



Republic of Liberia

Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. PPCC/RL/CEO/0454/'19

August 14, 2019

Hon. Norwu G. Howard

DEPUTY MINISTER FOR ADMINISTRATION

Ministry of Health

Republic of Liberia

Dear Hon. Howard:

Subject: **RECEIPT AND APPROVAL OF NATIONAL AIDS CONTROL PROGRAM SPECIAL PROJECT (GLOBAL FUND) PROCUREMENT PLAN FOR FISCAL YEAR 2019/2020**

We present our compliments and wish to notify you that the Public Procurement and Concessions Commission has received and approved the **Ministry of Health** Special Project Procurement Plan (*Goods and Services*) for Fiscal Year 2019/2020 in accordance with **Section 40** (3) of the PPCA, 2010. The Commission informs the Ministry of Health that its project Procurement Plan has been duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plans.

The Commission counsels that you observe Section 40(5) of the PPCA, 2010 which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. An updated procurement plan shall accompany said notice to the Commission."

Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the previous fiscal year (2018/2019), for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for fiscal year 2019/2020.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Best regards.

Yours sincerely,


Jargbe Rosejine Norgbe Kowo (Atty.)

CHIEF EXECUTIVE OFFICER

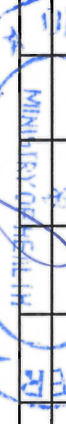
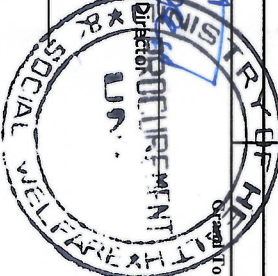
Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia


NATIONAL AIDS CONTROL PROGRAM
PROCUREMENT PLAN-GOODS
Source of Funding: GLOBAL FUND
Fiscal Year: JULY 1, 2019 TO JUNE 30, 2020

ITEM NO.		BASIC DATA										IMPLEMENTATION DATES										PCU Approval Status & Comments
3	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18					
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION /PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT				
PLANNED	1	IFB No. MOH/NACP/GF/RB/001/19/20	Petroleum Product (Diesel, Gas & Lubricants)	G-4661	34,427.02	\$127,380.00	RB	24-Jul-19	31-Jul-19	7-Aug-19	14-Aug-19	28-Aug-19	4-Sep-19	11-Sep-19	18-Sep-19	N/A		18-Oct-19	30-Jun-20			
UPDATE																						
ACTUAL																						
PLANNED	2	IFB No. MOH/NACP/GF/RB/001/19/20	Stationeries and Office Supplies	G-4761	Assorted	\$10,000.00	RFQ	22-Jul-19	29-Jul-19	5-Aug-19	12-Aug-19	19-Aug-19	26-Aug-19	2-Sep-19	16-Sep-19	N/A		16-Oct-19	30-Jun-20			
UPDATE																						
ACTUAL																						
PLANNED	3	IFB No. MOH/NACP/GF/RB/002/19/20	Communication Cards	J-6190	2,000	\$10,000.00	RFQ	22-Jul-19	29-Jul-19	5-Aug-19	12-Aug-19	19-Aug-19	26-Aug-19	2-Sep-19	16-Sep-19	N/A		16-Oct-19	30-Jun-20			
UPDATE																						
ACTUAL																						
PLANNED	4	IFB No. MOH/NACP/GF/SS/001/19/20	Internet Subscription	J-6010	1 firm	\$6,000.00	SS	29-Jul-19	5-Aug-19	12-Aug-19	12-Aug-19	19-Aug-19	26-Aug-19	2-Sep-19	16-Sep-19	N/A		31-May-17	30-Jun-20			
UPDATE																						
ACTUAL																						
PLANNED	5	IFB No. MOH/NACP/GF/RB/002/19/20	Rep. & Maintenance (Vehicles)	G-4520	9	\$18,000.00	RB	24-Jul-19	31-Jul-19	7-Aug-19	14-Aug-19	28-Aug-19	4-Sep-19	11-Sep-19	18-Sep-19	N/A		18-Oct-19	30-Jun-20			
UPDATE																						
ACTUAL																						
PLANNED	6	IFB No. MOH/NACP/GF/RB/003/19/20	Bike Parts	G-4540	Assorted	\$9,900.00	RFQ	22-Jul-19	29-Jul-19	5-Aug-19	12-Aug-19	19-Aug-19	26-Aug-19	2-Sep-19	16-Sep-19	N/A		16-Oct-19	30-Jun-20			
UPDATE																						
ACTUAL																						
PLANNED	7	IFB No. MOH/NACP/GF/RB/004/19/20	Catering	I - 5621	1 firm	\$6,000.00	RFQ	23-Jul-19	30-Jul-19	6-Aug-19	13-Aug-19	20-Aug-19	27-Aug-19	3-Sep-19	17-Sep-19	N/A		17-Oct-19	30-Jun-20			
UPDATE																						
ACTUAL																						
PLANNED	8	IFB No. MOH/NACP/GF/RB/003/19/20	Vehicle Insurance	K-6512	9	\$12,050.00	RB	29-Jul-19	5-Aug-19	12-Aug-19	19-Aug-19	2-Sep-19	9-Sep-19	16-Sep-19	23-Sep-19	N/A		23-Oct-19	30-Jun-20			
UPDATE																						
ACTUAL																						

Prepared by:  Procurement Committee
Approved by:  Chair/Procurement Committee

Date: 06/04/19
October
August + 14, 2019

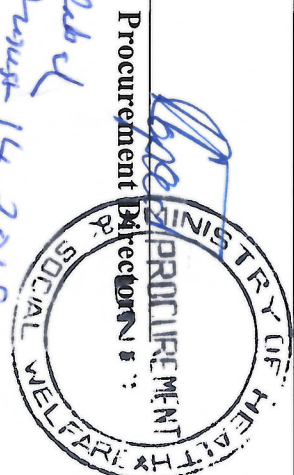


Aug 14, 2019


NATIONAL AIDS/STI CONTROL PROGRAM-GLOBAL FUND PROCUREMENT PLAN EXPLANATORY NOTE FOR FISCAL YEAR 2019/2020
A. GF-GOODS PLAN EXPLANATION

ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	PROCUREMENT CONTRACT PACKAGE CONTENT
1	IFB No. MOH/NACP/GF/RB/001/19/20	Petroleum Product (Diesel, Gas & Lubricants)	This line item refers to the procurement of petroleum products support to integrated sites (155 sites) STI training, health worker training. Part of the fuel is intended to provide electrification to the Generator that will supply the NACP for health The NACP vehicles will also be fuel for operational purposes during the period. The current cost of diesel fuel is @ USD hence, the total gallon expected to be provide over the four quarters will be 34,427.027 gallons. Note: The Restrictive Bidding Method will be use where bids will be issue to those with presence in at least 10 out of the 15 counties.
2	IFB No. MOH/NACP/GF/RFQ/001/19/20	Stationeries and Office Supplies	Stationery and Office Supplies for the National Aids Control Program will be procured using the request for quotation will be used for the procurement. Items such as; A4 paper, legal sheet, poster sheet, ink and cartridges for the printer been used for administration and documentation.
3	IFB No. MOH/NACP/GF/RFQ/002/19/20	Communication Cards	In this line, the entity intention is to procure 1000 pieces of lone star cards and 1000 pieces of orange cards worth a unit price of \$5.00 USD to facilitate communication for staff during the art cohort survey, In-county monitoring of integrated sites. The RFQ will be issue to supplier with dealership rights and registrations.
4	IFB No. MOH/NACP/GF/SS/001/19/20	Internet Subscription	The contract package herein mentioned is planned for the procurement of internet subscription for use by the entity during the fiscal period. The single source method will be used get the service from LIBTELCO who happens to be provider of broad band and a Government entity.
5	IFB No. MOH/NACP/GF/RB/002/19/20	Rep. & Maintenance (Vehicles)	This contract package is intended to hire the service of a firm to take charge of the repair and maintenance of the national (9) NACP vehicles (SUV). The restrictive bidding method will be used to procure the services of selected and known garages due to the cost of publication as compared to this service budget.
6	IFB No. MOH/NACP/GF/RFQ/003/19/20	Bike Parts	This line refers to the procurement of assorted motor bikes spare parts to be restricted to selected facilities catering people living with HIV/AIDS and under the National Aids Control Program. The Restrictive Bidding Method will be used due to the cost of publication as compared to the budget. The known suppliers will be issue the bidding document Parts such as; spark plug, engine oil, brake pads, etc. will be procure under this line
7	IFB No. MOH/NACP/GF/RFQ/004/19/20	Catering	This line item is purpose for the hiring of caterer to carry out such service during STI training, health workers training drugs resistance survey, during electronic data base training etc for the period under review.
8	IFB No. MOH/NACP/GF/RB/003/19/20	Vehicle Insurance	The intend of this line item is to hire the service of an independent insurance company to take care of the vehicles belonging to the National Aids Control program (NACP) for fiscal year 2019/2020. It will be the NACP contribute the hiring of a firm under the combined procurement process.

Prepared by:



Approved by:



Date: 08/14/19