

Republic of Liberia

Public Procurement & Concessions Commission



Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia

Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref: PPCC/RL/CEO/509/'22

July 22, 2022

Hon, Norwu G. Howard DEPUTY MINISTER Ministry of Health Republic of Liberia

Dear Dr. Howard:

Subject: RECEIPT AND APPROVAL OF MINISTRY OF HEALTH EXPANDED

PROGRAM ON IMMUNIZATION (EPI PROCUREMEN PLAN FOR FISCAL

YEAR 2022.

We present our compliments and wish to notify you that the Public Procurement and Concessions Commission has received and approved the Ministry of Health, Expanded Program on Immunization (EPI) with funding from the Global Alliance on vaccination and immunization for Fiscal Year 2022, in accordance with Section 40 (3) of the PPCA, 2010.

The Commission wishes to inform the Ministry of Health that its Procurement Plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plans, <u>upon conclusion of stipulated processes</u>.

The Commission advises that you observe Section 40 (5) of the PPCA, 2010 which states that a Procuring Entity shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plan. The Commission and the Ministry responsible for Finance should be notified in writing of any material changes in the procurement plan and be provided with a copy of the updated procurement plan. Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission deems it a **priority** that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Jargha Roseline Nagbe Kowo (Atty). CHILF EXECUTIVE OFFICER

MINISTRY OF HEALTH PROCUREMENT DLAN (EPI PLAN) Source of Furding (CAVI HIS Comm Budget) Filed years 2022

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CONTRACT PACKAGE	Petroleum Products		Printing & Binding		Vehicle Rental		Purchase of Motorbikes		Communication Cards		Stationery Supplies		Purchase of Warchouse Equipment			Cold Chain Equipment		
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A. GF-GOODS PLAN EXPLAINATION

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からうえる	IFB No. MOH/EPI/GAVI/RB/004/2022	IFB No. MOH/EPI/GAVI/RB/003/2022 Purchase of Motorbikes	IFB No. MOH/EPI/GAVI/RB/002/2022	IFB No. MOH/EPI/GAVI/NCB/001/2022	IFB No. MOH/EPI/GAVI/RB/001/2022	PACKAGE NUMBER (CODE)
6	Communication Cards	Purchase of Motorbikes	Vehicle Rental Service	Printing & Binding	Petroleum Products	CONTRACT PACKAGE
and the same of th	This line refers to Communication Cards for the following activities: Communication Cards for the provision of financial support for outreach service, Communication Cards for supervision from national targeted counties, Communication cards from county to district HF Levels, Communication cards to Support for implementation of urban immunization strategy in counties; Grand Bassa, Margibi & Nimba, Communication Cards to Support for quarterly surveillance visit to poorly performing silent counties (Active case search for AFP and other VPDs mentorships), Communication Cards to conduct defaulter tracking using community-based volunteers, Communication Cards to conduct quarterly data monitoring.	This contract package is set to procure motorcycles to be used by health facilities, district and county levels for outreach, supervision and monitoring respectively.	This contract package is set to procure the service of 16 vehicles to transport vaccine material and conduct activities further distances from Monrovia throughout the country.	This contract package is intended for the printing document such as; Production of Vaccinator Immunization Reference Handbook, amount (\$25,000) Develop/revise, print, disseminate and display relevant guidelines & SOPs in line with EVM criteria, amount (\$15,000) Production of EPI data tools amount (\$30,000) Revise and Print Primary data tools to Capture Temperature alarms, Vaccines and devices utilization data to calculate wastage rates amount (30,000) etc. Note: The Ministry of Health Procurement Unit conducts a procurement process by publishing notice for non-consultancy service where qualified firms are shortlisted. It is based on this back drop that the MOH would like to use the Restrictive Bidding method for issuance to its pre-qualified firms.	Fuel from national to targeted counties -Fuel support for supportive supervision, Support to conduct biannual periodic intensification of routine immunization across the 15 counties, Conduct quarterly data monitoring, verification and harmonization activities at national level, Conduct bi-annual EPI review meeting for national, central and counties staffs, Fuel for counties vehicles for vaccines and supplies distribution, Fuel for national and reginal cold storage generators, Fuel for the refrigerated and dry supplies trucks for distributions, Fuel for counties generators etc.	PROCUREMENT CONTRACT PACKAGE CONTENT

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C	Machine	Stanle	Envelope	Plan	Envelope	Brown		Ledge Book	& M/s)	Folder (L/s	Manila		Box File	(Assorted)	Ball Pen		Steno Pad		Paper A4	Description	Item	procured include items such as; ream of sheet,	This line refers to the procurement of assorted	Total Pieces – 10,000 pieces Estimated Price: 50,000USD	reflication and narmonization activing lementation to support DQIP fi Communication Cards to conduct a Communication Cards to conduct a supervisory visits to the 15 Counties
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ח דיון חויז	Carriage (33A)	Catridge (53 A)	322 &323)	Toner (CE-320, 321,		Cartridge (05A)		Cartridge (35A)			Extension Cord		Wall Adaptor		Flash Drive (4GB)		Anti-Virus (kaspersky)		Drum Unit (iR2016)		o. Item Description	pens, cartridges, toners, markers, note pads,	stationeries for use by the EPI at the central level. The items to be		vertication and narmonization activities at national levet, Communication Cards to conduct Data quality review implementation to support DQIP field assessment, Communication Cards for central and county M&E Staffs, Communication Cards to conduct external EPI review, Communication Cards to conduct financial supportive supervisory visits to the 15 Counties
_	sets	3	sets	ß	sets	ω	sets	2		pcs	5	pcs	5	pcs	7	pcs	8	pcs	2		Qty		items to be		quality revi M&E Staf ial supporti

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Carte		CHEP			TO MOTHER WORLD WELL STORY	IFB No MOH/EDI/GAVI/DB/005/2020							7	
20	0				Purchase of Warehouse Equipment									
Manual Hydraulic Hand Pump Steel Stacker with	Non-slip foot mat at the door leading to the WIF Additional clear strip plastic curtain at each of the doors of the WIC and WIF.	Pressure release valve in Freezer room	(Must be WHO PQS compliant) Remote temperature monitoring device (RMTD with GSM SIM ca at least 3 years free portal service) (Must be WHO PQS compliant)	Voltage Stabilizer 40 VVI	This line refers to the Procurement of Warehouse Cold Suit, Pallets etc.)	Organizer	17 Desk	date Stamp		14 Stick-on- Pad		12 Puncher		
np Steel Stacker	r leading to the V	ezer room	with transfer swiant) oring device (RN rvice) (Must be		ement of Wareho		20pcs 39	10 pcs 38	s pcs	37doz		ocs		dozn
with adjustable fork	VIF of the doors of th		itch for cold and freezer room ITD with GSM SIM card and WHO PQS compliant)		ouse Equipment	Organizer	Desk	High	L/S	Writing Pad	Legal Paper			
Ork	e WIC an		l freezer r SIM card pliant)		for use by	pcs		10	pks	25 dozn	ctns	4 pcs	4 pcs	
	ď		oom		EPI w	01		60	59	58	57	56	55	
2 300	1 200		2 4,000		Equipment for use by EPI warehouses in all facilities. (Ladders,	Cartridge (21/22 Color)		Cartridge (128A)	Cartridge (05A)	Cartridge (Canon Image 2520)	Cartridge (12A)	Cartridge (80A)	White Envelope	
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202	Repair & Maintenance tools Kit)	Insurance (Bikes)	Motorbikes Spare Parts	Vehicle Spare Parts	Cold Chain Equipment									
	This line refers to the provision of basic repair/maintenance tools kit require for technicians to perform tasks at all levels.	This line refers to the insurance of the entire current bike fleet and bikes to be purchased under the EPI for year 3. Approximately 8% of the purchasing cost is intended to be used as the cost for the insurance coverage	This line refers to the repair and maintenance of motor bikes belongs to the EPI. Other may require spare parts will be purchase and sent to rural parts of the country as well. These will include parts such as; (Brake Shoe, Oil Sporkrt, Clutch, plugs, tires, gear oil; etc	This line refers to the repair and maintenance of motor vehicles belongs to the EPI. The service will be outsourced to garages and then they sent their bill to procurement for onward process. Other may require spare parts as well.	This line refers to the procurement of cold chain equipment belonging to the EPI	Refrigiwear mask	Refrigiwear gloves insulated	Refrigiwear boots insulated	Safety helmets	Cold Suits (Refrigiwear insulated) to work inside cold and Freezer room	Aluminum Ladder (Telescopic triangular, Professional series)	Wooden pallets	Manual Sack Truck	Hydraulic Pallet Truck
8	or tech	purch: r the in	PI. Oth	EPI. Ther ma	EPI.		ω	ω	10	2	2	10	2	1
(10.00	micians to perform tasks at	ased under the EPI for year nsurance coverage	her may require spare parts 11 uch as; (Brake Shoe, Oil	The service will be outsour ay require spare parts as we		50	100	300	20	300	400	15	200	1,052

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	IFB No. MOH/EPI/GAVI/RB/009/2022 ICT Equipment	IDD VI VOIDENCE TO THE PROPERTY OF THE PROPERT						3-	MOH/EPI/GAVI/RB/008/2022	IFB No.
	ICT Equipment									Catering Services
Sommer of the state of the stat	This line refers to the procurement of ICT equipment for use by the EPI (M7E, Central staff, etc) to enhance their administrative functions. These includes items such as: laptons, deskron printer etc.		Total for catering = \$137,530.00USD	Note: These catering activities will be conducted throughout the 15 counties; therefore, the RFQ method will be used to carry out the procurement processes.	Catering to conduct external EPI review in 2021 – (45persons x @20.00 x 2days = \$1,800.00USD) Catering to conduct biannual EPI review meeting – (90persons x \$20.00 x 3days = \$5,400.00 x 2sessions = \$10,800.00USD)	Catering for training counties and districts managers on data usages for decision making: Catering for stakeholders meeting to review VOI Tools – (20persons x \$20.00 x 1day = \$400.00 x 4 = $$1,600.00$ USD)	Catering to provide lunch for CHAs for tracking defaulters – 625 persons x 10.00 x 1 day = $$6,250.00$ x 12 months $$75,000.00$ USD)	Catering for District Levels – (1,343 persons x \$15.00 x 2days = \$40,290.00USD) Catering to Conduct TOT Training for National and Counties Supervisors – (70persons x \$20.00 x 2days = 2,800.00USD)	Catering for Nutrition Orientation – (50 persons x \$20.00 x 2days = \$2,000.00USD) Catering for County levels – (108 Persons x \$15.00 x 2days = \$3,240.00 USD)	This line refers to the provision of catering services



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Prepared by: Jac	16.	5
20b L. N. Wapde/ Procuremo	IFB No. MOH/EPI/GAVI/LCS/002/2022	IFB No. MOH/EPI/GAVI/RB/010/2022
PRODUREMENT A	Insurance (vehicles)	Hall Rental Service
Approved by: Hon. Norwa G. Howard, MSN Chair Free Committee	Note: These catering activities will be conducted throughout different locations nationwide; therefore, the RFQ method will be used to carry out the procurement processes. Total for Catering Servicing = \$23,050.00USD This line refers to the insurance of vehicles purchased under the EPI. Approximately 8% of the purchasing cost is intended to be used as the cost for the insurance coverage	This line refers to the provision of Hall Rental Services Conduct Hall facility Routine Immunization Micro-Planning with community evolvement. Hall rental county Level - (15 halls x \$100.00 x 2days = \$3,000.00USD) Hall Rental District Level - (93halls x \$100.00 x 2days = \$18,600.00USD) Hall rental to Conduct TOT Training for national and county supervisors -)1hall x \$100.00 x 2days = \$200.00USD) Hall Rental for training Counties and District Managers for Data usages for decision making - (1hall x \$100 x 5days = \$500.00USD) Hall Rental (with PA System) to conduct Biannual EPI Review meetings - (1hall x \$250.00 x 3days = \$750.00)