

Signed:

  
Siaffa Kresselle  
Procurement Director

Date:

Jan 21, 2025

Approved:

  
Atty. Cornelia Kruah-Togba  
Deputy Minister for Administration

Date:

01/21/25

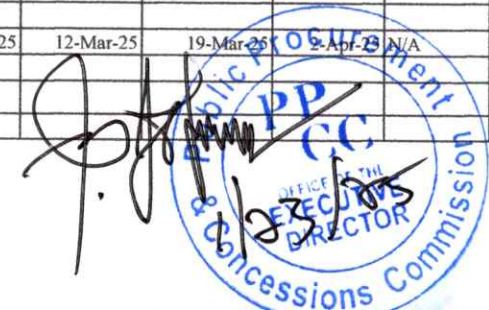
  
1/23/25

  
Public Procurement Commission  
PPCC  
OFFICE OF THE  
EXECUTIVE  
DIRECTOR  
1/23/25

Ministry of State for Presidential Affair  
Updated Procurement Plan (SBA)  
Source of Funding: GOL  
Fiscal Year 2025

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
ITEM NO	PACKAGE NUMBER (CODE)	BASIC DATA						IMPLEMENTATION DATES												REMARKS
		CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT			
Planned	1	IFB No/MOS/SBA/RB/001/25	Fuel and Lubricants	G 4661	117,875 Gals.	518,650.00	RB	12-Nov-24	19-Nov-24	26-Nov-24	3-Dec-24	31-Dec-24	7-Jan-25	14-Jan-25	28-Jan-25	N/A	1-Dec-25	1-Dec-25		
Update																				
Actual																				
Planned	2	IFB No/MOS/SBA/NCB/001/25	Air Tickets	N 7911	1- Firm	410,000.00	NCB	12-Nov-24	19-Nov-24	26-Nov-24	3-Dec-24	31-Dec-24	7-Jan-25	14-Jan-25	28-Jan-25	N/A	31-Dec-25	1-Dec-25		
Update																				
Actual																				
Planned	3	IFB No/MOS/SBA/NCB/002/25	Furniture & Fixtures	G4759	Assorted	400,434.00	NCB	12-Nov-24	19-Nov-24	26-Nov-24	3-Dec-24	31-Dec-24	7-Jan-25	14-Jan-25	28-Jan-25	N/A	2-Feb-25	1-Dec-25		
Update																				
Actual																				
Planned	4	IFB No/MOS/SBA/NCB/003/25	Printing and Binding Services	C 1812	1-Firm	27,815.00	NCB	12-Nov-24	19-Nov-24	26-Nov-24	3-Dec-24	31-Dec-24	7-Jan-25	14-Jan-25	28-Jan-25	N/A	30-Nov-25	1-Dec-25		
Update																				
Actual																				
Planned	5	IFB No/MOS/SBA/RFQ/001/25	Publication Services	M 7310	2-Firms	8,000.00	RFQ	15-Nov-24	22-Nov-24	29-Nov-24	6-Dec-24	20-Dec-24	27-Dec-24	3-Jan-25	17-Jan-25	N/A	30-Nov-25	1-Dec-25		
Update																				
Actual																				
Planned	6	IFB No/MOS/SBA/NCB/004/25	Renovation of Buidings	F4100	5	370,000.00	NCB	14-Nov-24	21-Nov-24	28-Nov-24	5-Dec-24	2-Jan-25	9-Jan-25	16-Jan-25	30-Jan-25	N/A	30-Apr-25	1-Dec-25		
Update		IFB No/MOS/SBA/NCB/004/25	Renovation of Buidings	F4100	4	370,000.00	NCB	31-Dec-24	7-Jan-25	14-Jan-25	21-Jan-25	4-Feb-25	11-Feb-25	18-Feb-25	4-Mar-25		31-May-25	1-Dec-25		
Actual																				
Planned	7	IFB No/MOS/SBA/RB/002/25	Vehicle Rental Services	H 4922	2-Firms	100,000.00	RB	15-Jan-25	22-Jan-25	29-Jan-25	5-Feb-25	5-Mar-25	12-Mar-25	19-Mar-25	2-Apr-25	N/A	30-Nov-25	1-Dec-25		
Update																				
Actual																				
Planned	8	IFB No/MOS/SBA/RB/003/25	Events Catering	H 5621	6 Firms	100,000.00	RB	15-Jan-25	22-Jan-25	29-Jan-25	5-Feb-25	5-Mar-25	12-Mar-25	19-Mar-25	2-Apr-25	N/A	30-Nov-25	1-Dec-25		
Update																				
Actual																				
Planned	9	IFB No/MOS/SBA/RB/004/25	Vehicle Insurance	K 6512	1-Firm	15,000.00	RB	15-Jan-25	22-Jan-25	29-Jan-25	5-Feb-25	5-Mar-25	12-Mar-25	19-Mar-25	2-Apr-25	N/A	1-May-25	1-Dec-25		
Update																				
Actual																				
SUBTOTAL						1,949,899.00														

1/23/25



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# MINISTRY OF STATE FOR PRESIDENTIAL AFFAIRS

THE EXECUTIVE MANSION  
MONROVIA, LIBERIA

Office Of The  
Deputy Minister / Administration

**CKT/DMA/MOS/007/RL**

**January 16, 2024**

Mr. Bodger Scott Johnson

**Executive Director**

Public Procurement and Concessions Commission (PPCC)

Monrovia, Liberia

Dear Mr. Johnson:

We present our compliments and kindly seek your approval on the reduction of lead time for a National Competitive Bidding process for the Repairs and Maintenance-Civil (Renovation of Buildings), to ensure the timely completion of the Presidential Palaces in the counties ahead of the President's County Tour.

In view thereof, we are requesting a reduction from 4 weeks to 2 weeks consistent with the PPCA Section 48 (b), as the urgency of said projects are time sensitive for the President's visits and a prolonged procurement process cannot be accommodated.

Kindly treat with urgency and be assured of our commitment to ensuring adherence to the principles of Procurement in our processes.

Kind regards.

Sincerely yours,

Atty. Cornelia Wonkerleh Kruah

**Deputy Minister/ Administration**



John Sumo  
01/17/2025  
Time: 3:54pm



# MINISTRY OF STATE FOR PRESIDENTIAL AFFAIRS

THE EXECUTIVE MANSION  
MONROVIA, LIBERIA

Office Of The  
Deputy Minister / Administration

**CKT/DMA/MOS/008/RL**

**January 16, 2024**

Mr. Bodger Scott Johnson

**Executive Director**

Public Procurement and Concessions Commission (PPCC)

Monrovia, Liberia

Dear Mr. Johnson:

Compliments. Kindly note that in line with section 55(b) of the PPCA, we are requesting your approval on the extension of contracts with the following vendors: Exclusive Super Store (for food items), Raj Store (for Air Conditioners and other equipment) and Expert Travels Agency (for Air Tickets), for recurrent activities pending the completion of our ongoing bidding process.

Please note that said vendors were selected through a competitive procurement process in line with the PPCA. Attached herewith are the contract agreements between the Ministry of State and the vendors.

Kindly treat with urgency.

Best regards.

Sincerely yours,

  
Atty. Cornelia Wonkerleh Kruah  
Deputy Minister/ Administration

*John Sambo*  
*01/17/2025*  
*Time! 3:54pm*



REPUBLIC OF LIBERIA  
**PUBLIC PROCUREMENT & CONCESSIONS COMMISSION**

EXECUTIVE MANSION GROUNDS, CAPITOL HILL, MONROVIA, LIBERIA  
WEBSITE: www.ppcc.gov.lr EMAIL: info@ppcc.gov.lr PHONE SHORT CODE: 4357 Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Ref. PPCC/RL/CEO/0202/25

January 23, 2025

Hon. Cornelia Wonkerleh Kruah  
**DEPUTY MINISTER FOR ADMINISTRATION**  
Ministry of State for Presidential Affairs  
Monrovia, Liberia

Dear Hon. Kruah:

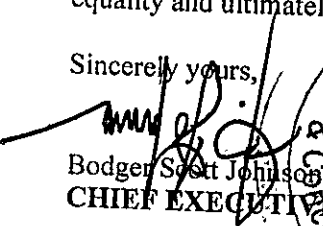
Subj: **REQUEST FOR "NO OBJECTION" TO EXTEND CONTRACT WITH EXCLUSIVE SUPER STORE FOR THE SUPPLY OF FOOD ITEMS, RAJ STORE FOR SUPPLY OF AIR CONDITIONERS, EXPERT TRAVEL AGENCY FOR THE SUPPLY OF AIR TICKETS AND REDUCTION IN LEADTIME FROM 4 TO 2 WEEKS FOR BUILDING RENOVATION.**

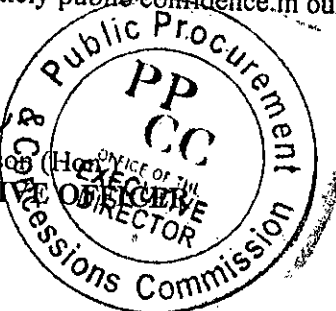
We present our compliments and wish to acknowledge receipt of your communication dated January 16, 2025, which sought the approval of the Ministry of State for Presidential Affairs (MOS) to extend contract with Exclusive Super Store for the supply of Food Items, Raj Store for supply of Air Conditioners, Expert Travel Agency for the supply of Air Tickets and Reduction in lead time from four (4) to two (2) weeks for the renovation of presidential palace in the fifteen counties.

Based on the stated request, and following a thorough review of the Ministry's documentations, the Commission, hereby grants no objection to the Ministry of State for Presidential Affairs to extend contracts with Exclusive Super Store for the supply of Food Items, Raj Store for supply of Air Conditioners and Expert Travel Agency for the supply of Air Tickets for one (1) month consistent with Section 55 of the PPCA, 2010. Kindly revert to competitive processes for the supply of the above contract packages as stipulated in the MOS's approved annual procurement. Additionally, the Commission approves the Reduction in Lead Time from four (4) to two (2) weeks for the renovation of presidential palace (Buildings) in the fifteen counties.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Sincerely yours,

  
Bodger Scott Johnson (Hon.)  
CHIEF EXECUTIVE OFFICER



Regulating Procurement Compliance for National Development