



Ref. PPCC/RL/CEO/0467/'19

September 16, 2019

Hon. Samuel A. Wlue

MINISTER

Ministry of Transport

Republic of Liberia

Dear Hon. Wlue:

Subject: **PROVISIONAL APPROVAL OF DRAFT PROCUREMENT PLAN FOR FISCAL YEAR 2019/2020**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the Ministry of Transport SBA, Non SBA and Consultancy Procurement Plans for FY 2019/2020 in accordance with **Section 40 (3)** of the PPC Act. The Commission however wishes to inform you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved draft procurement plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you **ascertain the availability of funding**. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>. **Please ensure that all procurement methods stipulated in the procurement plans, including the consultancy plan are instituted accordingly.**

Upon passage of the FY 2019/2020 National Budget, you are required to submit a revised/updated procurement plan, detailed budget for MOT's allocation in the approved budget, Cash Plan, names and positions of Procurement Committee members for FY 2019/2020 and staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the previous fiscal year (2018/2019), for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for fiscal year 2019/2020.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.

Sincerely Yours


Jargbe Roseline Nagne Kowo (Atty.)
CHIEF EXECUTIVE OFFICER

MINISTRY OF TRANSPORT
PROCUREMENT PLAN (CORE BUDGET)
Source of funding: GOL NATIONAL BUDGET
Fiscal Year: 2019/2020

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	2
BASIC DATA								IMPLEMENTATION DATES											
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE (S)	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION N/PUBLIC OPENING	SUBMISSION N OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	
PLANNED	1	IFB No: MOT/Rfq/001/1 9/20	Vehicle Repair & Maint. Service	G4520/G4530	1 Firm	\$7,000.00	Rfq	6/1/2019	6/8/2019	6/15/2019	6/20/2019	7/3/2019	7/10/2019	7/16/2019	8/11/2019	N/A	5/31/2020	6/8/2020	
UPDATE																			
ACTUAL																			
PLANNED	2	IFB No: MOT/NCB/001/1 9/20	Stationery	G4761	Assorted	\$80,000.00	NCB	6/1/2019	6/8/2019	6/15/2019	6/20/2019	7/18/2019	7/23/2019	7/29/2019	8/11/2019	N/A	6/18/2020	6/26/2020	
UPDATE																			
ACTUAL																			
PLANNED	3	IFB No: MOT/NCB/002/1 9/20	Computer Supplies	P9511	Assorted	\$13,000.00	NCB	6/1/2019	6/8/2019	6/15/2019	6/20/2019	7/18/2019	7/23/2019	7/29/2019	8/11/2019	N/A	6/18/2020	6/26/2020	
UPDATE																			
ACTUAL																			
SUB TOTAL						\$100,000.00	0												

Prepared by:

Herdain T. Jallah - Procurement Director/ Manager

Approved by:

Samuel A. Wiue- Minister/ Chair. Proc. Committee

Date:

August 15, 2019

Attache
August 26, 2019

MINISTRY OF TRANSPORT
PROCUREMENT PLAN (CORE BUDGET)
Source of funding: GOL NATIONAL BUDGET
Fiscal Year: 2019/2020

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
	ITEM NO.	BASIC DATA						IMPLEMENTATION DATES										
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PLANNE D	4	IFB No: MOT/RFQ/002/1 9/20	Generator Spare Parts	G4659	1 Generator	\$4,000.00	RFQ	6/1/2019	6/8/2019	6/15/2019	6/20/2019	7/3/2019	7/10/2019	7/16/2019	8/11/2019	N/A	5/31/2020	6/8/2020
UPDATE																		
ACTUAL																		
PLANNE D	5	IFB No: MOT/RFQ/003/1 9/20	Repair & Maint. Office Machinery & Equipment	C3312	Assorted	\$5,000.00	RFQ	6/1/2019	6/8/2019	6/15/2019	6/20/2019	7/3/2019	7/10/2019	7/16/2019	8/11/2019	N/A	5/31/2020	6/8/2020
UPDATE																		
ACTUAL																		
PLANNE D	6	IFB No: MOT/NCB/003/1 9/20	Other Office Materials & Consumable	G4741	Assorted	23,069.00	NCB	6/1/2019	6/8/2019	6/15/2019	6/20/2019	7/18/2019	7/23/2019	7/29/2019	8/11/2019	N/A	6/18/2020	6/26/2020
UPDATE																		
ACTUAL																		
SUB TOTAL						\$32,069.00												
GRAND TOTAL						\$132,069.00												

Prepared by:

Herdain T. Jallah - Procurement Director/ Manager

Approved by:

Samuel A. Wiue- Minister/ Chair. Proc. Committee

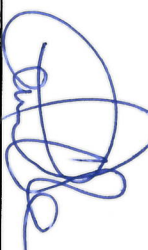
Date: August 15, 2019

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August 26, 2019

MINISTRY OF TRANSPORT
PROCUREMENT PLAN EXPLANATION NOTE
Fiscal Year: 2019/2020


No.	Contract Package Code	Contract Package	Content of Contract Package
1	IFB No: MOT/RFQ/001/19/20	Vehicle Maintenance & Repair	This contract package is intended for Servicing & Provision of Spare parts for our (10) vehicle From the Budget Line Repair Maintenance-Vehicle
2	IFB No: MOT/NCB/001/19/20	Stationery	This contract package is intended to purchase A.728---40pieces, B.05A--- 20pieces, C.61/61--- 20pieces, D.Canon T---20pieces, E.1133---15pieces, F.A4---400cartoons, G.Legal Paper--- 10cartoons, H. Manila Folder---1000boxes, I.305A---4pieces, J.Staple Machine---50pieces, K.Staple Pin---100boxes, etc. From the Budget Line Stationery
3	IFB No: MOT/NCB/002/19/20	Computer Supplies	This contract package is intended to Purchase A.Ribbon---50pieces, B.Over laminator--- 50pieces, C.Print head---10pieces, D.Cleaning kit---10pieces. From the Budget Line. Computer Supplies and ICT Services
4	IFB No: MOT/RFQ/002/19/20	Generator Spare Parts	This contract package is intended for Servicing & Provision of Spare parts for our Head Office Generator. From the Budget Line Repairs Maintenance-Generator
5	IFB No: MOT/RFQ/003/19/20	Repair & Maintenance Machinery & Equipment	This contract package is intended for Servicing & Provision of Spare parts for our Air Conditioners, Printers and other Equipment. From the Budget Line Repairs and Maintenance, Equipment
6	IFB No: MOT/NCB/003/19/20	Other Office Materials & Consumable	This contract package is intended to Purchase assorted computer peripheral items such as men cards, external hard drive, wireless mouse, blank disc and some other material for direct office From the Budget Line Other Office Materials & Consumable

Prepared by: 
Herdain T. Jallah - Procurement Director/ Manager

Approved by: 
Samuel A. Wiue- Minister/ Chair. Proc. Committee

Date: August 15, 2019


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