

Republic of Liberia Public Procurement & Concessions Commission



Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia

Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref: PPCC/RL/CEO/079/'22

February 15, 2022

Cllr. Charles H. Gibson

MINISTER

Ministry of Labour Republic of Liberia

Dear Cllr. Gibson:

Subject: PROVISIONAL APPROVAL OF DRAFT PROCUREMENT PLAN FOR FISCAL YEAR 2022

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the Ministry of Labour (MOL) SBA Procurement Plans for FY 2022 in accordance with Section 40 (3) of the PPC Act. The Commission however wishes to inform you that your plan has been Provisionally Approved pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved Draft Procurement Plan culminating in <u>framework agreements</u> for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages MUST not be signed until the budget is approved by the President and you ascertain the availability of funding. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for agreements and advance procurement which you http://ppcc.gov.lr/vr/index.php/documents can download

Upon passage of the National Budget 2022, you are required to submit a revised/updated procurement plan, detailed budget for **MOL's** allocation in the approved budget, Cash Plan, names and positions of Procurement Committee members for Fiscal Year 2022 and staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the just ended Special Budget Year 2021, for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for Fiscal Year 2022.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability. fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.

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DEFICER

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

			UPDATE ACTUAL	PLANNED	ACTUAL	3	אווכס	ACTUAL	PLANNED 2		ACTUAL	UPDATE	PLANNED		NO.		J _P	
		Grand Total		IFB NO. MOL/RFQ/003/22		IFB NO. MOL/RFQ/002/22			IFB NO. MOL/NCB/001/22				MOL/RFQ/001/22	(CODE)	PACK		3	
				Stationery		Scratch Cards			Vehicle Rental				Repair and Maintenance Vehicles		CONTRACT PACKAGE	BASIC DATA	4	
	Prepared By:			G-4761		J-6120			N-7710				G-4520	Code(s)	Business	DATA	5	
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Tennessee K. Charlie Procurement Director	S. A. S.	\$ 38,000.00		\$ 10,000.00		\$ 3,000.00			\$ 25,000.00				10,000	(usb)	ESTIMATED COST		7	
				RFQ		RFQ			NCB				RFQ	METH OD			8	
				1/17/2022		17/01/2022			18/01/2022				17/01/2022	AWINGS	TECHNICAL		9	PROCURE Source of I
				1/24/2022		1/24/2022			25/01/2022				24/01/2022	DOCUMENT	PREP. OF BID		10	OCUREMENT PLAN (CORE BUDGET) Irce of Funding: GOL National Budget Fiscal year: 2022
				1/31/2022		31/01/22			2/2/2022				31/01/22	SPECS	PC APPROVAL		11	ORE BUDGET) ational Budget 222
Head of	Approved By:			2/14/2022		2/14/2022			15/02/2022				2/14/2022	RELEASE OF BID	BID INVITATION &		12	
Cllr. Charles H. Gibson Head of Entity/ Chairman Proc. Cmttee	M			2/21/2022		21/02/22		-	15/03/2022				21/02/22	UBLIC OPENING		IMPLEMENTATION DATES	13	
1. Gibson In Proc. Cm	10			2/28/2022		2/28/2022		1	22/03/2022				28/02/22	EVALUATION REPORT	SUBMISSION OF BID	ION DATES	14	
ttee				2 3/7/2022		3/7/2022			29/03/2022				3/7/2022	EVA R	SUBMISSION PC APPROVAL-		4 15	
	DATE:			3/28/2022		28/03/22			4/12/2022				28/03/22	SIGNING			16	
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C \$100	FS-7,			9/29/2022		29/09/2022			22/09/2022				29/09/2022	PAY (SUBSTANTIAL MEN COMPLETION)	DELIVERY,		18	
35	12		100/5	12/30/20		30/12/2(30/12/20				30/12/20	& FINA PAYMEI	АССЕРТА			

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Procurement Plan Explanatory Note (Core Budget) Name of Entity: IVIINISTRY OF Laprur Fiscal year 2022

Item	Contract Package Code	Contract Package	Content of Contract Package
No.		,	
1	IFB NO.MOL/RFQ/001/22	Repair and Maintenance	This contract package is intended to
		Vehicles	repair MOL's fleet of vehicles.
1	IFB NO. MOL/NCB/001/22	Vehicle Rental	This contract package, taken from
			budget line 221104(Domestic Means of
			Travel) is intended to hire a firm to
			provide vehicle rental services for MOL's
			domestic travels.
2	IFB NO. MOL/RFQ/001/22	Scratch Cards	This contract package is intended to
****			procure Orange, as well as Lonestar
			scratch cards for the ministry.
ω	IFB NO. MOL/RFQ/003/22	Stationery	This contract package is intended to
			procure the following stationery items
	Procure		for the ministry:
	bije		a. Pens
	(A) (DD) (A)		b. Reams of sheets /a/pp
	s on		c. Markers
	o Constitution of the Cons		d. Steno Pad
	CANADI		e. Folders
	SIONS	<i>§</i>	f. Correction fluid, etc

Signed:

Tennessee K. Charlie Procurement Director

Approved:

Head/Proc. Cm'Tee

Cllr. Charles H. Gibson