Republic of Liberia

Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia

Website: www.ppcc.gov.lr ; Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. **PPCC/RL/CEO/716/'22**

December 21, 2022

Hon. Samuel A. Wlue
MINISTER
Ministry of Transport
Republic of Liberia

Dear Hon. Wlue:

Subject: **PROVISIONAL APPROVAL OF THE MINISTRY OF TRANSPORT PROCUREMENT PLAN FOR FISCAL YEAR 2023.**

We present our compliments and acknowledge receipt of your letter which sought the Commission's approval of the Ministry of Transport Procurement Plan for FY 2023 in accordance with **Section 40**(3) of the PPC Act. The Commission hereby informs you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved Draft Procurement Plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you ascertain the availability of funding. Please ensure to include notification of this information in the tender document for your guidance, the Commission has produced a short note explaining the process for framework agreements and advance procurement which you can download at **http//ppcc.gov.lr/vr/index.php/documents.**

Upon the passage of the National Budget 2023, you are required to submit a revised/updated procurement plan, details budget for the MOT's allocation in the approved budget, Cash plan, names and positions of the Procurement Committee members for FY 2023 and staff of the Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the just ended FY 2022 for stated submission will serve as a precursor for the Commission granting you final approval of your recurrent procurement plan for fiscal year 2023.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards

Yours sincerely,

Jargbe Roseline Nagbe Kowo (Atty.)
CHIEF EXECUTIVE OFFICERy

MINISTRY OF TRANSPORT
SPECIAL BUDGET PROCUREMENT PLAN (SBA)
Source of funding: GOL NATIONAL BUDGET
Fiscal Year: 2023

	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
		BASIC DATA						IMPLEMENTATION DATES											
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE (S)	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ /DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION /PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS
ED	1	IFB No: MOT/SBA/RB /001/23	Petroleum Products	G4661	13,000gals @ $5.00 per gal	$65,000.00	RB	11/15/22	11/20/22	11/25/22	11/30/22	12/13/22	12/16/22	12/21/22	1/11/23	N/A	12/15/23	12/30/23	
E																			
L																			
ED	2	IFB No: MOT/SBA/RF Q/001/23	Cleaning Materials	G4773	Assorted	$2,500.00	RFQ	11/15/22	11/20/22	11/25/22	11/30/22	12/13/22	12/16/22	12/21/22	1/11/23	N/A	12/15/23	12/30/23	
E																			
L																			
ED	3	IFB No: MOT/SBA/RF Q/002/23	Printing & Binding	C1812	1 Firm	$6,000.00	RFQ	11/15/22	11/20/22	11/25/22	11/30/22	12/13/22	12/16/22	12/21/22	1/11/23	N/A	12/15/23	12/30/23	
E																			
L																			
		SUB TOTAL				$73,500.00													

REVIEW
Date: 11/10/22
COMPLIANCE

PPCC — Public Procurement & Concessions Commission

PPCC — Public Procurement & Concessions Commission

MINISTRY OF TRANSPORT PROCUREMENT UNIT

...by: Herdain T. Jallah - Procurement Director/ Manager

Nov. 10, 2022

Approved by: Samuel A. Wlue- Minister/ Chair. Proc. Committee

Date: 11/09/22

Nov /14/2022

MINISTRY OF TRANSPORT
SPECIAL BUDGET PROCUREMENT PLAN (SBA)
Source of funding: GOL NATIONAL BUDGET
Fiscal Year: 2023

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		BASIC DATA						IMPLEMENTATION DATES											
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NNED	4	IFB No: MOT/SBA/RFQ/003/23	Repair Maintenance-Non Resident Bldg	F4100	1 Firm	$13,500.00	RFQ	11/15/22	11/20/22	11/25/22	11/30/22	12/28/22	1/4/23	1/7/23	1/21/23	N/A	12/15/23	12/30/23	
ATE																			
UAL																			
NNED	5	IFB No: MOT/SBA/RFQ/004/23	Food Stuff	G4711	300 Bags 25kg rice	$10,000.00	RFQ	11/15/22	11/20/22	11/25/22	11/30/22	12/28/22	1/4/23	1/7/23	1/21/23	N/A	12/15/23	12/30/23	
ATE																			
UAL																			
NNED	6	IFB No: MOT/SBA/RFQ/005/23	Air Ticket	N7911	1 Firm	$4,000.00	RFQ	11/15/22	11/20/22	11/25/22	11/30/22	12/13/22	12/16/22	12/21/22	1/11/23	N/A	12/15/23	12/30/23	
ATE																			
JAL																			
		SUB TOTAL				$27,500.00													

Public Procurement & Concessions Commission PPCC

ed by: Hellal

Herdain T. Jallah - Procurement Director/ Manager

Nov. 10, 2022

Approved by:

Samuel A. Wlue- Minister/ Chair. Proc. Committee

NOV/14/2022

Date: 11/09/22

Public Procurement & Concessions Commission PPCC

MINISTRY OF TRANSPORT
SPECIAL BUDGET PROCUREMENT PLAN (SBA)
Source of funding: GOL NATIONAL BUDGET
Fiscal Year: 2023

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		BASIC DATA						IMPLEMENTATION DATES											
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NED	7	IFB No: MOT/SBA/RFQ/006/23	Vehicle Rental	H4922	1 Firm	$8,500.00	RFQ	11/15/22	11/20/22	11/25/22	11/30/22	12/13/22	12/16/22	12/21/22	1/11/23	N/A	12/15/23	12/30/23	
TE																			
AL																			
NED	8	IFB No: MOT/SBA/RB/002/23	Insurance Stickers and Certificates(50,000 each @$2.50 per piece)	K6512	1 Firm	$250,000.00	RB	11/15/22	11/20/22	11/25/22	11/30/22	12/13/22	12/16/22	12/21/22	1/11/23	N/A	12/15/23	12/30/23	
TE																			
AL																			
		GRAND TOTAL				$359,500.00													

ed by: Herdain T. Jallah - Procurement Director/ Manager

Nov. 10, 2022

Approved by: Samuel A. Wlue- Minister/ Chair. Proc. Committee

Date: 11/07/22

Nov/14/2022

Public Procurement & Concessions Commission PPCC

Public Procurement & Concessions Commission PPCC

MINISTRY OF TRANSPORT
SBA PROCUREMENT PLAN EXPLANATION NOTE
Fiscal Year: 2023

	Contract Package Code	Contract Package	Content of Contract Package
	IFB No: MOT/SBA/RB/001/23	Petroleum Product	This package is intended to Purchase 13,000gals Fuel Oil through the Restricted Bid Method. From the Budget Lines Fuel and Lubricants Vehicles + Generator
	IFB No: MOT/SBA/RFQ/001/23	Cleaning Materials	This contract package is intended for Procuring A.Detergents---20cartoons, B.Toilet Tissue---50sacs, C. Towels---10dozens, D.Brooms---50pieces,E.Brushes---24piees, F.Heavy Duty Gloves---50pieces, G.Chlora---100cartoons, H.Tide soap---40cartoon, etc. From the Budget Line Cleaning Materials and Services
	IFB No: MOT/SBA/RFQ/002/23	Printing, Binding, & Publications	This contract package for Printing & Binding MOT documents. It comes from the Budget Line Printing Binding & Publication.
	IFB No: MOT/SBA/RFQ/003/23	Repair & Maintenance-Non Residential Building	This contract package is intended to repair and maintain all of MOT offices across the Country. From the Budget Line Repairs Maintenance Civil
	IFB No: MOT/SBA/RFQ/004/23	Food Stuff	This contract package is intended for the purchase of 300 bags of 25kg rice. From the Budget Line Celebrations, Commemoration and State Visit
	IFB No: MOT/SBA/RFQ/005/23	Air Ticket	This contract package is intended to procure the services of airline through ticketing for foreign travels. From the Budget Line Foreign Travel-Means of travel
	IFB No: MOT/SBA/RFQ/006/23	Vehicle Rental	This contract package is intended to procure the services of vehicle rental for domestic travels. The rental of 9 vehicles for 20days during our inspection exercises. From the Budget Line Domestic Travel-Means of travel
	IFB No: MOT/SBA/RB/002/23	Insurance Stickers and Certificates	This package is intended to Purchase 50,000 insurance Stickers and certificates through the Restricted Bid Method because it is to our knowledge that only few entities have the requisite knowhow and financial power for this project. Further, the security nature and the urgency attached in the revenue generation for the Government of Liberia are additional reasons why we seek to employ Restricted Bidding process. The project will be fully funded by the winner as in a PPP arrangement.
	*Internet & courier, *Electricity, *Water & Sewer and *Office Building Rental/Lease		***Electricity** – payment is made directly to single provide LEC through MFDP withholdings * **Water & Sewer** - payment is made directly to single provide LWSC through MFDP withholdings * **Office Building Rental/Lease** – lease agreement with and between the Ministry and the Landlord
*	*Consultancy		***Consultancy** – payment is made directly through CSA

d by: Hrallal ____________________
Herdain T. Jallah - Procurement Director/ Manager

Approved by: ____________________
Samuel A. Wlue- Minister/ Chair. Proc. Committee

Date: 11/09/22

Public Procurement & Concessions Commission PPCC

Nov. 10, 2022

Public Procurement & Concessions Commission PPCC

MINISTRY OF TRANSPORT
SPECIAL BUDGET PROCUREMENT PLAN (NON-SBA)
Source of funding: GOL NATIONAL BUDGET
Fiscal Year: 2023

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
		BASIC DATA						**IMPLEMENTATION DATES**											
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE (S)	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMAR
PLANNED	1	IFB No: MOT/NCB/001/23	Stationery	G4761	Assorted	$25,000.00	NCB	11/15/22	11/22/22	11/25/22	11/30/22	12/28/22	1/4/23	1/7/23	1/21/23	N/A	12/15/23	12/30/23	
UPDATE																			
ACTUAL																			
PLANNED	2	IFB No: MOT/RFQ/001/23	Generator Spare Parts	G4659	1 Generator	$3,000.00	RFQ	11/15/22	11/20/22	11/25/22	11/30/22	12/13/22	12/16/22	12/21/22	1/11/23	N/A	12/15/23	12/30/23	
UPDATE																			
ACTUAL																			
PLANNED	3	IFB No: MOT/NCB/002/23	ITC Materials & Supplies	G4741	Assorted	$12,194.00	NCB	11/15/22	11/22/22	11/25/22	11/30/22	12/28/22	1/4/23	1/7/23	1/21/23	N/A	12/15/23	12/30/23	
UPDATE																			
ACTUAL																			
		SUB TOTAL				**$40,194.00**													

FOR COMPLIANCE REVIEW

Prepared by: ______________

Herdain T. Jallah - Procurement Director/ Manager

MINISTRY OF TRANSPORT PROCUREMENT UNIT

Nov. 10, 2022

Approved by: ______________

Samuel A. Wlue- Minister/ Chair. Proc. Committee

Date: 11/09/2022

Public Procurement & Concessions Commission PPCC

NOV/14/2022

MINISTRY OF TRANSPORT
PROCUREMENT PLAN EXPLANATION NOTE (NON-SBA)
Fiscal Year: 2023

No.	Contract Package Code	Contract Package	Content of Contract Package
1	IFB No: MOT/NCB/001/23	Stationery	This contract package is intended to purchase A.728—40pieces, B.05A--- 20pieces, C.61/61---20pieces, D.Canon T---20pieces, E.1133---15pieces, F.A4---400cartoons, G.Legal Paper---10cartoons, H. Manila Folder---1000boxes, I.305A---4pieces, J.Staple Machine---50pieces, K.Staple Pin---100boxes, etc. From the Budget Line Stationery
2	IFB No: MOT/RFQ/001/23	Generator Spare Parts	This contract package is intended for Servicing & Provision of Spare parts for our Head Office Generator. From the Budget Line Repairs Maintenance-Generator
3	IFB No: MOT/NCB/001/23	ITC Materials & Supplies	This contract package is intended to Purchase assorted computer peripheral items such as memory cards, exernal hard drive, wireless mouse, blank disc and some other material for direct office use From the Budget Line Other Office Materials & Consumable

Prepared by: ____________________
Herdain T. Jallah - Procurement Director/ Manager

Approved by: ____________________
Samuel A. Wlue- Minister/ Chair. Proc. Committee

Date: 11/09/22

MINISTRY OF TRANSPORT PROCUREMENT UNIT

Public Procurement & Concessions Commission PPCC

Nov. 10, 2022

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NOV/14/2022