

Republic of Liberia
Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref: PPCC/RL/CEO/119/'21

March 29, 2021

Dr. Myer C. Pajibo
COUNTY HEALTH OFFICER
Margibi County Health System
Republic of Liberia

Dear Dr. Pajibo:

Subject: **RECEIPT AND APPROVAL OF SBA AND NON SBA PROCUREMENT PLANS FOR FISCAL YEAR 2020/2021**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Margibi County Health System MCHS's SBA and Non SBA Procurement Plans (*Goods and Services*) for Fiscal Year 2020/2021 in accordance with **Section 40 (3)** of the PPCA, 2010. The Commission, upon review and scrutiny of your final submission and accompanying documents, thus, approves the MCHS's SBA and Non SBA procurement Plans. Please note that a copy of this Procurement Plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP), to enable processing of allotments in keeping with the approved Procurement Plans, upon conclusion of stipulated procurement processes.

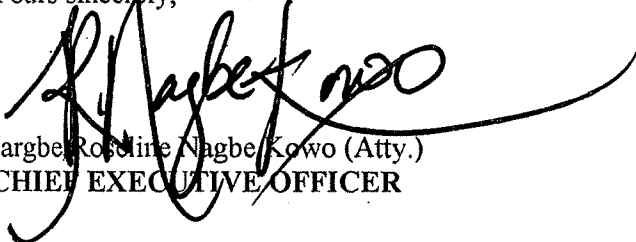
The Commission counsels that you observe Section 40(5) of the PPCA, 2010 which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. An updated procurement plan shall accompany said notice to the Commission.

Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Best regards.

Yours sincerely,



Jargbe Roseline Nagbe Kowo (Atty.)
CHIEF EXECUTIVE OFFICER

REPUBLIC OF LIBERIA
MINISTRY OF HEALTH
MARGIBI COUNTY HEALTH SYSTEM PROCUREMENT PLAN (35A PACKAGE)
Source of Funding: GOL

Fiscal year: Mar. 1, 2021 TO JUNE 30, 2021

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17		
ITEM NO.	BASIC DATA					IMPLEMENTATION DATES												
	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION N/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	
PLANNED	1	IFB NO. MOH/MaCHT/GOL/SS/001/20/21	Property Lease	L-6810	1 Yr. 6 Months @ 125 per month	\$2,000.00	SS	9-Mar-21	16-Mar-21	23-Mar-21	30-Mar-21	6-Apr-21	13-Apr-21	20-Apr-21	4-May-21	N/A	31-May-21	30-Jun-2
UPDATE																		
ACTUAL																		
PLANNED	2	IFB NO. MOH/MaCHT/GOL/RFQ/001/20/21	Stationary and Supplies	G4761	Assorted	\$9,700.00	RFQ	9-Mar-21	16-Mar-21	23-Mar-21	30-Mar-21	6-Apr-21	13-Apr-21	20-Apr-21	4-May-21	N/A	31-May-21	30-Jun-2
UPDATE																		
ACTUAL																		
PLANNED	3	IFB NO. MOH/MaCHT/GOL/RFQ/002/20/21	Guard & Security Service	N-8010	6 Persons	\$8,000.00	RFQ	11-Mar-21	18-Mar-21	25-Mar-21	1-Apr-21	8-Apr-21	15-Apr-21	22-Apr-21	6-May-21	N/A	31-May-21	30-Jun-2
UPDATE																		
ACTUAL																		
PLANNED	4	IFB NO. MOH/MaCHT/GOL/RFQ/003/20/21	Entertainment and gift	I-5629	Assorted	\$3,000.00	RFQ	11-Mar-21	18-Mar-21	25-Mar-21	1-Apr-21	8-Apr-21	15-Apr-21	22-Apr-21	6-May-21	N/A	31-May-21	30-Jun-2
UPDATE																		
ACTUAL																		
PLANNED	5	IFB NO. MOH/MaCHT/GOL/RFQ/004/20/21	Furniture and Fixtures	G-4759	Assorted	\$3,000.00	RFQ	11-Mar-21	18-Mar-21	25-Mar-21	1-Apr-21	8-Apr-21	15-Apr-21	22-Apr-21	6-May-21	N/A	31-May-21	30-Jun-2
UPDATE																		
ACTUAL																		
PLANNED	6	IFB NO. MOH/MaCHT/GOL/RFQ/005/20/21	Repair & Maintenance Motorcycle	G-4540	Assorted	\$2,000.00	RFQ	11-Mar-21	18-Mar-21	25-Mar-21	1-Apr-21	8-Apr-21	15-Apr-21	22-Apr-21	6-May-21	N/A	31-May-21	30-Jun-2
UPDATE																		
ACTUAL																		
PLANNED	7	IFB NO. MOH/MaCHT/GOL/RFQ/006/20/21	Rep. & Maintenance (mechanery & Other	C-3313	Assorted	\$2,000.00	RFQ	11-Mar-21	18-Mar-21	25-Mar-21	1-Apr-21	8-Apr-21	15-Apr-21	22-Apr-21	6-May-21	N/A	31-May-21	30-Jun-2
UPDATE																		
ACTUAL																		
Grand Total					\$29,700.00													

Prepared By: _____

Approved by: _____

Attested By: _____

Date: _____

Dorunu S. Horace

Leroy S. Dorwazia

Dr. Myer C. Pajibo

Procurement Officer/Secretary Precurement Committee

Administrator/Co-Chair Committee

Chief Medical Officer/Procurement Committee Chair



REPUBLIC OF LIBERIA
MINISTRY OF HEALTH
MARGIBI COUNTY HEALTH SYSTEM PROCUREMENT PLAN
Source of Funding: GOL
Fiscal year: Mar. 1, 2021 TO JUNE 30, 2021

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18				
BASIC DATA																					
ITEM NO.	PACKAGE NUMBER (CODE)			CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION /PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION & SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT		
PLANNED	1	IFB NO.MOH/MaCHT/GOI/RB/001/20/21			Fuel & Lub. Vehicle	G-4661	2,734,177 Gals.@3.	\$10,800.00	RB	1-Mar-21	8-Mar-21	15-Mar-21	22-Mar-21	14-Apr-21	21-Apr-21	23-Apr-21	7-May-21	N/A	31-May-21	30-Jun-21	
UPDATE																					
ACTUAL																					
PLANNED	2	IFB NO.MOH/MaCHT/GOI/RFO/001/20/21			ICT Equipment & Accessories	G-4741	Assorted	\$9,500.00	RFO	1-Mar-21	8-Mar-21	15-Mar-21	22-Mar-21	29-Mar-21	5-Apr-21	12-Apr-21	19-Apr-21	26-Apr-21	N/A	31-May-21	30-Jun-21
UPDATE																					
ACTUAL																					
PLANNED	3	IFB NO.MOH/MaCHT/GOI/RFO/002/20/21			Cleaning Materials	G-4772	Assorted	\$9,900.00	RFO	1-Mar-21	8-Mar-21	15-Mar-21	22-Mar-21	5-Apr-21	12-Apr-21	19-Apr-21	3-May-21	N/A	31-May-21	30-Jun-21	
UPDATE																					
ACTUAL																					
PLANNED	4	IFB NO.MOH/MaCHT/GOI/RFO/003/20/21			Vehicles Spare Parts	G-4530	Assorted	\$9,900.00	RFO	4-Mar-21	11-Mar-21	18-Mar-21	25-Mar-21	1-Apr-21	8-Apr-21	15-Apr-21	29-Apr-21	N/A	31-May-21	30-Jun-21	
UPDATE																					
ACTUAL																					
PLANNED	5	IFB NO.MOH/MaCHT/GOI/RFO/004/20/21			Rep. & Maintenance (Office Equip.)	C-3313	Assorted	\$2,000.00	RFO	4-Mar-21	11-Mar-21	18-Mar-21	25-Mar-21	1-Apr-21	8-Apr-21	15-Apr-21	29-Apr-21	N/A	31-May-21	30-Jun-21	
UPDATE																					
ACTUAL																					
PLANNED	6	IFB NO.MOH/MaCHT/GOI/RFO/005/20/21			Rep. & Maintenance (Generator)	C-3312	Assorted	\$1,000.00	RFO	4-Mar-21	11-Mar-21	18-Mar-21	25-Mar-21	1-Apr-21	8-Apr-21	15-Apr-21	29-Apr-21	N/A	31-May-21	30-Jun-21	
UPDATE																					
ACTUAL																					
PLANNED	7	IFB NO.MOH/MaCHT/GOI/RFO/006/20/21			Communications/Internet	J-6190	Assorted	\$5,000.00	RFO	9-Mar-21	16-Mar-21	23-Mar-21	30-Mar-21	6-Apr-21	13-Apr-21	20-Apr-21	4-May-21	N/A	31-May-21	30-Jun-21	
UPDATE																					
ACTUAL																					
PLANNED	8	IFB NO.MOH/MaCHT/GOI/RFO/007/20/21			Drugs & Medical Consumable	G-4772	Assorted	\$5,000.00	RFO	9-Mar-21	16-Mar-21	23-Mar-21	30-Mar-21	13-Apr-21	20-Apr-21	27-Apr-21	11-May-21	N/A	31-May-21	30-Jun-21	
UPDATE																					
ACTUAL																					
PLANNED	9	IFB NO.MOH/MaCHT/GOI/RB/002/20/21			Repair & Maintenance (Civil)	F-4390	Assorted	\$35,200.00	RB	9-Mar-21	16-Mar-21	23-Mar-21	30-Mar-21	16-Apr-21	23-Apr-21	30-Apr-21	14-May-21	N/A	31-May-21	30-Jun-21	
UPDATE																					
ACTUAL																					
PLANNED	10	IFB NO.MOH/MaCHT/GOI/RFO/008/20/21			Fuel & Lubricant-Motor Cycle/Oil	G-4661	Assorted	\$1,000.00	RFO	11-Mar-21	18-Mar-21	25-Mar-21	1-Apr-21	8-Apr-21	15-Apr-21	22-Apr-21	6-May-21	N/A	31-May-21	30-Jun-21	
UPDATE																					
ACTUAL																					

Prepared By:

Dormus S. Horace

Procurement Officer/ Secretary Procurement Committee

Approved by:

LeROY S. DORWEZIA

Administrator/Co-Chair- Committee

Attested By:


D. Myer C. Palibo

County Health Officer/Procurement Committee Chair



REPUBLIC OF LIBERIA
MINISTRY OF HEALTH
MARGIBI COUNTY HEALTH SYSTEM PROCUREMENT PLAN
Source of Funding: GOL
Fiscal year: Mar. 1, 2021 TO JUNE 30, 2021

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	
ITEM NO.	BASIC DATA				IMPLEMENTATION DATES													Appr Status
	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ /DRAWING	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION /PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	
PLANNED	11	IFB NO. MOH/MAC/IT/GOI./RRQ/009/20/21	Food & Catering Service	E-5621	Assorted	\$6,000.00	RFQ	11-Mar-21	18-Mar-21	25-Mar-21	1-Apr-21	7-Apr-21	14-Apr-21	21-Apr-21	5-May-21	N/A	31-May-21	30-Jun-21
UPDATE																		
ACTUAL																		
PLANNED	12	IFB NO. MOH/MAC/IT/GOI./RRQ/010/20/21	Machinery & Other Equipment	G-4659	Assorted	\$2,500.00	RFQ	11-Mar-21	18-Mar-21	25-Mar-21	1-Apr-21	7-Apr-21	14-Apr-21	21-Apr-21	5-May-21	N/A	31-May-21	30-Jun-21
UPDATE																		
ACTUAL																		
PLANNED	13	IFB NO. MOH/MAC/IT/GOI./RRQ/011/20/21	ICT Infrastructure, Hardware, Network	J-6120	Assorted	\$2,000.00	RFQ	11-Mar-21	18-Mar-21	25-Mar-21	1-Apr-21	7-Apr-21	14-Apr-21	21-Apr-21	5-May-21	N/A	31-May-21	30-Jun-21
UPDATE																		
ACTUAL																		
PLANNED	14	IFB NO. MOH/MAC/IT/GOI./RRQ/012/20/21	Printing, Banding & Publication	C-1811	Assorted	\$2,000.00	RFQ	11-Mar-21	18-Mar-21	25-Mar-21	1-Apr-21	7-Apr-21	14-Apr-21	21-Apr-21	5-May-21	N/A	31-May-21	30-Jun-21
UPDATE																		
ACTUAL																		
Grand Total						\$101,800.00												

Prepared By: 
Dorina S. Horace
Procurement Officer/Secretary Procurement Committee

Approved by: 
Leroy S. Dorwala
M. Administrator/Cc- Chair Committee

Attested By: 
Dr. Myer C. Pajibo
County Health Officer/Procurement Committee Chair

Date: March 2



MARGIBI COUNTY HEALTH SYSTEM PROCUREMENT PLAN EXPLANATORY NOTES

Fiscal Year: 2020/2021(March 1- June 30)

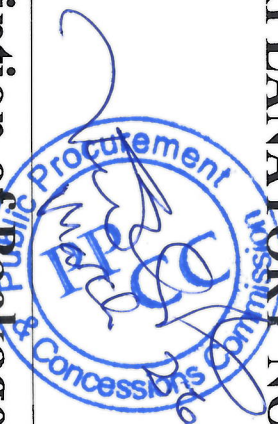
B. SBA BUDGET Code. (Service)

Item No	Package Code	Contract Package	Description of Package
1.	IFB NO.MOH/MacHT/GOL/SS/001/20/21	Property Lease	This contract package is intended to be outsourcing to a service provider for the renting of property such as: House rental and Lease of property. This object of procurement is drawn from the budget line Property & Lease.
2.	IFB NO.MOH/MacHT/GOL/RFQ/002/20/21	SECURITY GUARD SERVICE	This contract package is intended to hire the services of a firm to provide security guard service to its entire walker farm community compound in Kakata, Margibi county. The activity/object of procurement is drawn from the budget line: Security Guard & Services.

Prepared By: 
Procurement Committee Secretary

Approved By: 
Procurement Committee Co-Chairperson

Attested by: 
Procurement Committee Chairperson

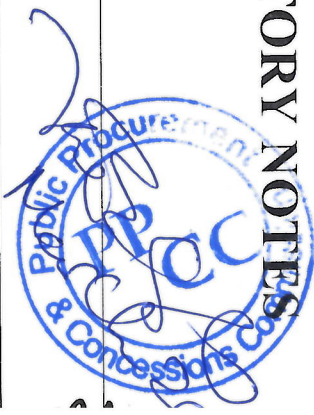


MARGIBI COUNTY HEALTH SYSTEM PROCUREMENT PLAN EXPLANATORY NOTES

Fiscal Year: 2020 – 2021(March 1- June 30)

A.Core Budget (GOODS)

Item No	Package Code	Contract Package	Description of Package
1.	IFB NO.MOH/MACHT/GOL/RB/001/20/21	Fuel & Lub. Vehicle	This contract package is intended to procure diesel fuel to be used for the entity's vehicles and generators. The process will be done restrictively and consistent with the PPC procurement process. The unit cost per gallon at U.S \$3.95 and the expected number of gallons anticipated given the estimated amount is 2,379.746 Gals. @ 3.95 gallons and two drums of engine oil @ 700 per drum. The activity/object of procurement is drawn from the budget line, fuel & lubricant; it covers fuel & Lubricant for both vehicles and generators equipment's.
2.	IFB NO.MOH/MACHT/GOL/RFO/001/20/21	Computer sup. & ICT Equipment & services	This contract package is intended for the acquisition of assorted ICT equipment for the use in MaCHT for fiscal year 2020/2021. Example: printer, hardware, desktop & laptop computers, modem, etc. This is drawn from the budget line: computer supplies & ITC equipment's.
3.	IFB NO.MOH/MACHT/GOL/RFO/002/20/21	Cleaning Materials	This line is intended for the procurement of assorted cleaning materials (toiletries) which will be used by staffs for sanitation and cleaning purpose of MaCHT. Some of which include: chloride, sanitizers, tissues, delta, soap, air freshener, brooms etc. This is from the budget line: cleaning materials and services.
4.	IFB NO.MOH/MACHT/GOL/RFO/003/20/21	Rep. & Maintenance Vehicles	This line refers to the procurement of spare parts for the repair and maintenance service of MaCHT vehicles. The process will be done competitively and consistent with the PPC procurement process. Some of the services include: changing of engine oil, filter, shock-absorber, fan belts, inner-bearing, brake pads, tyres, etc. The activity of procurement is drawn from the budget line repairs and maintenance vehicle.



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5.	IFB NO.MOH/MaCHT/GOL/RFO/004/20/21	Rep. & Maintenance (Office Equip.)	This contract package is intended to be outsourced to a service provider for the repair of assorted office equipment such as but not limited to: Printers, Scanners, Photo copiers, Computers, etc. The activity/object of procurement is drawn from the budget line: Repairs & Maintenance ITC Equipment.
6.	IFB NO.MOH/MaCHT/GOL/RFO/005/20/21	Rep. & Maintenance (Generator)	This line refers to the procurement of spare parts for the repair & maintenance services of MaCHT generators. Some of the parts include: aver, fuel filters, air filters, injector pumps, key starter, etc. The activity/object of procurement is drawn from the budget line: repair and maintenance generator.
7.	IFB NO.MOH/MaCHT/GOL/RFO/006/20/21	Communication (Scratch Cards)	This line refers to the procurement of scratch cards for communication to various department heads rotationally for the budget year 2020/2021 from March to June respectively. The total amount of communication cards and internet services expected is at an equal rate to vendors, which is equivalent to 2,500.00 to each company. However, both entities, the two networks (Orange and LoneStar) will on a 50% basis to supply scratch cards. The activity/object of procurement is drawn from the budget line: Communication (Scratch Cards).
8.	IFB NO.MOH/MaCHT/GOL/RFO/007/20/21	Essential Drugs & Medical Consumable	This contract package refers to the procurement of assorted medical supplies and drug medical consumables to be use at various facilities for patient care. This package is drawn from the budget line: Drug & Medical Consumables.
9.	IFB NO.MOH/MaCHT/GOL/RB/002/20/21	Repair & Maintenance (Civil)	The entity intends to replace locks through a competitive process in the case of damage on such places like; locks for its doors, the leakage of zinc, repair of windows and doors of the facility and etc, and renovate major damages in various facilities in county. The activity/object of procurement is drawn from the budget line: Repair and Maintenance Civil.
10.	IFB NO.MOH/MaCHT/GOL/RFO/008/20/21	Fuel & Lubricant-Motor Cycle/Oil	This line refers to the procurement of gasoline and engine oil (Pocket side Oil) for MaCHT motor bikes. The activity/object of procurement is drawn from the budget line: Fuel & Lubricant-Motor Cycle.
11.	IFB NO.MOH/MaCHT/GOL/RFO/009/20/21	Food & Catering Service	This line is intended for the procurement of assorted food stuff and hiring of

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			catering firms to prepare for staff of MaCHT interns of workshops and other activities. Some of which include: Rice, Tea, Sugar, Milk, Eddoes, Chicken Egg Fish, Tomato and etc. This is being drawn from the budget line: Food & Caterin Service.
12.	IFB NO.MOH/MaCHT/GOL/Rfq/010/20/21	Machinery & Other Equipment	This contract package is intended for the procurement of aluminium shelves for archiving of documents, air- conditions, cubicle, etc. The activity is from the budget line: Machinery & Other Equipment.
13.	IFB NO.MOH/MaCHT/GOL/Rfq/011/20/21	ICT Infrastructure, Hardware, Network	This line refers to the procurement of internet services to various departments the routine rotationally effective and timely reporting purposes. However, both entities, the two networks (Orange and LoneStar) will be on a 50% basis to sup internet service for the period under review. The activity/object of procurement drawn from the budget line: ICT Infrastructure, Hardware and Network.
14.	IFB NO.MOH/MaCHT/GOL/Rfq/012/20/21	Printing, Binding and Publication	This contract package is intended for the printing of Voucher papers, HMIS for ID cards, gate pass and etc. This is from the budget line: Printing, Binding and Publication.

Prepared By: 
Procurement Committee Secretary

Approved By: 
Procurement Committee Co-Chairperson

Attested by: 
Procurement Committee Chairperson

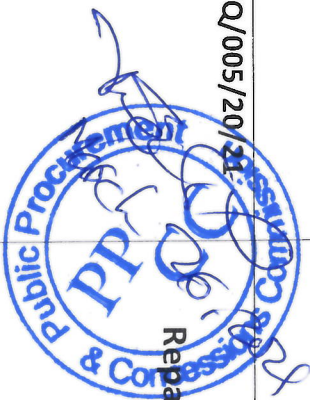


MARGIBI COUNTY HEALTH SYSTEM PROCUREMENT PLAN EXPLANATORY NOTES

Fiscal Year: 2020/2021(March 1- June 30)

A. SBA BUDGET Code. (Goods)

Item No	Package Code	Contract Package	Description of Package
1.	IFB NO.MOH/MaCHT/GOL/Rfq/001/20/21	Stationary and Supplies	This contract package refers to the procurement of assorted office supplies that will be used for fiscal year 2020/2021 by MaCHT. Examples: A-4 sheets, Pens, Box files, Folders, Trays, Markers, Perforators, Paper clips, Correction fluids, Staple pins, Legal sheets Manila folders, etc. This is from the budget line: Stationery & Supplies.
2.	IFB NO.MOH/MaCHT/GOL/Rfq/003/20/21	Entertainment and Gift	This line is intended to motivate staff within the facility by purchase food and non-food items for distribution among staff. For example: Beverages, Envelope/Purse, etc. This is from the budget line: Entertainment & Gift.
3.	IFB NO.MOH/MaCHT/GOL/Rfq/004/20/21	Furniture and Fixtures	This contract package is intended for the procurement of wooden shelves for archiving of documents, wooding desk, beds, cup-board chairs, dressers, etc. The activity is from the budget line: Furniture Fixtures.
4.	IFB NO.MOH/MaCHT/GOL/Rfq/005/20/21	Repair & Maintenance Motorcycle	This line refers to the procurement of spare parts for the repair and maintenance of MaCHT Motor Cycles. The process will be done competitively and consistent with the PPCC procurement process. Some of the services include: changing of filter, shock-absorber, chain, inner-tubes, brake pads, tyres, etc. The activity of procurement is drawn from the budget line Repairs and Maintenance Motor Cyc




R/Agex 2020 / March 29/2021

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5.	IFB NO.MOH/MaCHT/GOL/Rfq/006/20/21	Rep. & Maintenance (machinery & Other Equipment.)	This line refers to the procurement of spare parts and hire service provider for the repair and maintenance of all MaCHT Machinery and heavy equipments. The process will be done competitively and consistent with the PPCC procurement process. Some of the service include: refilling of AC. gas, repair of submersible pumps, etc.The activity of procurement is drawn from the budget line: Rep. & Maintenance (machinery & Other Equipment.)
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Prepared By: 
Procurement Committee Secretary

Approved By: 
Procurement Committee Co-Chairperson



Attested by: 
Procurement Committee Chairperson

