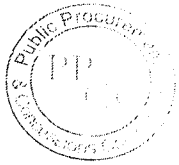




Republic of Liberia
Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia

Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357



Ref: PPCC/RL/CEO/079/'22

February 15, 2022

Cllr. Charles H. Gibson

MINISTER

Ministry of Labour

Republic of Liberia

Dear Cllr. Gibson:

Subject: **PROVISIONAL APPROVAL OF DRAFT PROCUREMENT PLAN FOR FISCAL YEAR 2022**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the Ministry of Labour (MOL) SBA Procurement Plans for FY 2022 in accordance with **Section 40** (3) of the PPC Act. The Commission however wishes to inform you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved Draft Procurement Plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you ascertain the availability of funding. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>

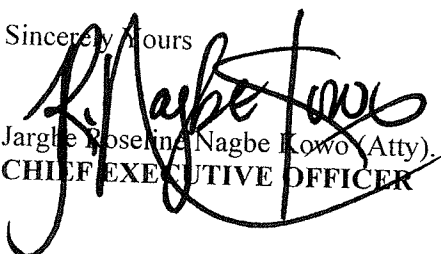
Upon passage of the National Budget 2022, you are required to submit a revised/updated procurement plan, detailed budget for **MOL's** allocation in the approved budget, Cash Plan, names and positions of Procurement Committee members for Fiscal Year 2022 and staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the just ended Special Budget Year 2021, for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for Fiscal Year 2022.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.

Sincerely Yours


Jargle Roseina Nagbe Kowo (Atty).
CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

Fiscal year: 2022

Prepared B

Approved By:

DATE:

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Tennessee K. Charlie
Procurement Director

Cllr. Charles H. Gibson
Head of Entity/ Chairman Proc. Cmtee

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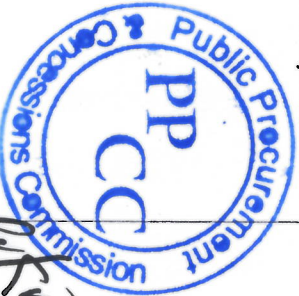
DATE: Feb. 7, 202

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Name of Entity: **MINISTRY OF LABOR**
Procurement Plan Explanatory Note (Core Budget)

Fiscal year 2022

| Item No. | Contract Package Code | Contract Package | Content of Contract Package |
|----------|------------------------|---------------------------------|--|
| 1 | IFB NO.MOL/RFO/001/22 | Repair and Maintenance Vehicles | This contract package is intended to repair MOL's fleet of vehicles. |
| 1 | IFB NO. MOL/NCB/001/22 | Vehicle Rental | This contract package, taken from budget line 221104(Domestic Means of Travel) is intended to hire a firm to provide vehicle rental services for MOL's domestic travels. |
| 2 | IFB NO. MOL/RFO/001/22 | Scratch Cards | This contract package is intended to procure Orange, as well as Lonestar scratch cards for the ministry. |
| 3 | IFB NO. MOL/RFO/003/22 | Stationery | This contract package is intended to procure the following stationery items for the ministry: a. Pens b. Reams of sheets c. Markers d. Steno Pad e. Folders f. Correction fluid, etc |



Signed: 

Tennessee K. Charlie
Procurement Director

Approved: 

Clir. Charles H. Gibson
Head/Proc. Cm'Tee

