPCA, 2010 which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plan. The Commission and the Ministry responsible for finance should be notified in writing of any material changes in the procurement plan and provide with a copy of the updated procurement plan.

Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Best regards.

Yours sincerely,

Stevenson S. Yond  
**OFFICER IN CHARGE**



BONG MINES HOSPITAL  
BMH/GOL PROCUREMENT PLAN ( GOL-SBA BUDGET)

Source of Funding: (GOL)

Fiscal Year: 20:23

ITEM NO.		BASIC DATA			IMPLEMENTATION DATES												REMARKS/R responsible person			
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/ROD/DRAWINGS	PREP OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTITUTIONAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT		
PLANNED	1	IFB No. MOH/GOL/BMH/SBA/RFO/001/2023	Office Equipment	G-4759	Assorted	\$ 6,300.00	RFQ	3-Jul-23	10-Jul-23	17-Jul-23	24-Jul-23	7-Aug-23	14-Aug-23	21-Aug-23	1-Nov-23	N/A		1-Dec-23	29-Dec-23	
UPDATE																				
ACTUAL																				
PLANNED	2	IFB No. MOH/GOL/BMH/SBA/RFO/002/2023	Communication Cards	J-6190	Assorted	\$ 3,150.00	RFQ	3-Jul-23	10-Jul-23	17-Jul-23	24-Jul-23	7-Aug-23	14-Aug-23	21-Aug-23	1-Nov-23	N/A		1-Dec-23	29-Dec-23	
UPDATE																				
ACTUAL																				
PLANNED	3	IFB No. MOH/GOL/BMH/SBA/RFO/003/2023	Purchase of Lawn Mower	G-4752	Assorted	\$ 500.00	RFQ	3-Jul-23	10-Jul-23	17-Jul-23	24-Jul-23	7-Aug-23	14-Aug-23	21-Aug-23	1-Nov-23	N/A		1-Dec-23	29-Dec-23	
UPDATE																				
ACTUAL																				
PLANNED	4	IFB No. MOH/GOL/BMH/SBA/RB/001/2023	Stationery Supplies	G-4761	Assorted	\$ 12,460.00	RB	4-Jul-23	11-Jul-23	18-Jul-23	25-Jul-23	8-Aug-23	15-Aug-23	22-Aug-23	3-Nov-23	N/A		1-Dec-23	29-Dec-23	
UPDATE																				
ACTUAL																				
PLANNED	5	IFB No. MOH/GOL/BMH/SBA/RFO/004/2023	Accommodation	L-6810	Assorted	\$ 600.00	RFQ	4-Jul-23	11-Jul-23	18-Jul-23	25-Jul-23	8-Aug-23	15-Aug-23	22-Aug-23	1-Nov-23	N/A		1-Dec-23	29-Dec-23	
UPDATE																				
ACTUAL																				
PLANNED	6	IFB No. MOH/GOL/BMH/SBA/RFO/005/2023	Spare parts Motor Cycles	G-4540	Assorted	\$ 400.00	RFQ	4-Jul-23	11-Jul-23	18-Jul-23	25-Jul-23	8-Aug-23	15-Aug-23	22-Aug-23	1-Nov-23	N/A		1-Dec-23	29-Dec-23	
UPDATE																				
ACTUAL																				
GRAND TOTAL						\$ 23,410.00														

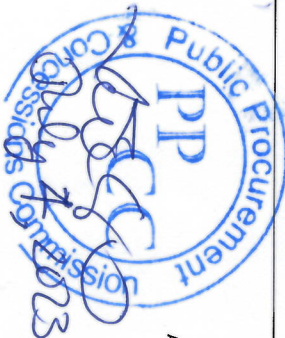
Prepared by: Jacob L.N. Wapal  
Procurement Director

Approved By:

Hon. Norman G. Howard/MSN-DMAPC Chairperson

Date:

30/06/2023





BONG MINES HOSPITAL

BMH/GOL PROCUREMENT PLAN (GOL- NON-SBA BUDGET)

Source of Funding: GOL

Fiscal Year: 2023

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
ITEM NO.	PACKAGE NUMBER (CODE)	BASIC DATA			ESTIMATED COST (USD)	PROCUREMENT METHOD	IMPLEMENTATION DATES										
		CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY			TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID	BID INVITATION & RELEASE OF	BID SUBMISSION /PUBLIC	SUBMISSION OF BID EVALUATION	PC APPROVAL - BID	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT	DELIVERY, INSPECTION (SUBSTANTI)	ACCEPTANCE & FINAL PAYMENT
PLANNED	1	IFB No. MOH/GOL/BMH/RB/001/2023	Petroleum Products	G-4661	1610.75581 \$	11,082.00 RB	5-Jul-23	12-Jul-23	19-Jul-23	27-Jul-23	8-Aug-23	15-Aug-23	22-Aug-23	4-Nov-23	N/A	4-Dec-23	30-Dec-23
UPDATE																	
ACTUAL																	
PLANNED	2	IFB No. MOH/GOL/BMH/RB/002/2023	Drugs and Medical	C-4772	Assorted	\$ 23,804.40 RB	5-Jul-23	12-Jul-23	19-Jul-23	27-Jul-23	17-Aug-23	24-Aug-23	31-Aug-23	4-Nov-23	N/A	4-Dec-23	30-Dec-23
UPDATE																	
ACTUAL																	
PLANNED	3	IFB No. MOH/GOL/BMH/RB/003/2023	Cleaning Materials	G-4773	Assorted	\$ 11,300.00 RB	5-Jul-23	12-Jul-23	19-Jul-23	27-Jul-23	17-Aug-23	24-Aug-23	31-Aug-23	4-Nov-23	N/A	4-Dec-23	30-Dec-23
UPDATE																	
ACTUAL																	
PLANNED	4	IFB No. MOH/GOL/BMH/RB/001/2023	Rep. & Maint. Civil	F-4100	Assorted	\$ 8,100.00 RFQ	6-Jul-22	13-Jul-22	20-Jul-22	27-Jul-22	7-Aug-22	14-Aug-22	21-Aug-22	4-Nov-23	N/A	4-Dec-23	30-Dec-23
UPDATE																	
ACTUAL																	
PLANNED	5	IFB No. MOH/GOL/BMH/RB/002/2023	Vehicle Spare parts	G-4530	Assorted	\$ 6,450.00 RFQ	6-Jul-23	13-Jul-23	20-Jul-23	27-Jul-23	7-Aug-23	14-Aug-23	21-Aug-23	4-Nov-23	N/A	4-Dec-23	30-Dec-23
UPDATE																	
ACTUAL																	
PLANNED	6	IFB No. MOH/GOL/BMH/RB/003/2023	Events Catering Service	I-5621	Assorted	\$ 9,896.00 RFQ	7-Jul-23	14-Jul-23	21-Jul-23	28-Jul-23	9-Aug-23	16-Aug-23	23-Aug-23	4-Nov-23	N/A	4-Dec-23	30-Dec-23
UPDATE																	
ACTUAL																	
PLANNED	7	IFB No. MOH/GOL/BMH/RB/004/2023	Rep. & Maint. Generator	C-3314	Assorted	\$ 1,200.00 RFQ	7-Jul-23	14-Jul-23	21-Jul-23	28-Jul-23	9-Aug-23	16-Aug-23	23-Aug-23	4-Nov-23	N/A	4-Dec-23	30-Dec-23
UPDATE																	
ACTUAL																	
GRAND TOTAL					\$ 71,832.40												

Signed by:

Jacob L.N. Waple /Procurement Director



July 4, 2023

Approved By:

Hon. Norwu G. Howard, MSN/DMA  
Procurement Committee Chairperson

Date:

30/06/2023



July 6, 2023

July 5, 2023



BONG MINES HOSPITAL GOLF LOTMENT PROCUREMENT PLAN EXPLANATORY

NOTES

Fiscal Year: January – December 2023

B. CORE BUDGET

ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	PROCUREMENT CONTRACT PACKAGE CONTENT
1	IFB No. MOH/BMH/GOL/SBA/RFO/001/2023	Office Equipment	This line item refers to procure office equipment for the use of the hospital for fiscal year 2023. This will include: 1. Computer 2. Backup Drive 3. Projector 4. Printer 5. Photocopy Machine
2	IFB No. MOH/BMH/GOL/SBA/RFO/002/2023	Communication Cards	This line item refers to the procurement of starch card for communication and reports. This will include: 1. Lonestar Cards 2. Orange Cards
3	IFB No. MOH/BMH/GOL/SBA/RFO/003/2023	Purchase of Lawnmower	This line item refers to lane mon for the cutting of the grass in the hospital compound.
4	IFB No. MOH/BMH/GOL/SBA/RB/001/2023	Stationery Supplies	This line item is intended to procure Stationery Supplies for the use of the hospital for the fiscal year 2023.
5	IFB No. MOH/BMH/GOL/SBA/RFO/004/2023	Accommodation	This line item refers to accommodation trainers.
6	IFB No. MOH/BMH/GOL/SBA/RFO/005/2023	Rep. & Maint. Motor Cycles	Amount is allotted for the fiscal period to routinely repair and service the hospital motor cycles 1. Tire 2. Spackets 3. Oil The RFO procurement method will be used to hire a motor cycles repair and maintenance firm for this contract package

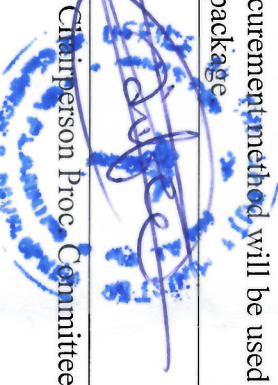
Prepared by:

Procurement Officer

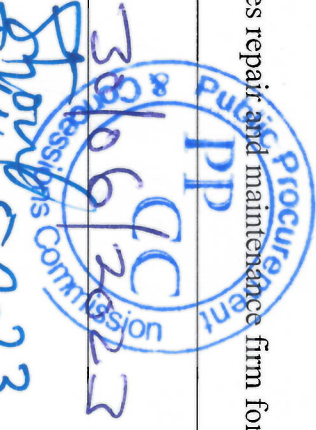


Approved by:

Chairperson Proc. Committee



Date:



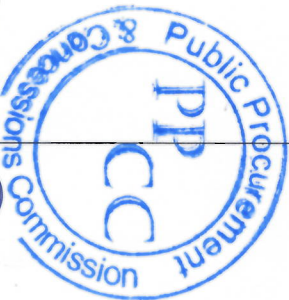
BONG MINES HOSPITAL GOVT ALLOTMENT PROCUREMENT PLAN EXPLANATORY

NOTES

Fiscal Year: January – December 2023

A. CORE BUDGET

ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	PROCUREMENT CONTRACT PACKAGE CONTENT						
1	IFB No. MOH/BMH/GOL/RB/001/2023	Petroleum Products	<p>This line item refers to the procurement of petroleum products for generators, Vehicles, Motorbike and Machines as follows:</p> <table><tr><td>Fuel &amp; Lubricant for Generators (65KVA)</td><td>(1,170.93 Gallons)</td></tr><tr><td>Fuel &amp; Lubricant for Vehicle (Utility)</td><td>(319.77 Gallons)</td></tr><tr><td>Fuel &amp; Lubricant for Motor Cycles</td><td>(120.058 Gallons)</td></tr></table> <p>Total for this line item is 1610.758 Gal</p>	Fuel & Lubricant for Generators (65KVA)	(1,170.93 Gallons)	Fuel & Lubricant for Vehicle (Utility)	(319.77 Gallons)	Fuel & Lubricant for Motor Cycles	(120.058 Gallons)
Fuel & Lubricant for Generators (65KVA)	(1,170.93 Gallons)								
Fuel & Lubricant for Vehicle (Utility)	(319.77 Gallons)								
Fuel & Lubricant for Motor Cycles	(120.058 Gallons)								
2	IFB No. MOH/BMH/GOL/RB/002/2023	Drugs& Medical Supplies	<p>This line item is intended to procure essential drugs and Medical Equipment supplies for use by th hospital for the fiscal year 2023.</p> <p>Drugs Medical Equipment</p>						
3	IFB No. MOH/BMH/GOL/RB/003/2023	Cleaning Materials	<p>This line item is intended to procure cleaning materials for the use of the hospital for the fiscal year 2023.</p>						
4	IFB No. MOH/BMH/GOL/RFQ/001/2023	Rep. & Maintenance (Civil)	<p>This line item refers to general repair, maintenance and renovation of portion of the hospital facilities for fiscal year 2023. This will include general repair and maintenance at the main hospita building, the administrative compound, and the nursing compound (renovation and painting of the hospital building, changing damaged door frame and window screen, changing damage commode and bathtubs facilities, changing of light bulbs, electric wires, etc. this plan for this line item and tl Request For Quotation (RFQ) method of procurement will be used for this contract package.</p> <ol style="list-style-type: none"><li>1. Renovation of four (4) Modern Flush Bathroom</li><li>2. Renovation of the existing Warehouse</li><li>3. Build and Fence Meter Trask pit for waste disposal</li><li>4. Establish and treat Pipe borne water system</li><li>5. Establish hand washing stations</li><li>6. Establish Emergency Tray</li><li>7. Set up lock Suggestion box</li></ol>						



July 4, 2023



July 5, 2023



BONG MINES HOSPITAL GOL LOTMENT PROCUREMENT PLAN EXPLANATORY

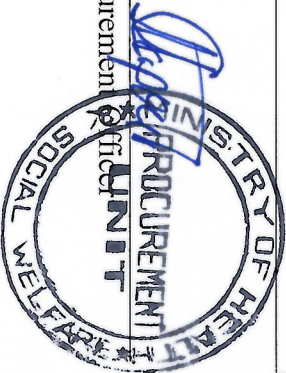
NOTES

Fiscal Year: January – December 2023

5	IFB No. MOH/BMH/GOL/RFQ/002/2023	Vehicle Spare Parts	Amount is allocated to carry out routine maintenance and repairs of the hospital (2 vehicles) and to other cars expected to be given to the hospital by the Ministry. The allocated amount will also be used for purchasing of new tyres, batteries, etc. <div><div>1. Utility</div><div>2. Batteries</div><div>3. Oil ect.</div></div>
6	IFB No. MOH/BMH/GOL/RFQ/003/2023	Event Catering Service	The Request For Quotation (RFQ) method of procurement will be used to procure this line item These line items refer to the procurement of food supply for workshop, Training and Meetings hosted at the hospital for the fiscal year 2023. The amount allocated is calculated as required by caterers. The Restrictive Bidding procurement method will be used for the procurement of this contract package.
7	IFB No. MOH/BMH/GOL/RFQ/004/2023	Generators Spare Parts	Amount is allotted for the fiscal period to routinely repair and service the hospital generators <div><div>1. 65KVA</div><div>2. Batteries</div><div>3. Oil</div></div> The RFQ procurement method will be used to hire a generator repair and maintenance firm for this contract package.

Prepared by:

Procurement Officer

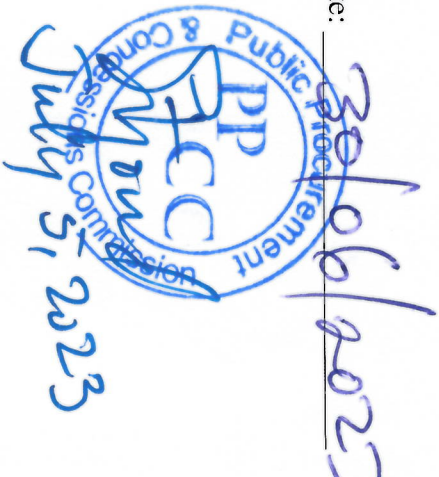


Approved by:

Chairperson Proc. Committee



Date:



July 4, 2023