

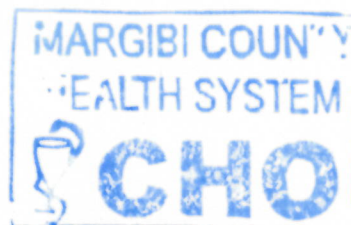


Republic of Liberia
Ministry of Health
MARGIBI COUNTY HEALTH TEAM
Kakata City, Margibi County



June 1, 2023

Mr. Stevenson S. Yond
Officer In Charge
Public Procurement & Concessions Commission
Capitol Hill,
Monrovia, Liberia



Subject: **Submission of Cinta Health Center FY 2023 Procurement Plan.**

Dear Mr. Yond :

We are pleased to present our compliments and to submit the **Cinta Health Center** Procurement Plan for your approval for FY 2023. This is a plan submitted to your honorable office for the smooth operations of the **Cinta Health Center 2023** budget. The plan is to support the health care delivery system in major priority areas such as Health Service Provision, Health Facilities, Administration, financial management, EPI Monitoring & Evaluation Etc.

The attached plans are consistent with the Amended Public Procurement & Concessions Act of 2010, Part-IV, Section 40(3),

“ After review and any modification done by the Cinta Health Center Procurement Committee, the Entity shall send a copy of the new plan to your Commission for approval”.

Procurement process in the County will shortly commence if the plan is accepted and endorsed by the Commission.

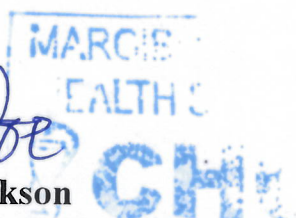
Cinta Health Center also wants to inform you that your timely approval of this plan is highly needed in order to fast track the provision of quality health care services.

Attached is documentary evidence of budgets to authenticate the availability of funds from GOL allotment.

We look forward to a speedy response to enhance operational needs.

Best regards,

Dr. Siana T. Jackson
County Health Officer/Chair Procurement Committee
Margibi County Health System



Received:
Theophilus Kallie
June 13, 2023
Time: 12:16pm



Republic of Liberia
Public Procurement & Concessions Commission
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia

Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref: PPCC/RL/OIC/204/'23

July 11, 2023

Dr. Siana T. Jackson
COUNTY HEALTH OFFICER/CHAIR PROCUREMENT COMMITTEE
Margibi County
Republic of Liberia

Dear Dr. Jackson:

Subject: **RECEIPT AND APPROVAL OF THE MINISTRY OF HEALTH/CINTA HEALTH CENTER PROCUREMENT PLAN FOR FISCAL YEAR 2023.**

We present our compliments and wish to notify you that the Public Procurement and Concessions Commission has received and approved the Ministry of Health/Cinta Health Center Procurement Plan for Fiscal Year 2023 in accordance with **Section 40** (3) of the PPCA, 2010.

The Commission wishes to inform the MOH/Cinta Health Center that its Procurement Plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plans, upon conclusion of stipulated processes.

The Commission advises that you observe **Section 40** (5) of the PPCA, 2010 which states that a Procuring Entity shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plan. The Commission and the Ministry responsible for Finance should be notified in writing of any material changes in the procurement plan and be provided with a copy of the updated procurement plan. Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission deems it a **priority** that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Sincerely Yours,

Stevenson S. Yond
OFFICER-IN-CHARGE

Regulating and Monitoring Compliance with the Public Procurement And Concession Act of Liberia



Ministry of Health
CINTA HEALTH CENTER CORE BUDGET PROCUREMENT PLAN
Source of Funding: GOL



Annual budget Period: January 1 TO DECEMBER 31, 2023

ITEM NO.	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
BASIC DATA							IMPLEMENTATION DATES										
	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWING S	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION & ACCEPTANCE	ACCOMPLISHMENT & FINAL PAYMENT
1	IFB NO.MOH/CHC/GOL/RFQ/001/2023	Petroleum Product (Diesel, Gas & Lub)	G-4661	418.18 @5.50	\$2,300.00	RFQ	26-Jun-23	3-Jul-23	10-Jul-23	17-Jul-23	31-Jul-23	7-Aug-23	14-Aug-23	28-Aug-23	N/A	18-Sep-23	20-Dec-23
UPDATE																	
ACTUAL																	
2	IFB NO.MOH/CHC/SBA/RFQ/002/2023	Repair & Maintenance (Civil)	G-4390	1 facility	\$4,000.00	RFQ	26-Jun-23	3-Jul-23	10-Jul-23	17-Jul-23	31-Jul-23	7-Aug-23	14-Aug-23	28-Aug-23	N/A	18-Sep-23	20-Dec-23
UPDATE																	
ACTUAL																	
3	IFB NO.MOH/CHC/GOL/RFQ/003/2023	Cleaning Materials & Services	G-4773	Assorted	\$4,840.00	RFQ	26-Jun-23	3-Jul-23	10-Jul-23	17-Jul-23	31-Jul-23	7-Aug-23	14-Aug-23	28-Aug-23	N/A	18-Sep-23	30-Dec-23
UPDATE																	
ACTUAL																	
4	IFB NO.MOH/CHC/GOL/RFQ/004/2023	Scratch Cards	J-6190	3000 PCS @1.00	\$800.00	RFQ	26-Jun-23	3-Jul-23	10-Jul-23	17-Jul-23	31-Jul-23	7-Aug-23	14-Aug-23	28-Aug-23	N/A	4-Sep-23	20-Dec-23
UPDATE																	
ACTUAL																	
5	IFB NO.MOH/CHC/GOL/RFQ/005/2023	Stationary and Office Supplies	G-4761	Assorted	\$3,000.00	RFQ	26-Jun-23	3-Jul-23	10-Jul-23	17-Jul-23	31-Jul-23	7-Aug-23	14-Aug-23	28-Aug-23	N/A	4-Sep-23	20-Dec-23
UPDATE																	
ACTUAL																	
6	IFB NO.MOH/CHC/GOL/RFQ/006/2023	Furniture & Fixture	G-4759	Assorted	\$1,000.00	RFQ	26-Jun-23	3-Jul-23	10-Jul-23	17-Jul-23	31-Jul-23	7-Aug-23	14-Aug-23	28-Aug-23	N/A	4-Sep-23	20-Dec-23
UPDATE																	
ACTUAL																	
Total					\$15,940.00												

Prepared by: Mr. Getimue P. Douphah Procurement Officer
Signed by: Mr. Lamsana Kromah County Health Services Administrator/Procurement Committee Co-Chair
Approved by: Ms. Netty E. Sogbie OIC Cinta Health Center
Attested by: Dr. Stana T. Jackson County Health Officer/Procurement Committee Chair

Date



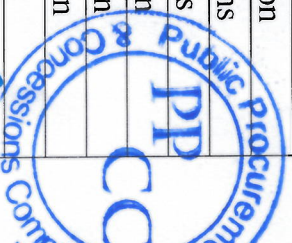
July 10, 2023

2023

CINTA HEALTH CENTER RPROCUREMENT PLAN EXPLANATORY NOTES Fiscal Year: 2023

CORE BUDGET

ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	PROCUREMENT CONTRACT PACKAGE CONTENT																																																																				
1	IFB NO.MOH/CHC/GOL/RFQ/001/2023	Petroleum Product	This line item refers to the acquisition of Petroleum product and Lubricant for Cinta Health Center vehicles and generators. US\$2,300.00 will be apportioned to the procurement of petroleum product (418.18 gallons) annually @ (5.50 per gallons																																																																				
2	IFB NO.MOH/CHC/SBA/RFQ/002/2023	Repair & Maintenance (Civil)	US\$4,000.00 is taken from the budget line "Rep. & Maintenance (Civil)" intended to purchase ass building materials for general renovation on the entire inside and outside parts of the Health facility																																																																				
3	IFB NO.MOH/CHC/GOL/RFQ/003/2023	Cleaning Materials	<div>This package is intended to purchase the below listed items for cleaning of the Health Center;</div> <table><tr><th>No.</th><th>Items Description</th><th>Quantity</th><th>Unit of Measure</th></tr><tr><td>1</td><td>Hard broom</td><td>2</td><td>dozens</td></tr><tr><td>2</td><td>Canfor boil (Blue Diamond 300ml)</td><td>5</td><td>packs</td></tr><tr><td>3</td><td>Air freshener (48canes)300ml</td><td>2</td><td>cartons</td></tr><tr><td>4</td><td>Hand towel m/s</td><td>3</td><td>dozens</td></tr><tr><td>5</td><td>Laundry soap (60pcs) Blanco)</td><td>2</td><td>cartons</td></tr><tr><td>6</td><td>Bath soap (medicare)</td><td>2</td><td>cartons</td></tr><tr><td>7</td><td>Powder soap kiln</td><td>10</td><td>cartons</td></tr><tr><td>8</td><td>Tissue (Kumba)</td><td>5</td><td>sacks</td></tr><tr><td>9</td><td>Delta (Super Guard 500ml)</td><td>1</td><td>carton</td></tr><tr><td>10</td><td>Clora m/s (24pcs) 1 pint</td><td>2</td><td>cartons</td></tr><tr><td>11</td><td>Garbage bag size #18</td><td>2</td><td>packs</td></tr><tr><td>12</td><td>Floor Mob (haoting)</td><td>1</td><td>dozen</td></tr><tr><td>13</td><td>Soft broom</td><td>1</td><td>dozen</td></tr><tr><td>14</td><td>Spry gone (cobra) 400ml</td><td>1</td><td>carton</td></tr><tr><td>15</td><td>Mob Bucket set m/s</td><td>1</td><td>set</td></tr><tr><td>17</td><td>Trash basket m/s</td><td>5</td><td>pieces</td></tr></table>	No.	Items Description	Quantity	Unit of Measure	1	Hard broom	2	dozens	2	Canfor boil (Blue Diamond 300ml)	5	packs	3	Air freshener (48canes)300ml	2	cartons	4	Hand towel m/s	3	dozens	5	Laundry soap (60pcs) Blanco)	2	cartons	6	Bath soap (medicare)	2	cartons	7	Powder soap kiln	10	cartons	8	Tissue (Kumba)	5	sacks	9	Delta (Super Guard 500ml)	1	carton	10	Clora m/s (24pcs) 1 pint	2	cartons	11	Garbage bag size #18	2	packs	12	Floor Mob (haoting)	1	dozen	13	Soft broom	1	dozen	14	Spry gone (cobra) 400ml	1	carton	15	Mob Bucket set m/s	1	set	17	Trash basket m/s	5	pieces
No.	Items Description	Quantity	Unit of Measure																																																																				
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July 10/2023

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July 12, 2023

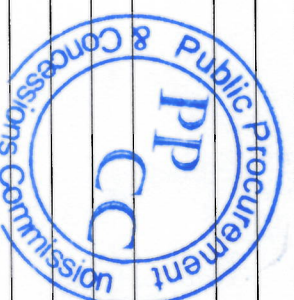
CINTA HEALTH CENTER RPROCUREMENT PLAN EXPLANATORY NOTES Fiscal Year: 2023

18	Lealer glove	3	sets
19	hand washing liquid soap (savonet)	1	carton
20	commode Brush	2	sets
21	Water Bucket M/S	2	pieces
22	Water Barrow L/S	1	piece

US\$4840.00 will be used from the budget line "cleaning materials" to procure detergents and other household supplies for the proper maintenance of the Cinta Health Center compound.

This contract package refers to the Purchase of Telecommunication cards which will be used for administrative function and Internet Subscription. US\$800.00 apporioned to communication cards estimated at (800) pieces @ 1.00 USD per card.

5	IFB NO.MOH/CHC/GOL/RFQ/005/2023	Stationery & Office Supplies	This package is intended to Purchase the below listed items:					
			No.	Item Description	Qty	No.	Item Description	Qty
			1	Paper A4	20 ctns	17	Legal Paper	2 ctns
			2	Ball Pen (Assorted)	2 pks	18	Cartridge (728)	10 pcs
			3	Box File (A4)	1 dozn	19	Cartridge refill ink m/s	10 btl
			4	Manila Folder (A4 size)	1 pk	20		
			5	Ledger L/S (psi manuscript book)	1 dozn	21		
			6	Staple Machine	4 pcs	22		
			7	Staple Pin	1 dozn	23		
			8	Correction Fluid	2 dzns	24		
			9	Thinner	1 pk	25		
			10	Pen Drive (16GB)	2 pcs	26		
			11	Glue	1 bxs	27		
			12	Staple Remover	2 pcs	28		
			13	Calculator 12 digits	4 pcs	29		



5/24/2023

July 12, 2023

CINTA HEALTH CENTER RPROCUREMENT PLAN EXPLANATORY NOTES Fiscal Year: 2023

6	IFB NO.MOH/CHC/GOL/RFQ/006/2023	Furniture & Fixture	US\$3,000.00 is the accumulated stationery supplies from the budget line "Stationery "to be used by departments, units, and divisions etc. of the Health Center. US\$1,000.00 is taken from the budget line "Furniture & Fixture" gear toward the purchase of assort Office Supplies of the Health Center's inpatient feeding or staffs motivation for fiscal year 2023.						
			14	Plastic Ruler	5 pcs	30			
			15	Stamp pad ink	1 box	31			
			16	Permanent Maker (merit)	10 pks	32			

Prepared by: 

Mr. Gehmue P. Doupah

Procurement officer

Signed by: 


Mr. Lansana M. Kromah

Co-Chair/Proc. Committee

Approved by: 

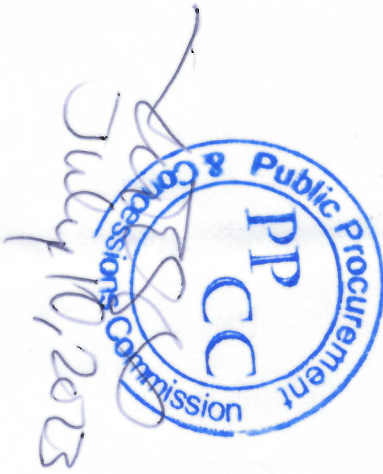
Mrs. Netty B. Sogbie

OIC Cinta Health Center

Approved by:  Date: 6/22/2023

Dr. Siana T. Jackson

Chairman Proc. Committee



Ministry of Health
CINTA HEALTH CENTER SBA BUDGET PROCUREMENT PLAN
Source of Funding: GOL

Annual budget Period: January 1 TO DECEMBER 31, 2023

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
ITEM NO.	BASIC DATA						IMPLEMENTATION DATES										
	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/ EVALUATION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT
1	IFB NO.MOH/CHC/SBA/RFQ/001/2023	Essential Drugs & Medical Supplies	C-4772	Assorted	\$3,400.00	RFQ	23-Jun-23	30-Jun-23	7-Jul-23	14-Jul-23	28-Jul-23	4-Aug-23	11-Aug-23	25-Aug-23	N/A	15-Sep-23	20-Dec-23
UPDATE																	
ACTUAL																	
2	IFB NO.MOH/CHC/SBA/RFQ/002/2023	Rep. & Maintenance (Generator)	C-3314	Assorted	\$700.00	RFQ	23-Jun-23	30-Jun-23	7-Jul-23	14-Jul-23	28-Jul-23	4-Aug-23	11-Aug-23	25-Aug-23	N/A	15-Sep-23	20-Dec-23
UPDATE																	
ACTUAL																	
3	IFB NO.MOH/CHC/SBA/RFQ/003/2023	Rep. & Maintenance - Motorbikes	G-4540	Assorted	\$300.00	RFQ	23-Jun-23	30-Jun-23	7-Jul-23	14-Jul-23	28-Jul-23	4-Aug-23	11-Aug-23	25-Aug-23	N/A	1-Sep-23	30-Dec-23
UPDATE																	
ACTUAL																	
4	IFB NO.MOH/CHC/SBA/RFQ/004/2023	Computer sup. & ICT Equipment & services	G-4651	Assorted	\$1,800.00	RFQ	23-Jun-23	30-Jun-23	7-Jul-23	14-Jul-23	28-Jul-23	4-Aug-23	11-Aug-23	25-Aug-23	N/A	1-Sep-23	20-Dec-23
UPDATE																	
ACTUAL																	
Total					\$6,200.00												

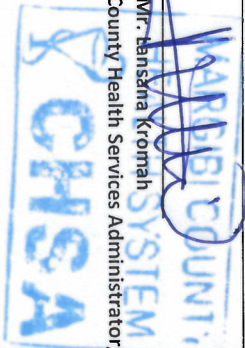
Prepared by: 
Mr. Gehnué P. Doupah
Procurement Officer

Signed by: 
Mr. Hansana Kromah
County Health Services Administrator/Procurement Committee Co-Chair

Approved by: 
Ms. Netty B. Sogbie
OIC Cinta Health Center

Attested by: 
Dr. Stana T. Jackson
County Health Officer/Procurement Committee Chair

Date: Jun



CINTA HEALTH CENTER RPROCUREMENT PLAN EXPLANATORY NOTES Fiscal Year: 2023

SBA BUDGET

ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	PROCUREMENT CONTRACT PACKAGE CONTENT
1	IFB NO.MOH/CHC/SBA/RFQ/001/2023	Essential Drugs & Medical Supplies	This line item refers to the procurement of essential medical drugs, and medical supplies such as (Halothane, Diclofenac, Chlorpheniramine, Atropine, etc. and Laboratory Supplies.) Cinta Health C
2	IFB NO.MOH/CHC/SBA/RFQ/002/2023	Repair & Maintenance (Generator)	This line item is intended for the acquisition of assorted generators spare parts for Cinta Health Cen generators through outsourcing the services from Auto shops to supply generators spare parts in the Health Center.
3	IFB NO.MOH/CHC/SBA/RFQ/003/2023	Rep. & Maintenance - Motorbikes	This line item is intended for the acquisition of assorted motor bikes spare parts for Cinta Health Ce bike through outsourcing the services from Auto shops to supply bikes spare parts in the Health Cer warehouse.
4	IFB NO.MOH/CHC/SBA/RFQ/004/2023	Computer sup. & ICT Equipment & services	US\$1,800.00 is taken from the budget line "Computer sup. & ICT Equipment & services" Mean the purchase of a Laptop computer for the Cinta Health Center.

Prepared by: 

Signed by: 

Approved by: 

Approved by: 

Date: 10/24/2023

Mr. Gehmue P. Doupah

Mr. Lansana M. Kromah

Mrs. Netty B. Sogbie

Dr. Siana T. Jackson

Procurement officer

Co-Chair/Proc. Committee

OIC Cinta Health Center

Chairman Proc. Committee

