



Republic of Liberia
Public Procurement & Concessions Commission
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. PPCC/RL/CEO/0741/'19

November 1, 2019

Cllr. Frank Musah Dean, Jr.

MINISTER

Ministry of Justice

Republic of Liberia

Dear Cllr. Dean:

Subject: **PROVISIONAL APPROVAL OF DRAFT PROCUREMENT PLAN FOR FISCAL YEAR 2019/2020**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the Ministry of Justice SBA, Non SBA and Consultancy Procurement Plans for FY 2019/2020 in accordance with **Section 40 (3)** of the PPC Act. The Commission however wishes to inform you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved draft procurement plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you **ascertain the availability of funding**. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>

Upon passage of the FY 2019/2020 National Budget, you are required to submit a revised/updated procurement plan, detailed budget for the MOJ's allocation in the approved budget, Cash Plan, names and positions of Procurement Committee members for FY 2019/2020 and staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the previous fiscal year (2018/2019), for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for fiscal year 2019/2020.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards,


Sincerely Yours

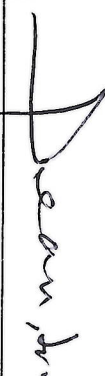
Jargbe Roseline Nagbe Koro (Atty.)
CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

MINISTRY OF JUSTICE
 PROCUREMENT PLAN (NON-SBA CORE BUDGET)
 SOURCE OF FUNDING: GOL NATIONAL BUDGET
 FISCAL YEAR 2019/2020

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	
		BASIC DATA							IMPLEMENTATION DATES										
		PACKAGE NUMBER (CODE)	CONT. PACKAGE	Busines s Act. Code	QTY	EST. COST (USD)	PRO MTD	TECH. SPECS/BOQ/ DRAWING	PREP. OF BID DOCUMENT	APPROVAL- BID DOC/TEC SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/ PUBLIC OPENING	ON OF BID EVALUATI ON REPORT	PC APPROVAL- BID EVAL. REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT(M OBILIZATION)	INSPECTION/ SUBSTANTI AL COMPLETIO	ACCEPTA CE & FINA PAYMENT	
		IFB NO. MOI/RFQ/ 1 001/19/20	Vehicles Repair & Maintenance		1 Firm	8,500	RFQ	15-May-19	22-May-19	27-May-19	3-Jun-19	18-Jun-19	25-Jun-19	2-Jul-19	12-Jul-19			30-Jun-20	30-Jun-20
PLANNED	1	MOI/RFQ/ 1 001/19/20	Maintenance	G-4520	1 Firm	8,500	RFQ	15-May-19	22-May-19	27-May-19	3-Jun-19	18-Jun-19	25-Jun-19	2-Jul-19	12-Jul-19			30-Jun-20	30-Jun-20
UPDATE																			
ACTUAL																			
		IFB NO. MOI/NCB/ 2 001/19/20	Stationery	G-4761	Assorted	10,302	NCB	1-May-19	8-May-19	12-May-19	17-May-19	14-Jun-19	21-Jun-19	26-Jun-19	8-Jul-19			31-May-20	30-Jun-20
PLANNED	2	MOI/NCB/ 2 001/19/20	Stationery	G-4761	Assorted	10,302	NCB	1-May-19	8-May-19	12-May-19	17-May-19	14-Jun-19	21-Jun-19	26-Jun-19	8-Jul-19			31-May-20	30-Jun-20
UPDATE																			
ACTUAL																			
		IFB NO. MOI/RFQ/00 3 2/19/20	Scratch Cards	J-6190	80 Pcs @50	4,000	RFQ	1-May-19	8-May-19	15-May-19	22-May-19	29-May-19	5-Jun-19	10-Jun-19	20-Jun-19			29-May-20	30-Jun-20
PLANNED	3	MOI/RFQ/00 3 2/19/20	Scratch Cards	J-6190	80 Pcs @50	4,000	RFQ	1-May-19	8-May-19	15-May-19	22-May-19	29-May-19	5-Jun-19	10-Jun-19	20-Jun-19			29-May-20	30-Jun-20
UPDATE																			
ACTUAL																			

SIGNED: 
 William T. Flahn
 PROCUREMENT DIRECTOR (MOJ)

APPROVED: 
 Cllr. Frank Musah Dean, Jr.
 Minister & Attorney General/Republic of Liberia

DATE: 10-24-19

 Nicholas 1, 2019
 10/1/2019
 01/11/19

FISCAL YEAR 2019/2020

[illegible]

SIGNED: [Signature]

William T. Flahn

PROCUREMENT DIRECTOR (MOJ)

APPROVED: Dean, Jr.

Clt. Frank Musah Dean, Jr.

Minister & Attorney General/Republic of Liberia

DATE: 10-24-19

01/11/19
K. N. G. K. N.

MINISTRY OF JUSTICE
DRAFT PROCUREMENT PLAN (NON SBA CORE BUDGET)

[illegible]

SIGNED: Mr. J. F. Kohn

William T. Flahn

PROCUREMENT DIRECTOR (MOJ)

APPROVED: [Signature]

Cltr. Frank Musah/Dean, Jr.

Minister & Attorney General/Republic of Liberia

DATE: 10-24-19

attending

7200
Mr. J. J. J.

Robertson
01/11/19

FISCAL YEAR 2019/2020

No	CONTRACT PACKAGE CODE	Contract Package	Content of Contract Package	Amount
1	I/FB. No. MOJ/RFQ/001/19/20	Vehicles Repair & Maintenance Services	This contract package is intended to procure the Repair & Maintenance Service for vehicles of the Ministry of Justice.	8,500.00
2	I/FB No. MOJ/NCB/001/19/20	Stationery	This contract package is intended to procure the below stationery items for the Ministry of Justice Central & the Technical Center for Excellence: A. Ball pens G. Stick on pad D. Ink J. Steno Pad B. A-4 Sheet H. Steno Pad E. Toner, etc	10,302.00
3	I/FB NO.MOJ/SBA/RFQ/002/19/20	Scratch Cards	This contract package is from the budget line Telecommunications, internet & it is intended to procure Scratch cards for the Gbarnga Hub & MOJ Central	4,000.00
4	I/FB. No. MOJ/RFQ/003/19/20	Drugs & Medical Consumables	This contract package from the budget line Drugs & Medical Consumables and it is intended to procure the below listed medical drugs for inmates in the prisons: A. Paracetamol D. Amoxicillin G. Gentamycin B. Co-trimozazole E. Neurobion F. Chlorpromazine, etc	2,000.00
5	I/FB NO. MOJ/RFQ/004/19/20	Courier Services	This contract package is intended to send or receive mail through (DHL, FedEx, EMS, etc) or other courier service providers	2,000.00
6	I/FB NO. MOJ/NCB/002/19/20	ICT Equipment Spare Parts	This contract package is intended to purchase replacement parts for Communication equipment for the Technical Center of Excellence of the Ministry of Justice	10,000.00
7	I/FB NO. MOJ/RFQ/005/19/20	Generator Spare Parts	This contract package is from the budget line Repair & Maint. <u>Generator</u> and is intended to procure generator spare parts for routine repairs.	2,000.00
9	N/A	Residential Property Lease	This contract package is from the budget line Other Rental and Lease and it is intended to rent/lease telecommunication towers for the Technical Center of Excellence. The Center already has an existing contract.	231,000.00
		Office Building Rent	This contract package is from the budget line Other Rental and Lease and it is intended to rent/lease one building for the Ministry of Justice Offices.	184,000.00

10.23.19

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