

### Republic of Liberia

### **Public Procurement & Concessions Commission**



Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia

Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357 Ref. PPCC/RL/CEO/0474/'19

August 29, 2019

Hon. Norwu G. Howard **DEPUTY MINISTER FOR ADMNISTRATION**Ministry of Health

Republic of Liberia

Dear Hon. Howard:

\_\_\_\_

Subject: RECEIPT AND APPROVAL OF NATIONAL LEPROSY AND TB CONTROL PROGRAM SPECIAL PROJECT (GLOBAL FUND) PROCUREMENT PLAN FOR FISCAL YEAR 2019/2020

We present our compliments and wish to notify you that the Public Procurement and Concessions Commission has received and approved the **Ministry of Health** Special Project Procurement Plan (*Goods and Services*) for Fiscal Year 2019/2020 in accordance with **Section 40** (3) of the PPCA, 2010. The Commission informs the Ministry of Health that its project Procurement Plan has been duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plans.

The Commission counsels that you observe **Section 40** (5) of the PPCA, 2010 which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. An updated procurement plan shall accompany said notice to the Commission."

Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the previous fiscal year (2018/2019), for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for fiscal year 2019/2020.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Best regards.

Yours sincerely,

Jargbe Roseline Nagbe Kowo (Atty

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

Jun-20 Jun-20 Jun-20 Jun-20 Jun-20 Jun-20	İ						Ministry of Health  PROCUREMENT PLAN (For NUTC  Source of Funding, GLOBAL FUND  Find logn IIII V. 2020 TO IIIIA FUND	nistry EMENT of Fundi	Ministry of Health UREMENT PLAN (For NI URE OF Funding GLOBAL FUT UNITED TO THE POPULATION OF T	alth For NLT											
	EM NO.	3	•	BASIC DATA						i	i	10	11		MPLEMENTA	TION DATES	15			17 10	
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	Budget Code		ESTIMATED COST (USD	PROCURE	TECHNICAL SPECS/BOQ	PREP. OF B	APPROVAL	BID	N SUBMISSI	OF BII	ON PC APPROV	CONTRA AWARE		DVANCE			Global Fund Approva
		IFB. No. MOH/NLTCP/GF/RB/001/2019/2020	Petroleum Product (Diesel & Gas)	G-4661	69;52; 55: 75:87;	9769.74 @ 3.80	\$37,125,00	RB	10-Jul-1		9 24-Jul-1	9 31-Jul-	19 14-Aug	19 21-Aug	-19 28-Aug			SILIZATION)	3-Dcc-19	28-Jun-20	
													$\parallel$	$\dagger$		Ħ	H				
		MOHNLTCP/GF/RB/002/2019/2020	Printing	C-1811	54,83; 84; 85; 91	l Firm	\$30,625.00	8	12-Jul-1					2010		$\neg \neg$	p-19 N/A		3-Dcc-19	28-Jun-20	
Commission Circle   1409   20   25,007.00   Monored   15,000.00   20   15,000.00   20   15,000.00   20,000.00													$\parallel$	$\dagger \dagger$	$\dagger$	$\parallel$	H				
Communication Cards	L	IFB NO. MOH/NLTCP/GF/NCB/001/2019/2020	Stationeries	G-4761	52; 69; 79;	Assorted	\$10,591.00	NCB	12-Jul-1								P-19 N/A		3-Dec-19	28-Jun-20	
Communication Calify   A699   O   2.00   \$1,000.00   BB   15-ba-19   25-ba-19   25-ba-																$\dagger$					
Chamber Charles   C-4372   00   Amend   S1,000,00   RF   S1,000,00   RF   S2,0419		IFB NO. MOH/NLTCP/GF/RB/003/2019/2020	Communication Cards	J-6190	63	2,400	\$12,000.00	RB	15-Jul-19								P-19 N/A		3-Dec-19	28-Jun-20	
Chaming blackeds   C-1172   69   Accord   S1,000.00   8PQ   S-1,01-19   S-1,														$\parallel$		$\dagger$	+	Ш			
Made Coverage (Firm) A.   1-5481, 1-6410   44, 49, 85   1 Firm   21,714.00   88   15-5454   2-54649   2-	<b>σ</b>	IFB NO. MOH/NLTCP/GF/RFQ/001/2019/2020	Cleaning Materials	G-4772	69	Assorted	\$1,000.00	RFQ	8-Jul-19					1 1 1	-19 26-Aug-		P-19 N/A		3-Dec-19	28-Jun-20	
Medic Covering (Print & 1-581), 1-6010 48, 49, 85   1 Firm \$13,794,00 483   15-30-19   32-30-19   3										П	П		Ħ	Ħ	H	H	H	Ц			
Rep. & Maintanamers (Volatedes)   G. 18289   G. G.   G. 18209   G. G. 18209   G. G. 18209   G. 18		IFB NO. MOHNLTCP/GF/RB/004/2019/2020	Media Coverage (Print & Electronic)	J-5813; J-6010	48; 49; 83	l Firm	\$21,704.00	RB	15-Jul-15								P-I9 N/A		3-Dcc-19	28-Jun-20	
Representation of Office Shallang   F1339   66   6   599,0000   68   19,0000   19,												П		$\prod$			H				
Equipment repair   S-9511   69   Assorted   S1,600.00   RFQ   10-Jal-19   Z2-Jal-19   Z2-Jal-19   Z2-Jal-19   Z2-Jal-19   Z2-Jal-19   Z2-Jal-19   Z2-Jal-19   Z2-Jal-19   Z2-Jal-19   Z2-Jal-20   Z2		IFB NO. MOH/NLTCP/GF/RB/W05/2019/2020	Rep. & Mainenance (Vehicles)	G- 4520	66	6	\$19,059.00	RB	10-Jul-19						19 28-Aug-		p-19 N/A		3-Dcc-19	28-Jun-20	
Equipment repair \$53511 600 Assorted \$1,600.00 ReQ (10-Jal-19) 22-Jal-19) 22-Jal-19 (12-Jal-19) 22-Jal-19) 22-Jal-29 (12-Jal-19) 22-											$\prod$	$\top$	$\parallel$	$\dagger$	$\parallel$	$\parallel$	$\dagger$				
Hail Remail   L-6810   S2, 55, 75, 83   Firm   S4,275.00   RFQ   16-3h-19   23-3h-19   30-3h-19   25-4hg-19   25-4hg-19   3-5gp-19   17-5gp-19   NA   3-Dec-19   28-3hn-20   Chiering Service   1-5621   S2, 55, 75, 83   Firm   S4,275.00   RFQ   16-3h-19   23-3h-19   30-3h-19   50-3hg-19   27-4hg-19   27-4hg-19   27-4hg-19   3-5gp-19   17-5gp-19   NA   3-Dec-19   28-3hn-20   And 20   And		IFB NO. MOH/NLTCP/GF/RFQ/002/2019/2020	Equipment repair	S-9511	69	Assorted	\$1,600.00	RFQ	10-Jul-19	$\Box$					19 28-Aug-				3-Dec-19	28-Jun-20	
Insurance (Voliteless)   K-4512   69   6   SS,400.00   RB   16-Jul-19   23-Jul-19   30-Jul-19   6-Aug-19   27-Aug-19   35-Sp-19   I7-Sep-19   NA   3-De-19   28-Jun-20														H	/		$\forall$	Ц			
Hall Rental L-6810 52; 55; 75; 83 I Firm \$4,375.00 RFQ 16-Jul-19 23-Jul-19 30-Jul-19 6-Aug-19 20-Aug-19 27-Aug-19 3-Sep-19 17-Sep-19 N/A 3-Dec-19 28-Jun-20 Catering Service 1-5621 52; 55; 75; 83 I Firm \$19,735.00 RB 16-Jul-19 23-Jul-19 5-Aug-19 20-Aug-19 27-Aug-19 3-Sep-19 I7-Sep-19 N/A 3-Dec-19 28-Jun-20 Renovation of Office Building F-4330 69 I \$1,400.00 RFQ 16-Jul-19 23-Jul-19 30-Jul-19 5-Aug-19 30-Jul-19 5-Aug-19 30-Aug-19 3-Sep-19 I7-Sep-19 N/A 3-Dec-19 28-Jun-20 28-		IFB NO. MOH/NLTCP/GF/RB/0x6/2019/2020	Insurace (Vehicles)	K-6512	69	6	\$8,400.00	RB	16-Jul-19							1	>-19 N/A		3-Dec-19	28-Jun-20	
Catering Service 1-5621 52: 53: 75: 83 1 Firm \$19,735:00 RB 16-Jul-19 23-Jul-19 6-Aug-19 20-Aug-19 27-Aug-19 3-Sep-19 17-Sep-19 N/A 3-Dec-19 28-Jun-20 Renovation of Office Building F -4330 69 11 \$1,400.00 RPQ 16-Jul-19 23-Jul-19 30-Jul-19 30-Jul-19 30-Jul-19 30-Jul-19 30-Jul-19 30-Jul-19 30-Jul-19 30-Jul-19 3-Sep-19 17-Sep-19 N/A 3-Dec-19 28-Jun-20 3-Jul-19 3-J	10	IFB NO.	Hall Rental	L-6810	52; 55; 75; 83	1 Firm	\$4,375.00	RFQ	16-Jul-19								Y-19 N/A		3-Dec-19	28-Jun-20	
Catcring Service 1-5621 52: 55:75: 83   1 Firm											I				П	$\parallel$	$\dagger$	Щ			
Renovation of Office Building F 4330 69 1 \$1,400.00 RFQ 16-Jul-19 23-Jul-19 30-Jul-19 30-Jul-19 27-Aug-19 27-Aug-19 3-Sep-19 17-Sep-19 N/A 3-Doc-19 28-Jun-20	11	IFB NO. MOH/NLTCP/GF/RB/007/2019/2020	Catering Service	1 -5621	52; 53; 75; 83	1 Firm	\$19,735.00	æ	16-Jul-19								N/A 91-4	Ш	3-Dcc-19	28-Jun-20	
Renovation of Office Building F 4330 69 1 \$1,400.00 RFQ 16-Jul-19 23-Jul-19 30-Jul-19 5-Aug-19 20-Aug-19 27-Aug-19 17-Sep-19 N/A 3-Dec-19 28-Jun-20												П	H			$\dagger$		Ц			
COCUTE OF THE OF	12	MOH/NLTCP/GP/RFQ/mgs/20 (9/2020	Renovation of Office Building	F-4330	69	1	\$1,400.00	RFQ	16-Jul-19					-		/	A/N 61-	_	3-Dec-19	28-Jun-20	
				010cm	m)							2	1	31	14	147	$\forall$	$\parallel$			
	L	100	TO THE PROPERTY OF THE PROPERT	(0)	(3)							7/			7	1/2	3			2014	55

ACTUAL

UPDATE ACTUAL PLANNED

PLANNED

PLANNED

Date:

Prepared by: \_

167,614.00

CRECUTE TO Approved by Hon. W

Hon. Norwu G. Howard, Deputy Minister for Administration/Chairman Proc. C

Collins Contribusion

ER!

## THE NATIONAL TB & LEPROSY CONTROL PROGRAM -GLOBAL FUND PROCUREMENT PLAN EXPLANATORY NOTE FOR FISCAL YEAR 2019/2020

### A. NLTCP-GOODS PLAN EXPLAINATION

		4														ယ						2			1	NO.	ITEM	
5/	NO.MOH/NLTCP/GF/RB/003/2019/2													0	MOH/NLTCP/GF/NCB/001/2019/202	IFB NO.					MOH/NLTCP/GF/RB/002/2019/2020	IFB No.		MOH/NLTCP/GF/RB/001/2019/2020	IFB. No.		PACKAGE NUMBER (CODE)	
(0)	Cardy	Communication													Stationeries							Printing		(Diesel and Gasoline)	Petroleum Product	PACKAGE	CONTRACT	
	The card is to be procured at the denomination of \$5.00 USD for both networks. The cards will be use	In this line, the entity intention is to procure \$12,000 USD worth of cards (lone star cards and orange cards netwo	& M/s)	Folder (L/s pks Remover doz	5 Manila 1 10 Staple 1 15 Extension Cord 1 pc	dozn Solvent doz	4 Box File 1 9 Retype 3 14 Wall Adaptor 5 pc	3 Ball Pen 1 8 Glue 1 13 Flash Drive (4GB) 1 pc	dozn pk	2 Steno Pad 1 7 Pencil 1 12 Flip chart 1 pc	doz	1 Paper A4 1 ctn 6 High lighter 1 11 Staple pin 1 box	Description Description	No. Item Qty No. Item Qty No. Item Description Qty		This package is intended to Purchase the below listed items:	of a national competitive process.	the Restrictive Bidding method for issuance to its pre-qualified firms. Beside the cost of the printing is small for co	consultancy service where qualified firms are shortlisted. It is based on this back drop that the MOH would like t	Note: the Ministry of Health Procurement Unit conducts a procurement process by publishing notice for	(NLTCP). These materials are items such as; IEBC Materials, World TB day printing materials, Job Aids cards etc,	This contract package is intended for the printing of Assorted materials for the National TB/Leprosy Control Pro	\$37,125.00 worth of diesel will be procured @ a rate of 3.80 given you 9,769.73 gallons.	Program activities. Part of the fuel will be given to different teams (Senior Management, Trainers and gener	This line item refers to the procurement of petroleum products support to the Global Fund TB & Leprosy Co		PROCUREMENT CONTRACT PACKAGE CONTENT	

JOHN COM

# THE NATIONAL TB & LEPROSY CONTROL PROGRAM -GLOBAL FUND PROCUREMENT PLAN EXPLANATORY NOTE FOR FISCAL YEAR 2019/2020

	10	9	00	7		6	SI	
NO.MOH/NLTCP/GF/RB/007/2019/2	NO.MOH/NLTCP/GF/RFQ/004/2019/ 2020	IFB NO.MOH/NLTCP/GF/RFQ/003/2019/ 2020	IFB NO.MOH/NLTCP/GF/RFQ/002/2019/ 2020	IFB NO.MOH/NLTCP/GF/RB/005/2019/2 020		IFB NO.MOH/NLTCP/GF/RB/004/2019/2 020	IFB NO.MOH/NLTCP/GF/RFQ/001/2019/ 2020	020
2 Catering Service	Hall Rental	Insurance (Vehicles)	Equipment repair	Rep. & Maintenance (Vehicles)		Media Coverage (Print & Electronic)	Cleaning Materials	
the country. These catering will be performed when workshop and training sections are being Hence, even though the plan is carrying Restrictive Bidding method, the actual transaction will be RFQ due to the different times interval ar locations.	This line refers to the renting of hall in different locations and different time throughout the country when the program having activities.  Note: the Ministry of Health Procurement Unit conducts a procurement process by publishing notice for non-consultancy service where qualified firms are shortlisted. It is based on this back drop that the MOH would like to unthe Restrictive Bidding method for issuance to its pre-qualified firms. Beside the cost of the printing is small for cortof a national competitive process.	This line refers to the procurement process that will lead to the hiring of a firm to provide insurance coverage to the NLTCP for one fiscal year. The numbers of vehicles to be cover are six (6) in numbers. However, this cost will be u as the NLTCP contribution to the combine insurance coverage for the entire Global Fund program.	This line refers to the repair and maintenance of office equipment belonging to the NLTCP over the fiscal year. I equipment such as laptops, desktop, printer etc,.	This line refers to the repairs and maintenance of vehicle (6 Cars) belonging to the NLTCP. These are restrictive bic method will be used for quotation from the short listed firms from the Expression of Interest conducted by the MOF procurement Unit. The service will be provided by private garages.	Note: the Ministry of Health Procurement Unit conducts a procurement process by publishing notice for non-consultancy service where qualified firms are shortlisted. It is based on this back drop that the MOH would like to u the Restrictive Bidding method for issuance to its pre-qualified firms. Beside the cost of the printing is small for cor of a national competitive process.	This line refers to the placement of content produce to sensitize the public against TB related activities. The program will send to the radio and television stations. The massages will be given to radio stations and television station wit wider coverage. For the fact these will be spontaneous, the MOH intends to use RFQ's base on a particular activitie:	This package is intended to purchase assorted cleaning materials for use to clean the office facility of the NLTCP. T items include materials such as; clorax, detergent, broom etc,.	administrative and internet modem recharge purposes.

SAS Commission

# THE NATIONAL TB & LEPROSY CONTROL PROGRAM -GLOBAL FUND PROCUREMENT PLAN EXPLANATORY NOTE FOR FISCAL YEAR 2019/2020

2020	NO.MOH/NLTCP/GF/RFQ/005/2019/	14 IFB
	Building	Renovation of Office
	works is item such as: changing of doors handles, leakages repairs, etc,.	This line refers to the hiring of a construction firm to carry out renovation and works at the TB office. The renovation

Approved by:

Prepared by:

MINISTRY OF HEALTH

Chairman/Procurement Committee





