



Republic of Liberia  
**Public Procurement & Concessions Commission**  
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: [www.ppcc.gov.lr](http://www.ppcc.gov.lr) | Email: [info@ppcc.gov.lr](mailto:info@ppcc.gov.lr) | Phone Short Code: 4357

Ref: PPCC/RL/CEO/1109/'20

March 10, 2020

Hon. Sam Mannah  
**ACTING MANAGING DIRECTOR**  
National Insurance Corporation of Liberia  
Republic of Liberia

Dear Hon. Mannah:

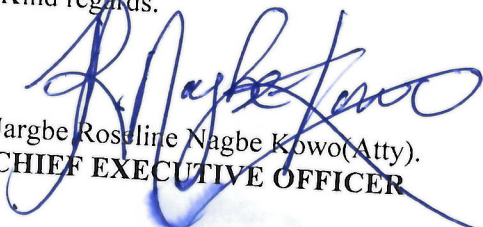
Subject: **RECIPT AND APPROVAL OF SBA AND NON SBA PROCUREMENT PLAN  
FOR FISCAL YEAR 2019/2020**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for National Insurance Corporation of Liberia SBA Procurement Plan for FY2019/2020 in the accordance with **Section 40(3)** of the PPCA Act, 2010 the Commission however wishes to inform you that your Procurement Plan has been forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plans.

The Commission advises that you observe **Section 40(5)** of the PPCA, 2010 which states that a Procuring Entity shall, on a quarterly basis and whenever it become necessary, review and update its procurement plan. The Commission and the Ministry responsible for Finance should be notified in writing of any material changes in the procurement plan and be provided with a copy of the updated procurement plan. Please note that the approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be require to again request the use of said approved method.

The Public Procurement and Concessions Commission admonishes and it a priority that you remain primarily in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimate public confidence in our procurement and concession Processes.

Kind regards.

  
Jargbe Roseline Nagbe Kowo (Atty).  
**CHIEF EXECUTIVE OFFICER**

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

MINISTRY OF HEALTH

PROCUREMENT PLAN -CONSULTANCY ( Expanded Program on Immunization)  
Source of Funding: Global Alliance on Vaccine & Immunization (GAVI)HSS Budget

Budget Period: January 1, 2020 to JUNE 30, 2021

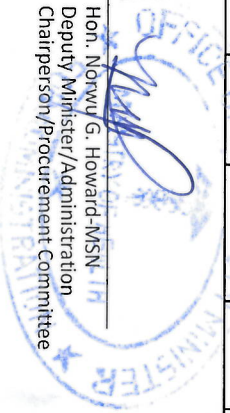
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
BASIC DATA					IMPLEMENTATION DATE												
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITIES CODE	No. of FIRMS/PERSONS	ESTIMATED COST (USD)	SELECTION METHOD	PREP. OF TOR & PC APPROVAL	PUBLICATION OF REQ	REQ CLOSING/ OPENING	SUBMISSION OF EVALUATION REPORT	PC APPROVAL- REPORT/SHORTLIST	PREPARATION & SUBMISSION OF RFP DOCUMENT	PC APPROVAL- FINAL TOR/RFP DOCUMENT	INVITATION OF PROPOSALS	PROPOSAL SUBMISSION & OPENING	SUBMISSION OF TECHNICAL & FINANCIAL EVALUATION REPORT	PC APPROVAL, COMBINED EVALUATION REPORT
2	MOH/GAVI/EP/LCS/001/19/20	External Review and Coverage Survey	M-7020	1	\$440,000.00	LCS	19-Mar-20	23-Mar-20	13-Apr-20	27-Apr-20	29-Apr-20	1-May-20	5-May-20	7-May-20	28-May-20	4-Jun-20	9-Jun-20
UPDATE																	
ACTUAL																	
GRAND TOTAL					\$440,000.00												

Prepared by: Mr. Jacob L.N. Njoroge  
Procurement Director



Date: 12/05/20

Approved: Hon. Norwy G. Howard-MSN  
Deputy Minister/Administration  
Chairperson/Procurement Committee



K. P. P. P.  
03-10-2020

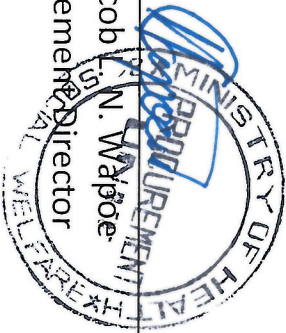
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Expanded Program on Immunization (EPI) –GLOBAL ALLIANCE ON VACCINE AND IMMUNIZATION (GAVI) FUND PROCUREMENT PLAN  
ADDENDUM EXPLANATORY NOTE FOR FISCAL YEAR 2019/2020

B. CONSULTANCY PLAN EXPLANATION

ITEM NO	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	EXPLANATION
1.	IFB No: MOH/GAVI/EPI/LCS/001/19/20	External Review and Coverage Survey	This line refers to the hiring of a consultant to carry out the conduct of external EPI review ; coverage survey in 2020. Conduct community engagement for improved uptake of immunization to disseminate RI messages with focus on counties with low EPI coverage and underserved communities. Provide training to community Health structure members on interpersonal communication a facilitation of community dialogues with focus immunization.

Prepared by:

  
Mr. Jacob N. Wapoe  
Procurement Director

Approved by:

  
Hon. Norwu G. Howard-MSN  
Deputy Minister for Administration  
Chairperson/Procurement Committee

Date: 13/05/20

Kipat  
03-10-2020

