


REPUBLIC OF LIBERIA  
MINISTRY OF HEALTH  
MARGIBI COUNTY HEALTH TEAM  
SIX MONTHS (6) FARA PROCUREMENT PLAN  
Source of Funding: FARA  
Fiscal Period: July 1, 2021 TO Dec. 31, 2021

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
ITEM NO.	BASIC DATA			IMPLEMENTATION DATES														GOI
	PAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	Approval Status and Comment
PLANNED	1	IFB NO.MOH/MGCHT/FARA/RFQ/001/20/21	Fuel & Lub. Vehicle, Bike & Generator	1,424 Gals./@ 4.00/Gal.	\$5,696.00	RFQ	1-Jul-21	8-Jul-21	15-Jul-21	22-Jul-21	14-Aug-21	21-Aug-21	23-Aug-21	6-Sep-21	N/A	15-Nov-21	31-Dec-21	
UPDATE																		
ACTUAL																		
PLANNED	2	IFB NO.MOH/MGCHT/FARA/RFQ/002/20/21	ICT Equipment & Accessories		\$3,600.00	RFQ	1-Jul-21	8-Jul-21	15-Jul-21	22-Jul-21	29-Jul-21	5-Aug-21	12-Aug-21	26-Aug-21	N/A	15-Nov-21	31-Dec-21	
UPDATE																		
ACTUAL																		
PLANNED	3	IFB NO.MOH/MGCHT/FARA/RFQ/003/20/21	Cleaning Materials		\$400.00	RFQ	1-Jul-21	8-Jul-21	15-Jul-21	22-Jul-21	5-Aug-21	12-Aug-21	19-Aug-21	2-Sep-21	N/A	15-Nov-21	31-Dec-21	
UPDATE																		
ACTUAL																		
PLANNED	4	IFB NO.MOH/MGCHT/FARA/RFQ/004/20/21	Vehicles Spare Parts		\$1,500.00	RFQ	1-Jul-21	8-Jul-21	15-Jul-21	22-Jul-21	29-Jul-21	5-Aug-21	12-Aug-21	26-Aug-21	N/A	15-Nov-21	31-Dec-21	
UPDATE																		
ACTUAL																		
PLANNED	5	IFB NO.MOH/MGCHT/FARA/RFQ/005/20/21	Repair & Maint. Generator		\$1,540.00	RFQ	1-Jul-21	8-Jul-21	15-Jul-21	22-Jul-21	29-Jul-21	5-Aug-21	12-Aug-21	26-Aug-21	N/A	15-Nov-21	31-Dec-21	
UPDATE																		
ACTUAL																		
PLANNED	6	IFB NO.MOH/MGCHT/FARA/RFQ/006/20/21	Communication/Cards/Internet Subscrip		\$3,488.00	RFQ	4-Jul-21	11-Jul-21	18-Jul-21	25-Jul-21	1-Aug-21	8-Aug-21	15-Aug-21	29-Aug-21	N/A	15-Nov-21	31-Dec-21	
UPDATE																		
ACTUAL																		
PLANNED	7	IFB NO.MOH/MGCHT/FARA/RFQ/007/20/21	Printing, Binding & Publication		\$1,500.00	RFQ	4-Jul-21	11-Jul-21	18-Jul-21	25-Jul-21	8-Aug-21	15-Aug-21	22-Aug-21	5-Sep-21	N/A	15-Nov-21	31-Dec-21	
UPDATE																		
ACTUAL																		
PLANNED	8	IFB NO.MOH/MGCHT/FARA/RFQ/008/20/21	Stationery & Supplies		\$5,084.00	RFQ	4-Jul-21	11-Jul-21	18-Jul-21	25-Jul-21	16-Aug-21	23-Aug-21	30-Aug-21	14-May-21	N/A	15-Nov-21	31-Dec-21	
UPDATE																		
ACTUAL																		
PLANNED	9	IFB NO.MOH/MGCHT/FARA/RFQ/010/20/21	Furniture & Fixtures		\$1,924.00	RFQ	16-Jul-21	23-Jul-21	30-Jul-21	6-Aug-21	29-Aug-21	5-Sep-21	12-Sep-21	26-Sep-21	N/A	15-Nov-21	31-Dec-21	
UPDATE																		
ACTUAL																		
PLANNED	10	IFB NO.MOH/MGCHT/FARA/RFQ/011/20/21	Machinery & Equipment		\$5,370.00	RFQ	16-Jul-21	23-Jul-21	30-Jul-21	6-Aug-21	29-Aug-21	5-Sep-21	12-Sep-21	26-Sep-21	N/A	15-Nov-21	31-Dec-21	
UPDATE																		
ACTUAL																		
Total					\$30,102.00													

Prepared by:   
Dornius S. Horace  
Procurement Officer/Secretary Procurement Committee

Signed by:   
Leroy S. Dorwaza  
Administrator/Co-Chair, Committee

Approved by:   
Dr. Mwezi Hajibo  
County Health Officer/Procurement Committee Chair

Date:   
July 8, 2021




MARGIBI COUNTY HEALTH SYSTEM FARA PROCUREMENT PLAN EXPLANATORY NOTES

Fiscal Period: July 1, 2021 – Dec. 31, 2021

A.Core Budget (GOODS)

Item No	Package Code	Contract Package	Description of Package
1.	IFB NO.MOH/MGCHT/FARA/RFO/001/20/21	Fuel & Lub. Vehicle	This contract package is intended to procure diesel fuel and gasoline to be used for MGC vehicles and its facilities generators and motorbikes. The process will be done in accordance with the PPCC procurement process. The unit cost per gallon at U.S \$4.00 and the expected number of gallons anticipated given the estimated amount is 1,424 Gals the total cost: \$5,696.00 USD. The activity/object of procurement is drawn from the budget line, Fuel & Lubricant Vehicle; it covers fuel for vehicles, Generators and motorbikes.
2.	IFB NO.MOH/MGCHT/FARA/RFO/002/20/21	Computer sup. & ICT Equipment & services	This contract package is intended for the acquisition of assorted ICT equipment for the use in MGCHT 4 health districts for fiscal period: July 1, 2021- Dec. 31, 2021. Example: printer hardware, desktop computers, etc. This is drawn from the budget line: computer supplies ITC equipment's.
3.	IFB NO.MOH/MGCHT/FARA/RFO/003/20/21	Cleaning Materials	This line is intended for the procurement of chlorine to be used in various facilities in the CHT for sanitation purposes, such as but not limited to; toilets, placenta pits, mess holes etc. This is from the budget line: cleaning materials and services.
4.	IFB NO.MOH/MGCHT/FARA/RFO/004/20/21	Rep. & Maintenance Vehicles	This line refers to the procurement of spare parts for the repair and maintenance service of MGCHT Ambulance and utility vehicles. The process will be done in compliance and consistent with the PPCC procurement process. Some of the services include: changing engine oil, filter, shock-absorber, fan belts, inner-bearing, brake pads, tyres, inner tube etc. The activity of procurement is drawn from the budget line: Repairs and Maintenance Vehicle.
5.	IFB NO.MOH/MGCHT/FARA/RFO/005/20/21	Rep. & Maintenance (Generator)	This line refers to the procurement of spare parts for the repair & maintenance services of MGCHT Districts and facilities generators and motorbikes. Some of the parts include: engine oil, fuel filters, air filters, injector pumps, key starter, tyres, inner tubes and etc. T

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2021



July 7, 2021

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			activity/object of procurement is drawn from the budget line: Repair and Maintenance Generator and motor bike.
6.	IFB NO.MOH/MGCHT/FARA/RFO/006/20/21	Communication (Scratch Cards)	This line refers to the procurement of scratch cards for communication to various department heads rotationally for the FARA budget period 2021 from July 1, to December 31, respectively. The total amount of communication cards expected to be procure is, 34 PCs. At \$1.00 per card. The activity/object of procurement is drawn from the budget line Communication/Internet (Scratch Cards).
7.	IFB NO.MOH/MGCHT/FARA/RFO/007/20/21	Printing, Banding & Publication	The MGCHT is intending to hire the service of a vendor for the printing of Voucher paper HMIS forms, partograph, referral forms, pregnant women booklet, Appraisal Forms and This is from the budget line: Printing, Binding and Publication.
8.	IFB NO.MOH/MGCHT/FARA/RFO/008/20/21	Stationary and Supplies	This package refers to the procurement of assorted office supplies that will be used by MGCHT central and various facilities in the CHT for efficient and effective reporting purpose for FARA fiscal period, July 1, - December 31, 2021. Examples: A-4 sheets, Pe Box files, Folders, Cartridges, Markers, Perforators, Paper clips, Correction fluids, Staple pins, Legal sheets, Manila folders, etc. This is from the budget line: Stationery & Supplies
9.	IFB NO.MOH/MGCHT/FARA/RFO/010/20/21	Furniture and Fixtures	This contract package is intended for the procurement of wooden and metal shelves for archiving of documents, wooding desk, delivery beds, chairs, etc. The activity is from the budget line: Furniture & Fixtures.
10.	IFB NO.MOH/MGCHT/FARA/RFO/011/20/21	Machinery & Other Equipment	This line refers to the procurement of simple machines and equipments to be use at various facilities. The process will be done in line with the PPCC procurement process. Some of equipments include: B/P Cuffs, Them scan, Adult scale etc. The activity of procurement drawn from the budget line: Machinery & Other Equipment.)

Prepared By: \_\_\_\_\_  
Procurement Committee Secretary

Approved By: \_\_\_\_\_  
Procurement Committee Co-Chairperson

Attested by \_\_\_\_\_

Procurement Committee Chairperson

