



Republic of Liberia
Ministry of Health
MARGIBI COUNTY HEALTH TEAM
Kakata City, Margibi County



June 1, 2023

Mr. Stevenson S. Yond
Officer In Charge
Public Procurement & Concessions Commission
Capitol Hill,
Monrovia, Liberia

Subject: **Submission of Dolo's Town Health Center FY 2023 Procurement Plan.**

Dear Mr. Yond :

We are pleased to present our compliments and to submit the **Dolo's Town Health Center** Procurement Plan for your approval for FY 2023. This is a plan submitted to your honorable office for the smooth operations of the **Dolo's Town Health Center 2023** budget. The plan is to support the health care delivery system in major priority areas such as Health Service Provision, Health Facilities, Administration, financial management, EPI Monitoring & Evaluation Etc.

The attached plans are consistent with the Amended Public Procurement & Concessions Act of 2010, Part-IV, Section 40(3),

" After review and any modification done by the Dolo's Town Health Center Procurement Committee, the Entity shall send a copy of the new plan to your Commission for approval".

Procurement process in the County will shortly commence if the plan is accepted and endorsed by the Commission.

Dolo's Town Health Center also wants to inform you that your timely approval of this plan is highly needed in order to fast track the provision of quality health care services.

Attached is documentary evidence of budgets to authenticate the availability of funds from GOL allotment.

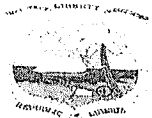
We look forward to a speedy response to enhance operational needs.

Best regards,

Dr. Siana T. Jackson
County Health Officer/Chair Procurement Committee
Margibi County Health System



Received;
Theophilus Kollie
July 13, 2023
Time 10:52pm



Republic of Liberia
Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia

Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref: PPCC/RL/ED/002/'23

July 13, 2023

Dr. Siana T. Jackson

COUNTY HEALTH OFFICER/CHAIR PROCUREMENT COMMITTEE

Margibi County Health Team

Ministry of Health

Republic of Liberia

Dear Dr. Jackson:

Subject: **RECEIPT AND APPROVAL OF THE MINISTRY OF HEALTH, MARGIBI COUNTY HEALTH TEAM, DOLO's TOWN HEALTH CENTER ADMINISTRATION FINAL PROCUREMENT PLAN FOR FISCAL YEAR 2023.**

We present our compliments and wish to notify you that the Public Procurement and Concessions Commission has received and approved the Ministry of Health, Margibi County Health Team, Dolo's Town Health Center Administration Final Procurement Plan for Fiscal Year 2023 in accordance with **Section 40** (3) of the PPCA, 2010.

The Commission wishes to inform the Ministry of Health, Margibi County Health Team, Dolo's Town Health Center Administration that its Procurement Plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plans, upon conclusion of stipulated processes.

The Commission advises that you observe **Section 40** (5) of the PPCA, 2010 which states that a Procuring Entity shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plan. The Commission and the Ministry responsible for Finance should be notified in writing of any material changes in the procurement plan and be provided with a copy of the updated procurement plan. Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission deems it a **priority** that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Sincerely Yours,

Bodger Scott Johnson (Hon.)
CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement And Concession Act of Liberia

Ministry of Health
DOLO'S TOWN HEALTH CENTER SBA BUDGET PROCUREMENT PLAN
Source of Funding: GOL

Annual budget Period: January 1 TO DECEMBER 31, 2023

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
ITEM NO.	BASIC DATA																
	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPEC/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/ EVALUATION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT
1	IFB NO.MOH/DTHC/SBA/RFQ/001/2023	Essential Drugs & Medical Supplies	C-4772	Assorted	\$1,400.00	RFQ	23-Jun-23	30-Jun-23	7-Jul-23	14-Jul-23	28-Jul-23	4-Aug-23	11-Aug-23	25-Aug-23	N/A	15-Sep-23	20-Dec-23
2	IFB NO.MOH/DTHC/SBA/RFQ/002/2023	Rep. & Maintenance (Vehicles)	G-4520	Assorted	\$2,000.00	RFQ	19-Jun-23	26-Jun-23	3-Jul-23	10-Jul-23	24-Jul-23	31-Jul-23	7-Aug-23	21-Aug-23	N/A	11-Sep-23	30-Dec-23
3	IFB NO.MOH/DTHC/SBA/RFQ/003/2023	Furniture & Fixture	G-4759	Assorted	\$500.00	RFQ	26-Jun-23	3-Jul-23	10-Jul-23	17-Jul-23	31-Jul-23	7-Aug-23	14-Aug-23	28-Aug-23	N/A	4-Sep-23	20-Dec-23
4	IFB NO.MOH/DTHC/SBA/RFQ/004/2023	Rep. & Maintenance (Generator)	C-3314	Assorted	\$700.00	RFQ	23-Jun-23	30-Jun-23	7-Jul-23	14-Jul-23	28-Jul-23	4-Aug-23	11-Aug-23	25-Aug-23	N/A	15-Sep-23	20-Dec-23
5	IFB NO.MOH/DTHC/SBA/RFQ/005/2023	Rep. & Maintenance - Motorbikes	G-4540	Assorted	\$300.00	RFQ	23-Jun-23	30-Jun-23	7-Jul-23	14-Jul-23	28-Jul-23	4-Aug-23	11-Aug-23	25-Aug-23	N/A	1-Sep-23	30-Dec-23
6	IFB NO.MOH/DTHC/SBA/RFQ/006/2023	Computer sup. & ICT Equipment & services	G-4651	Assorted	\$850.00	RFQ	23-Jun-23	30-Jun-23	7-Jul-23	14-Jul-23	28-Jul-23	4-Aug-23	11-Aug-23	25-Aug-23	N/A	1-Sep-23	20-Dec-23
Total					\$5,750.00												

Prepared by: _____

Mr. Gehnuie P. Douphah
Procurement Officer

Signed by: _____

Mr. Lansana Kromah
County Health Services Administrator/Procurement Committee Co-Chair

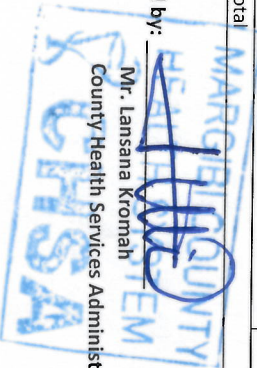
Approved by: _____

Dr. Sowich Sankoh Karmorph
Medical Director Dolo's Town Health Center

Attested by: _____

Dr. Siana T. Jackson
County Health Officer/Procurement Committee

Date: June 1



DOLO'S TOWN HEALTH CENTER PROCUREMENT PLAN EXPLANATORY NOTES Fiscal Year: 2023

SBA BUDGET

ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	PROCUREMENT CONTRACT PACKAGE CONTENT
1	IFB NO.MOH/DTHC/SBA/RFQ/001/2023	Essential Drugs & Medical Supplies	This line item refers to the procurement of essential medical drugs, and medical supplies such as (Halothane, Diclofenac, Chlorpheniramine, Atropine, etc. and Laboratory Supplies,) Dolo's Town Health Center.
2	IFB NO.MOH/DTHC/SBA/RFQ/002/2023	Repair & Maintenance (Vehicles)	This line item is intended for the acquisition of assorted vehicles spare parts for the Dolo's Town Health Center vehicle through outsourcing the services from Auto shops to supply vehicle spare parts to the Health Center compound.
3	IFB NO.MOH/DTHC/SBA/RFQ/003/2023	Furniture & Fixture	US\$500.00 is taken from the budget line "Furniture & Fixture" gear toward the purchase of assorted Office Supplies of the Health Center's inpatient feeding or staffs motivation for fiscal year 2023.
4	IFB NO.MOH/DTHC/SBA/RFQ/002/2023	Repair & Maintenance (Generator)	This line item is intended for the acquisition of assorted generators spare parts for Dolo's Town Health Center generators through outsourcing the services from Auto shops to supply generators spare part the Health Center.
5	IFB NO.MOH/DTHC/SBA/RFQ/003/2023	Rep. & Maintenance - Motorbikes	This line item is intended for the acquisition of assorted motor bikes spare parts for Dolo's Town Health Center bike through outsourcing the services from Auto shops to supply bikes spare parts in the Health Center warehouse.
6	IFB NO.MOH/DTHC/SBA/RFQ/004/2023	Computer sup. & ICT Equipment & services	US\$850.00 is taken from the budget line "Computer sup. & ICT Equipment & services" Meant the purchase of a Laptop computer for the Dolo's Town Health Center.

Prepared by:

Signed by:

Approved by:

Approved by:

Date: 6/13/2023

Mr. Gehmue P. Doupah

Mr. Lansana M. Kromah

Dr. Sovich Sankoh Karmoth

Dr. Siama T. Jackson

Procurement officer

Co-Chair/Proc. Committee

MID Dolo's Town Health Center

Chairman Proc. Committee

7/13/23

7/17/23


Ministry of Health
DOLO'S TOWN HEALTH CENTER CORE BUDGET PROCUREMENT PLAN
Source of Funding: GOL


Annual budget Period: January 1 TO DECEMBER 31, 2023

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
ITEM NO.	BASIC DATA																
	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPEC/BOQ /DRAWING	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION / RELEASE OF BID DOC	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION & SUBSTANTIAL COMPLETION	ACCEPTANCE & FINAL PAYMENT
1	IFB NO.MOH/DTHC/GOL/RFQ/001/2023	Petroleum Product (Diesel, Gas & Lub)	G-461	1107 @5.50	\$6,590.00	KFQ	26-Jun-23	3-Jul-23	10-Jul-23	17-Jul-23	31-Jul-23	7-Aug-23	14-Aug-23	28-Aug-23	N/A	18-Sep-23	20-Dec-23
PLANNED																	
UPDATE																	
ACTUAL																	
2	IFB NO.MOH/DTHC/GOL/RFQ/002/2023	Repair & Maintenance (Civil)	G-4390	1 facility	\$4,000.00	RFQ	26-Jun-23	3-Jul-23	10-Jul-23	17-Jul-23	31-Jul-23	7-Aug-23	14-Aug-23	28-Aug-23	N/A	18-Sep-23	20-Dec-23
PLANNED																	
UPDATE																	
ACTUAL																	
3	IFB NO.MOH/DTHC/GOL/RFQ/003/2023	Cleaning Materials & Services	G-4773	Assorted	\$2,500.00	RFQ	26-Jun-23	3-Jul-23	10-Jul-23	17-Jul-23	31-Jul-23	7-Aug-23	14-Aug-23	28-Aug-23	N/A	18-Sep-23	30-Dec-23
PLANNED																	
UPDATE																	
ACTUAL																	
4	IFB NO.MOH/DTHC/GOL/RFQ/004/2023	Communication (Scratch Cards)	J-6190	3000 PCS @1.00	\$800.00	RFQ	26-Jun-23	3-Jul-23	10-Jul-23	17-Jul-23	31-Jul-23	7-Aug-23	14-Aug-23	28-Aug-23	N/A	4-Sep-23	20-Dec-23
PLANNED																	
UPDATE																	
ACTUAL																	
5	IFB NO.MOH/DTHC/GOL/RFQ/005/2023	Stationary and Office Supplies	G-4761	Assorted	\$2,000.00	RFQ	26-Jun-23	3-Jul-23	10-Jul-23	17-Jul-23	31-Jul-23	7-Aug-23	14-Aug-23	28-Aug-23	N/A	4-Sep-23	20-Dec-23
PLANNED																	
UPDATE																	
ACTUAL																	
Total					\$15,890.00												

Prepared by: 
Mr. Gehmue P. Doupah
Procurement Officer

Signed by: 
Mr. Lansana Kromah
County Health Services Administrator/Procurement Committee Co-Chair

Approved by: 
Dr. Sovich Sankoh Karmoh
Medical Director Dolo's Town Health Center


Attested by: 
Dr. Stane T. Jackson
County Health Officer/Procurement Committee (

Date: June 1




7/13/23



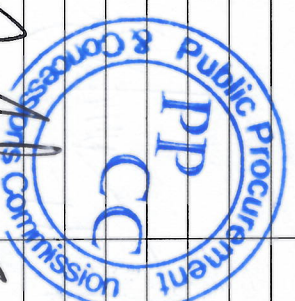

7/13/23



DOLO'S TOWN HEALTH CENTER PROCUREMENT PLAN EXPLANATORY NOTES Fiscal
Year: 2023

CORE BUDGET

ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	PROCUREMENT CONTRACT PACKAGE CONTENT																																																																
1	IFB NO.MOH/DTHC/GOL/RFQ/001 /2023	Petroleum Product (Diesel, Gas & Lubricants)	This line item refers to the acquisition of Petroleum product and lubricant for Dol Town Health Center vehicles and generators. US\$6,590.00 will be apportioned to procurement of petroleum product (1198.18 gallons) semiannually @ (5.50 per gallons).																																																																
2	IFB NO.MOH/DTHC/SBA/RFQ/002/ 2023	Repair & Maintenance (Civil)	US\$4,000.00 is taken from the budget line "Rep. & Maintenance (Civil)" intended to purchase as building materials for general renovation on the entire inside and outside parts of the Health facility																																																																
3	IFB NO.MOH/DTHC/GOL/RFQ/003 /2023	Cleaning Materials	<table><tr><th>No.</th><th>Items Description</th><th>Quantity</th><th>Unit of Measure</th></tr><tr><td>1</td><td>Hard broom</td><td>2</td><td>dozens</td></tr><tr><td>2</td><td>Canfor boil (Blue Diamond 300ml)</td><td>5</td><td>packs</td></tr><tr><td>3</td><td>Air freshener (48canes)300ml</td><td>2</td><td>cartons</td></tr><tr><td>4</td><td>Hand towel m/s</td><td>3</td><td>dozens</td></tr><tr><td>5</td><td>Laundry soap (60pcs) Blanco)</td><td>2</td><td>cartons</td></tr><tr><td>6</td><td>Bath soap (medicare)</td><td>2</td><td>cartons</td></tr><tr><td>7</td><td>Powder soap kiln</td><td>10</td><td>cartons</td></tr><tr><td>8</td><td>Tissue (Kumba)</td><td>5</td><td>sacks</td></tr><tr><td>9</td><td>Delta (Super Guard 500ml)</td><td>1</td><td>carton</td></tr><tr><td>10</td><td>Clora m/s (24pcs) 1 pint</td><td>2</td><td>cartons</td></tr><tr><td>11</td><td>Garbage bag size #18</td><td>2</td><td>packs</td></tr><tr><td>12</td><td>Floor Mob (haoting)</td><td>1</td><td>dozen</td></tr><tr><td>13</td><td>Soft broom</td><td>1</td><td>dozen</td></tr><tr><td>14</td><td>Spry gone (cobra) 400ml</td><td>1</td><td>carton</td></tr><tr><td>15</td><td>Mob Bucket set m/s</td><td>1</td><td>set</td></tr></table>	No.	Items Description	Quantity	Unit of Measure	1	Hard broom	2	dozens	2	Canfor boil (Blue Diamond 300ml)	5	packs	3	Air freshener (48canes)300ml	2	cartons	4	Hand towel m/s	3	dozens	5	Laundry soap (60pcs) Blanco)	2	cartons	6	Bath soap (medicare)	2	cartons	7	Powder soap kiln	10	cartons	8	Tissue (Kumba)	5	sacks	9	Delta (Super Guard 500ml)	1	carton	10	Clora m/s (24pcs) 1 pint	2	cartons	11	Garbage bag size #18	2	packs	12	Floor Mob (haoting)	1	dozen	13	Soft broom	1	dozen	14	Spry gone (cobra) 400ml	1	carton	15	Mob Bucket set m/s	1	set
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Handwritten signature and date 7/17/23

DOLO'S TOWN HEALTH CENTER PROCUREMENT PLAN EXPLANATORY NOTES Fiscal
Year: 2023

17	Trash basket m/s	5	pieces
18	Lealer glove	3	sets
19	hand washing liquid soap (savonet)	1	carton
20	commode Brush	2	sets
21	Water Bucket M/S	2	pieces
22	Water Barrow L/S	1	piece

US\$2,500.00 will be used from the budget line "cleaning materials" to procure detergents and other household supplies for the proper maintenance of the Dolo's Town Health Center compound.
This contract package refers to the Purchase of Telecommunication cards which will be used for administrative function and Internet Subscription. US\$800.00 apportioned to communication cards estimated at (800) pieces @ 1.00 USD per card.

5	IFB NO.MOH/DTHC/GOL/RFQ/005 /2023	Stationery & Office Supplies	This package is intended to Purchase the below listed items:					
No.	Item Description	Qty	No.	Item Description	Qty			
1	Paper A4	20 ctns	17	Legal Paper	2 ctns			
2	Ball Pen (Assorted)	2 pks	18	Cartridge (728)	10 pcs			
3	Box File (A4)	1 dozn	19	Cartridge refill ink m/s	10 btl			
4	Manila Folder (A4 size)	1 pk	20					
5	Ledger L/S (psi manuscript book)	1 dozn	21					
6	Staple Machine	4 pcs	22					
7	Staple Pin	1 dozn	23					
8	Correction Fluid	2 dzns	24					
9	Thinner	1 pk	25					
10	Pen Drive (16GB)	2 pcs	26					
11	Glue	1 bxs	27					
12	Staple Remover	2 pcs	28					

