



Republic of Liberia
Public Procurement & Concessions Commission
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. **PPCC/RL/CEO/122/22**

February 25, 2022

Hon. G. Wesseh Blamoh
DEPUTY MINISTER FOR ADMINISTRATION
Ministry of State for Presidential Affairs
Republic of Liberia

Dear Hon. Blamoh:

Subject: **PROVISIONAL APPROVAL OF THE MINISTRY OF STATE SBA AND NON SBA PROCUREMENT PLANS FOR FISCAL YEAR 2022.**

We present our compliments and acknowledge receipt of your letter which sought the Commission's approval of the Ministry of State SBA and Non SBA Procurement Plans in accordance with **Section 40(3)** of the PPC Act. The Commission hereby informs you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved Draft Procurement Plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you ascertain the availability of funding. Please ensure to include notification of this information in the tender document for your guidance, the Commission has produced a short note explaining the process for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>.

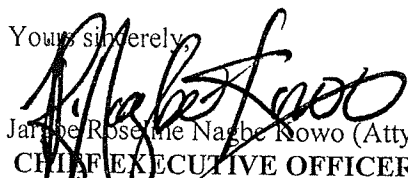
Upon the passage of the National Budget 2022, you are required to submit a revised/updated procurement plan, details budget for MOS's allocation in the approved budget, Cash plan, names and positions of the Procurement Committee members for FY 2022 and staff of the Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the just ended six months budget, for stated submission will serve as a precursor for the Commission granting you final approval of your recurrent procurement plan for fiscal year 2022.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards

Yours sincerely,


Janice Roseme Nagbe Rowo (Atty.)
CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

MINISTRY OF STATE FOR PRESIDENTIAL AFFAIR
Procurement Plan (Core Budget)
Source of Funding: GOL
Fiscal Year 2022

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
ITEM NO	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BASIC DATA	Business Activity Code	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECIFICATIONS/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL- BID DOC/TECH	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION N/PUBLIC OPENING	SUBMISSION N OF BID EVALUATION REPORT	PC APPROVAL- BID EVALUATION	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION & SUBSTANTIATION	ACCEPTANCE & FINAL PAYMENT	REMARKS
Planned Update	1	IFB No/MOS/NCB/001/22	Stationery	G-4761	assorted	533,050.00	NCB	11-Jan-22	18-Jan-22	25-Jan-22	01-Feb-22	01-Mar-22	08-Mar-22	15-Mar-22	29-Mar-22	N/A	30-Dec-22	30-Dec-22	
Planned Update	2	IFB No/MOS/SS/001/22	VEHICLE REP MAINT. SERVICES/PRESIDENTIAL	G-4520	1-Firm	160,000.00	SS	05-Jan-22	12-Jan-22	19-Jan-22	N/A	N/A	N/A	N/A	02-Feb-22	N/A	30-Dec-22	30-Dec-22	
Planned Update	3	IFB No/MOS/NCB/002/22	Food Items	G-4630	assorted	275,000.00	NCB	11-Jan-22	18-Jan-22	25-Jan-22	01-Feb-22	01-Mar-22	08-Mar-22	15-Mar-22	29-Mar-22	N/A	30-Dec-22	30-Dec-22	
Planned Update	4	IFB No/MOS/NCB/003/22	Vehicle Spare Parts	G-4530	assorted	250,500.00	NCB	11-Jan-22	18-Jan-22	25-Jan-22	01-Feb-22	01-Mar-22	08-Mar-22	15-Mar-22	29-Mar-22	N/A	30-Dec-22	30-Dec-22	
Planned Update	5	IFB No/MOS/NCB/004/22	GENERATOR SPARE PARTS	G-4659	assorted	95,000.00	NCB	14-Jan-22	21-Jan-22	28-Jan-22	04-Feb-22	04-Mar-22	11-Mar-22	18-Mar-22	01-Apr-22	N/A	30-Dec-22	30-Dec-22	
Planned Update	6	IFB No/MOS/NCB/005/22	AIRCONDITION SPARE PARTS	G-3312	assorted	15,000.00	NCB	14-Jan-22	21-Jan-22	28-Jan-22	04-Feb-22	04-Mar-22	11-Mar-22	18-Mar-22	01-Apr-22	N/A	30-Dec-22	30-Dec-22	
Planned Update	7	IFB No/MOS/NCB/006/22	Office Equipment (Computers)	G-4759	assorted	50,000.00	NCB	17-Jan-22	24-Jan-22	31-Jan-22	07-Feb-22	07-Mar-22	14-Mar-22	21-Mar-22	04-Apr-22	N/A	30-Dec-22	30-Dec-22	
Planned Update	8	IFB No/MOS/NCB/007/22	REP & MAINT. OFFICE FURNITURES	S9524	assorted	25,000.00	NCB	17-Jan-22	24-Jan-22	31-Jan-22	07-Feb-22	07-Mar-22	14-Mar-22	21-Mar-22	04-Apr-22	N/A	30-Dec-22	30-Dec-22	
Planned Update	9	IFB No/MOS/NCB/008/22	Building Materials	G-4630	assorted	426,194.00	NCB	17-Jan-22	24-Jan-22	31-Jan-22	07-Feb-22	07-Mar-22	14-Mar-22	21-Mar-22	04-Apr-22	N/A	30-Dec-22	30-Dec-22	
Planned Update		IFB No/MOS/NCB/008/22	Generator	G-4659	1	45,000.00	NCB	17-Jan-22	24-Jan-22	31-Jan-22	07-Feb-22	07-Mar-22	14-Mar-22	21-Mar-22	04-Apr-22	N/A	30-Dec-22	30-Dec-22	
Planned Update		IFB No/MOS/NCB/008/22	Furniture & Fixture	G-4759	assorted	43,900.00	NCB	24-Jan-22	31-Jan-22	07-Feb-22	14-Feb-22	14-Mar-22	21-Mar-22	28-Mar-22	11-Apr-22	N/A	30-Dec-22	30-Dec-22	
GRAND TOTAL						1,829,744.00													

Signed: 
Shorie W. Chapparrat
Procurement Director

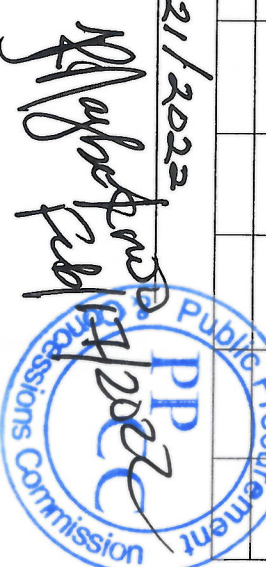
Date: Jan. 21, 2022

Approved by: 
Ron G. Wesseln Blamoh
Deputy Minister / Administration

Date: 01/21/2022



203650
Feb 17 2022



MINISTRY OF STATE FOR PRESIDENTIAL AFFAIRS
PROCUREMENT PLAN EXPLANATORY NOTES (CORE BUDGET)
YEAR /2022

1.	IFB No/MOS/NCB/001/22	Stationery	<p>This contract package is intended to procure assorted Stationeries items such as:</p> <ul style="list-style-type: none"> • Cartoons of Papers (A4 Sheets, legal papers)..... assorted • Manila Foldersassorted • Folders.....assorted • Records Books.....assorted • Box File.....assorted • Staple Machines.....assorted • Staple Pins.....assorted • Writing Pad.....assorted • Brown Envelopes.....assorted • Ink and cartridgesassorted <p>Please Note that US\$25,000 comes from the Budget Line "Workshops Conferences, Symposia and Seminars will be used to procure Stationery Workshops, Conferences, Symposia and Seminars.</p>
2.	IFB No/MOS/SS/001/22	Vehicle Repairs & Maintenance- Office of the President	<p>This Contract Package is intended to perform routine maintenance services of all Presidential Vehicles including Mechanical repairs and spare parts.</p>
3.	IFB No/MOS/NCB/002/22	Food Items	<p>This Contract Package is intended to Procure the below items for the office and home of the President.</p> <ul style="list-style-type: none"> • Food items



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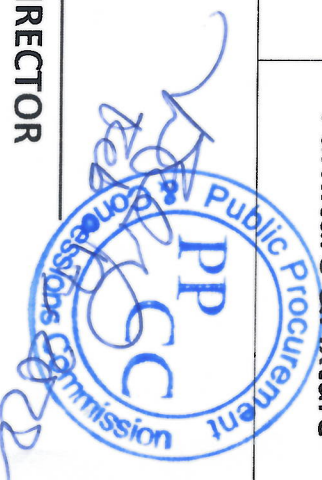
			<ul style="list-style-type: none"> • Drinks and beverages <p><i>Please Note that US\$35,000 comes from the Budget Line "Workshops, Conferences, Symposia and Seminars will be used to procure Food Items for Workshops, Conferences, Symposia and Seminars."</i></p>
4.	IFB No/MOS/NCB/003/22	Vehicle Spare Parts	<p>This contract package is intended to procure assorted Spare parts for vehicles order than Presidential vehicles.</p> <ul style="list-style-type: none"> • Release Bearings • Clutch Disc • Pressure Plates • Brake Master Cylinder • Wheel Cylinder • Stabilizer Link (Back & Front) • Deferential (Back & Front) • Stabilizer Bushing • Fan Belt • Radiator <p><i>Please Note that US\$250,500 comes from Budget Line "Repairs and Maintenance – Vehicles" and will be used procure vehicle spare parts for the servicing of other vehicles by the Ministry's Motor Pool department.</i></p> <p>This contract package is intended to procure assorted Spare parts for Generator such as:</p> <ul style="list-style-type: none"> • Water Pump Assy • Fuel lift Pump • Sump Gasket
5.	IFB No/MOS/NCB/004/22	Generator Spare parts	<p>This contract package is intended to procure assorted Spare parts for Generator such as:</p> <ul style="list-style-type: none"> • Water Pump Assy • Fuel lift Pump • Sump Gasket

			<ul style="list-style-type: none"> • Injector Seal • Nozzles • Starter Motor • Engine Oil <p><i>Please Note that US\$95,000 comes from Budget Line "Repairs and Maintenance, Machinery, Equipment" and will be used procure Generator spare parts for the servicing of the Ministry's Stand-by Generator.</i></p>
6.	IFB No/MOS/NCB/005/22	Air Condition Spare	<p>This contract package is intended to procure assorted Spare parts for Air conditioners such as:</p> <ul style="list-style-type: none"> • Compressor • Condenser • Expansion Valve • Evaporator Coil • Freon <p><i>Please Note that US\$15,000 comes from Budget Line "Repairs and Maintenance, Machinery, Equipment."</i></p>
7.	IFB No/MOS/NCB/006/22	Office Equipment (Computers)	<p>This contract package is intended to procure Computers and Accessories such as:</p> <ul style="list-style-type: none"> • Laptops • Desktops computers • Printers <p>This contract Package is drawn from the budget line "Computer Supplies and ICT Services"</p>
8.	IFB No/MOS/NCB/007/22	Rep/maint. Office Furniture	<p>This contract package is intended to procure the services of a company to repair Furniture placed in</p>

			<ul style="list-style-type: none"> • Offices • Executive Pavilion <p><i>Please Note that US\$25,000 comes from Budget Line "Repairs and Maintenance, Machinery, Equipment."</i></p>
9.	IFB No/MOS/NCB/008/22	Building Materials	<p>This Contract is intended to procure:</p> <ul style="list-style-type: none"> • Building Materials for the repair of all Presidential Palace in the Fifteen Counties. <p>The initial contract package was Repair & Maintenance – Civil which was change to a new package Building Materials.</p>
10.	IFB No/MOS/NCB/009/22	Generator	<p>This contract Package is drawn from the budget line "Repair and Maintenance—Civil."</p>
11.	IFB No/MOS/NCB/0010/22	Furniture & Fixture	<p>This contract Package is drawn from the budget line "Machinery and Equipment."</p> <p>This Contract Package is intended to Procure Furniture and Fixture such as: Desks, Chairs, Curtains etc</p>

Prepared by: _____

PROCUREMENT DIRECTOR



Date: _____

[Signature] Feb 17/2022

