



Republic of Liberia

Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. PPCC/RL/CEO/0467/'19

September 16, 2019

Hon. Samuel A. Wlue

MINISTER

Ministry of Transport

Republic of Liberia

Dear Hon. Wlue:

Subject: **PROVISIONAL APPROVAL OF DRAFT PROCUREMENT PLAN FOR FISCAL YEAR 2019/2020**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the Ministry of Transport SBA, Non SBA and Consultancy Procurement Plans for FY 2019/2020 in accordance with **Section 40 (3)** of the PPC Act. The Commission however wishes to inform you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved draft procurement plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you **ascertain the availability of funding**. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>. **Please ensure that all procurement methods stipulated in the procurement plans, including the consultancy plan are instituted accordingly.**


Upon passage of the FY 2019/2020 National Budget, you are required to submit a revised/updated procurement plan, detailed budget for MOT's allocation in the approved budget, Cash Plan, names and positions of Procurement Committee members for FY 2019/2020 and staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the previous fiscal year (2018/2019), for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for fiscal year 2019/2020.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.

Sincerely Yours


Jargbe Roseline Nagbe Kowo (Atty.)
CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement and Concessions Act of Liberia

MINISTRY OF TRANSPORT
PROCUREMENT PLAN (SBA CORE BUDGET)
Source of funding: COL NATIONAL BUDGET
Fiscal Year: 2019/2020

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
	ITEM NO	BASIC DATA						IMPLEMENTATION DATES										
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE (S)	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQS /DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION /PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT
PLANNED	1	IFB No: MOT/SBA/RB /001/19/20	Petroleum Products(Diesel and Gasoline)	G4661	47,500gals @ \$4.00 per gal	\$190,000.00	RB	6/1/2019	6/8/2019	6/15/2019	6/20/2019	7/18/2019	7/23/2019	7/29/2019	8/11/2019	N/A	6/18/2020	6/26/2020
UPDATE																		
ACTUAL																		
PLANNED	2	IFB No: MOT/SBA/RF Q/001/19/20	Advertising (Radio)	M7310	Assorted	\$500.00	RFQ	6/1/2019	6/8/2019	6/15/2019	6/20/2019	7/3/2019	7/10/2019	7/16/2019	8/11/2019	N/A	5/31/2020	6/8/2020
UPDATE																		
ACTUAL																		
PLANNED	3	IFB No: MOT/SBA/NC B/001/19/20	Cleaning Materials	G4773	Assorted	\$15,000.00	NCB	6/1/2019	6/8/2019	6/15/2019	6/20/2019	7/18/2019	7/23/2019	7/29/2019	8/11/2019	N/A	6/18/2020	6/26/2020
UPDATE																		
ACTUAL																		
SUB TOTAL						\$205,500.00												

Prepared by:

Herdian T. Jallah
Herdian T. Jallah - Procurement Director/ Manager

Approved by:

Samuel A. Wiue
Samuel A. Wiue- Minister/ Chair. Proc. Committee

Date:

August 15, 2019

August 26, 2019

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6/16/20

MINISTRY OF TRANSPORT
PROCUREMENT PLAN (SBACORE BUDGET)
Source of funding: GOL NATIONAL BUDGET
Fiscal Year: 2019/2020

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		BASIC DATA							IMPLEMENTATION DATES											
	ITE M NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE (S)	QTY	ESTIMATED COST (USD)	PROCUR EMENT METHO D	TECHNICAL SPECS/BOQ /DRAWING S	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATIO N & RELEASE OF BID DOC	BID SUBMISSION /PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZ ATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTA NCE & FINAL PAYMENT		
PLANNED	4	IFB No: MOT/SBA/NCB/002/ 19/20	Printing & Binding	C1812	Assort ed	\$10,500.00	NCB	6/1/2019	6/8/2019	6/15/201 9	6/20/201 9	7/18/2019	7/23/2019	7/29/2019	8/11/2019	N/A	6/18/2020	6/26/20 20		
UPDATE																				
ACTUAL																				
PLANNED	5	IFB No: MOT/SBA/NCB/003/ 19/20	Repair Maintenance- Non Resident Bldg	F4100	1 Firm	\$38,000.00	NCB	6/1/2019	6/8/2019	6/15/201 9	6/20/201 9	7/18/2019	7/23/2019	7/29/2019	8/11/2019	N/A	6/18/2020	6/26/20 20		
UPDATE																				
ACTUAL																				
PLANNED	6	IFB No: MOT/SBA/RFQ/002/ 19/20	Food Stuff	G4711	250 Bags 25kg rice @ \$20	\$5,000.00	RFQ	6/1/2019	6/8/2019	6/15/201 9	6/20/201 9	7/3/2019	7/10/2019	7/16/2019	8/11/2019	N/A	5/31/2020	6/8/202 0		
UPDATE																				
ACTUAL																				
SUB TOTAL						\$53,500.00														

Prepared by: *Herlain T. Jallah*

Herlain T. Jallah - Procurement Director/ Manager

Approved by: *Samuel A. Wlue* Samuel A. Wlue- Minister/ Chair. Proc. Committee

Date: *August 15, 2019*

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August 26, 2019

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MINISTRY OF TRANSPORT
PROCUREMENT PLAN (SBACORE BUDGET)
Source of fundings: GOL NATIONAL BUDGET
Fiscal Year: 2019/2020

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PLANNED	7	IFB No: MOT/SBA/RFQ/003/19/20	PUBLICATION IN NEWSPAPERS /JOURNALS	G4761	Assorted	\$1,500.00	RFQ	6/1/2019	6/8/2019	6/15/2019	6/20/2019	7/3/2019	7/10/2019	7/16/2019	8/11/2019	N/A	5/31/2020	6/8/2020
UPDATE																		
ACTUAL																		
PLANNED	8	IFB No: MOT/SBA/RFQ/004/19/20	Air Ticket	N7911	2 TRIPS Firm	\$2,500.00	RFQ	6/1/2019	6/8/2019	6/15/2019	6/20/2019	7/3/2019	7/10/2019	7/16/2019	8/11/2019	N/A	5/31/2020	6/8/2020
UPDATE																		
ACTUAL																		
PLANNED	9	IFB No: MOT/SBA/NCB/004/19/20	Vehicle Rental	H4922	RENTAL OF 9 VEHICLE 10 days	\$16,000.00	NCB	6/1/2019	6/8/2019	6/15/2019	6/20/2019	7/18/2019	7/23/2019	7/29/2019	8/11/2019	N/A	6/18/2020	6/26/2020
UPDATE																		
ACTUAL																		
SUB TOTAL						\$20,000.00												

Prepared by: 

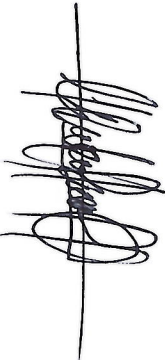
Herdain T. Jallah - Procurement Director/ Manager

Approved by: 

Samuel A. Wiue- Minister/ Chair. Proc. Committee

Date: August 15, 2019

attest
August 26, 2019

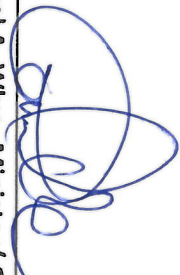


August 16, 2019

MINISTRY OF TRANSPORT
PROCUREMENT PLAN (SBACORE BUDGET)
Source of funding: GOL NATIONAL BUDGET
Fiscal Year: 2019/2020

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
	ITEM NO.	BASIC DATA						IMPLEMENTATION DATES										
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PLANNED	9	IFB No: MOT/SBA/SS/001/1 9/20	Internet Connectivity	J6120	1 Firm	\$14,000.00	SS	6/1/2019	6/8/2019	6/15/2019	6/20/2019	7/18/2019	7/23/2019	7/29/2019	8/11/2019	N/A	6/18/2020	6/26/2020
UPDATE																		
ACTUAL																		
SUB TOTAL						\$14,000.00												
GRAND TOTAL						\$293,000.00												

Prepared by: 
Herdair T. Jallah - Procurement Director/ Manager

Approved by: 
Samuel A. Wiue- Minister/ Chair. Proc. Committee

Date: August 15, 2019

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August 26, 2019




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MINISTRY OF TRANSPORT
SBA PROCUREMENT PLAN EXPLANATION NOTE

Fiscal Year: 2019/2020

No.	Contract Package Code	Contract Package	Content of Contract Package
1	IFB No: MOT/SBA/RB/001/19/20	Petroleum Product	This package is intended to Purchase 30,000gals Gasoline & 17,500gals Fuel Oil through the Restricted Bid Method. From the Budget Lines Fuel and Lubricants Vehicles + Generator
2	IFB No: MOT/SBA/RFQ/001/19/20	Advertising (Radio Broadcast)	This contract package is intended for live radio shows on MOT announcements & jingles. From the Budget Line Advertising & Public Relations
3	IFB No: MOT/SBA/NCB/001/19/20	Cleaning Materials	This contract package is intended for Procuring A.Detergents---20cartoons, B.Toilet Tissue---50sacs, C.Towels---10dozens, D.Brooms---50pieces,E.Brushes---24pieces, F.Heavy Duty Gloves---50pieces, G.Chlora---100cartoons, H.Tide soap---40cartoon, etc. From the Budget Line Cleaning Materials and Services
4	IFB No: MOT/SBA/NCB/002/19/20	Printing, Binding, & Publications	This contract package for Printing & Binding MOT documents. It comes from the Budget Line Printing Binding & Publication (\$10,500.00). From the Budget Line Printing, Binding, & Publications Services
5	IFB No: MOT/SBA/NCB/003/19/20	Repair & Maintenance-Non Residential Building	This contract package is intended to repair and maintain all of MOT offices across the Country. From the Budget Line Repairs Maintenance Civil
6	IFB No: MOT/SBA/RFQ/002/19/20	Food Stuff	This contract package is intended for the purchase of 999.95 bags of 25kg rice. From the Budget Line Celebrations, Commemoration and State Visit
7	IFB No: MOT/SBA/RFQ/003/19/20	Publication in Newspapers/Journals	This contract package is intended for publishing the Ministry's information in newspapers and other periodical. From the Budget Line Advertising & Public Relations
8	IFB No: MOT/SBA/RFQ/004/19/20	Air Ticket	This contract package is intended to procure the services of airline through ticketing for foreign travels. From the Budget Line Foreign Travel-Means of travel
9	IFB No: MOT/SBA/NCB/004/19/20	Vehicle Rental	This contract package is intended to procure the services of vehicle rental for domestic travels. The rental of 9 vehicles for 20days during our inspection exercises. From the Budget Line Domestic Travel-Means of travel
	IFB No: MOT/SBA/SS/001/19/20	Internet Connectivity	Internet Connectivity will be paid directly to LIBTELCO through MFDP withholdings.
*	*Internet & courier, *Electricity, *Water & Sewer and *Office Building Rental/Lease		*Electricity – payment is made directly to single provide LEC through MFDP withholdings * Water & Sewer - payment is made directly to single provide LWSC through MFDP withholdings * Office Building Rental/Lease – lease agreement with and between the Ministry and the Landlord

Prepared by:


Herdain T. Jallah - Procurement Director/ Manager

Approved by:


Samuel A. Wlue- Minister/ Chair. Proc. Committee

Date:


August 15, 2019


August 20, 2019