

Republic of Liberia Public Procurement & Concessions Commission



Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia

Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. PPCC/RL/CEO/117/'20

March 25, 2021

Dr. Wilhemina S. Jallah MINISTER Ministry of Health Republic of Liberia

Dear Dr. Jallah:

Subject: RECEIPT AND APPROVAL OF PROJECT PROCUREMENT PLAN (EXPANDED PROGRAM IMMUNIZATION) FOR FISCAL YEAR 2020/2021.

We present our compliments and wish to notify you that the Public Procurement and Concessions Commission has received and approved the Ministry of Health Project Procurement Plan (Expanded Program Immunization (EPI) with a two (2) weeks reduction in lead time for Fiscal Year 2020/2021 in accordance with Section 40 (3) of the PPCA, 2010. The Commission informs the MOH that its Project Procurement Plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plan.

The Commission counsels that you observe Section 40(5) of the PPCA, 2010 which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. An updated procurement plan shall accompany said notice to the Commission."

Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the previous fiscal year (2019/2020), for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for fiscal year 2020/2021.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Best regards.

CHIEF EXECUTIVE OFFICE

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

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MINISTRY OF HEALTH

PROCUREMENT PLAN (EPI PLAN)
Source of Funding: (GAVI HSS Grant Budget)
Fiscal year: 2021/2022

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TO CONCESSIONS	30-7	30-7	30-1	30-1	30-	30-					ADVANCE PAYMENT DELIVERY, (MOBILIZATION) (SUBSTANTIAL COMPLETION)
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March 25/200

A. GF-GOODS PLAN EXPLAINATION

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NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	PROCUREMENT CONTRACT PACKAGE CONTENT
1	IFB No. MOH/EPI/GAVI/RB/001/21/22	Petroleum Products	Fuel from national to targeted counties -Fuel support for supportive supervision – 120gals x 5.00 USD x 10 Days = \$6,000.00 x 4 quarters \$24,000USD
			-Support supervision from county to districts & HF Levels – 75gals x 5.00 USD x 9 days = \$3,375.00 (Yearly)- \$13,500.00USD
			-Support for implementation of urban immunization strategy in counties; Grand Bassa, Margibi & 120gals x 5.00USD x 28days = \$16,800.00 x 4 quarters (yearly) - \$201,600.00USD
			-Support for quarterly surveillance visit to poorly performing silent counties (Active case search for AFP VPDs mentorships) – 200gals x 5.00USD x 1day = 1,000.00 USD x 4 quarters (Yearly) - \$4,000.00USD
			- Support to conduct biannual periodic intensification of routine immunization across the 15 counties 5.00 usd x 10 days = \$7,500 for counties vehicles x 2 rounds = $15,000.00$ USD
			- Support for H/F and 15 CCos + 15 CSFPs motorbikes – 1gal per motorbike x 5days x 565 bikes – 625gals USD x 5 days = $15,625.00 \times 2 \text{ rounds} = 31,250.00 \text{USD}$
			-Conduct TOT Training for national and county supervisors – 30gals x 5.00USD x 2 days = \$300.00USI
			-Conduct quarterly data monitoring, verification and harmonization activities at national level $5.00 \text{USD} \times 5 \text{days} = 3,750.00 \times 4 \text{ quarters} = 15,000 \text{USD}$
			-Fuel for EPI data Verification to counties health facilities – 500gals x 5.00USD = \$2,500 x Months x 4 \$10,000USD

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-Data quality review implementation to support DQIP field assessment. 800gals x \$5.00usd x 1

This contract package is intended for the printing document such as; Production of Vaccinator Immur Reference Handbook, amount (\$45,000) Develop/revise, print, disseminate and display relevant guidelines & in line with EVM criteria, amount (\$6,000) Production of EPI data tools amount (\$100,000) Revise an	Printing & Binding	IFB No. MOH/EPI/GAVI/RB/002/21/22	2
Total Gallons = 121,258.2gals Estimated Cost = \$606,291.00			
-Fuel for counties generator $-10,500$ gals $\times 5.00$ USD $= 52,500$ USD $\times 6$ months $\times 2 = \$105,000.00$ USD			
-Fuel for the refrigerated and dry supplies trucks for distributions $-2,500$ gals x 5.00 USD = $12,500.00$ USD months x $2 = \$25,000.00$ USD			
-Fuel for national and reginal cold storage generators – 7,619gals x 5USD = \$38,095 USD x 6 Months \$76,191.00 USD			
-Fuel for counties vehicles for vaccines and supplies distribution $-1,500 \mathrm{gals} \times 5.00 \mathrm{USD} \times 1 \mathrm{day} = \$7,5 \mathrm{quarters} = \$30,000.00 \mathrm{USD}$			
-Conduct 100% planned supervision from central to county on cold chain and equipment 50gals x 5.00US days = $$2,5000 \times 6 \text{ months x 2} = $5,000.00$ USD			
-Conduct bi-annual EPI review meeting for national, central and counties staffs 3,200gals x 5.00USD x 1 \$16,000.00 x 2 Session = \$32,000.00USD			
- Fuel to conduct external EPI review in 2020 – 150gals x 5.00USD x 14days = 10,500.00USD			
-Training counties and district managers on data use for decision making – 95gals x \$5.00 x 2days = \$950.00 - Procure fuel for central and county M&E Staffs – 150gals x 5.00USD x 1 day = \$750.00 x 4 qua \$3,000.00USD			
\$4,000.00USD			

Max 24, 252

			Primary data tools to Capture Temperature alarms, Vaccines and devices utilization data to calculate wastag amount (30,000) etc. Total amount is (181,000). Note: The Ministry of Health Procurement Unit conducts a procurement process by publishing notice for consultancy service where qualified firms are shortlisted. It is based on this back drop that the MOH would use the Restrictive Bidding method for issuance to its pre-qualified firms.
ယ	IFB No. MOH/EPI/GAVI/RB/003/21/22	Vehicle Rental Service	This contract package is set to procure the service of 16 vehicles to transport vaccine material further distanc from Monrovia.
4	IFB No. MOH/EPI/GAVI/RB/004/21/22	Purchase of Motorbikes	This contract package is set to procure motorcycles to be used at some health facilities, district and c levels for outreach, supervision and monitoring respectively. (\$4,500 x 30 Motorbikes = \$135,000)
5	IFB No. MOH/EPI/GAVI/RB/005/21/22	Communication Cards	This line refers to Communication Cards for the following activities: Communication Cards for the provision of financial support for outreach service – 625 pcs x 5.00USD = \$2.12 months = \$37,500.00 USD
			Communication Cards for supervision from national targeted counties – 15pcs x 10usd =\$150.00usd x \$4,600.00USD
			Communication cards from county to district HF Levels – 16pcs x 20usd x 1day = 320 x 4 = 1,280.00USD
			Communication cards to Support for implementation of urban immunization strategy in counties; Grand Margibi & Nimba – 118 pcs x 20 usd x 1 month x $12 = \$28,320.00$ USD
			Communication Cards to Support for quarterly surveillance visit to poorly performing silent counties (Actisearch for AFP and other VPDs mentorships)- 20pcs x 5usd = 100usd x 4 = 400.00USD
		4	Communication Cards to conduct defaulter tracking using community-based volunteers – 625pcs x 5usd x = 3,125.00USD x 12 = \$37,500.00USD
			Communication Cards to conduct quarterly data monitoring, verification and harmonization activities at r level -10 pcs x 10 usd $=100$ USD x $4 = 400.00 USD

March 15, 201

Cartridge (35A)	Ca	s 50	4 pcs	Calculator	28	5 dozn	& M/s) Ledge Book	6				
Extension Cord	Ex	1 49	dozn	Staple Remover	27	20 pks	Manila Folder (L/s	<u> </u>				
		-	dozn	Solvent		dozn						
Wall Adaptor	W	48	ယ	Retype	26	20	Box File	4				
			dozn				(Assorted)					
Flash Drive (4GB)	Fla	47	w	Glue	25	10 pks	Ball Pen	ω				
						dozn						
Anti-Virus (kaspersky)	An	s 46	7 pks	Pencil	24	10	Steno Pad	2				
						ctn						
Drum Unit (iR2016)	Dr	s 45	r 2 pcs	High lighter	23	500	Paper A4	—				
				Description			Description					
Item Description		No.	Qty	Item	No.	Qty	Item	No.				
refers to the procurement of assorted stationeries for use by the EPI at the central level. The items to include items such as; ream of sheet, pens, cartridges, toners, markers, note pads,	PI at rkers,	y the E ers, ma	for use b ges, tone	d stationeries f , pens, cartridg	ssortec	ment of a: s; ream of	refers to the procurement of assorted stationeries for use by the EPI at the central include items such as; ream of sheet, pens, cartridges, toners, markers, note pads	This line refers procured include	Stationery and Office Ti Supplies pr	IFB No. MOH/EPI/GAVI/RFQ/001/21/22	MO	6
	*					D	Total Pieces – 28,080 pieces Estimated Price: 140,400USD	otal Pieces – stimated Pri	T			
Communication Cards to conduct financial supportive supervisory visits to the 15 Counties $-2.250 \times 12 \text{months} = 27,000 \text{USD}$	s to th	ry visit	pervisor	supportive sup	ncial :	iduct fina	Communication Cards to condu 2,250 x 12months = 27,000USD	ommunicatio 250 x 12mon				
= \$600.00USD	: Dusd)pcs x 2)20 – 30	I review in 20	nal EP	luct exter	Communication Cards to conduct external EPI review in 2020 – 30pcs x 20usd = \$600.00USD	ommunicatio	0			
Communication Cards for central and county M&E Staffs – 20 pcs x 10 usd x 1 month = 200 usd x $4 = \$80$	1 x 1m	x 10usc	- 20pcs :	M&E Staffs –	ounty	tral and c	n Cards for cen	ommunicatio	0			
Communication Cards to conduct Data quality review implementation to support DQIP field assessment $10 \text{usd} \times 1 \text{months} = 500 \text{USD} \times 4 = \$2,000 \text{USD}$	suppo	tion to	lementai	ty review impl D	qualit 00USI	duct Data (4 = \$2,0)	ication Cards to conduct Data quality months = 500USD x 4 = \$2,000USD	Communication Ousd x 1mont				

March 28, 2024

			7				,																		
			IFB No. MOH/EPI/GAVI/RB/006/21/22																						
			Purchase of Warehouse Equipment																						
Pressu	Remc at leas	Voltage (Must be	This line Cold Sui																						
re relea	te temp t 3 year	e Stabi be WH			17		16		15		14		13		12		11		10		9		<u></u>		7
Pressure release valve in Freezer room	erature monitors free portal se	Voltage Stabilizer, 40 KVA with Must be WHO PQS compliant)	to the Procure ets etc.)	Organizer	Desk .	date Stamp	Received		Thumb Pin	Pad	Stick-on-	Folder	Hanging		Puncher	Fluid	Correction		Staple Pin	Machine	Staple	Envelope	Plan	Envelope	Brown
ezer ro	oring der	with tra	ement of		20pcs		10 pcs		2 pcs		37doz	boxes	10		3 pcs		8 dozn	dozn	15		10dozn		5 dozn	pks	10
m	vice (R) Must be	ınsfer s	Wareh		39		s 38		37		z 36		35		34		n 33		32		zn 31		n 30		29
	Remote temperature monitoring device (RMTD with GSM SIM card and at least 3 years free portal service) (Must be WHO PQS compliant)	Stabilizer, 40 KVA with transfer switch for cold and freezer room e WHO PQS compliant)	ouse Equipment	Organizer	Desk :	Lighter	High	L/S	Paper Clip		Writing Pad		Legal Paper		Scissor		UPS	Protector	Surge		Desk Tray	Ruler	Plastic		Yellow Pad
	SIM canpliant)	ıd freeze	for use	pcs	20	pcs	10	pks	105	dozn	25	ctns	10		4 pcs		4 pcs		5 pcs		3sets		7 pcs		4dozn
	rd and	r room	by EPI		61		60		59		58		57		56		55		54		53		52		51
1	2 3,000	2 4,000	refers to the Procurement of Warehouse Equipment for use by EPI warehouses in all facilities. (Lact, Pallets etc.)		Cartridge (21/22 Color)		Cartridge (128A)		Cartridge (05A)	2520)	Cartridge (Canon Image		Cartridge (12A)		Cartridge (80A)		White Envelope		Box File (Legal)		Cartridge (53A)	322 &323)	Toner (CE-320, 321,		Cartridge (05A)
			. (Lac	set	4	sets	ယ	sets	2	set	10	sets	w	set	3	pks	5	doz	4	sets	2	sets	ω	sets	ယ

March 25/204

9	00													
IFB No. MOH/EPI/GAVI/RB/008/21/22	IFB No. MOH/EPI/GAVI/RB/007/21/22													
Vehicle Spare Parts	Cold Chain Equipment													
This line refers to the repair and maintenance of motor vehicles belongs to the EPI. The service will be outso to garages and then they sent their bill to procurement for onward process. Other may require spare parts as	This line refers to the procurement of cold chain equipment belonging to the EPI.	Refrigiwear mask	Refrigiwear gloves insulated	Refrigiwear boots insulated	Safety helmets	Cold Suits (Refrigiwear insulated) to work inside cold and Freezer room	Aluminum Ladder (Telescopic triangular, Professional series)	Wooden pallets	Manual Sack Truck	Hydraulic Pallet Truck	Manual Hydraulic Hand Pump Steel Stacker with adjustable fork	Additional clear strip plastic curtain at each of the doors of the WIC and WIF.	Non-slip foot mat at the door leading to the WIF	
EPI. I her ma	PI.	ω	ω	ω	10 2	2	2 4	10 1	2	1-	0 -	2	1 2	5
he service will be outsory require spare parts as		50	100	300	20	300	400	15	200	1,052		300	200	500





17.	16.		15.
IFB No. MOH/EPI/GAVI/RB/015/21/22	IFB No. MOH/EPI/GAVI/RB/014/21/22		IFB No. MOH/EPI/GAVI/RB/013/21/22
Hall Rental Service	ICT Equipment		Catering Services
This line refers to the provision of Hall Rental Services Conduct Hall facility Routine Immunization Micro-Planning with community evolvement. Hall rental county Level - (15 halls x \$100.00 x 2days = \$3,000.00USD) Hall Rental District Level - (93halls x \$100.00 x 2days = \$18,600.00USD) Hall rental to Conduct TOT Training for national and county supervisors -)1hall x \$100.00 x 2days = \$200.00USD)	This line refers to the procurement of ICT equipment for use by the EPI (M7E, Central staff, etc) to enhance administrative functions. These includes items such as; laptops, desktop, printer etc.,	Note: These catering activities will be conducted throughout the 15 counties; therefore, the RFQ meth will be used to carry out the procurement processes. Total for catering = \$137,530.00USD	This line refers to the provision of catering services Catering for Nutrition Orientation – (50 persons x \$20.00 x 2days = \$2,000.00USD) Catering for County levels – (108 Persons x \$15.00 x 2days = \$3,240.00 USD) Catering for District Levels – (1,343 persons x \$15.00 x 2days = \$40,290.00USD) Catering to Conduct TOT Training for National and Counties Supervisors – (70persons x \$20.00 x 2days = 2,800.00USD) Catering to provide lunch for CHAs for tracking defaulters – 625persons x 10.00 x 1day = \$6,250.00 x 12mo \$75,000.00USD) Catering for training counties and districts managers on data usages for decision making: Catering for stakeholders meeting to review VOI Tools – (20persons x \$20.00 x 1day = \$400.00 x 4 = \$1,600.00USD) Catering to conduct external EPI review in 2021 – (45persons x @20.00 x 2days = \$1,800.00USD) Catering to conduct biannual EPI review meeting – (90persons x \$20.00 x 3days = \$5,400.00 x 2sessions = \$10,800.00USD)

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14Units x45,000USD = \$646,000USD			
This line refers to the purchase of 14 Units of Motor vehicles to be used by the EPI Unit through the 15 Cour	Vehicle	MOH/EPI/GAVI/RB/016/21/22	
Note: These catering activities will be conducted throughout different locations nationwide; therefore, RFQ method will be used to carry out the procurement processes. Total for Catering Servicing = \$23,050.00USD			0
Hall Rental (with PA System) to conduct Biannual EPI Review meetings – (1hall x \$250.00 x 3days = \$750.			
Hall Rental for training Counties and District Managers for Data usages for decision making – (1hall x \$100 5days = \$500.00USD)			
Hall rental to Conduct TOT Training for national and county supervisors -)1hall x \$100.00 x 2days = \$200.00USD)			
Hall rental county Level - (15 halls x \$100.00 x 2days = $$3,000.00USD$) Hall Rental District Level - (93halls x \$100.00 x 2days = $$18,600.00USD$)			
Conduct Hall facility Routine Immunization Micro-Planning with community evolvement.	Trail Neillai Sei vice	MOH/EPI/GAVI/RB/015/21/22	
This line refers to the control of t	Hall Pantal Camina	IFB No.	17.

Prepared by: Jacob L. N. Wapod rocurement Director

Approved by:

Hon. Norwu G. Howard, MSN Chairperson Proc. Committee