



Republic of Liberia

Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. PPCC/RL/CEO/0466/'19

August 27, 2019

Hon. D. Zeogar Wilson

MINISTER

Ministry of Youth and Sports

Republic of Liberia

Dear Hon. Wilson:

Subject: **PROVISIONAL APPROVAL OF DRAFT PROCUREMENT PLAN FOR FISCAL YEAR 2019/2020**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the Ministry of Youth and Sports SBA, Non SBA and Consultancy Procurement Plans for FY 2019/2020 in accordance with **Section 40 (3)** of the PPC Act. The Commission however wishes to inform you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved draft procurement plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you **ascertain the availability of funding**. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>

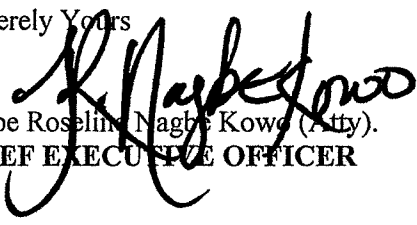
Upon passage of the FY 2019/2020 National Budget, you are required to submit a revised/updated procurement plan, detailed budget for MYS's allocation in the approved budget, Cash Plan, names and positions of Procurement Committee members for FY 2019/2020 and staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the previous fiscal year (2018/2019), for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for fiscal year 2019/2020.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.

Sincerely Yours


Jargbe Roseline Nagbe Kowo (Atty).
CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

Ministry of Youth & Sports
Procurement Plan (SBA)
Source of Funding: GOL
Fiscal year: 2019-2020

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
BASIC DATA									IMPLEMENTATION DATES										
Item No.	PACKAGE NUMBER (COD)	Contract Package	Business Activity Code	Quantity	Est. Cost (USD)	Procurement Method	TECHNICAL SPECIFICATIONS DRAWINGS	Preparation of Bidding Document	PC Approval BIDD DOCUMENTS	BIDD INVITATION & REFERENCE OF BIDD DOC	BIDD SUBMISSION OPENING	SUBMISSION EVALUATION REPORT	PC APPROVAL BIDD EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY INSPECTION (COMPLETION)	RECEIPT & FINAL PAYMENT	REMARK	
Planned	1	IFB No.MYS/SBA/RB/001/19/20	Petroleum Products (G-4661	15,675.67 gallons @ 3.70	58,000.00	RB	6/24/2019	7/1/2019	7/4/2019	7/11/2019	8/8/2019	8/22/2019	8/29/2019	9/5/2019	N/A	6/15/2020	6/22/2020		
Update																			
Act.																			
Planned	2	IFB No. MYS/SBA/NCB/001/19/20	Security Guard Services	1 Firm	40,000.00	NCB	7/13/2018	7/20/2018	7/27/2018	8/3/2018	8/10/2018	8/17/2018	8/24/2018	8/31/2018	N/A	6/15/2020	6/22/2020		
Update																			
Act.																			
Planned	3	IFB No.MYS/SBA/RB/002/19/20	Air Tickets	1 Firm	25,000.00	RB	7/13/2018	7/20/2018	7/27/2018	8/3/2018	8/10/2018	8/17/2018	8/24/2018	8/31/2018		6/15/2020	6/22/2020		
Update																			
Actual																			
Planned	4	IFB No.MYS/SBA/SS/001/19/20	Internet Subscription	1 Firm	30,000.00	SS	7/13/2018	7/20/2018	7/27/2018	8/3/2018	8/10/2018	8/17/2018	8/24/2018	8/31/2018		6/15/2020	6/22/2020		
Update																			
Actual																			
GRAND TOTAL					153,000.00														

Prepared by: _____

Procurement Director/Manager

Approved by: _____

Head of Entity/Chairman Procurement Committee

Date: July 19

ATK 27, 2019

7/20/19

August 27, 2019

08/27/19



R. N. Lakshana

J. Pravin Kumar

Name of Entity: Ministry of Youth and Sports
Procurement Plan Explanatory Notes (SBA)

Fiscal Year: 2019/2020

Item No.	Contract Package Code	Contract Package	Content of Contract Package
1.	IFB No.MYS/SBA/RB/001/19/20	Petroleum Products (vehicles & Generators)	This contract package is intended to procure petroleum products (Diesel & Gasoline) for use by the ministry. Petroleum Products-----15,675.67 gallons @ \$ 3.70
2.	IFB No.MYS/SBA/NCB/001/19/20	Security Guard Services	This contract package is intended to hire the services of a private security firm to protect the ministry's facilities
3.	IFB No.MYS/SBA/RB/002/19/20	Air Tickets	This contract package is intended to procure air tickets for Minister, Deputy Ministers & Assistant Ministers foreign travels and is taken from the budget line Foreign Travel
4.	IFB No.MYS/SBA/SS/001/19/20	Internet Subscription	This contract package is intended for the procurement of internet services for the ministry and it will be Single Source from LIBTELCO.

Prepared by: [Signature]
Procurement Director

Date: July 23, 2019

CELEST
August 22, 2019

[Signature]
August 27, 2019

08/27/19
J.R. [Signature]
Provisional