



Ref. PPCC/RL/CEO/0506/'19

September 17, 2019

Hon. Norwu G. Howard

DEPUTY MINISTER FOR ADMINISTRATION

Ministry of Health

Republic of Liberia

Dear Hon. Howard:

Subject: **RECEIPT AND APPROVAL OF BONG COUNTY HEALTH SYSTEM SPECIAL PROJECT (FARA) PROCUREMENT PLAN FOR FISCAL YEAR 2019/2020**

We present our compliments and wish to notify you that the Public Procurement and Concessions Commission has received and approved the **Ministry of Health** Special Project Procurement Plan (*Goods and Services*) for Fiscal Year 2019/2020 in accordance with **Section 40 (3)** of the PPCA, 2010. The Commission informs the Ministry of Health that its project Procurement Plan for the Bong County Health Team has been duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plans.

The Commission counsels that you observe **Section 40 (5)** of the PPCA, 2010 which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. An updated procurement plan shall accompany said notice to the Commission."

Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the previous fiscal year (2018/2019), for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for fiscal year 2019/2020.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Best regards,

Yours sincerely,

Jargbe Roseline Nagbe Kowo (Atty.)
CHIEF EXECUTIVE OFFICER

MINISTRY OF HEALTH

PROCUREMENT PLAN (BONG COUNTY HEALTH SYSTEM-BOCHT)

Source of Funding: USAID (FARA YEAR-4)

Fiscal year: 2019/2020

BRIEF DATA																	IMPLEMENTATION DATE									
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY	QTY	ESTIMATED COST (USD)	PROCURE MENT	TECHNICAL SPEC/BOQ/DR	PREP. OF BID DOCUMENT	PC APPROVAL BID DOC/TECH	BID INVITATION & RELEASE OF SUBMISSION/P	BID SUBMISSION OF BID	PC APPROVAL - BID EVALUATION	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT	DELIVERY, INSPECTION	ACCEPTANCE & REMARKS/ RESPONSIBILITY										
1	IFB No BoCHT/FARA/RB/001/19/20	Petroleum Products	G-4661	24957.8 Gallons @ 3.8	\$ 94,840.00	RB	19-Aug-19	26-Aug-19	2-Sep-19	9-Sep-19	23-Sep-19	7-Oct-19	21-Oct-19	N/A	11-Nov-19	30-Jun-20										
UPDATE ACTUAL																										
2	IFB No BoCHT/FARA/NCB/001/19/20	Stationery and Supplies	G-4761	Assorted	\$ 56,248.00	NCB	20-Aug-19	27-Aug-19	3-Sep-19	10-Sep-19	8-Oct-19	22-Oct-19	5-Nov-19	N/A	3-Dec-19	30-Jun-20										
UPDATE ACTUAL																										
3	IFB No BoCHT/FARA/RB/002/19/20	Printing	C-1811	1 Firm	\$ 41,000.00	RB	23-Aug-19	30-Aug-19	6-Sep-19	13-Sep-19	27-Sep-19	4-Oct-19	11-Oct-19	25-Oct-19	N/A	15-Nov-19	30-Jun-20									
UPDATE ACTUAL																										
4	IFB No BoCHT/FARA/RFQ/001/19/20	Communication Cards	J-6190	1,200.00	\$ 6,000.00	RFQ	29-Aug-19	5-Sep-19	10-Sep-19	13-Sep-19	22-Sep-19	27-Sep-19	2-Oct-19	7-Oct-19	N/A	14-Oct-19	30-Jun-20									
UPDATE ACTUAL																										
5	IFB No BoCHT/FARA/RFQ/002/19/20	Motor Cycle Repair	G-4540	35	\$ 750.00	RFQ	29-Aug-19	5-Sep-19	10-Sep-19	13-Sep-19	22-Sep-19	27-Sep-19	2-Oct-19	7-Oct-19	N/A	14-Oct-19	30-Jun-20									
UPDATE ACTUAL																										
6	IFB No BoCHT/FARA/RB/003/19/20	Non-Medical Supplies	G-4771	Assorted	\$ 39,200.00	RB	19-Aug-19	26-Aug-19	2-Sep-19	9-Sep-19	23-Sep-19	30-Sep-19	7-Oct-19	21-Oct-19	N/A	11-Nov-19	30-Jun-20									
UPDATE ACTUAL																										
TOTAL					\$ 238,038.00																					

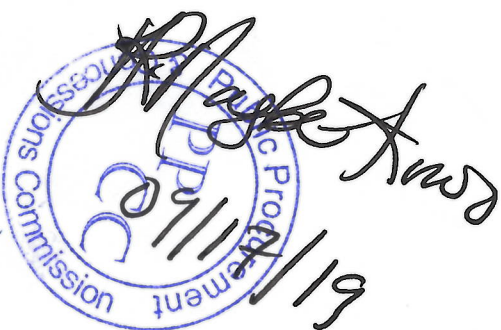
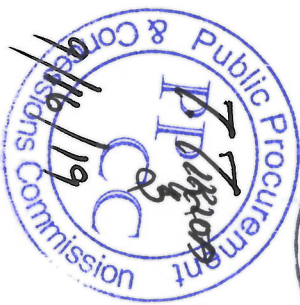
Signed by:

Jacob L.N. Wapok/Procurement Director

Date:

Approved By:

Hon. Norwu G. Howard, MSN
Deputy Minister for Administration/Chairperson Procurement Committee



MINISTRY OF HEALTH

PROCUREMENT PLAN (BONG COUNTY HEALTH TEAM-BOCHT)

Source of Funding: USAID (FARA YEAR-4)

Fiscal Year: 2019/2020

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	
ITEM NO.	PACKAGE NUMBER (CODE)	BASIC DATA				TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	IMPLEMENTATION DATES								REMARKS/Responsible person			
		CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)			PROCUREMENT METHOD	PC APPROVAL - BID	BID INVITATION & RELEASE OF	BID SUBMISSION /PUBLIC EVALUATION	PC APPROVAL - BID	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT	DELIVERY, INSPECTION (SUBSTANTI)		ACCEPTANCE & FINAL		
PLANNED	7	IFB No. BOCHT/FARA/RFG/003/19/20	ICT Equipment	G-4741	Assorted	\$ 6,390.00	RFQ	30-Aug-19	6-Sep-19	11-Sep-19	16-Sep-19	23-Sep-19	28-Sep-19	3-Oct-19	8-Oct-19	N/A	15-Oct-19	30-Jun-20	
UPDATE																			
ACTUAL																			
PLANNED	8	IFB No. BOCHT/FARA/RFG/004/19/20	Vehicle Rental Service	N-7710	1 Firm	\$ 1,200.00	RFQ	30-Aug-19	6-Sep-19	11-Sep-19	16-Sep-19	23-Sep-19	28-Sep-19	3-Oct-19	8-Oct-19	N/A	15-Oct-19	30-Jun-20	
UPDATE																			
ACTUAL																			
PLANNED	9	IFB No. BOCHT/FARA/RFG/005/19/20	Repair & Maintenance Generator	C-3314	1 Firm	\$ 3,600.00	RFQ	30-Aug-19	6-Sep-19	11-Sep-19	16-Sep-19	23-Sep-19	28-Sep-19	3-Oct-19	8-Oct-19	N/A	15-Oct-19	30-Jun-20	
UPDATE																			
ACTUAL																			
PLANNED	10	IFB No. BOCHT/FARA/NCB/002/19/20	Vehicle Repair & Maintenance	G-4520	1 Firm	\$ 56,400.00	NCB	20-Aug-19	27-Aug-19	3-Sep-19	10-Sep-19	8-Oct-19	15-Oct-19	22-Oct-19	5-Nov-19	N/A	3-Dec-19	30-Jun-20	
UPDATE																			
ACTUAL																			
PLANNED	11	IFB No. BOCHT/FARA/NCB/003/19/20	Civil Works (Renovation of Health Facilities)	F-4100	1 Firm	\$ 160,380.00	NCB	30-Aug-19	6-Sep-19	13-Sep-19	20-Sep-19	18-Oct-19	25-Oct-19	1-Nov-19	15-Nov-19	N/A	13-Dec-19	30-Jun-20	
UPDATE																			
ACTUAL																			
PLANNED	12	IFB No. BOCHT/FARA/RB/004/19/20	Office Furniture	K-4759	1 Firm	\$ 26,325.00	RB	23-Aug-19	30-Aug-19	6-Sep-19	13-Sep-19	27-Sep-19	4-Oct-19	11-Oct-19	25-Oct-19	N/A	15-Nov-19	30-Jun-20	
UPDATE																			
ACTUAL																			
SUB-TOTAL						\$ 254,295.00													

Signed by:

Jacob L.N. Wapoe, Procurement Director

Approved By:

Hon. Norwu G. Howard, MSN

Deputy Minister for Administration/ Chairperson, Procurement Committee

Date:



MINISTRY OF HEALTH

PROCUREMENT PLAN (BONG COUNTY HEALTH SYSTEM-BOCHT)

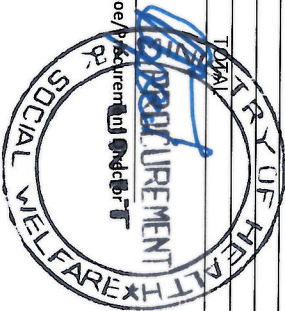
Source of Funding: USAID (FARA YEAR-4)

Fiscal year: 2019/2020

ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY	QTY	ESTIMATED COST (USD)	PROCUREMENT	IMPLEMENTATION DATES												
							TECHNICAL SPECS/BOQ/DR	PREP. OF BID DOCUMENT	PC APPROVAL, BID DOC/TECH & RELEASE OF	BID SUBMISSION/P	BID	SUBMISSION OF PC APPROVAL - BID EVALUATION	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT	DELIVERY, INSPECTION	ACCEPTANCE & FINAL	REMARKS/R responsible		
18	IFB No. BOCHT/FARA/NCB/004/19/20	Cleaning Materials	G-4771	Assorted	\$ 50,248.00	NCB	23-Aug-19	30-Aug-19	6-Sep-19	13-Sep-19	11-Oct-19	18-Oct-19	25-Oct-19	8-Nov-19	N/A		6-Dec-19	30-Jun-20	
TOTAL					\$ 50,248.00														

Signed by:

Jacob L.N Wapoe



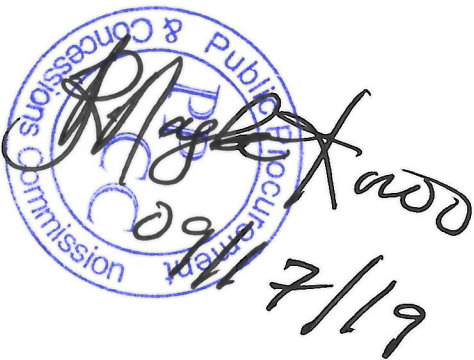
Approved By:

Hon. Norvu G. Howard, MSN

Deputy Minister for Administration
Chairperson Procurement Committee



Date:



BoCHT FARA PROJECT PROCUREMENT PLAN EXPLANATORY NOTES

Fiscal Year: 2019 – 2020

1. CORE BUDGET

ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	PROCUREMENT CONTRACT PACKAGE CONTENT
1	IFB No. BoCHT/FARA/RB/001/19/20	Fuel & Lubricants for Vehicles and Generators	This contract package is set to procure all worth of petroleum products including fuel, gasoline, lubricants and the likes for BoCHT Generators, Motorbikes and Vehicles for the conduct of project activities in and out of the county. (\$23,710 X 4 quarters = \$94,840USD)
2	IFB No. BoCHT/FARA/NCB/001/19/20	Stationery Supplies	This Contract package is for the purchase of assorted stationery supplies for the BoCHT offices at county, district and health facilities level for administrative usage. (\$14,062 X 4 quarters = \$56,248USD)
3	IFB No. BoCHT/FARA/RB/002/19/20	Printing, Binding & Publication	This contract package is set to procure the services of printing various documents such as Health Cards, Stock/Bin cards, other booklets, etc. for use at the various hospitals, Clinics and Health Centers within the county. (\$10,250 X 4 quarters=\$41,000USD)
4	IFB No. BoCHT/FARA/RFQ/001/19/20	Communication Cards	This contract package is set to procure scratch cards to help enhance and support supervisory and reporting activities as it relates to communications. (\$1,500 X 4 quarters = \$6,000)
5	IFB No. BoCHT/FARA/RFQ/002/19/20	Motor Cycle Repair & Maintenance	This contract package is meant to support the procurement of services for minor motorcycle repair and purchase of needed parts for maintenance to enhance the work of county, district and health facility staff especially in hard to reach areas. (\$187.5 X 4 quarters = \$750 USD)
6	IFB No. BoCHT/FARA/RB/003/19/20	None – Medical Supplies	This contract package is meant to procure non-medical IPC related materials (Assorted Rubber boots, Waste bags/bio-hazard bags, etc) for county, district and health facility levels in order to promote good hygiene practices. (\$9,800 X 4 quarters = \$39,200USD)

Public Procurement & Concessions Commission
9/14/19

Public Procurement & Concessions Commission

BoCMT FARA PROJECT PROCUREMENT PLAN EXPLANATORY NOTES

Fiscal Year: 2019 – 2020

15	IFB No. BoCMT/FARA/RFQ/006/19/20	Solar Panel Repair & Maintenance	This contract package is intended to procure materials (Power Inverters, Batteries, etc) for the repair and maintenance of solar panels installed various FARA supported facilities. (\$ 2,200 X 4 quarters = \$8,800USI
16	IFB No. BoCMT/FARA/RFQ/007/19/20	Power Supply (Generator)	This contract package is intended to procure generators for at various FARA supported health facilities. (\$ 500 X 7 generators = \$3,500USC
17	IFB No. BoCMT/FARA/RFQ/008/19/20	Hand Pump Repair & Maintenance	This contract package is intended to procure materials for the repair and maintenance of various hand pumps at various FARA supported health facilities. (\$ 1,662.5 X 4 quarters = \$6,650USD)
18	IFB No. BoCMT/FARA/RFQ/009/19/20	Storage Equipment (Fuel Tank)	This contract package is intended to procure materials (fuel tank with capacity of approximately 2000 gallons, 5 bogs of Cement and a calibrated metal dip stick) for the storage of fuel. (\$ 6,000 X 1 Mental Tank, 10 X 5 bogs/cement, 239 X 1 calibrated dip stick = \$6,289USD)
19	IFB No. BoCMT/FARA/NCB/004/19/20	Cleaning Materials (non-medical	This contract package is meant to procure cleaning materials (non-medical including chlorax, Tie Soap, Dettol/Rexoguard, Vim, other IPC related materials for county, district and health facility levels in order to promote good hygiene practices. (\$12,562 X 4 quarters = \$50,248USD)

Signed:

Jacob L. N. Kapteke
Procurement Director

Approved:

Flora Ndirimu-Gatward
Deputy Minister, Administration

Date: September 10, 2019

BOCHT FARA PROJECT PROCUREMENT PLAN EXPLANATORY NOTES

Fiscal Year: 2019 – 2020

15	IFB No. BoCHT/FARA/RFQ/006/19/20	Solar Panel Repair & Maintenance	This contract package is intended to procure materials (Power Inverter, Batteries, etc) for the repair and maintenance of solar panels installed at various FARA supported facilities. (\$ 2,200 X 4 quarters = \$8,800USD)
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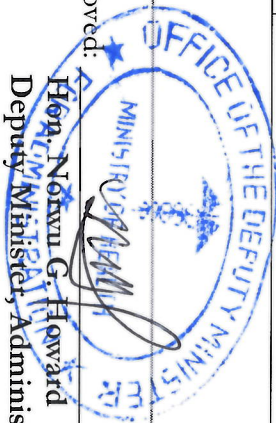
Signed:

Jacob L.N. Kapumba
Procurement Director



Approved:

Hon. Norman G. Howard
Deputy Minister, Administration



Date: September 10, 2019

