



Republic of Liberia
Public Procurement & Concessions Commission
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. **PPCC/RL/CEO/0735/2019**

October 25, 2019

Min. Norwu G. Howard
DEPUTY MINISTER FOR ADMINISTRATION
Ministry of Health
Republic of Liberia

Dear Min. Howard:

Subject: **REVIEW OF CORE BUDGET AND SBA PROCUREMENT PLANS FOR THE
MINISTRY OF HEALTH (MOH) FISCAL YEAR 2019/2020**

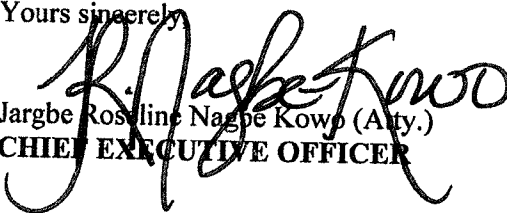
I present my compliments and acknowledge receipt of your letter dated August 8, 2019, which requested the Commission to review and approve the Ministry of Health's Core and SBA Budget Procurement Plan for Fiscal Year 2019/2020.

The Commission notes your assertion, and wishes to inform you that the Ministry of Health Core and SBA Budget Procurement Plan is in compliance with the requirements of Section 40 of the PPCA. The Commission hereby informs you that the MOH Core and SBA procurement plans have been approved as required under section 40 of the PPCA.

The Public Procurement & Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness equality and ultimately public confidence in our procurement and concessions processes.

Kind regards

Yours sincerely


Jargbe Roseline Nagbe Kowo (Atty.)
CHIEF EXECUTIVE OFFICER

MINISTRY OF HEALTH

PROCUREMENT PLAN-SBA
Source of Funding: National GOL Budget

Fiscal year: 2019/2020

Item No.	BASIC DATA						IMPLEMENTATION DATE												
	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRA WINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUB LIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS/Responsib le person	
PLANNED	1	IFB No. MOH/SBA/RB/001/19/20	Petroleum Product (Diesel, Gas & Lubricants) Vehicles &	G-4661	71052.63gal @ \$5.80	\$300,000.00 RB	2-Jul-19	9-Jul-19	16-Jul-19	23-Jul-19	13-Aug-19	20-Aug-19	27-Aug-19	10-Sep-19	N/A	31-May-20	30-Jun-20	N/A	
UPDATE																			
ACTUAL																			
PLANNED	2	IFB No. MOH/SBA/RPQ/001/19/20	Communication Cards	J-6190	400	\$2,000.00 RPQ	2-Jul-19	9-Jul-19	16-Jul-19	23-Jul-19	30-Jul-19	6-Aug-19	13-Aug-19	27-Aug-19	N/A	31-May-20	30-Jun-20	N/A	
UPDATE																			
ACTUAL																			
PLANNED	3	IFB No. MOH/SBA/NCB/001/19/20	Stationery & Office Supplies	G-4761	Assorted	\$75,000.00 NCB	2-Jul-19	9-Jul-19	16-Jul-19	23-Jul-19	20-Aug-19	10-Sep-19	17-Sep-19	1-Oct-19	N/A	31-May-20	30-Jun-20	N/A	
UPDATE																			
ACTUAL																			
PLANNED	4	IFB No. MOH/SBA/NCB/002/19/20	Cleaning Materials	G-4773	Assorted	\$30,000.00 NCB	3-Jul-19	10-Jul-19	17-Jul-19	24-Jul-19	21-Aug-19	11-Sep-19	18-Sep-19	2-Oct-19	N/A	31-May-20	30-Jun-20	N/A	
UPDATE																			
ACTUAL																			
PLANNED	5	IFB No. MOH/SBA/RPQ/002/19/20	Air Ticket	N-7911	Assorted	\$9,000.00 RPQ	3-Jul-19	10-Jul-19	17-Jul-19	24-Jul-19	31-Jul-19	7-Aug-19	14-Aug-19	28-Aug-19	N/A	31-May-20	30-Jun-20	N/A	
UPDATE																			
ACTUAL																			
PLANNED	6	IFB No. MOH/SBA/NCB/003/19/20	Security Guard Service	N-8010	1 Firm	\$283,200.00 NCB	3-Jul-19	10-Jul-19	17-Jul-19	24-Jul-19	21-Aug-19	11-Sep-19	18-Sep-19	2-Oct-19	N/A	31-May-20	30-Jun-20	N/A	
UPDATE																			
ACTUAL																			
PLANNED	7	IFB NO MOH/SB/ASS/001/19/20	Internet Connectivity	J-6190	1firm	\$10,000.00 SS	5-Jul-19	12-Jul-19	19-Jul-19	26-Jul-19	2-Aug-19	9-Aug-19	23-Aug-19	6-Sep-19	N/A	31-May-20	30-Jun-20	N/A	
UPDATE																			
ACTUAL																			
TOTAL						\$709,200.00													

Prepared by:

Mr. Jacob Mapee/Proc. Director

Date: August 8, 2019

Approved by:

Hon. Norvu G. Howard, MSN
Deputy Minister, Chair, Procurement Committee
Ministry of Health



attby
G Cabat 24, 2019
Robert mso
Oct/25/2019

MINISTRY OF HEALTH PROCUREMENT PLAN EXPLANATORY NOTES

B. SBA

Fiscal Year: 2019 – 2020

ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	PROCUREMENT CONTRACT PACKAGE CONTENT																																																
1	IFB No. MOH/SBA/RB/001/19/20	Petroleum Product (Diesel, Gas & Lubricants) Vehicles & Generators	This line item refers to the acquisition of Petroleum product and lubricant for M vehicles and generators. Ten percent of the US\$300,000.00 (\$300,000*.10 = 30,000.00) will be spent for the procurement Lubricants while the balance Nine percent (\$270,000.00) will be spent to procure fuel at the rate of 3.80 per gallon the Ministry's Vehicles and Generators for this fiscal period.																																																
2	IFB No. MOH/SBA/RFQ/002/19/20	Communication Cards	This contract package refers to the Purchase of Communication cards. US\$2,000 apportioned to communication cards estimated at 400 pieces @ 5.00 USD per c; <i>Alfredo Ruiz 02/25/20</i>																																																
3	IFB No. MOH/SBA/NCB/001/19/20	Stationery & Office Supplies	This package is intended to Purchase the below listed items: <table><tr><th>No.</th><th>Item Description</th><th>Qty</th><th>No.</th><th>Item Description</th><th>Qty</th><th>No.</th><th>Item Description</th></tr><tr><td>1</td><td>Paper A4</td><td>1 ctn</td><td>24</td><td>High lighter</td><td>1pc</td><td>47</td><td>Drum Unit (iR2016)</td></tr><tr><td>2</td><td>Steno Pad</td><td>1 dozn</td><td>25</td><td>Pencil</td><td>1 pk</td><td>48</td><td>Anti-Virus (kaspersky)</td></tr><tr><td>3</td><td>Ball Pen (Assorted)</td><td>1 pk</td><td>26</td><td>Glue</td><td>1 dozn</td><td>49</td><td>Flash Drive (4GB)</td></tr><tr><td>4</td><td>Box File</td><td>1 dozn</td><td>27</td><td>Retype Solvent</td><td>1 dozn</td><td>50</td><td>Wall Adaptor</td></tr><tr><td>5</td><td>Manila Folder (L/s & M/s)</td><td>1 pk</td><td>28</td><td>Staple Remover</td><td>1 dozn</td><td>51</td><td>Extension Cord</td></tr></table> <i>cut</i>	No.	Item Description	Qty	No.	Item Description	Qty	No.	Item Description	1	Paper A4	1 ctn	24	High lighter	1pc	47	Drum Unit (iR2016)	2	Steno Pad	1 dozn	25	Pencil	1 pk	48	Anti-Virus (kaspersky)	3	Ball Pen (Assorted)	1 pk	26	Glue	1 dozn	49	Flash Drive (4GB)	4	Box File	1 dozn	27	Retype Solvent	1 dozn	50	Wall Adaptor	5	Manila Folder (L/s & M/s)	1 pk	28	Staple Remover	1 dozn	51	Extension Cord
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Cut by
04/25/2019

MINISTRY OF HEALTH PROCUREMENT PLAN EXPLANATORY NOTES

Fiscal Year: 2019 – 2020

			6	Ledge Book	1 doz	29	Calculator	19 pc	52	Cartridge (35A)
			7	Paper Clip (M/S)	1 pk	30	Desk Pad	1 pc	53	Cartridge (Canon 4750 dn)
			8	Brown Envelope	1pk	31	Yellow Pad	1 doz	54	Cartridge (05A)
			9	Plan Envelope	1 doz	32	Plastic Ruler	1 pc	55	Toner (CE-320, 321, 322 & 323)
			10	Staple Machine	1 doz	33	Desk Tray	1 set	56	Cartridge (53A)
			11	Staple Pin	1 doz	34	Surge Protector	1 pc	57	Box File (Legal)
			12	Correction Fluid	1 doz	35	UPS	1 pc	58	White Envelope
			13	Puncher	1 pc	36	Scissor	1 pc	59	Cartridge (80A)
			14	Hanging Folder	1 box	37	Legal Paper	1 ctn	60	Cartridge (12A)
			15	Stick-on-Pad	1 doz	38	Writing Pad	1 doz	61	Cartridge (Canon Image 2520)
			16	Thumb Pin	1 pc	39	Paper Clip L/S	1 pk	62	Cartridge (05A)
			17	Received date Stamp	1 pc	40	High Lighter	1 pc	63	Cartridge (128A)
			18	Desk Organizer	1 pc	41	Desk Organizer	1 pc	64	Cartridge (21/22)

cuttings 24/2019

06/25/2

MINISTRY OF HEALTH PROCUREMENT PLAN EXPLANATORY NOTES

Fiscal Year: 2019 – 2020

							Color)
19	Scotch Tape	1 pc	42	Toner (Color-1525)	1 set	65	Cartridge (HP61)
20	White Broad Set	1 set	43	Cartridge (49A)	1 pc	66	Cartridge (HP60)
21	Heavy Duty Perforator	1 dozn	44	Canon-T	1 pc	67	Cartridge (920 All-in- 1)
22	Drum Unit (Canon iR2318)	pc	45	A3 Paper	1 ctn	68	Cartridge (HP1215)
23	Drum Unit (Canon NPg- 28)	1 pc	46	Cartridge	1set	69	Cartridge (Dell 2355dr MFP)

US\$75,000.00 is the accumulated stationery supplies from the budget line “Stationery” to be used by all departments, units, divisions etc.

This package is intended to purchase the below listed items;

[illegible]

Case 24-2019

Ctn			
Ctn			
Dozn			

Oct/25/2019

MINISTRY OF HEALTH PROCUREMENT PLAN EXPLANATORY NOTES

Fiscal Year: 2019 – 2020

8	Air Freshener	1	Dozn
9	Paper Towel	1	Dozn
10	Garbage Bag	1	Dozn
11	Vim	1	Ctn
12	Sprygun	1	Ctn
13	Hand Glove	1	Pair
14	Hand sanitizer	1	Ctn
15	Glass Cleaner	1	Ctn
16	Dish Washing Soap	1	Ctn
17	Face Towel	1	Dozn
18	Hand Soap	1	Ctn
19	Dust pan	1	Dozn
20	Caustic Soda	1	Bag/Sac
21	Floor Towel	1	Dozn
22	Furniture Polish	1	Ctn
23	Rexoguard	1	Ctn
24	Hard Broom	1	Pc
25	Dettol	1	Pc

US\$30,000.00 will be used from the budget line “cleaning materials” to procure,

detergents and other household supplies for the proper maintenance of the MOH

Oct 24, 2015

MINISTRY OF HEALTH PROCUREMENT PLAN EXPLANATORY NOTES

Fiscal Year: 2019 – 2020

			offices.
5	IFB No. MOH/SBA/RFO/002/19/20	Air Ticket	US\$9,000.00 is taken from the budget line “foreign travel” to acquire air tickets MOH staff traveling to America, Europe and Africa for seminars, conferences and international obligations.
6	IFB No. MOH/SBA/NCB/003/19/20	Security Guard Service	US\$283,200.00 is taken from the budget line “Security Guard services” for the of a firm to provide non-consulting services (protective security guard service) Ministry for 2019/2020.
7.	IFB NO.MOH/SBA/SS/001/19/20	Internet Connectivity	This contract package is intended to pay for internet subscription for the Ministry Single Source Method will be used to hire LIBTELCO for the service.

Prepared by:



Mr. Jacob L.N. Wapoe
Procurement Director


Approved by:


Hon. Norwu G. Howard, MSN
Deputy Minister for Administrator/Administration
Chairperson, Procurement Committee


Date: 8/09/2014

08/09/2014


08/09/2014