



Republic of Liberia  
**Public Procurement & Concessions Commission**  
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



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Ref. PPCC/RL/CEO/1636/2020

December 1, 2020

Cllr. Charles H. Gibson  
**MINISTER**  
Ministry of Labour  
Republic of Liberia

Dear Hon. Gibson:

Subject: **RECEIPT AND APPROVAL OF THE MINISTRY OF LABOUR'S SPECIAL PROJECT PROCUREMENT PLAN (DIGITALIZATION OF ALIEN WORK AND RESIDENCE PERMITS) FOR FISCAL YEAR 2020/2021**

We present our compliments and wish to notify you that the Public Procurement and Concessions Commission has received and approved the Ministry of Labour's Special Project Procurement Plan (**Digitalization of Alien Work and Residence Permits**) for Fiscal Year 2020/2021 in accordance with **Section 40 (3)** of the PPCA, 2010. The Commission informs the MOL that its Special Project Procurement Plan has been duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plans.

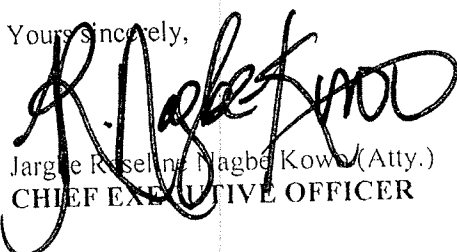
The Commission counsels that you observe **Section 40(5)** of the PPCA, 2010 which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. An updated procurement plan shall accompany said notice to the Commission."

Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Best regards.

Yours sincerely,



Jargie Roseline Nagbe Kowo (Atty.)  
**CHIEF EXECUTIVE OFFICER**


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Regulating and Monitoring Compliance with the Public Procurement And Concession Act of  
Liberia


MINISTRY OF LABOUR/IBERIA IMMIGRATION SERVICE  
Subj: Digitization of Work and Residence Permits  
Type of Procurement: Special Project


Period: 2020/2021

BASIC DATA																	IMPLEMENTATION DATES									
ITEM NO	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code(s)	QTY	ESTIMATED COST (USD)	PROCU REME NT METH OD	TECHNICAL SPECS/BOQ/DRAWING NGS	PREP. & SUBMISSION OF BID DOCUMENT	JOINT PC APPROVAL BID DOC/TECH SPECS	BID INVITATION & RELEASE OF REQ BID DOC	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL BID EVALUATION N REPORT	CONTRACT AWARD & PAY (SUBST TIAL	ADV DELIVER ANCE N	COMPLETION										
PLANNED	1	IFB NO. MOL/RB/001/20/21	Digitization of Alien Work Permit	CS209	Assorted	\$	4,000,000.00	RB	23/11/2020	26/11/2020	3/12/2020	4/12/2020	4/1/2021	12/1/2021	15/1/2021	22/1/2021	N/A									
PLANNED	2	IFB NO. IIS/RB/002/20/21	Digitization of Residence Permit	CS209	Assorted		4,000,000.00	RB	23/11/2020	26/11/2020	3/12/2020	4/12/2020	4/1/2021	12/1/2021	15/1/2021	22/1/2021	N/A									
SUB TOTAL						\$	8,000,000.00																			

Prepared by:   
Tennessee K. Charlie  
Proc. Director/MOL

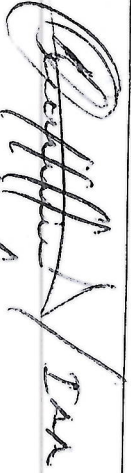
Attested by:   
Josiah S. M. Gbuseh  
Procurement Director/UIS

Approved by:   
Cllr. Charles H. Gibson  
Head of Entity/Chairman Proc. Cmtee  
Ministry of Labour

Attested by:   
Robert W. Budy  
Commissioner General/UIS

Date: 27/11/20



  
11/26/20  
Proc. Director  
OR Deputy Officer

REPUBLIC OF LIBERIA  
MINISTRY OF LABOUR &  
LIBERIA IMMIGRATION SERVICE

RESTRICTED BIDDING

JOINT PROCUREMENT FOR THE DIGITALIZATION OF ALIEN'S RESIDENCE AND WORK PERMITS  
EXPLANATORY NOTES

The Government of Liberia intends to undertake a joint procurement activity for the provision of digitalized residence and work permits regime for aliens and foreigners within the Republic of Liberia.

It will be a two pronged procurement activity to be jointly undertaken by the Ministry of Labor (MOL) and the Liberia Immigration Service (LIS), with the MOL being the Lead.

- A. Activity 1. Digitalization of Alien's Work Permit- The GOL through the MOL desires to procure the services of an experienced, competent and InfoTech Firm that will provide a new and highly secured biometric enabled work permit card obtainable by aliens and foreigners in Liberia, that are seeking employment opportunities.. The Work permit regime should handle issues of data base management, security concerns as well as revenue generation and protection, among other matters of pertinence. This will replace the old booklet type manual work permit regime presently in use. The objective of the new Work Permit regime is to enable the government, through the MOL, ensure better management function at MOL, help the overall eGovernance system efficiency, improve data collection and management, and revenue increase as well as security for the Work Permit Regime in Liberia.
- B. Activity 2. Digitalization of Alien's Residence Permit- The GOL through the LIS desires to procure the services of an experienced, competent and InfoTech Firm that will provide a new and highly secured biometric enabled residence permit card obtainable by aliens and foreigners in Liberia, seeking to reside in our country. The residence permit regime should handle issues of data base management, security concerns as well as revenue generation and protection. This will replace the old booklet type manual residence permit regime presently in use. The objective of the new residence Permit regime is to enable the government, through the LIS to ensure better management function at the Liberia Immigration Service, help the overall eGovernance system efficiency, improve data collection and management, and revenue increase as well as security for the Residence Permit Regime in Liberia.

- C. International Firms to be Invited with RFQ for the Bidding Process:

NAME OF ENTITY

COUNTRY

1. WebFX
2. CETIS
3. TrustPilot
4. Contec Global
5. RoviaGate Technology
6. Universal - Press

USA  
SLOVENIA (Europe)  
DENMARK (Europe)  
United Arab Emirates (ME)  
Liberia (West Africa)  
Liberia (West Africa)

Ok  
Samuel  
20/11/20