



Republic of Liberia  
**Public Procurement & Concessions Commission**  
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: [www.ppcc.gov.lr](http://www.ppcc.gov.lr) | Email: [info@ppcc.gov.lr](mailto:info@ppcc.gov.lr) | Phone Short Code: 4357

Ref. PPCC/RL/CEO/004/'22

January 6, 2022

Hon. Cooper W. Kruah, Sr.  
**MINISTER**  
Ministry of Posts and Telecommunications  
Republic of Liberia

Dear Hon. Kruah:

Subject: **PROVISIONAL APPROVAL OF MINISTRY OF POSTS AND TELECOMMUNICATIONS SBA CORE BUDGET PROCUREMENT PLANS FOR FISCAL YEAR 2022.**

We present our compliments and acknowledge receipt of your letter which sought the Commission's approval of Ministry of Posts and Telecommunications SBA Core Budget Procurement Plans for FY 2022 in accordance with **Section 40(3)** of the PPC Act. The Commission hereby informs you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved Draft Procurement Plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non- recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you ascertain the availability of funding. Please ensure to include notification of this information in the tender document for your guidance, the Commission has produced a short note explaining the process for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>.

Upon the passage of the National Budget 2022, you are required to submit a revised/updated procurement plan, details budget for MOPT's allocation in the approved budget, Cash plan, names and positions of the Procurement Committee members for FY 2022 and staff of the Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the just ended six months budget, for stated submission will serve as a precursor for the Commission granting you final approval of your recurrent procurement plan for fiscal year 2022.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards

Yours sincerely,

  
Jargbe Roseline Nagbe Kowo (Atty.)  
**CHIEF EXECUTIVE OFFICER**


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Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

**PROCUREMENT PLAN (Non SBA Core Budget)**  
**SOURCE OF FUNDING - NATIONAL BUDGET**

[illegible]

Date: 12-12-21



Director/Procure  
Mr. T. L. L. L.  
9/06/22


Jan 01/06/22

Jan 6 / 2022



MINISTRY OF POSTS AND TELECOMMUNICATIONS  
PROCUREMENT PLAN (Non SBA Core Budget)  
SOURCE OF FUNDING - NATIONAL BUDGET  
FISCAL YEAR 2022

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
BASIC DATA								IMPLEMENTATION DATES											
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Registrati on Code	QTY	ESTIMATED COST (USD)	PROCUR EMENT METHO D	TECHNICAL SPECS/BOO/ DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL- BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL- BID EVALUATIO N REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REN	
PLANNED	6	IFB NO.MPT/ NCB/ 001/22	Office Furniture & Fixture	G4759	Assorted	12,100	NCB	12/13/21	12/27/21	01/10/22	01/26/22	02/16/22	02/22/22	03/03/22	03/15/22	N/A	11/22/22	12/12/22	
UPDATE																			
ACTUAL																			
PLANNED	7	IFB NO.MPT/ NCB/ 002/22	Equipment & house hold	G4659	Assorted	12,000	NCB	03/1/22	03/17/22	03/28/22	04/29/22	05/27/22	06/17/22	07/12/22	08/18/22	N/A	12/14/22	12/28/22	
UPDATE																			
ACTUAL																			
PLANNED	8	IFB NO.MPT/ NCB/ 003/22	Rice	G4711	939.7 bags @ 16	15,035	NCB	12/13/21	12/27/21	01/10/22	01/26/22	02/16/22	02/22/22	03/03/22	03/15/22	N/A	10/14/22	11/25/22	
UPDATE																			
ACTUAL																			
Planning	9	IFB NO.MPT/ NCB/ 004/22	Repairs and Maintenance Office Building	F4390	1 Firm	124,080	NCB	01/12/22	01/26/22	02/9/22	02/25/22	03/25/22	04/26/19	05/20/22	06/13/22	N/A	11/22/22	12/12/22	
UPDATE																			
ACTUAL																			
		Sub- Total			163,215.00														
		Grand Total			183,503.00														



Prepared By: F. E. O'Neil  
Floyd N. Foivolo  
Director/Procurement

Date: 13-12-2021



Approved By: [Signature]  
Hon. Cooper W. Kruah, Sr. (Cllr)  
Head / Procurement Committee

Date: 13-12-21



PROCUREMENT PLAN EXPLANATORY NOTES (Core Budget)  
FISCAL YEAR: 2022

Item NO	Contract package Code	Contract Package	Content of Contract Package
1.	IFB NO.MPT/RFO/001/22	Stationery	This contract package is from the budget line Stationary and is intended to procure the following items: A. A4 sheet-----100ctns B. Legal Sheet-----10ctns C. Note pads-----2dzs D. Inks-----50sets E. Ball pens-----20pks F. Toners-----40pcs G. A4 manila Folders-----10dzs H. Bulk Files-----10dzs
2.	IFB NO. MPT/RFO/002/22	Food Stuff	This contract package comes from the budget line Entertainment Representations and Gifts and is intended to procure entertainment for the office of the Minister, Deputy Ministers and Assistant Ministers : A. Soft Drink-----75 ctns B. Bottle water S/S-----500 sacks C. Extra Juice-----50ctns D. Minute Mad-----20ctns E. Peanuts-----15jars F. Mix Coffee-----10Pks G. Pringles-----20pks H. Candles-----20pks I. Nido Milk L/S-----20cans J. Mayonnaise L/S-----15cans K. Crackers-----10 L. Malta-----20cnts.
3.	IFB NO.MPT/RFO/003/22	Computer Supplies ICT Services	This contract package is from the budget line Computer Supplies ICT services and it is intended to procure the following items. A. Two-----Desktop Computers B. Four Printer-----HP/Black & White

Prepared By: Floyd N. Foiryolo  
Director/Procurement

01/06/22

Approved: \_\_\_\_\_

Hon. Cooper W. Kruah, Sr. (Cllr)  
Head of Procurement Committee

01/06/2022



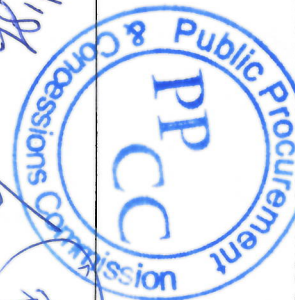
Jan/6/2022



PROCUREMENT PLAN EXPLANATORY NOTES (Core Budget)  
FISCAL YEAR: 2022

Item NO	Contract package Code	Contract Package	Content of Contract Package																																								
4.	IFB NO. MPT/RFQ/004/22	Vehicles Spare Parts	<p>This contract package is from the budget line repairs Maintenance – Vehicle and it is intended to procure the following items to services the Ministry vehicles:</p> <table><tr><td>A. Tyres-----</td><td>10pcs</td><td>K. Fuel filters-----</td><td>10pcs</td></tr><tr><td>B. Battery-----</td><td>3pcs</td><td>L. Oil filters-----</td><td>20pcs</td></tr><tr><td>C. Weepers-----</td><td>10pcs</td><td>M. Gas Filters-----</td><td>20pcs</td></tr><tr><td>D. Bearings-----</td><td>10pcs</td><td>N. Floor mats-----</td><td>10pcs</td></tr><tr><td>E. Brake Shoes-----</td><td>10pcs</td><td>O. Brake pads-----</td><td>10pcs</td></tr><tr><td>F. Brake Calaber-----</td><td>10pcs</td><td>P. Clutch Cylinder-----</td><td>05pcs</td></tr><tr><td>G. Clutch Disk-----</td><td>05pcs</td><td>Q. Bolts and nuts-----</td><td>50pcs</td></tr><tr><td>H. Oil 40-----</td><td>20gal</td><td>R. Spark Plugs-----</td><td>10pks</td></tr><tr><td>I. Oil 50-----</td><td>20gal</td><td>S. Timing Belts-----</td><td>5pcs</td></tr><tr><td>J. Transmission Oil-----</td><td>5gal</td><td>T. Head Light bulks-----</td><td>10pc</td></tr></table>	A. Tyres-----	10pcs	K. Fuel filters-----	10pcs	B. Battery-----	3pcs	L. Oil filters-----	20pcs	C. Weepers-----	10pcs	M. Gas Filters-----	20pcs	D. Bearings-----	10pcs	N. Floor mats-----	10pcs	E. Brake Shoes-----	10pcs	O. Brake pads-----	10pcs	F. Brake Calaber-----	10pcs	P. Clutch Cylinder-----	05pcs	G. Clutch Disk-----	05pcs	Q. Bolts and nuts-----	50pcs	H. Oil 40-----	20gal	R. Spark Plugs-----	10pks	I. Oil 50-----	20gal	S. Timing Belts-----	5pcs	J. Transmission Oil-----	5gal	T. Head Light bulks-----	10pc
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5.	IFB NO. MPT/NCB/001/22	Office Furniture & Fixture	<p>This contract package is from the budget line Office Furniture &amp; Fixture and it is intended to procure Office Desks and Office Chairs</p>																																								
6.	IFB NO.MPT/NCB/002/22	Office Equipment	<p>This contract package is from the budget line Office equipment and it is intended to procure the following Items:</p> <ul style="list-style-type: none"><li>A. Desktops</li><li>B. Laptops</li><li>C. Printers, etc</li></ul>																																								
7.	IFB NO.MPT/NCB/003/22	Employees Rice	<p>This contract package is from the budget line celebration, commemoration, State Visit and it is intended to procure rice for the Ministry's Employees ----- 939.7 bags @ 16.00</p>																																								
8.	IFB NO.MPT/NCB/004/22	Repair and Maintenance Office Building	<p>This contract passage is from the budget line repair maintenance- civil and it is intended for repairing and refurbishing the Ministry's Offices in the following Counties:</p> <ul style="list-style-type: none"><li>A. Since</li><li>B. Gbarpolu</li><li>C. Ganta</li></ul>																																								

Prepared By: F.S. 09/22/18  
Floyd N. Foiroyolo  
Director/Procurement

  
01/24/22  
01/24/27

Approved:   
Hon. Cooper W. Kruah, Sr. (Cllr)  
United Democratic Convention

