



Republic of Liberia

Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. PPCC/RL/CEO/0031/'19

May 8, 2019

Hon. Norwu G. Howard (MSN)
DEPUTY MINISTER FOR ADMINISTRATION
Grand Cape Mount County Health Team
Ministry of Health
Republic of Liberia

Dear Hon. Howard:

Subject: **RECEIPT AND APPROVAL OF SPECIAL PROJECT (FIXED AMOUNT REIMBURSABLE ACCOUNT) PROCUREMENT PLAN FOR FISCAL YEAR 2018/2019**

We present our compliments and wish to notify you that the Public Procurement and Concessions Commission has received and approved the **Grand Cape Mount County Health Team** Special Project (FARA) Procurement Plan (*Goods and Services*) for Fiscal Year 2018/2019 in accordance with Section 40(3) of the PPCA, 2010. The Commission informs the Grand Cape Mount County Health Team that its Procurement Plan has been duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plans.

The Commission counsels that you observe Section 40(5) of the PPCA, 2010 which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. An updated procurement plan shall accompany said notice to the Commission."

Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

In the interim, we request that you kindly submit your contract award information for all procurement contracts awarded in the previous fiscal year (2017/2018).

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Best regards.

Yours sincerely,

Jargbe Roseline Nagbe Kowo (Atty.)
CHIEF EXECUTIVE OFFICER

Ministry of Health
PROCUREMENT PLAN (Grand Cape Mount County Health Team/ FARA Program)
Source of Funding: FARA Budget

Fiscal year: January 1, 2019 TO June 30, 2019

ITEM NO.		BASIC DATA												IMPLEMENTATION DATES													
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCURE MENT METHOD	TECHNICAL SPEC/BOQ/ DRAWINGS	PREF. OF BID DOCUMENT	PC APPROVAL- DOC/TECH	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION /PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL- BID EVALUATION	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	Global Fund Approval Comments								
PLANNED	1	1 IFB/NOH/GCMCHT/FARA/RFO/001/18/19	Petroleum Product (Diesel, Gas & Lubricants)	G-4661	1,383.70	\$5,970.00	RFO	19-Mar-19	26-Mar-19	2-Apr-19	9-Apr-19	16-Apr-19	23-Apr-19	30-Apr-19	14-May-19	N/A	31-May-19	30-Jun-19									
UPDATE																											
ACTUAL																											
PLANNED	2	2 IFB No MOH/GCMCHT/FARA/RFO/002/18/19	Catering	I-5621	1 firm	\$1,882.00	RFO	19-Mar-19	26-Mar-19	2-Apr-19	9-Apr-19	16-Apr-19	23-Apr-19	30-Apr-19	14-May-19	N/A	31-May-19	30-Jun-19									
UPDATE																											
ACTUAL																											
PLANNED	3	3 IFB No MOH/GCMCHT/FARA/RFO/003/18/19	Stationeries	G-4761	Assorted	\$750.00	RFO	19-Mar-19	26-Mar-19	2-Apr-19	9-Apr-19	16-Apr-19	23-Apr-19	30-Apr-19	14-May-19	N/A	31-May-19	30-Jun-19									
UPDATE																											
ACTUAL																											
PLANNED	4	4 IFB NO MOH/GCMCHT/FARA/RFO/004/18/19	Communication Cards	J-6190	118 Pieces of Lonsdale	\$590.00	RFO	19-Mar-19	26-Mar-19	2-Apr-19	9-Apr-19	16-Apr-19	23-Apr-19	30-Apr-19	14-May-19	N/A	31-May-19	30-Jun-19									
UPDATE																											
ACTUAL																											
PLANNED	5	5 IFB NO MOH/GCMCHT/FARA/RFO/005/18/19	Internet Modem	J-6190	10 Pieces	\$300.00	RFO	20-Mar-19	27-Mar-19	3-Apr-19	10-Apr-19	17-Apr-19	24-Apr-19	1-May-19	15-May-19	N/A	31-May-19	30-Jun-19									
UPDATE																											
ACTUAL																											
PLANNED	6	6 IFB NO MOH/GCMCHT/FARA/RB/001/18/19	Medical Equipment	G-4772	Assorted	\$15,040.00	RB	22-Mar-19	29-Mar-19	5-Apr-19	12-Apr-19	26-Apr-19	3-May-19	10-May-19	24-May-19	N/A	31-May-19	30-Jun-19									
UPDATE																											
ACTUAL																											
PLANNED	7	7 IFB NO MOH/GCMCHT/FARA/RFO/006/18/19	Media Coverage (Electronic)	J-5813; J-6010	2 firm	\$100.00	RFO	20-Mar-19	27-Mar-19	3-Apr-19	10-Apr-19	17-Apr-19	24-Apr-19	1-May-19	15-May-19	N/A	31-May-19	30-Jun-19									
UPDATE																											
ACTUAL																											
PLANNED	8	8 IFB NO MOH/GCMCHT/FARA/RFO/007/18/19	Hall Rental	L-6810	1 firm	\$350.00	RFO	19-Mar-19	26-Mar-19	2-Apr-19	9-Apr-19	16-Apr-19	23-Apr-19	30-Apr-19	14-May-19	N/A	31-May-19	30-Jun-19									
UPDATE																											
ACTUAL																											
PLANNED	9	9 IFB NO MOH/GCMCHT/FARA/RFO/008/18/19	Maintenance (Bikes & vehicles)	G-4520 & G-4530	1 firm	\$1,550.00	RFO	20-Mar-19	27-Mar-19	3-Apr-19	10-Apr-19	17-Apr-19	24-Apr-19	1-May-19	15-May-19	N/A	31-May-19	30-Jun-19									
UPDATE																											
ACTUAL																											

Prepared by: 
Procurement Officer

Date: 08-05-2019

Approved by: 
Hon. Norwu G. Howard, Deputy Minister for Administration/Chairman Proc. Committee

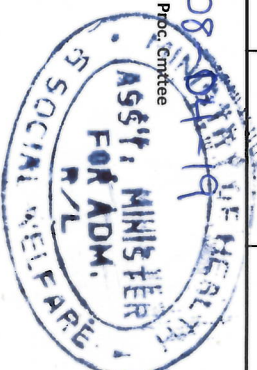
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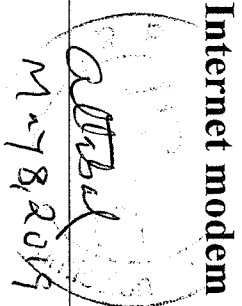



MINISTRY OF HEALTH/ CAPE MOUNT HEALTH TEAM PROCUREMENT PLAN
EXPLANATORY NOTES

Fiscal Year: 2018 – 2019

A. Goods

ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	PROCUREMENT CONTRACT PACKAGE CONTENT
1	IFB No. MOH/GCMCHT/RFQ/F ARA/001/18/19	Petroleum Product (Diesel, Gas & Lubricants) for vehicles, & motorbikes	This line item refers to the acquisition of Petroleum product and Lubricant for Cape Mount Health Team vehicles (5) & motorbikes (25). US\$5,120 will be apportioned to the procurement of petroleum product (1,383.7gallons) @ (3.70 USD per gallons). US\$850.00 is apportioned to the procurement of Lubricant for the vehicles and motor bikes.
2	IFB/MOH/GCMCHT/FA RA/RFQ/002/18/19	Catering	This line item is intended for the acquisition of food for quarterly review meeting and monthly coordination meeting. However, one the budget lines which indicate lunch is intended to be given to supervisors through voucher whenever they are on supervision.
3	IFB No. MOH/GCMCHT/FARA/ RFQ/003/18/19	Stationeries	This contract package refers to the Purchase of stationeries, such as cartridges, A4 paper, pens and etc.
4	IFB No. MOH/GCMCHT/FARA/ RFQ/004/18/19	Communication Cards	This contract package refers to the Purchase of communication cards. US\$590.00 is apportioned to communication cards estimated at (118) pieces @ 5.00 USD per card
5	IFB NO.MOH/GCMCHT/FA RA/RFQ/005/18/19	Internet modem	This contract package is intended to procure internet modem for supervisors


May 8, 2019


05/08/19

MINISTRY OF HEALTH/ CAPE MOUNT HEALTH TEAM PROCUREMENT PLAN

EXPLANATORY NOTES

Fiscal Year: 2018 – 2019

6	IFB NO.MOH/GCMCHT/FA RA/RB/001/18/19	Medical equipment	This line item is intended for the acquisition of medical equipment for health facilities, items to be procure are; delivery beds, deliver kits, adult weighing scale and etc.
7	IFB NO.MOH/GCMCHT/FA RA/RFO/006/18/19	Media coverage(electronic)	This contract package is intended to pay the radio stations for airti to carry on awareness, announcement and etc.
8	IFB NO.MOH/GCMCHT/FA RA/RFO/007/18/19	Hall rental	This contract package is intended to pay for hall for quarterly review meeting. \$100.00 is apportion for county quarterly review meeting and \$250.00 apportion for five (5) districts quarterly review meetin
9	IFB NO.MOH/GCMCHT/FA RA/RFO/008/18/19	Rep & Maintenance(vehicles & motor bikes)	This contract package is intended to cover maintenance expenses for vehicle and motor bikes; US\$800.00 is apportioned for the maintenance of vehicles and US\$750.00 for the maintenance of motorbikes.

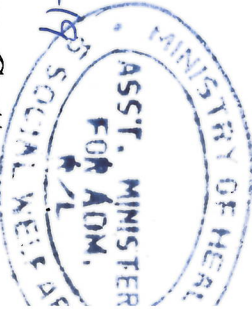
Prepared by:

Procurement Director



Approved by:

Deputy Minister for Administration/ Chairman Proc. Cmtee



Att'd
May 8, 2019

08/08/19