



Republic of Liberia

Public Procurement & Concessions Commission



Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia

Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. PPCC/RL/CEO/204/'21

June 3, 2021

Dr. Wilhemina S. Jallah
MINISTER
Ministry of Health
Republic of Liberia

Dear Dr. Jallah:

Subject: RECEIPT AND APPROVAL OF MOH's PROJECT PROCUREMENT PLAN (CENTER FOR DISEASE CONTROL) FOR FISCAL YEAR 2020/2021.

We present our compliments and wish to notify you that the Public Procurement and Concessions Commission has received and approved the Ministry of Health Project Procurement Plan (Center for Disease Control) for Fiscal Year 2020/2021 in accordance with Section 40 (3) of the PPCA, 2010. The Commission informs the MOH that its Project Procurement Plan have been duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plan.

The Commission counsels that you observe Section 40(5) of the PPCA, 2010 which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. An updated procurement plan shall accompany said notice to the Commission."

Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Best regards.

Yours sincerely,

Jargbe Roschima Nagbe Kowon (Atty.)
CHIEF EXECUTIVE OFFICER

Received:
Theophilus Kollie
Dec. 15, 2021
Time: 12:30 pm


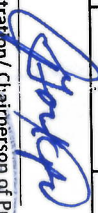
Ministry of Health

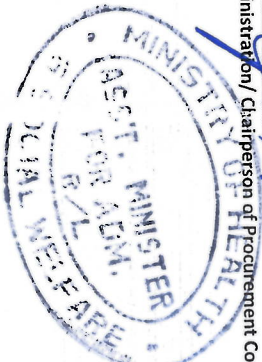
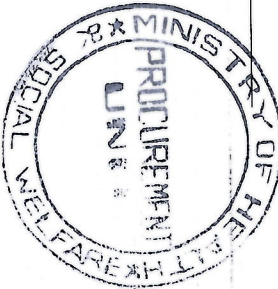
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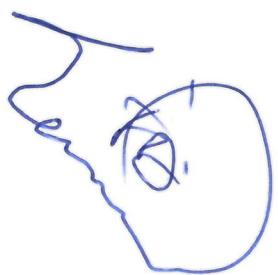
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Ministry of Health
PROCUREMENT PLAN (SPECIAL PROJECT)
SOURCE OF FUNDING: CDC
Fiscal year: 2021/2022


| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 |
|-------------|---------------------------------|-----------------------------|------------------------|-----------|----------------------|--------------------|------------------------------|-----------------------|----------------------------|-------------------------------------|--------------------------------|-------------------------------------|-------------------------------------|--------------------------|--------------------------------|--|----------------------------|
| ITEM NO. | PACKAGE NUMBER (CODE) | CONTRACT PACKAGE | BUSINESS ACTIVITY CODE | QTY | ESTIMATED COST (USD) | PROCUREMENT METHOD | TECHNICAL SPEC/BOQ/ DRAWINGS | PREP. OF BID DOCUMENT | PC APPROVAL - BID DOC/TECH | BID INVITATION & RELEASE OF BID DOC | BID SUBMISSION /PUBLIC OPENING | SUBMISSION OF BID EVALUATION REPORT | PC APPROVAL - BID EVALUATION REPORT | CONTRACT AWARD & SIGNING | ADVANCE PAYMENT (MOBILIZATION) | DELIVERY INSPECTION (SUBSTANTIAL COMPLETION) | ACCEPTANCE & FINAL PAYMENT |
| 13 | IFB No./MOH/CDC/RFO/006/2021/22 | Telecommunication Equipment | G-4741 | Assorted | \$1,850.00 | RFO | 9-Dec-21 | 16-Dec-21 | 23-Dec-21 | 30-Dec-21 | 6-Jan-22 | 13-Jan-22 | 20-Jan-22 | 27-Jan-22 | N/A | 1-Mar-22 | 2-Apr-22 |
| UPDATE | | | | | | | | | | | | | | | | | |
| ACTUAL | | | | | | | | | | | | | | | | | |
| 14 | IFB No./MOH/CDC/RFO/007/2021/22 | Office Furniture | G-4759 | Assorted | \$800.00 | RFO | 16-Dec-21 | 23-Dec-21 | 30-Dec-21 | 6-Jan-22 | 13-Jan-22 | 20-Jan-22 | 27-Jan-22 | 10-Feb-22 | N/A | 14-Mar-22 | 14-Apr-22 |
| UPDATE | | | | | | | | | | | | | | | | | |
| ACTUAL | | | | | | | | | | | | | | | | | |
| 15 | IFB No./MOH/CDC/RFO/008/2021/22 | Cleaning Material | G-4773 | Assorted | \$4,000.00 | RFO | 16-Dec-21 | 23-Dec-21 | 30-Dec-21 | 6-Jan-22 | 13-Jan-22 | 20-Jan-22 | 27-Jan-22 | 10-Feb-22 | N/A | 14-Mar-22 | 14-Apr-22 |
| UPDATE | | | | | | | | | | | | | | | | | |
| ACTUAL | | | | | | | | | | | | | | | | | |
| 16 | IFB No./MOH/CDC/SS/012/021/22 | Security Guard Services | M-8010 | 1 | \$22,200.00 | SS | 3-Jan-22 | 10-Jan-22 | 17-Jan-22 | 24-Jan-22 | 31-Jan-22 | 14-Feb-22 | 21-Feb-22 | 28-Feb-22 | N/A | 1-Apr-22 | 2-May-22 |
| UPDATE | | | | | | | | | | | | | | | | | |
| ACTUAL | | | | | | | | | | | | | | | | | |
| Grand Total | | | | Sub Total | \$28,850.00 | | | | | | | | | | | | |
| | | | | | 278,629.00 | | | | | | | | | | | | |

Prepared by:  Director of Procurement
Approved:  Deputy Minister for Administration/Chairperson of Procurement Committee.
DATE: 01/12/2021







Dec. 21, 2021



Dec. 22, 2021

MINISTRY OF HEALTH PROCUREMENT PLAN EXPLANATORY NOTES for the National Public Health Institute of Liberia (NPHIL) / CDC Grant Fiscal Year: 2021 – 2022

| | | | |
|-----|------------------------------|------------------------------|--|
| | | | \$29,080.00 USD will give you the amount of 7,450 gallons intended for the counties and vehicles. |
| 9. | IFB.NO.MOH/CDC/RFQ/004/21/22 | Uniform | This line refers to the procurement of assorted uniforms for securities at the National Public Institute of Liberia (NPHIL). |
| 10. | IFB.NO.MOH/CDC/RB/002/21/22 | Scratch Cards | This line refers to the procurement of Communication Cards, internet services etc for the National Health Institute of Liberia (NPHIL). These items include: Lonestar and Orange |
| 11. | IFB.NO.MOH/CDC/NCB/005/21/22 | Laboratory Supplies | This line refers to the procurement of Laboratory supplies for the National Public Health Inst Liberia (NPHIL). These items include: EDV and Marburg RT-PCR Reagents, Standardized Lab sample and EVD GereXpert Cartridges etc. |
| 12. | IFB.NO.MOH/CDC/RFQ/005/21/22 | Vehicle Repair & Maintenance | This line refers to the procurement of vehicle spare parts and repairs for the National Public Institute of Liberia (NPHIL) vehicles. |
| 13. | IFB.NO.MOH/CDC/RFQ/006/21/22 | Telecommunication Equipment | This line refers to the procurement of Telecommunication materials for the National Public Institute of Liberia (NPHIL). These items include: mobile phones, desk phones, routers etc. |
| 14. | IFB.NO.MOH/CDC/RFQ/007/21/22 | Office Furniture | This line refers to the procurement of Office Furniture for the National Public Health Institute of (NPHIL). These items include: cabinets, shelves etc. |
| 15. | IFB.NO.MOH/CDC/RFQ/008/21/22 | Cleaning Materials | This line refers to the procurement of cleaning materials to the National Public Health Institute of (NPHIL). These items include: brooms, mops, tie soap, hand wash etc. |
| 16. | IFB.NO.MOH/CDC/SS/001/21/22 | Security Guard Service | This line refers to the hiring of security guide service to the National Public Health Institute of (NPHIL). This firm has been providing it service to the entity since 2017 without any incident They understandings and environment which makes security details easier to control. The NPHIL like to single source the firm since they understanding the environment and can easily identify be intruders. |

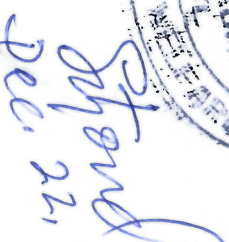
Prepared by: 
Procurement Director



Approved by: 
Hon. Norwu G. Howard, Deputy Minister for Administration/Chairperson Proc. Committee

Date: 01/12/22




Dec. 22, 22

MINISTRY OF HEALTH PROCUREMENT PLAN EXPLANATORY NOTES for the National Public Health Institute of Liberia
(NPHIL) / CDC Grant Fiscal Year: 2021 – 2022

| ITEM NO. | PACKAGE NUMBER (CODE) | CONTRACT PACKAGE | PROCUREMENT CONTRACT PACKAGE CONTENT | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|----------|------------------------------|--|---|------------------|------------------|-----|------------------------|------------------|-----|-----|------------------|---|----------|--------|---|--------------|------|----|--------------------|---|-----------|--------|---|--------|------|----|------------------------|---|---------------------|-------|---|------|--------|----|-------------------|---|----------|--------|---|----------------|--------|----|--------------|---|---------------------------|-------|----|----------------|--------|----|----------------|
| 1. | IFB.NO.MOH/CDC/RFQ/001/21/22 | Hall Rental | This line refers to the procurement of Hall Rental to conduct IPC Mentorship coaching/invest exercise for health workers, orientation for supervisors/facilitators and trainers for the hosting of programs for the National Public Health Institute of Liberia (NPHIL). | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2. | IFB.NO.MOH/CDC/NCB/001/21/22 | Catering Service | This line refers to the procurement of Catering Service to conduct IPC Mentorship coaching/invest exercise for health workers, orientation for supervisors/facilitators and trainers for the hosting of programs for the National Public Health Institute of Liberia (NPHIL). | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3. | IFB.NO.MOH/CDC/NCB/002/21/22 | IPC/Medical Supplies | This line refers to the procurement of IPC/Medical supplies for the National Public Health Inst Liberia (NPHIL). These items include; Detrol, Clorox, soup, tissue, etc. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4. | IFB.NO.MOH/CDC/RFQ/002/21/22 | Stationery Supplies/ Office Supplies | This line refers to the procurement of assorted stationeries and Office supplies for the NPHIL, th items include but not limited to the below listed items: <table><tr><th>No.</th><th>Item Description</th><th>Qty</th><th>No.</th><th>Item Description</th><th>Qty</th><th>No.</th><th>Item Description</th></tr><tr><td>1</td><td>Paper A4</td><td>1 ctn.</td><td>6</td><td>High lighter</td><td>1 pc</td><td>11</td><td>Drum Unit (iR2016)</td></tr><tr><td>2</td><td>Steno Pad</td><td>1 doz.</td><td>7</td><td>Pencil</td><td>1 pk</td><td>12</td><td>Anti-Virus (kaspersky)</td></tr><tr><td>3</td><td>Ball Pen (Assorted)</td><td>1 pks</td><td>8</td><td>Glue</td><td>1 doz.</td><td>13</td><td>Flash Drive (4GB)</td></tr><tr><td>4</td><td>Box File</td><td>1 doz.</td><td>9</td><td>Retype Solvent</td><td>3 doz.</td><td>14</td><td>Wall Adaptor</td></tr><tr><td>5</td><td>Manila Folder (L/s & M/s)</td><td>1 pks</td><td>10</td><td>Staple Remover</td><td>1 doz.</td><td>15</td><td>Extension Cord</td></tr></table> | No. | Item Description | Qty | No. | Item Description | Qty | No. | Item Description | 1 | Paper A4 | 1 ctn. | 6 | High lighter | 1 pc | 11 | Drum Unit (iR2016) | 2 | Steno Pad | 1 doz. | 7 | Pencil | 1 pk | 12 | Anti-Virus (kaspersky) | 3 | Ball Pen (Assorted) | 1 pks | 8 | Glue | 1 doz. | 13 | Flash Drive (4GB) | 4 | Box File | 1 doz. | 9 | Retype Solvent | 3 doz. | 14 | Wall Adaptor | 5 | Manila Folder (L/s & M/s) | 1 pks | 10 | Staple Remover | 1 doz. | 15 | Extension Cord |
| No. | Item Description | Qty | No. | Item Description | Qty | No. | Item Description | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1 | Paper A4 | 1 ctn. | 6 | High lighter | 1 pc | 11 | Drum Unit (iR2016) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2 | Steno Pad | 1 doz. | 7 | Pencil | 1 pk | 12 | Anti-Virus (kaspersky) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3 | Ball Pen (Assorted) | 1 pks | 8 | Glue | 1 doz. | 13 | Flash Drive (4GB) | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4 | Box File | 1 doz. | 9 | Retype Solvent | 3 doz. | 14 | Wall Adaptor | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 5 | Manila Folder (L/s & M/s) | 1 pks | 10 | Staple Remover | 1 doz. | 15 | Extension Cord | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 5. | IFB.NO.MOH/CDC/RFQ/003/21/22 | Vehicle Rental | This line refers to the hiring of vehicle rental for the National Public Health Institute of Liberia (NPHIL). | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 6. | IFB.NO.MOH/CDC/NCB/003/21/22 | ICT Equipment | This line refers to the procurement of ICT Equipment for the National Public Health Institute of (NPHIL). These items include: Laptops, printers etc. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 7. | IFB.NO.MOH/CDC/NCB/004/21/22 | Printing & Publication | This line refers to the procurement of Printing & Publication materials for the National Public Institute of Liberia (NPHIL). These items include: souvenirs, IPC Posters, Contact Tracing Fo Jackets for contact trackers supervisors etc. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 8. | IFB.NO.MOH/CDC/RB/001/21/22 | Petroleum Product (Diesel, Gas & lubricants) | This line item refers to the procurement of petroleum products support to the National Public Institute of Liberia (NPHIL). The diesel fuel estimated at \$4.20US per gallon. Hence, the | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

Dec. 21, 2021

Dec 221

MINISTRY OF HEALTH

P. O. Box 10-9009
1000 Monrovia 10, Liberia
West Africa

SPECIAL PROJECT BUDGET SUMMARY FOR FISCAL YEAR (2021/2022)

| ITEMS | QTY | BUDGET CODE | TOTAL |
|------------------------------|--------------|-------------|--------------|
| Hall Rental | 2 | CDC | \$1,600.00 |
| Catering Services | 200 | CDC | \$12,290.00 |
| IPC/Medical Supplies | Assorted | CDC | \$12,710.00 |
| Stationery Supplies | Assorted | CDC | \$4,825.00 |
| Vehicle Rental | 80 Units | CDC | \$9,900.00 |
| ICT Equipment | Assorted | CDC | \$37,000.00 |
| Printing and Publication | Assorted | CDC | \$20,300.00 |
| Petroleum Products | 6924 gallons | CDC | \$29,080.00 |
| Uniforms | 40 Pcs | CDC | \$5,800.00 |
| Communication Cards/Internet | 6997 Pcs | CDC | \$34,981.00 |
| Laboratory Supplies | Assorted | CDC | \$79,893.00 |
| Vehicle Repair & Maintenance | 2 Units | CDC | \$1,400.00 |
| Telecommunication Equipment | Assorted | CDC | \$1,850.00 |
| Office Furniture | Assorted | CDC | \$800.00 |
| Cleaning Supplies | Assorted | CDC | \$4,000.00 |
| Security Guard Services | 1 | CDC | \$22,200.00 |
| Grand Total | | | \$278,629.00 |

Signed By : Annette Doe

Annette Doe

Actg, Financial Controller
Ministry of Health

Attested By : Fidel D. Wiah

Fidel D. Wiah

Controller/Director of Finance
Nation Public Health Institute of Liberia

Approved By : Norvyn G. Howard

Norvyn G. Howard, MSN

Deputy Minister/Ministry for Health
Chairperson of the Procurement Committee

