

Republic of Liberia
Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref: PPCC/RL/CEO/1380/'2020

August 6, 2020

Hon. Samuel A. Wlue
MINISTER
Ministry of Transport
Republic of Liberia

Dear Hon. Wlue:

Subject: **PROVISIONAL APPROVAL OF DRAFT PROCUREMENT PLAN FOR FISCAL YEAR 2020/2021**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the Liberia National Fire Service SBA and Non SBA Procurement Plan for FY 2020/2021 in accordance with **Section 40 (3)** of the PPC Act. The Commission however wishes to inform you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved draft procurement plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you ascertain the availability of funding. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>

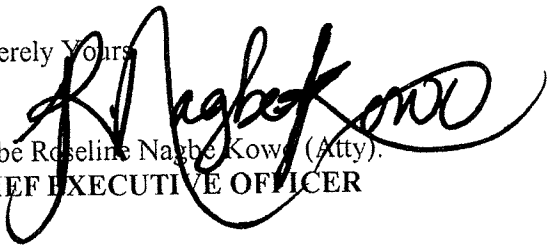
Upon passage of the FY 2020/2021 National Budget, you are required to submit a revised/updated procurement plan, detailed budget for MOT's allocation in the approved budget, Cash Plan, names and positions of Procurement Committee members for FY 2020/2021 and staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the previous fiscal year (2019/2020), for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for fiscal year 2020/2021.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.

Sincerely Yours


Jargbe Roseline Nagbe Kowo (Atty).
CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement And Concession Act of
Liberia

MINISTRY OF TRANSPORT
PROCUREMENT PLAN (CORE BUDGET)
Source of fundings: GOL NATIONAL BUDGET
Fiscal Year: 2020/2021

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
BASIC DATA								IMPLEMENTATION DATES											
	ITE M NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE (S)	QTY	ESTIMATED COST (USD)	PROCU REMENT METHOD	TECHNICAL SPECS/BO Q/DRAWING S	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATIO N & RELEASE OF BID DOC	BID SUBMISSIO N/PUBLIC OPENING	SUBMISSIO N OF BID EVALUATI ON REPORT	PC APPROVAL - BID EVALUATIO N REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZ ATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANC E & FINAL PAYMENT	R
PLANNED	1	IFB No: MOT/Rfq/001/2 0/21	Vehicle Repair & Maint. Service	G4520/G4530	1 Firm	\$7,000.00	Rfq	6/1/2020	6/8/2020	6/15/202 0	6/20/202 0	7/3/2020	7/10/202 0	7/16/2020	8/11/202 0	N/A	5/31/2021	6/8/2021	
UPDATE																			
ACTUAL																			
PLANNED	2	IFB No: MOT/NCB/001/2 0/21	Stationery	G4761	Assorte d	\$80,000.00	NCB	6/1/2020	6/8/2020	6/15/202 0	6/20/202 0	7/18/202 0	7/23/202 0	7/29/2020	8/11/202 0	N/A	6/18/2021	6/26/2021	
UPDATE																			
ACTUAL																			
PLANNED	3	IFB No: MOT/NCB/002/2 0/21	Computer Supplies	P9511	Assorte d	\$13,000.00	NCB	6/1/2020	6/8/2020	6/15/202 0	6/20/202 0	7/18/202 0	7/23/202 0	7/29/2020	8/11/202 0	N/A	6/18/2021	6/26/2021	
UPDATE																			
ACTUAL																			
SUB TOTAL						\$100,000.00													

Prepared by:

Herdah T. Jallah - Procurement Director/ Manager

Approved by:

Samuel A. Wiue- Minister/ Chair. Proc. Committee

Date:

July 17, 2020

Herdah T. Jallah

Samuel A. Wiue

Z. T. Jallah
8/4/20

Robert
Aug 6/20

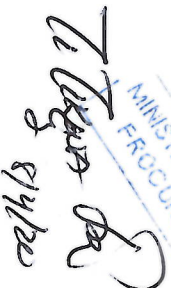
MINISTRY OF TRANSPORT
PROCUREMENT PLAN (CORE BUDGET)
Source of funding: GOL NATIONAL BUDGET
Fiscal Year: 2020/2021


1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
	ITEM NO.	BASIC DATA						IMPLEMENTATION DATES										
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE (S)	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BO Q/DRAWINGS	PREP. OF BIDDING DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION N/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT
PLANNE D	4	IFB No: MOT/RFQ/002/20/21	Generator Spare Parts	G4659	1 Generator	\$4,000.00	RFQ	6/1/2020	6/8/2020	6/15/2020	6/20/2020	7/3/2020	7/10/2020	7/16/2020	8/11/2020	N/A	5/31/2021	6/8/2021
UPDATE																		
ACTUAL																		
PLANNE D	5	IFB No: MOT/RFQ/003/20/21	Repair & Maint. Office Machinery & Equipment	C3312	Assorted	\$5,000.00	RFQ	6/1/2020	6/8/2020	6/15/2020	6/20/2020	7/3/2020	7/10/2020	7/16/2020	8/11/2020	N/A	5/31/2021	6/8/2021
UPDATE																		
ACTUAL																		
PLANNE D	6	IFB No: MOT/NCB/003/20/21	ITC Materials & Supplies	G4741	Assorted	23,069.00	NCB	6/1/2020	6/8/2020	6/15/2020	6/20/2020	7/18/2020	7/23/2020	7/29/2020	8/11/2020	N/A	6/18/2021	6/26/2021
UPDATE																		
ACTUAL																		
GRAND TOTAL						\$132,069.00												

Prepared by: 
Herdain T. Jallah - Procurement Director/ Manager

Approved by: 
Samuel A. Wiue- Minister/ Chair. Proc. Committee

Date: July 17, 2020


T. Jallah
8/19/20


Samuel A. Wiue
Aug 16/20

MINISTRY OF TRANSPORT
PROCUREMENT PLAN EXPLANATION NOTE
Fiscal Year: 2020/2021

No.	Contract Package Code	Contract Package	Content of Contract Package
1	IFB No: MOT/RFQ/001/20/21	Vehicle Maintenance & Repair	This contract package is intended for Servicing & Provision of Spare parts for our (10) vehicle From the Budget Line Repair Maintenance-Vehicle
2	IFB No: MOT/NCB/001/20/21	Stationery	This contract package is intended to purchase A.728---40pieces, B.05A---20pieces, C.61/61--20pieces, D.Canon T---20pieces, E.1133---15pieces, F.A4---400cartoons, G.Legal Paper---10cartoons, H. Manila Folder---1000boxes, I.305A---4pieces, J.Staple Machine---50pieces, K.Staple Pin---100boxes, etc. From the Budget Line Stationery
3	IFB No: MOT/NCB/002/20/21	Computer Supplies	This contract package is intended to Purchase A.Ribbon---50pieces, B.Over laminator---50pieces, C.Print head---10pieces, D.Cleaning kit---10pieces. From the Budget Line. Compute Supplies and ICT Services
4	IFB No: MOT/RFQ/002/20/21	Generator Spare Parts	This contract package is intended for Servicing & Provision of Spare parts for our Head Office Generator. From the Budget Line Repairs Maintenance-Generator
5	IFB No: MOT/RFQ/003/20/21	Repair & Maintenance Machinery & Equipment	This contract package is intended for Servicing & Provision of Spare parts for our Air Conditioners, Printers and other Equipment. From the Budget Line Repairs and Maintenance, Equipment
6	IFB No: MOT/NCB/003/20/21	ITC Materials & Supplies	This contract package is intended to Purchase assorted computer peripheral items such as men cards, external hard drive, wireless mouse, blank disc and some other material for direct office From the Budget Line Other Office Materials & Consumable

Prepared by:


Herdian T. Jallah - Procurement Director/ Manager

Approved by:


Samuel A. Wlue- Minister/ Chair. Proc. Committee

Date:


July 17 2020