



Republic of Liberia
Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. PPCC/RL/OIC/81/'23

May 12, 2023

Hon. Norwu G. Howard

DEPUTY MINISTER

Ministry of Health

Republic of Liberia

Dear Hon. Howard:

Subject: **RECEIPT AND APPROVAL OF THE MOH, FARA/2G HEALTH PARTNERSHIP HOSPITAL PROCUREMENT PLAN FOR THE FISCAL YEAR 2023**

We present our compliments and acknowledge receipt of communication, which sought the Commission's approval for the Ministry of Health, FARA/2G Health Partnership Hospital in Fifteen Counties Procurement Plan for the Fiscal Year 2023.

The Commission, upon overall review of your communication, accompanying documents and relying on your clarifications and assurances, approves 14 Counties Procurement Plan for the Ministry of Health, FARA/G2 Health Partnership Hospitals for the Fiscal Year 2023. However, Curran Hospital in Montserrado County Procurement Plan which is still under review was not approved.

The Commission informs the Ministry of Health that its Procurement Plan will be duly forwarded to the Ministry of Finance and Development Planning, and that the MFDP will process allotments in keeping with the approved Procurement Plan. Additionally, the Ministry of Health is reminded that **all contracts which cumulative annual value exceeds the threshold of US\$250,000 must be signed by the Minister responsible for Finance.**

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability and **Value for Money** and ultimately public confidence in our public procurement and concessions processes.

Kind regards,

Yours sincerely,

Stevenson S. Yond

OFFICER-IN-CHARGE

MINISTRY OF HEALTH
PROCUREMENT PLAN (NON-SBA BUDGET)-SCLEPA COMPREHENSIVE HEALTH CENTER
Source of Funding: 626 FARA Health Partnership
Operational Year: 2023

OPERATIONAL YEAR: 2023																			
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECIFICATIONS	PREP OF BID DOCUMENT	PC APPROVAL L - BID	BID INVITATION N &	BID SUBMISSION ON OF BID EVALUATION	PC APPROVAL - BID	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT	DELIVERY & INSPECTION	ACCEPTANCE & FINAL PAYMENT	REMARKS/Responsible person		
1	IFB No MOH/SC/HC/FARA/RFO/001/2023	ICT Equipment	G-4741	Assorted	\$ 2,550.00	RFQ		7-Apr-23	14-Apr-23	21-Apr-23	28-Apr-23	5-May-23	12-May-23	19-May-23	16-Jun-23	N/A	28-Nov-23	28-Dec-23	
2	IFB No MOH/SC/HC/FARA/RFO/002/2023	Drugs & Medical Supplies	C-4772	Assorted	\$ 6,775.00	RFQ		7-Apr-23	14-Apr-23	21-Apr-23	28-Apr-23	26-May-23	2-Jun-23	9-Jun-23	23-Jun-23	N/A	28-Nov-23	28-Dec-23	
3	IFB No MOH/SC/HC/FARA/RFO/003/2023	Medical Equipment	C-3313	Assorted	\$ 2,425.00	RFQ		7-Apr-23	14-Apr-23	21-Apr-23	28-Apr-23	26-May-23	2-Jun-23	9-Jun-23	23-Jun-23	N/A	28-Nov-23	28-Dec-23	
4	IFB No MOH/SC/HC/FARA/RFO/004/2023	Generator Purchase	C-3314	Unit	\$ 3,000.00	RFQ		10-Apr-23	17-Apr-23	24-Apr-23	1-May-23	8-May-23	15-May-23	22-May-23	12-Jun-23	N/A	28-Nov-23	28-Dec-23	
5	IFB No MOH/SC/HC/FARA/RFO/005/2023	Vehicle Repair (Spare Parts)	G-4520	Assorted	\$ 800.00	RFQ		10-Apr-23	17-Apr-23	24-Apr-23	1-May-23	29-May-23	5-Jun-23	12-Jun-23	19-Jun-23	N/A	28-Nov-23	28-Dec-23	
6	IFB No MOH/SC/HC/FARA/RB/001/2023	Repair & Maintenance-Civil	F-4100	1 Firm	\$ 15,573.08	RB		10-Apr-23	17-Apr-23	24-Apr-23	1-May-23	8-May-23	15-May-23	22-May-23	12-Jun-23	N/A	10-Jul-23	30-Dec-23	
SUB-TOTAL					\$ 31,123.08														

Signed By

Jacob L.N. Wapaya
Procurement Director



Approved By

Hon. Norwau G. Howard, MSN/DMA
Proc. Ctee. Chairperson

Date

14/8/23



MINISTRY OF HEALTH
PROCUREMENT PLAN (NON-SBA BRIDGED-SACLEPEA COMPREHENSIVE CENTER SCHC)
Source of Funding: FARA/G2G Health Partnership

ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (\$)	PROCUREMENT METHOD	TECHNICAL SPECIFICATIONS	PREP. OF BID DOCUMENT	PC APPROVAL, BID DOCTECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PLB LIC OPENING	SUBMISSIO N OF BID EVALUATIO	PC APPROVAL - BID	CONTRACT AWARD & SIGNING	ADVANC E PAYMEN	DELIVERY, INSPECTION (SUBSTANTI	ACCEPTANCE & REMA
PLANNED	7	MOHSCHC/FARA/RPQ/0072	Major Bikes	5units	\$ 5,300.00	RFQ	11-Apr-23	18-Apr-23	25-Apr-23	2-May-23	9-May-23	16-May-23	23-May-23	6-Jun-23	N/A	28-Nov-23	28-Dec-23
UPDATE																	
ACTUAL																	
PLANNED	8	MOHSCHC/FARA/RPQ/0082	Office Furniture	Assorted	\$ 500.00	RFQ	11-Apr-23	18-Apr-23	25-Apr-23	2-May-23	9-May-23	16-May-23	23-May-23	6-Jun-23	N/A	28-Nov-23	28-Dec-23
UPDATE																	
ACTUAL																	
PLANNED	9	MOHSCHC/FARA/RPQ/0092	Laboratory Supplies	Assorted	\$ 5,170.92	RFQ	11-Apr-23	18-Apr-23	25-Apr-23	2-May-23	9-May-23	16-May-23	23-May-23	6-Jun-23	N/A	28-Nov-23	28-Dec-23
UPDATE																	
ACTUAL																	
SUB TOTAL					\$ 10,870.92												
GRAND TOTAL					\$ 41,994.00												

Signed By:

Jacob L. Norvay, Procurement Director

Approved By:
Hon. Norvay G. Howard MSN/DMA
Procurement Ctee. Chairperson

Date:

04/18/23



May 11 2023

May 12 2023

SACLEPEA COMPREHENSIVE HEALTH CENTER PROCUREMENT PLAN EXPLANATORY

NOTES Fiscal Year: 2023

NON-SBA BUDGET

ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	PROCUREMENT CONTRACT PACKAGE CONTENT
1.	IFB/MOH/SCHC/FARA/ RFQ/001/2023	ICT Equipment	This line item is intended for the procurement of assorted ICT Equipment for use by the health center. Items to procure are as follows; Three (3) pcs of Dell Laptop computers for Administrative usage.
2.	IFB/MOH/SCHC/FARA/ RFQ/002/2023	Drugs & Medical Supplies	This line item is intended for the procurement of assorted essential drugs and medical supplies use by the Saclepea Comprehensive Health Center to keep it up and running.
3.	IFB/MOH/SCHC/FARA/ RFQ/003/2023	Medical Equipment	This line item is intended for the procurement of assorted medical equipment for use by the health center. Some of those include, thermometer, BP Cuff, Height measurement, Weighing scale for babies, etc.
4.	IFB/MOH/SCHC/FARA/ RFQ/004/2023	Generator Purchase	This line item is intended for the procurement of one (1) generator for use as stand by for the health center, just in case when the center is out of the regular power supply from the service provider (WAP).
5.	IFB/MOH/SCHC/FARA/ RFQ/005/2023	Vehicle Repair & Maintenance (Spare Parts)	This line item is intended for the procurement of assorted vehicle spare parts to replace damaged parts on SCHC vehicles.
6.	IFB/MOH/SCHC/FARA/ RFQ/006/2023	Repair & Maintenance (Civil)	This line item is intended for the procurement of assorted materials for the repair of damaged placenta pits, Incinerators, Damaged Door Locks, Door Frames, etc.

Mary 11/2023

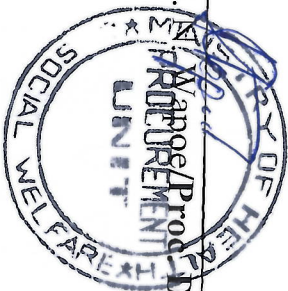
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SACLEPEA COMPREHENSIVE HEALTH CENTER PROCUREMENT PLAN EXPLANATORY
NOTES Fiscal Year: 2023

7.	IFB/MOH/SCHC/FARA/ RFQ/007/2023	Motorbikes Purchase	This line item is meant to procure Five (5) Units of TVS Star motorbikes for the health staff to use for outreach purposes within community surrounding the center. Two of those will be used for EPI outreach, One will be used for HIV Dept. and the remaining two will be for administration respectively.
8.	IFB/MOH/SCHC/FARA/ RFQ/008/2023	Furniture & Fixture	This line item is intended to procure assorted office furniture and other electrical fixture for use by the he center in various offices.
9.	IFB/MOH/SCHC/FARA/ RFQ/009/2023	Laboratory Consumables (Supplies)	This line item is meant for the procurement of essential laboratory consumables supplies for use by the he center.

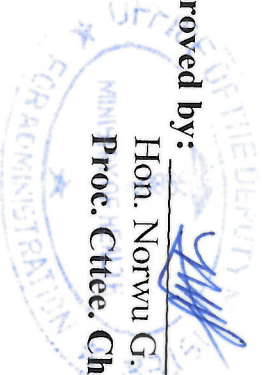
Signed by:

Jacob L.  Moore/Proc. Director



Approved by:

 Hon. Norwu G. Howard, MSN/DMA
Proc. Cttee. Chairperson



Date:

 02/18/23



MINISTRY OF HEALTH

SACLEPEA COMPREHENSIVE HEALTH CENTER- PROCUREMENT PLAN (SBA)

Source of Funding: FARA/G2G Health Partnership

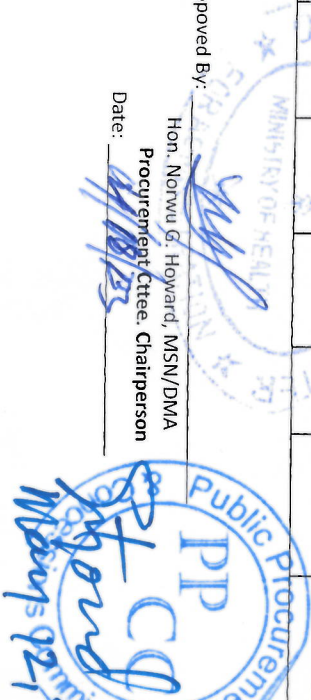
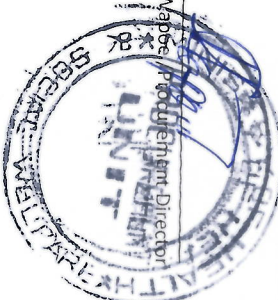
Operational year: 2023

1		2		3		4		5		6		7		8		9		10		11		12		13		14		15		16		17		18		
ITEM NO		PACKAGE NUMBER (CODE)		CONTRACT PACKAGE		BUSINESS ACTIVITY CODE		QTY		ESTIMATED COST (USD)		PROCUREMENT METHOD		TECHNICAL SPECS/REQ/DRAWINGS		PREP OF BID DOCUMENT		PC APPROVAL - BID DOC/TECH SPECS		BID INVITATION & RELEASE OF BID DOC		BID SUBMISSION/PUBLIC OPENING		SUBMISSION OF BID EVALUATION REPORT		PC APPROVAL - BID EVALUATION REPORT		CONTRACT AWARD & SIGNING		ADVANCE PAYMENT (MOBILIZATION)		DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)		ACCEPTANCE & FINAL PAYMENT		
PLANNED	1	IFB No. /SCHC/FARA/SBA/RFO/001/2023	Petroleum Products	G-4661	1,333Gallons & .333 Quartz of oil	\$ 8,000.00	RFQ	12-Apr-23	19-Apr-23	26-Apr-23	3-May-23	10-May-23	17-May-23	24-May-23	21-Jun-23	N/A	28-Nov-23	28-Dec-23																		
UPDATE																																				
ACTUAL																																				
PLANNED	2	IFB No. CHCS/FARA/SBA/RFO/002/2023	Stationery & Office Supplies	G-4761	Assorted	\$ 1,101.00	RFQ	12-Apr-23	19-Apr-23	26-Apr-23	3-May-23	31-May-23	7-Jun-23	14-Jun-23	28-Jun-23	N/A	28-Nov-23	28-Dec-23																		
UPDATE																																				
ACTUAL																																				
PLANNED	3	IFB No. SCHC/FARA/SBA/RFO/003/2023	Event Catering	I-5621	1 Firm	\$ 2,045.00	RFQ	12-Apr-23	19-Apr-23	26-Apr-23	3-May-23	31-May-23	7-Jun-23	14-Jun-23	28-Jun-23	N/A	28-Nov-23	28-Dec-23																		
UPDATE																																				
ACTUAL																																				
PLANNED	4	IFB No. SCHC/FARA/SBA/RFO/004/2023	Printing & Binding	C-1811	1 Firm	\$ 600.00	RFQ	13-Apr-23	20-Apr-23	27-Apr-23	4-May-23	1-Jun-23	8-Jun-23	15-Jun-23	29-Jun-23	N/A	28-Nov-23	28-Dec-23																		
UPDATE																																				
ACTUAL																																				
PLANNED	5	IFB No. SCHC/FARA/SBA/RFO/005/2023	Communication Cards	J-6190	140 Pieces	\$ 700.00	RFQ	13-Apr-23	20-Apr-23	27-Apr-23	4-May-23	11-May-23	18-May-23	25-May-23	15-Jun-23	N/A	28-Nov-23	28-Dec-23																		
UPDATE																																				
ACTUAL																																				
PLANNED	6	IFB No. SCHC/FARA/SBA/RFO/006/2023	Cleaning Materials	G-4771	Assorted	\$ 1,500.00	RFQ	13-Apr-23	20-Apr-23	27-Apr-23	4-May-23	11-May-23	18-May-23	25-May-23	15-Jun-23	N/A	28-Nov-23	28-Dec-23																		
UPDATE																																				
ACTUAL																																				
PLANNED	7	IFB No. SCHC/FARA/SBA/RFO/007/2023	Electricity	F-4100	1 Firm	\$ 2,060.00	RFQ	13-Apr-23	20-Apr-23	27-Apr-23	4-May-23	11-May-23	18-May-23	25-May-23	15-Jun-23	N/A	28-Nov-23	28-Dec-23																		
UPDATE																																				
ACTUAL																																				
GRAND TOTAL						\$ 16,006.00																														

Signed by: Jacob L.N Wapbe, Procurement Director

Approved By: Hon. Norwu G. Howard, MSN/DMA
Procurement Ctee. Chairperson

Date: 11/10/23



SACLEPEA COMPREHENSIVE HEALTH CENTER PROCUREMENT PLAN EXPLANATORY
NOTES Fiscal Year: 2023

SBA BUDGE

1.	IFB/MOH/SCHC/FARA/RF Q/001/2023	Petroleum Products	This line item is intended to procure petroleum products for the (50KVA Generator) that is situated at the health center and petroleum products for use by the health center vehicles for the fiscal year 2023. The total budgeted amount is at USD8,000.00 FOR 1,333gallons of petroleum products and 333quartz of engine oil																																																																				
2.	IFB/MOH/SCHC/FARA/RF FQ/002/2023	Stationery and Office Supplies	<div>This package is intended to Purchase the below listed items:</div> <table><tr><th>No.</th><th>Item Description</th><th>Qty</th><th>Item Description</th></tr><tr><td>1</td><td>Paper A4</td><td>20 carton</td><td>Calculator 12 digits</td></tr><tr><td>2</td><td>Ball Pen (Assorted)</td><td>10</td><td>Plastic Ruler</td></tr><tr><td>3</td><td>Box File (A4)</td><td>6 carton</td><td>Stamp pad ink</td></tr><tr><td>4</td><td>Manila Folder (A4 size)</td><td>8carton</td><td>Permanent Maker (merit)</td></tr><tr><td>5</td><td>Ledger L/S (psi manuscript book)</td><td>10</td><td>Legal Paper</td></tr><tr><td>6</td><td>Brown Envelope</td><td>4pks</td><td>Cartridge Hp jet 2320 (smart tonner)</td></tr><tr><td>7</td><td>Staple Machine</td><td>20</td><td>Cartridge 230A</td></tr><tr><td>8</td><td>Staple Pin</td><td>20</td><td>Box File (Legal sized)</td></tr><tr><td>9</td><td>Correction Fluid</td><td>20</td><td>Canon C-63 Cartridge (2520)</td></tr><tr><td>10</td><td>Thinner</td><td>26</td><td>Cartridge refill ink Hp jet 2320 (mix color)</td></tr><tr><td>11</td><td>Stick-on-Pad</td><td>22</td><td>Cartridge (217A)</td></tr><tr><td>12</td><td>Heavy Duty Perforator m/s</td><td>24</td><td></td></tr><tr><td>13</td><td>Plastic folder W-209L/330x237mm</td><td>14</td><td></td></tr><tr><td>14</td><td>Flash Drive (16GB)</td><td>12</td><td></td></tr><tr><td>15</td><td>Paper Glue</td><td>20</td><td></td></tr><tr><td>16</td><td>Staple Remover</td><td>14</td><td></td></tr></table>	No.	Item Description	Qty	Item Description	1	Paper A4	20 carton	Calculator 12 digits	2	Ball Pen (Assorted)	10	Plastic Ruler	3	Box File (A4)	6 carton	Stamp pad ink	4	Manila Folder (A4 size)	8carton	Permanent Maker (merit)	5	Ledger L/S (psi manuscript book)	10	Legal Paper	6	Brown Envelope	4pks	Cartridge Hp jet 2320 (smart tonner)	7	Staple Machine	20	Cartridge 230A	8	Staple Pin	20	Box File (Legal sized)	9	Correction Fluid	20	Canon C-63 Cartridge (2520)	10	Thinner	26	Cartridge refill ink Hp jet 2320 (mix color)	11	Stick-on-Pad	22	Cartridge (217A)	12	Heavy Duty Perforator m/s	24		13	Plastic folder W-209L/330x237mm	14		14	Flash Drive (16GB)	12		15	Paper Glue	20		16	Staple Remover	14	
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16	Staple Remover	14																																																																					
3.	IFB/MOH/SCHC/FARA/RF Q/003/2023	Event Catering	<p>US\$1,500.00 is the accumulated stationery supplies from the budget line "Stationery "to be used departments, units, and divisions etc.</p> <p>This line item is meant to procure assorted food items for the health center's staff train and motivation, including workshops, meetings, etc. A service provider firm will be hired through the RFQ Method of procurement to execute this process.</p>																																																																				

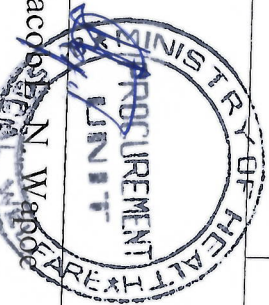



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Handwritten signature and date: May 12, 2023





SACLEPEA COMPREHENSIVE HEALTH CENTER PROCUREMENT PLAN EXPLANATORY
NOTES Fiscal Year: 2023

4.	IFB/MOH/SCHC/FARA/RF Q/004/2023	Printing & Binding	This line item is meant for the hiring of a service provider who print and bind various hospital forms and charts for health center. The method of procurement to be use will the RFQ Method.
5.	IFB/MOH/SCHC/FARA/RF Q/005/2023	Communication Cards	This line item is meant for the procurement of telecommunication cards/scratch cards which will be used for administrative functions and internet subscription at the health center.
6.	IFB/MOH/SCHC/FARA/RF Q/006/2023	Cleaning Materials	This line item is intended for the procurement of assorted cleaning materials for use b health center. Some of those cleaning materials include the following: Hard Broom, Camphor ball, Air Freshener 1x48canx300ml, Hand Towel M/s, Laundry Soap 1x60p Blanco, Bath Soap – Anita, Powder Soap –Klim, Delta – Super Guard 500ml, Tissues (Kumba Bendu), Clora M/s 1x24pcs 1pint, Gargbage Bag #18size, Floor Mob – Haot etc.
7.	IFB/MOH/SCHC/FARA/RF Q/007/2023	Electricity	This line item is meant for the procurement of assorted solar plate Light for use by the OB/MCH, Health Center Compound, LAB & Isolation Ward of the hospital.

Signed by: 
Mr. Jacob N. Wapoc
Procurement Director

Approved by: 
Hon. Norwu G. Howard, MSN
Deputy Minister for Administration
Chairperson Proc. Cttee.

Date: 
4/18/23



4/20/23


May 12, 2023