



Republic of Liberia

## Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia

Website: [www.ppcc.gov.lr](http://www.ppcc.gov.lr) | Email: [info@ppcc.gov.lr](mailto:info@ppcc.gov.lr) | Phone Short Code: 4357

Ref. PPCC/RL/CEO/162/'22

March 22, 2022

Hon. Norwu G. Howard  
**DEPUTY MINISTER FOR ADMINISTRATION**  
Ministry of Health  
Republic of Liberia

Dear Hon. Howard:

Subject: **RECEIPT AND APPROVAL OF THE MOH, FIXED AMOUNT REIMBURSABLE AGREEMENT (FARA) PROCUREMENT PLANS – RIVER GEE COUNTY HEALTH TEAM SPECIAL PROJECT FOR FISCAL YEAR 2022**

We present our compliments and acknowledge receipt of your communication, which sought the Commission's approval of the Ministry of Health USAID/FARA Project – River Gee Health Team Special Project SBA and Non SBA Procurement Plans.

The Commission, upon overall review of your communication, accompanying documents and relying on your clarifications and assurances, approves the Ministry of Health, River Gee County Health Team Special Project Procurement Plan in accordance with **Section 40 (3)** of the PPCA, 2010.

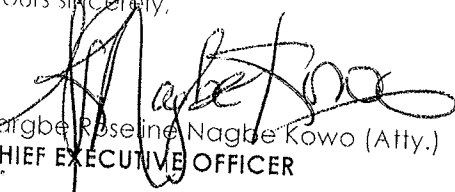
The Commission informs the Ministry of Health that its Special Project Procurement Plan will be duly forwarded to the Ministry of Finance and Development and Planning, and that the MFDP will process allotments in keeping with the approved Procurement Plan, upon conclusion of stipulated processes.

The MOH is advised to update its FARA Project Procurement Plan for the River Gee County Health Team in the event of future budgetary adjustments in the project funding for Fiscal Year 2022.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability and **Value for Money** and ultimately public confidence in our public procurement and concessions processes.

Kind regards,

Yours sincerely,

  
Jargbe Roseline Nagbe Kowo (Atty.)  
**CHIEF EXECUTIVE OFFICER**

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Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

PROCUREMENT PLAN (NON-SBA PROCUREMENT PLAN) RIVER GEE COUNTY HEALTH TEAM  
FUNDING SOURCE: FARA (FIXED AMOUNT REIMBURSEMENT AGREEMENT)  
FISCAL YEAR: 2022 (JANUARY 2022 - DECEMBER 2022)

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PRF. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNED	ADVANCE PAYMENT	DELIVERY, INSPECTION (SUBSTANTIAL)	ACCEPTANCE & FINAL PAYMENT	
PLANNED	1	IFB No. MOH/RGCHT/F.A.R.A/RB/001/2	Petroleum Products	G-4661	14,521.43gallons	S 101,650.00	RB	10-Feb-22	17-Feb-22	21-Feb-22	28-Feb-22	28-Mar-22	6-Apr-22	15-Apr-22	26-Apr-22	N/A	28-Nov-22	30-Dec-22
UPDATE																		
ACTUAL																		
PLANNED	2	IFB No. MOH/RGCHT/F.A.R.A/RB/002/2	Stationery & Office Supplies	G-4761	Assorted	\$ 10,469.30	RB	10-Feb-22	17-Feb-22	21-Feb-22	28-Feb-22	28-Mar-22	6-Apr-22	15-Apr-22	26-Apr-22	N/A	28-Nov-22	30-Dec-22
UPDATE																		
ACTUAL																		
PLANNED	3	IFB No. MOH/RGCHT/F.A.R.A/RB/003/2	Event Catering	I-5621	1 Firm	S 47,140.00	RB	9-Feb-22	16-Feb-22	21-Feb-22	2-Mar-22	30-Mar-22	8-Apr-22	19-Apr-22	28-Apr-22	N/A	28-Nov-22	30-Dec-22
UPDATE																		
ACTUAL																		
PLANNED	4	IFB No. MOH/RGCHT/F.A.R.A/RB/004/2	Scratch Cards	J-6190	2226pcs	S 11,130.00	RB	9-Feb-22	16-Feb-22	21-Feb-22	2-Mar-22	30-Mar-22	8-Apr-22	19-Apr-22	28-Apr-22	N/A	28-Nov-22	30-Dec-22
UPDATE																		
ACTUAL																		
PLANNED	5	IFB No. MOH/RGCHT/F.A.R.A/RFQ/001/2022	ICT Equipment (Computer Laptops)	G-4741	Assorted	S 4,380.00	RFQ	7-Feb-22	14-Feb-22	21-Feb-22	28-Feb-22	14-Mar-22	23-Mar-22	1-Apr-22	12-Apr-22	N/A	28-Nov-22	30-Dec-22
UPDATE																		
ACTUAL																		
PLANNED	6	IFB No. MOH/RGCHT/F.A.R.A/RB/005/2	Drugs & Medical Supplies	G-4772	Assorted	S 20,051.00	RB	9-Feb-22	16-Feb-22	21-Feb-22	2-Mar-22	31-Mar-22	7-Apr-22	14-Apr-22	21-Apr-22	N/A	28-Nov-22	30-Dec-22
UPDATE																		
ACTUAL																		
PLANNED	7	IFB No. MOH/RGCHT/F.A.R.A/RFQ/002	Water & Sanitation (Non-Portable Water Supplies)	E-3600	Assorted	S 9,700.00	RFQ	7-Feb-22	14-Feb-22	21-Feb-22	28-Feb-22	14-Mar-22	23-Mar-22	1-Apr-22	12-Apr-22	N/A	28-Nov-22	30-Dec-22
UPDATE																		
SUB TOTAL					S 204,520.30													

Signed by:   
Jacob L.N. Wapoo, Procurement Director

Date: Mar 17, 2022

Approved By:   
Dr. Wilhelmina S. Jellah/Minister/Procurement Committee Chairperson

Date: 3/17/22









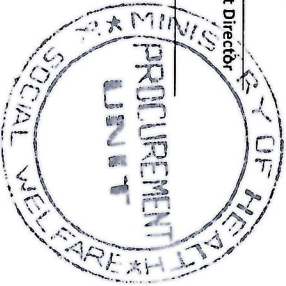


PLANNED	8	IFB No. MOH/RGCHT/FARA/RFO/003	Vehicle Insurance	K-6512	1 Firm	\$ 3,200.00	RFQ	7-Feb-22	14-Feb-22	21-Feb-22	28-Feb-22	14-Mar-22	23-Mar-22	1-Apr-22	8-Apr-22	N/A	28-Nov-22	30-Dec-22
UPDATE																		
ACTUAL																		
PLANNED	9	IFB No. MOH/RGCHT/FARA/RB/006/2	Motorbike Purchase	G-4540	15 units	\$ 15,200.00	RB	10-Feb-22	17-Feb-22	21-Feb-22	4-Mar-22	1-Apr-22	8-Apr-22	15-Apr-22	22-Apr-22	N/A	28-Nov-22	30-Dec-22
UPDATE																		
ACTUAL																		
PLANNED	10	IFB No. MOH/RGCHT/FARA/RFO/004	Media Relation (Electronic Media)	J-5813	1 Firm	\$ 480.00	RFQ	10-Feb-22	14-Feb-22	21-Feb-22	28-Feb-22	14-Mar-22	23-Mar-22	1-Apr-22	8-Apr-22	N/A	28-Nov-22	30-Dec-22
UPDATE																		
ACTUAL																		
PLANNED	11	IFB No. MOH/RGCHT/FARA/RFO/005	Motorbikes Spare Parts	G-4540	Assorted	\$ 6,711.60	RFQ	10-Feb-22	14-Mar-22	21-Feb-22	28-Feb-22	14-Mar-22	23-Mar-22	1-Apr-22	8-Apr-22	N/A	28-Nov-22	30-Dec-22
UPDATE																		
ACTUAL																		
SUB TOTAL						\$	25,591.60											
GRAND TOTAL						\$	230,111.90											

Signed by:

Jacob L.N. Wapoe/Procurement Director

Date:



Mar. 17, 2022

Approved By:

Dr. Wilhelmina S. Jallah/Minister/Proc. Ctee Chairperson

Date:



March 17, 2022



RIVER GEE COUNTY HEALTH TEAM (RGCHT) PROCUREMENT PLAN EXPLANATORY NOTES  
FISCAL YEAR: JANUARY 2022 – DECEMBER 2022

NON-SBA

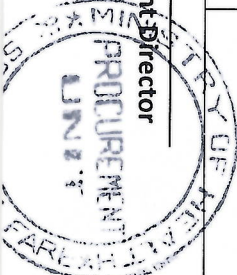
Item #:	Package Code	Contract Package	Description of Package
1	IFB No. MOH/RGCHT/FARA/RB/001/0222	Petroleum Products & Lubricants	This contract package is to procure petroleum products including fuel, gasoline, lubricants and the likes for I vehicles, motorcycles, generators and conduct activities in and out of the county. 25% of the total amount fo petroleum (\$25,412.50) will be used to procure lubricants while the balance 75% (\$76,237.50) will be spent procure diesel fuel and gasoline for the county health team
2	IFB. No. MOH/RGCHT/FARA/RB/002/2022	Stationery & Supplies	This contract package is meant to purchase assorted stationery supplies for RGCHT offices at county, distric facilities level for administrative use. The RB method of procurement is used due to the limited number of v county.
3	IFB. No. MOH/RGCHT/FARA/RB/003/22	Event Catering	This contract package is set to provide feedings during workshops, trainings, conferences and meetings in th
4	IFB. No. MOH/RGCHT/FARA/RB/004/2022	Scratch Cards	<b>Note:</b> The Restrictive Bid method of procurement is used because of the limited number firms within county involved with catering activities. Hence, this method is used to hire those firms for the assignment mentione This package is to procure internet subscription, communication cards, postal services to enhance supervisor reporting activities as it relates to communication at county, district and facility levels. <b>Note:</b> The RB metho procurement is used due to the limited number of suppliers in county.
5	IFB No. MOH/RGCHT/FARA/RFQ/001/2022	ICT Equipment	This contract package is meant purchase ICT Equipment for the county health team, facilities and district use of those equipment's include but not limited to Laptop, Printers, cartridges, etc.
6	IFB. No. MOH/RGCHT/FARA/RB/005/2022	Drugs & Medical Supplies	This contract package is meant to procure essential drugs for various facilities in the county to enhance the sr running of the county health facilities.
7	IFB. No. MOH/RGCHT/FARA/RFQ/002/2022	Water & Sanitation	This contract package is meant to purchase submersible pumps and hand pumps for the supply of safe drinkin at the various health facilities and the CHT.
8	IFB. No. MOH/RGCHT/FARA/RFQ/003/2022	Vehicle Insurance	This contract package is meant to procure insurance coverage for all the facilities and health center vehicles ; motorbikes
9	IFB No. MOH/RGCHT/FARA/RB/006/2022	Vehicle Rental	This contract package is meant to hire vehicle rental firm for the transportation of various essential drugs to t various health facilities within county. <b>Note:</b> The RB Method of procurement is applied due to the limited number of transport vehicles, especially t duty vehicles within the county for the transportation of drugs and other medical consumables from the CHT various health facilities within the county.
10	IFB No. MOH/RGCHT/FARA/RFQ/004/2022	Media Relation (Talk show)	This contract package is meant to hire the services of a local media institution for the dissemination of health information within the county and to the local populace.
11	IFB No. MOH/RGCHT/FARA/RFQ/005/2022	Motorbikes Spare Parts	This contract package is meant to procure assorted motorbikes spare parts for use by the county health teams health facilities in county.

SIGNED BY

Jacob L.N. Wapoe/Procurement Director

APPROVED

Dr. Wilhelmina S. Jallah/Minister  
Procurement Committee Chairperson



Handwritten signature and date: Mar. 17, 2022