



REPUBLIC OF LIBERIA

**PUBLIC PROCUREMENT & CONCESSIONS COMMISSION**

EXECUTIVE MANSION GROUNDS, CAPITOL HILL, MONROVIA, LIBERIA

WEBSITE: [www.ppcc.gov.lr](http://www.ppcc.gov.lr) EMAIL: [info@ppcc.gov.lr](mailto:info@ppcc.gov.lr) PHONE SHORT CODE: 4357 Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Ref. **PPCC/RL/CEO/04/25'**

January 6, 2025

Cllr. Jeror Cole Bangalu

**MINISTER**

Ministry of Youth and Sports

Samuel Kanyon Doe Sports Complex,

Paynesville, Liberia

Dear Cllr. Bangalu:

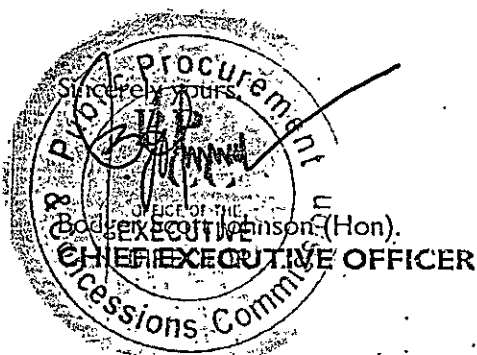
Subj: **RECEIPT AND APPROVAL OF SPECIAL PROJECT (NATIONAL COUNTY SPORTS MEET) PROCUREMENT PLAN FOR THE FISCAL YEAR 2024/2025**

We present our compliments and wish to acknowledge receipt of your communication which sought the approval of the Commission for the Ministry of Youth and Sports (MYS) Special Project Procurement Plan. Following a thorough review, the Commission approves the Ministry of Youth and Sports special project procurement plan for the fiscal year 2024/2025 by **Section 40 (3)** of the PPCA, 2010. The Commission further informs the MYS that the procurement plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP) and that the MFDP will process allotments in keeping with the approved procurement plan.

The Commission counsels that you observe **Section 40 (5) of the PPCA, 2010**, which states "*each Procuring Entity, shall, quarterly and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. However, an updated procurement plan shall accompany said notice to the Commission.*"

Please note that the Commission's full approval of a method on the procurement plan is deemed to be the approval of the Procuring Entity, and as such, the Procuring Entity will not be required to request the use of said approved method again.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality, and public confidence in our procurement and concessions processes.



Regulating Procurement Compliance for National Development



REPUBLIC OF LIBERIA  
**MINISTRY OF YOUTH & SPORTS**

Samuel Kanyon Doe Sports Complex  
Paynesville, Liberia



OFFICE OF THE MINISTER

0777517389 / [solomongardeev@gmail.com](mailto:solomongardeev@gmail.com)

**MYS-M/PPCC-ED/01-09/'25-RL**

January 6, 2025

Hon. Bodger Scott Johnson  
**EXECUTIVE DIRECTOR**  
Public Procurement & Concessions Commission  
Executive Mansion Grounds Capitol Hill,  
Monrovia, Liberia

**Subject: SUBMISSION OF 2024 /2025 NATIONAL COUNTY SPORTS MEET  
PROCUREMENT PLAN & REQUEST FOR REDUCTION IN LEADTIME WITH  
EXPLANATORY NOTE.**

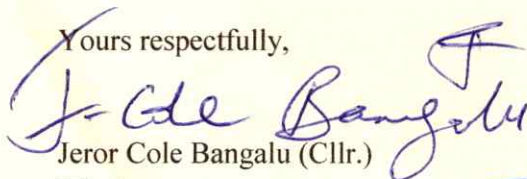
Dear Hon. Johnson,

The Ministry of Youth and Sports extends her compliments and hereby submits her 2024/2025 National County Sports Meet Procurement Plan and Explanatory Note for clearance.

Due to the limited time the Ministry has to carry on the National County Sport Meet, we request the Commission's approval to allow the Ministry use the Restricted Bidding Method, but with reduction in the lead time by one week to enable us carry out the procurement process in time.

The Ministry appreciates your level of support in this regard and looks forward to your timely approval of this request. Thanks for your usual cooperation.

Yours respectfully,

  
Jeror Cole Bangalu (Cllr.)

**Minister**

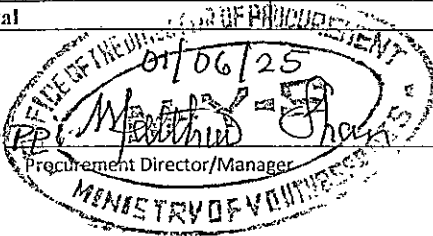


John Suro  
Jan 6/2025  
TIME: 1:04pm

Ministry of Youth & Sports  
NCSM Procurement Plan(SBA)  
Source of Funding: Sale of Tickets  
Fiscal year:2024

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
	Item No.	BASIC DATA							IMPLEMENTATION DATES										
		PACKAGE NUMBER (CODE)	Contract Package	Business Activity Code	Quantity	Est. Cost (USD)	Procurement Method	TECHNICAL SPECS/BOQ/DRAWINGS	Preparation of Bidding Document	PC Approval-BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL-BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT(MOBILISATION)	DELIVERY, INSPECTION(SUBS TANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS
Planned	1	IFB No.MYS/NCSM/RB/001/2024	Tickets	J-5819	1 Firm	141,000.00	RB	12/30/2024	1/2/2025	1/6/2025	1/8/2025	1/13/2025	1/15/2025	1/17/2025	1/20/2025	N/A	1/24/2025	1/31/2025	
Update																			
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Total						141,000.00													

Prepared by:

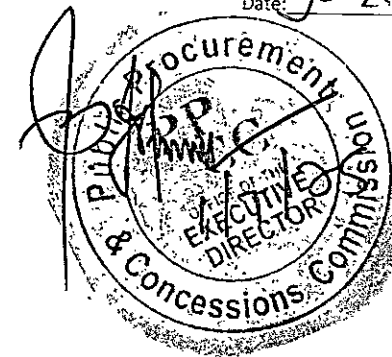


Approved by:

*J. Gle Bongto*  
Head of Entity/Chairman Procurement Committee

Date:

*Jan 6-25*



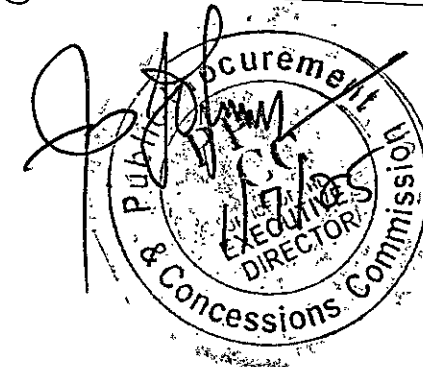
**Name of Entity: Ministry of Youth and Sports**  
**NCSM Procurement Plan Explanatory Notes (SBA)**  
**Budget: Sale of Tickets**

Item NO.	Contract Package Code	Contract Package	Content of Contract Package
1.	IFB No.MYS/NCSM/RB/001/2024	Ticket Printing & Sale	This contract package is intended to hire the services of a vendor who will do the printing and sale of games tickets for the 2024/2025 National County Sports Meet

Prepared by: Matthew Shem  
 Procurement Director  
 MINISTRY OF YOUTH AND SPORTS

Date: January 6, 2025

1381  
1/6/24





Ministry of Youth & Sports  
NCSM Procurement Plan( SBA)  
Source of Funding: Sale of Tickets  
Fiscal year:2024

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
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Planned																			
Update																			
Act.																			
Total						141,000.00													

Prepared by: PP. Matthew Chan  
Procurement Director/Manager  
01/06/25

Approved by: J. Cle Bongto  
Head of Entity/Chairman Procurement Committee

Date: Jan. 6-25

ASSX  
1/6/25



**Name of Entity: Ministry of Youth and Sports**  
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Prepared by:

Matthew Shem  
Procurement Director

Date:

January 6, 2025

1/6/24

