



Republic of Liberia
Public Procurement & Concessions Commission
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. PPCC/RL/CEO/063/'22

January 27, 2022

Hon. D. Zeogar Wilson
MINISTER
Ministry of Youth and Sports
Republic of Liberia

Dear Hon. Wilson:

Subject: **PROVISIONAL APPROVAL OF THE MINISTRY OF YOUTH AND SPORTS NON SBA PROCUREMENT PLAN FOR FISCAL YEAR 2022.**

We present our compliments and acknowledge receipt of your letter which sought the Commission's approval of the Ministry of Youth and Sports Non SBA Procurement Plan for FY 2022 in accordance with **Section 40(3)** of the PPC Act. The Commission hereby informs you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved Draft Procurement Plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you ascertain the availability of funding. Please ensure to include notification of this information in the tender document for your guidance, the Commission has produced a short note explaining the process for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>.

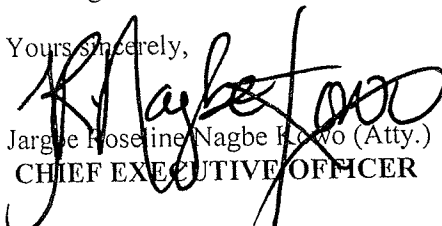
Upon the passage of the National Budget 2022, you are required to submit a revised/updated procurement plan, details budget for MYS's allocation in the approved budget, Cash plan, names and positions of the Procurement Committee members for FY 2022 and staff of the Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the just ended six months budget, for stated submission will serve as a precursor for the Commission granting you final approval of your recurrent procurement plan for fiscal year 2022.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards

Yours sincerely,


Jargue Roseline Nagbe Kowo (Atty.)
CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

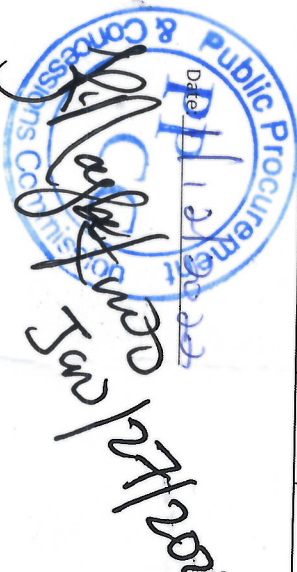
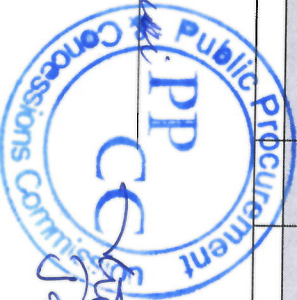
Ministry of Youth & Sports
Procurement Plan (Non-SBA)
Source of Funding: GOL
Fiscal year: 2022

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
BASIC DATA																			
Item No.	PACKAGE NUMBER (CODE)	Contract Package	Business Activity Code	Quantity	Est. Cost (USD)	Procurement Method	TECHNICAL SPECIFICATIONS/DRAWINGS	Preparation of Bidding Document	PC Approval of BIDD DOCUMENTS	BID INVITATION & RELEASE OF BID DOCUMENT	BID SUBMISSION	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL OF BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (PROBILIS ATION)	DELIVERY, INSPECTION & ACCEPTANCE & FINAL PAYMENT	REMARKS		
Planned Update	1	IFB No.MYS/RFQ/001/2022	Repair & Maint. Vehicle	G-4520	1 Firm	5,000.00	RFQ	1/11/2022	1/18/2022	1/21/2022	1/28/2022	1/31/2022	2/3/2022	2/8/2022	2/16/2022	N/A	2/23/2022	30/12/2022	
Act.																			
Planned Update	2	IFB No.MYS/RFQ/002/2022	Cleaning Materials	G-4773	Assorted	5,000.00	RFQ	1/11/2022	1/18/2022	1/21/2022	1/28/2022	1/31/2022	2/3/2022	2/8/2022	2/16/2022	N/A	2/23/2022	30/12/2022	
Act.																			
Planned Update	3	IFB No.MYS/RFQ/003/2022	Stationery	G-4761	Assorted	5,000.00	RFQ	1/11/2022	1/18/2022	1/21/2022	1/28/2022	1/31/2022	2/3/2022	2/8/2022	2/16/2022	N/A	2/23/2022	30/12/2022	
Act.																			
Planned Update	4	IFB NO.MYS/NCB/001/2022	Educational Materials	G-4759	Assorted	25,000.00	NCB	1/17/2022	1/24/2022	1/31/2022	2/7/2022	3/2/2022	3/10/2022	3/18/2022	3/31/2022	N/A	4/25/2022	30/12/2022	
Act.																			
Planned Update	5	IFB/No.MYS/NCB/002/2022	Equipment & Household Mat.	G-4759	Assorted	19,000.00	NCB	1/17/2022	1/24/2022	1/31/2022	2/7/2022	3/2/2022	3/10/2022	3/18/2022	3/31/2022	N/A	4/25/2022	30/12/2022	
Act.																			
		Sub Total			59,000.00														

Prepared by: PP Agnes P.T. Messyagui
Procurement Director/Manager

Approved by: _____
Head of Entity/Chairman Procurement Committee

Date: _____



Ministry of Youth & Sports
Procurement Plan (Non-SBA)
Source of Funding: GOL
Fiscal year: 2022

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
BASIC DATA										IMPLEMENTATION DATES									
	Item No.	PACKAGE NUMBER (CODE)	Contract Package	Business Activity Code	Quantity	Est. Cost (USD)	Procurement Method	TECHNICAL SPECIFICATIONS/DOCUMENTS	Preparation of Bidding Document	PC Approval/DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/OPENING	SELECTION OF BID EVALUATION REPORT	PC APPROVAL/ BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION & COMPLETION	ACCEPTANCE & FINAL PAYMENT	REMARK
Planned Update	6	IFB No.MYS/RFQ/004/2022	Vehicle Insurance Coverage	K-6512	1 firm	2,500.00	RFQ	1/11/2022	1/18/2022	1/21/2022	1/28/2022	1/31/2022	2/3/2022	2/8/2022	2/16/2022	N/A	2/23/2022	30/12/2022	
Act.																			
Planned Update	7	IFB No.MYS/RFQ/005/2022	Repair and Maintenance-Civil	G-4663	Assorted	6,000.00	RFQ	1/11/2022	1/18/2022	1/21/2022	1/28/2022	1/31/2022	2/3/2022	2/8/2022	2/16/2022	N/A	2/23/2022	30/12/2022	
Act.																			
Planned Update	8	IFB No.MYS/RFQ/006/2022	Printing, binding and Publication set	C1811	1 firm	4,000.00	RFQ	1/11/2022	1/18/2022	1/21/2022	1/28/2022	1/31/2022	2/3/2022	2/8/2022	2/16/2022	N/A	2/23/2022	30/12/2022	
Act.																			
Planned Update	9	IFB No. MYS/RFQ/007/2022	Computer supplies and ICT Service	G4651	Assorted	7,500	RFQ	1/11/2022	1/18/2022	1/21/2022	1/28/2022	1/31/2022	2/3/2022	2/8/2022	2/16/2022	N/A	2/23/2022	30/12/2022	
Act.																			
Planned Update	10	IFB NO. MYS/ICB/001/2022	Artificial turf	M-7410	1 firm	750,000	ICB	1/17/2022	1/24/2022	1/31/2022	2/4/2022	2/28/2022	3/7/2022	3/14/2022	3/22/2022	N/A	4/20/2022	30/12/2022	
Act.																			
Planned Update	11	IFB No. MYS/ICB/002/2022	SKD Renovation	F-4390	1 firm	1,000,000	ICB	1/17/2022	1/24/2022	1/31/2022	2/4/2022	2/28/2022	3/7/2022	3/14/2022	3/22/2022	N/A	4/20/2022	30/12/2022	
Act.																			
Planned Update	12	IFB No. MYS/NCB/003/2022	Furniture & Fixture	G-4759	1 firm	70,775	NCB	1/17/2022	1/24/2022	1/31/2022	2/15/2022	3/1/2022	3/8/2022	3/16/2022	3/23/2022	N/A	4/6/2022	30/12/2022	
Actual																			
		Sub Total				1,840,775.00													
		Grand Total				1,899,775.00													



 18/01/2022
 Jan 26/2022



 18/01/2022
 Jan 26/2022

Name of Entity: Ministry of Youth and Sports
Procurement Plan Explanatory Notes (Non-SBA)
Fiscal Year: 2022

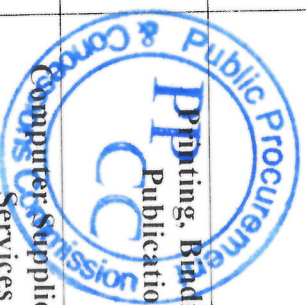
Item NO.	Contract Package Code	Contract Package	Content of Contract Package
1.	IFB No.MYS/RFQ/001/2022	Vehicle Repair and Maintenance Service	<p>This contract package is intended to service vehicles assigned to MYS, they include:</p> <p>A. Land Cruiser SUV-----3 B. Nissan Patrol SUV-----2 C. Nissan Hilux Pick up-----2 D. Grand Cherokee SUV -----1 and is taken from the budget line Vehicle Repair & Maintenance Service</p>
2.	IFB No.MYS/RFQ/002/2022	Cleaning Materials	<p>This contract package is intended to procure assorted cleaning materials for janitorial services. Below is a list of few</p> <p>A. Air Freshener B. Toilet soap C. Flash for floor D. Plastic bucket E. Soft broom F. Commode brush G. Bleach H. Garbage bag I. Wheel barrow J. Etc</p> <p>This contract package is drawn from the budget line Cleaning Materials</p>
3.	IFB No.MYS/RFQ/003/2022	Stationeries	<p>This contract package is intended to procure assorted stationery materials; a list of few is below.</p> <p>A. Box file B. pens C. Calculators D. Cartridge (Assorted)</p>



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Jan 27/2022

			E. Sheets F. Envelopes G. Etc This contract package is taken from the budget line Stationeries
4	IFB No. MYS/NCB/001/2022	Educational Materials	This contract package is intended to procure assorted Educational materials & Supplies to be used by TVET institutions under MYS and is taken from the budget line Educational Materials & Supplies . A. Cooking & Baking Utensil--Assorted quantity B. Masonry tools-----Assorted quantity C. Carpentry tools -----Assorted quantity D. Electrical materials -----Assorted quantity ETC.
5	IFB/No. MYS/NCB/002/2022	Equipment & Household Materials	This contract package is intended to procure the training tools and other Equipment & Household materials for TVET schools like: A. Tools box B. Sewing machines C. Cylinders, etc. and is taken from the budget line Equipment & Household Materials
6	IFB No. MYS/RFQ/004/2022	Vehicle Insurance Coverage	This contract package is intended to provide Insurance coverage for MYS vehicles for the budget year 2022 and is taken from the budget line Vehicle Insurance .
7	IFB No. MYS/RFQ/005/2022	Repair & Maintenance Civil	This contract package is intended to procure carpentry and Plumbing materials for office partitioning, bathrooms repair and other minor works at the ministry. This is drawn from the budget line Repair & Maintenance Civil
8	IFB No. MYS/RFQ/006/2022	Printing, Binding & Publication	This contract package is intended for printing, binding & publication services for the ministry for the period under review and is drawn from the budget line Printing, Binding & Publication Services .
9	IFB No. MYS/RFQ/007/2022	Computer, Supplies & ICT Services	This contract package is intended to procure ICT related materials for computers repair and is taken from



2024/05/26, 2022

2024/05/26, 2022

			the budget lines Computer Supplies & ICT Services and Infrastructure-as-a Service
10	IFB No. MYS/ICB/001/2022	Artificial Turf	This contract package is intended to hire a firm to remove of the natural grass and install artificial Turf on the playing pitch of the Samuel K. Doe Sports Complex and is drawn from the budget line Other Fixed Asset
11	IFB No. MYS/ICB/002/2022	SKD Renovation	This contract package is intended for the renovation of the Samuel K. Doe Sports Complex and is taken from the budget line Other Fixed Asset
12	IFB No. MYS/NCB/003/2022	Furniture & Fixture	This contract package is intended to procure furniture for the Ministry of Youth & Sports for fiscal year 2022 and is taken from the budget line Transfer to SKD.

		<p>Electricity-----\$ 10,000</p> <p>Water -----\$ 8,000</p> <p>These packages will be drawn up as contracts between the Ministry of Youth & Sports and the various suppliers of these services.</p> <p>BUDGET NOTE</p> <p>DSA & Incidental Allowance-----\$ 14,352</p> <p>This package is intended to provide Daily Subsistence & Incidental Allowances to Minister, Deputy Ministers, & Assistant Ministers for Foreign and Local travels.</p> <p>National, International Youth Day-----\$ 10,000</p> <p>Staff Training-Local-----\$ 2,000</p> <p>Transfer to Tumutu -----5,0000</p>
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	Transfer to Grand Kru - VET-----10,000
	Transfer to Trembo Vocational Institute-----75,000
	Transfer to Forkpoh Vocational Institute -----75,000
	Transfer to Klay Vocational Training Center -----10,000

Prepared by *James P. T. Massaguan*
Procurement Director

Date *January 12, 2022*



James P. T. Massaguan
Jan. 26, 2022



James P. T. Massaguan
Jan 21, 2022