



Republic of Liberia
Public Procurement & Concessions Commission
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. PPCC/RL/CEO/0994/'20

January 17, 2020

Hon. Norwu G. Howard
DEPUTY MINISTER FOR ADMINISTRATION
Ministry of Health
Republic of Liberia

Dear Hon. Howard:

Subject: **RECEIPT AND APPROVAL OF NATIONAL MALARIA CONTROL PROGRAM
SPECIAL PROJECT (GLOBAL FUND) PROCUREMENT PLAN FOR FISCAL YEAR
2019/2020**

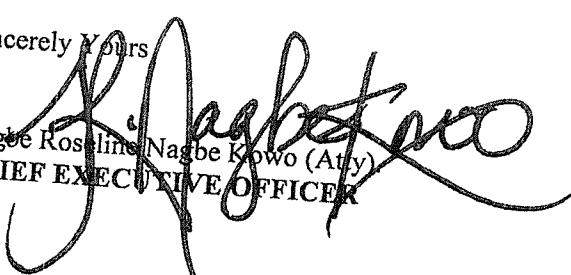
We present our compliments and wish to notify you that the Public Procurement and Concessions Commission has received and approved the Ministry of Health Procurement Plan (*Goods and Services*) for Fiscal Year 2019/2020 in accordance with **Section 40 (3)** of the PPCA, 2010. The Commission wishes to inform Ministry of Health that its Procurement Plan has been forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plans.

The Commission advises that you observe **Section 40 (5)** of the PPCA, 2010 which states that a Procuring Entity shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plan. The Commission and the Ministry responsible for Finance should be notified in writing of any material changes in the procurement plan and be provided with a copy of the updated procurement plan. Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

The Commission states that the Ministry of Health should provide information on the varied donor projects with their respective delineations. These key documents are needed to facilitate future reviews of the Ministry's procurement plans.

The Public Procurement and Concessions Commission deems it a **priority** that you remain primarily in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our public procurement and concessions processes.

Sincerely Yours


Jargbe Roseline Nagbe Kowo (Atty)
CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

NAME OF GRANT: Malaria Control Program
PROCUREMENT PLAN (NMCP)
Source of Funding: GLOBAL FUND
Fiscal year: JUNE 1, 2019 TO JUNE 30, 2020

ITEM NO.		BASIC DATA										IMPLEMENTATION DATES										Global Fund Approval Status and Comments
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCURE MENT METHOD	TECHNICAL SPEC/BOQ/ DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION /PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT				
PLANNED	1	IFB NO. MOH/NMCP/GF/RB/001/19/20	Petroleum Product (Diesel, Gas & Lubricants)	G-4661	94,463.68	\$358,962.00	RB	21-Aug-19	28-Aug-19	4-Sep-19	11-Sep-19	25-Sep-19	2-Oct-19	9-Oct-19	16-Oct-19	23-Oct-19	N/A	3-Dec-18	30-Jun-19			
UPDATE																						
ACTUAL																						
PLANNED	2	IFB NO. MOH/NMCP/GF/RB/002/19/20	Printing	C-1811	Assorted	\$119,900.00	RB	21-Aug-19	28-Aug-19	4-Sep-19	18-Sep-19	2-Oct-19	9-Oct-19	16-Oct-19	30-Oct-19	N/A		3-Dec-18	30-Jun-19			
UPDATE																						
ACTUAL																						
PLANNED	3	IFB NO. MOH/NMCP/GF/RB/003/19/20	Catering	L-5621	Assorted	\$71,645.00	RB	22-Aug-19	29-Aug-19	5-Sep-19	12-Sep-19	26-Sep-19	3-Oct-19	10-Oct-19	24-Oct-19	N/A		4-Dec-18	30-Jun-19			
UPDATE																						
ACTUAL																						
PLANNED	4	IFB NO. MOH/NMCP/GF/RB/004/19/20	Hall Rental	L-6810	Assorted	\$7,250.00	RFQ	15-Aug-19	22-Aug-19	29-Aug-19	5-Sep-19	19-Sep-19	26-Sep-19	3-Oct-19	17-Oct-19	N/A		4-Dec-18	30-Jun-18			
UPDATE																						
ACTUAL																						
PLANNED	5	IFB NO. MOH/NMCP/GF/RB/004/19/20	Stationeries and Office Supplies	G-4761	Assorted	\$10,365.00	RB	22-Aug-19	29-Aug-19	5-Sep-19	12-Sep-19	26-Sep-19	3-Oct-19	10-Oct-19	24-Oct-19	N/A		5-Dec-18	30-Jun-18			
UPDATE																						
ACTUAL																						
PLANNED	6	IFB NO. MOH/NMCP/GF/RB/002/19/20	Communication Cards	J-6190	800	\$4,000.00	RFQ	15-Aug-19	22-Aug-19	29-Aug-19	5-Sep-19	19-Sep-19	26-Sep-19	3-Oct-19	17-Oct-19	N/A		5-Dec-18	30-Jun-18			
UPDATE																						
ACTUAL																						
PLANNED	7	IFB NO. MOH/NMCP/GF/RB/003/19/20	Air Ticket	N-7911	Firm	\$7,500.00	RFQ	15-Aug-19	22-Aug-19	29-Aug-19	5-Sep-19	12-Sep-19	19-Sep-19	26-Sep-19	10-Oct-19	N/A		5-Dec-18	30-Jun-18			
UPDATE																						
ACTUAL																						
PLANNED	8	IFB NO. MOH/NMCP/GF/RB/005/19/20	Computer Supplies and IT Equipment	G-4741	Assorted	\$18,550.00	RB	23-Aug-19	30-Aug-19	6-Sep-19	13-Sep-19	20-Sep-19	27-Sep-19	4-Oct-19	18-Oct-19	N/A		5-Dec-18	30-Jun-18			
UPDATE																						
ACTUAL																						
PLANNED	9	IFB NO. MOH/NMCP/GF/RB/004/19/20	Media Coverage (Print & Electronic)	J-5813; J-6010	1 firm	\$4,690.00	RFQ	14-Aug-19	21-Aug-19	28-Aug-19	4-Sep-19	11-Sep-19	18-Sep-19	25-Sep-19	9-Oct-19	N/A		5-Dec-18	30-Jun-18			
UPDATE																						
ACTUAL																						
			Sub-Total			\$602,862.00																

Prepared By: Jacob L. N. W. Director of Procurement

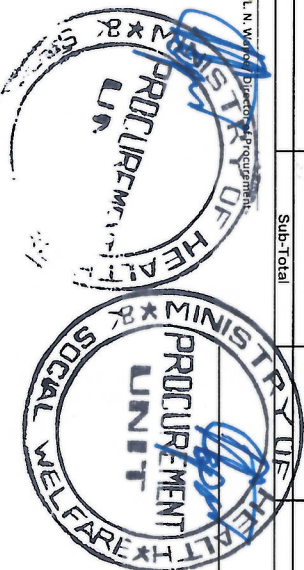
Approved By: Hon. Norwu G. Howard, Deputy Minister for AdministrationChairman Proc. Cmtee

Prepared By:

Jacob L. N. Wanyo, Director of Procurement

Approved By:

Hon. Norwuu G. Howard, Deputy Minister for Administration/Chairman Proc. Cmtee



1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
ITEM NO.	BASIC DATA										IMPLEMENTATION DATES									Global Fund Approval Status and Comments
	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCURE MENT METHOD	TECHNICAL SPECS/PROO/DRAWINGS	PREP OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION /PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL- BID EVALUATION	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT			
10	IFB NO MOH/MNCP/GF/RB/006/19/20	Vehicle Rental	N-7710	1 firm	\$97,875.00	RB	23-Aug-19	30-Aug-19	6-Sep-19	13-Sep-19	27-Sep-19	4-Oct-19	11-Oct-19	25-Oct-19	N/A	5-Dec-18	30-Jun-18			
UPDATE																				
ACTUAL																				
11	IFB NO MOH/MNCP/GF/RB/007/19/20	Rep. & Maintenance (Vehicles)	G-4520 & G-4530	1 firm	\$14,925.00	RB	22-Aug-19	29-Aug-19	5-Sep-19	12-Sep-19	26-Sep-19	3-Oct-19	10-Oct-19	24-Oct-19	N/A	5-Dec-18	30-Jun-18			
UPDATE																				
ACTUAL																				
12	IFB NO MOH/MNCP/GF/RQ/005/19/20	Rep. & Maintenance (OE)	G-4520 & G-4530	1 firm	\$1,950.00	RFO	14-Aug-19	21-Aug-19	28-Aug-19	4-Sep-19	11-Sep-19	18-Sep-19	25-Sep-19	9-Oct-19	N/A	5-Dec-18	30-Jun-18			
UPDATE																				
ACTUAL																				
13	IFB NO MOH/MNCP/GF/SS/001/19/20	Internet Subscription	J-6120	1 firm	\$31,915.00	SS	23-Aug-19	30-Aug-19	6-Sep-19	13-Sep-19	20-Sep-19	27-Sep-19	4-Oct-19	18-Oct-19	N/A	5-Dec-18	30-Jun-18	unfctco		
UPDATE																				
ACTUAL																				
14	IFB NO MOH/MNCP/GF/RB/008/19/20	Transport Equipment (vehicle)	G-4510	2	\$70,000.00	RB	21-Aug-19	28-Aug-19	4-Sep-19	11-Sep-19	25-Sep-19	2-Oct-19	9-Oct-19	23-Oct-19	N/A	5-Dec-18	30-Jun-18			
UPDATE																				
ACTUAL																				
15	IFB NO MOH/MNCP/GF/RB/009/19/20	Insurance (Vehicles)	K-6512	1 firm	\$33,050.00	RB	21-Aug-19	28-Aug-19	4-Sep-19	11-Sep-19	25-Sep-19	2-Oct-19	9-Oct-19	23-Oct-19	N/A	5-Dec-18	30-Jun-18			
UPDATE																				
ACTUAL																				
		Sub-Total			\$249,715.00															

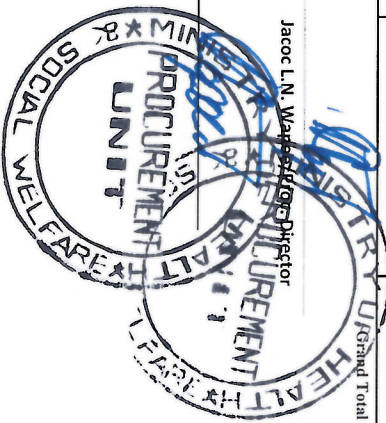
Prepared by:

Jacoc L.N. Wanyenze, Director

Date:

Approved by:

Hon. Norwu G. Howard, Deputy Minister for Administration/Chairman Proc. Cmtee

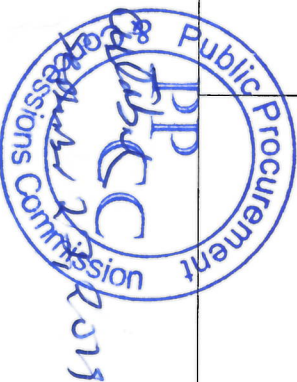


23, 2015

MINISTRY OF HEALTH PROCUREMENT PLAN EXPLANATORY NOTES for the National Malaria Control Program (NMCP) Fiscal
Year: 2019 – 2020

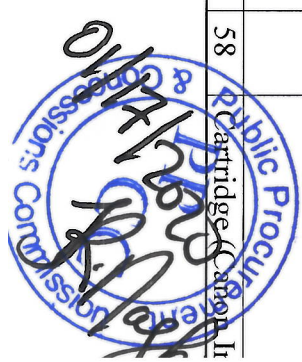
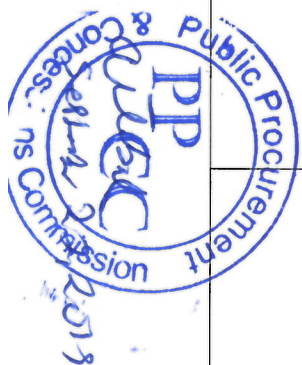
A. GOOD PLAN

ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	PROCUREMENT CONTRACT PACKAGE CONTENT								
1	IFB.NO.MOH/NMCP/GF/RB/001/19/20	Petroleum Product (Diesel, Gas & Lubricants)	This line item refers to the procurement of petroleum products support to National Malaria C Program (NMCP). The diesel fuel estimated at \$3.80US per gallon. Hence, the total of \$358, USD will give you the amount of 94,463.68 gallons for the program central and counties operations. Part of the fuel is intended for the up keep of the 800/750 and 400 KVA generator. Central Officer in Congo town and the bye pass office of the NMCP.								
2	IFB.NO.MOH/NMCP/GF/RB/002/19/20	Printing	This line refers to the hiring of the printing firm to print assorted materials for the program activities. Some of these activities includes world malaria day. Materials such as T-shirt, Cap Reports, Cards, Poster, Banners, Flyers, Stickers etc. The RB method will be use due to the short listing of vendors hence, two stage procurement methods will be used.								
3	IFB.NO.MOH/NMCP/GF/RB/003/19/20	Catering	This line refers to the hiring of the catering firms to prepared meal in different locations. The method will be use due to the MOH short listing of vendor's two stage procurement methods be used. Also note that these catering will take place at different locations across the country and hence vendor cannot be selected to have contract with. The RFQ method will be used at those time needed.								
4	IFB.NO.MOH/NMCP/GF/RFQ/001/19/20	Hall Rental	This line refers to the renting of hall in different locations throughout the country. The RB method will be use due to the MOH short listing of vendor's two stage procurement methods will be used. Also note that these catering will take place at different locations across the country and hence vendor cannot be selected to have contract with. The RFQ method will be used at those time needed.								
5	IFB.NO.MOH/NMCP/GF/RB/004/19/20	Stationeries and Office Supplies	This package is intended to Purchase the below listed items: <table><tr><td>No.</td><td>Item Description</td><td>Qty</td><td>No.</td><td>Item Description</td><td>Qty</td><td>No.</td><td>Item Description</td></tr></table>	No.	Item Description	Qty	No.	Item Description	Qty	No.	Item Description
No.	Item Description	Qty	No.	Item Description	Qty	No.	Item Description				



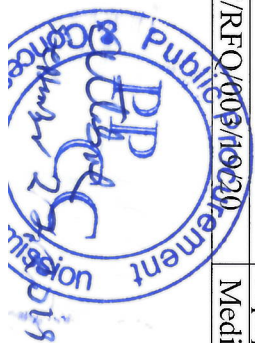
MINISTRY OF HEALTH PROCUREMENT PLAN EXPLANATORY NOTES for the National Malaria Control Program (NMCP) Fiscal
Year: 2019 – 2020

			1	Paper A4	1 ctn	23	High lighter	1 pc	45	Drum Unit (iR2016
			2	Steno Pad	1 dozn	24	Pencil	1 pk	46	Anti-Virus (kaspers
			3	Ball Pen (Assorted)	1 pks	25	Glue	1 doz	47	Flash Drive (4GB)
			4	Box File	1 dozn	26	Retype Solvent	3 doz	48	Wall Adaptor
			5	Manila Folder (L/s & M/s)	1 pks	27	Staple Remover	1 doz	49	Extension Cord
			6	Ledge Book	1 dozn	28	Calculator	1 pc	50	Cartridge (35A)
			7	Brown Envelope	1 pks	29	Yellow Pad	1 doz	51	Cartridge (05A)
			8	Plan Envelope	1 dozn	30	Plastic Ruler	1 pc	52	Toner (CE-320, 32322 & 323)
			9	Staple Machine	1 dozn	31	Desk Tray	1 set	53	Cartridge (53A)
			10	Staple Pin	1 dozn	32	Surge Protector	1 pc	54	Box File (Legal)
			11	Correction Fluid	1 dozn	33	UPS	1 pc	55	White Envelope
			12	Puncher	1 pc	34	Scissor	1 pc	56	Cartridge (80A)
			13	Hanging Folder	1 boxes	35	Legal Paper	1 ctn	57	Cartridge (12A)
			14	Stick-on-	1	36	Writing Pad	1	58	Cartridge (12A)



MINISTRY OF HEALTH PROCUREMENT PLAN EXPLANATORY NOTES for the National Malaria Control Program (NMCP) Fiscal
Year: 2019 – 2020

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MINISTRY OF HEALTH PROCUREMENT PLAN EXPLANATORY NOTES for the National Malaria Control Program (NMCP) Fiscal
Year: 2019 – 2020

		Electronic)	diseases messages.
10	IFB.NO.MOH/NMCP/GF/RB/006/19/20	Vehicle Rental	This line refers to the hiring of vehicle rental service providers to provide it service to the NMCP carryout survey and testing to selected facilities. Note: the Ministry of Health Procurement Unit conducts a procurement process by publishing notice for non-consultancy service where qualified firms are shortlisted. It is base on this back that the MOH would like to use the Restrictive Bidding method for issuance to its pre-qualified firms.
11	IFB.NO.MOH/NMCP/GF/RB/007/19/20	Rep. & Maintenance (Vehicles)	This line refers to the repair and maintenance of vehicles belonging to the NMCP. The NMCP about eleven (11) vehicles with another to be bought after the plans approval. The short listed from the MOH data based will be issued the RB document and contract signed with at least 10 most responsive firms.
12	IFB.NO.MOH/NMCP/GF/RB/005/19/20	Rep. & Maintenance (OE)	This line refers to the repair and maintenance of office equipment belonging to the NMCP. The NMCP have about assorted office equipment that will need to be frequently maintained. The listed firms from the MOH data based will be issued the RB document and contract signed with at least two most responsive firms.
13	IFB.NO.MOH/NMCP/GF/SS/001/19/20	Internet Subscription	This line refers to direct payment to K-3 Telecom for the provision of internet subscription. K Telecom is the sole provider of the service.
14	IFB.NO.MOH/NMCP/GF/RB/008/19/20	Transport Equipment (vehicle)	This line refers to the purchase of SUV (jeeps) for the NMCP field and counties staff. These vehicles will be use for outreach in the hard to reach area.
15	IFB.NO.MOH/NMCP/GF/RB/009/19/20	Insurance (Vehicles)	This line refers to the hiring of Insurance service provider that will provide third party and full coverage for the NMCP vehicles. There are currently 9 SUV's with two more expected to be procure.

Prepared by:

Procurement Unit

Approved by:

Hon. Norwu G. Howard, Deputy Minister for Administration/Chairperson Proc. Cmtee

Date:

9/1/19

